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**TOWN OF
BROOKLINE, NEW HAMPSHIRE
TRUSTEES OF THE TRUST FUNDS**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

*Trustees of Trust Funds
Minutes
August 31, 2020*

Meeting attendees: Trustees Melanie Levesque and Clarence Farwell along with Town Administrator Tad Putney.

Meeting opened at 8:05am.

Minutes

Melanie moved, seconded by Clarence, to approve the May 11th minutes as written; voted Yes 2-0.

Update on Trust Funds and Activity

Tad shared a one-page summary of each account including: beginning 2020 balance, notable deposits and withdrawals and ending balance at the end of July. He noted the total balance of all funds was \$1.08 million at the beginning of the year and was \$1.11 million at the end of July.

Sign Check – Town Facilities Maintenance Fund

The trustees signed a check from the Town Facilities Maintenance Fund in the amount of \$5,704.50, which is a 50% deposit on a new generator for the Town Hall.

Authorize Annual Fund Transfers

The trustees signed a letter to Thomas O'Malley of People's Securities instructing him of the following transfers:

- A check in the amount of \$5,462.56 made out to the Town of Brookline Trustees of Trust Funds from the Cemetery Trust Fund
- A transfer of \$1,325.12 from the Dodge Fund to the applicable Peoples bank account, so the annual check can be sent to the Brookline School District
- A transfer of \$417.67 from the Library Common Trust to the applicable Peoples bank account, so the annual check can be sent to the Brookline Library

Other Business

None.

Next Meeting

It was agreed that the next meeting would be at 8am on Monday, November 9th, 2020.

Meeting adjourned at 8:30am. Minutes submitted by Tad Putney.