

# BROOKLINE TOWN HISTORY COMMITTEE

November 13, 2017

## MEETTING MINUTES

A meeting of the Brookline Town History Committee was held on Monday, November 13, 2017 at 6:30pm at Brusch Hall.

Bob Ottavi presided.

Members of the Board Present: Dan Marcek, Roy Wallen, Nancy Reinbold,  
Louise Eldridge, Peter Webb

Members of the Board Absent: Keith Thompson, Donna Corey, Eric DiVirgilio,  
Scott Grzyb, Vicki Pope

Also in Attendance: Jack Fallon, Jason Lane

### MINUTES

Nancy moved to approve the minutes of the October 9, 2017 meeting. Peter seconded. Passed unanimously.

### EDITOR & WRITERS UPDATE

- Jack may help with the American Legion topic.
- Nancy is transcribing the history of Andres.
- Nancy will interview Jackie Knowles next week.
- Jack has collected some material on the bell ringer topic and is in the process of organizing it.
- Louise has met with Sid to review the status of the writing. Only a couple of topics are unassigned. Remember that the target is to get all the writing done by end of year.
- Sid said he could meet with one or two writers a week if someone is in need of help.
- Amanda Pope will take photos of the writers at the January meeting. Please plan to attend.
- Sid mentioned that the writers should take advantage of current technology to gather information on a topic by using the scanned newsletters, annual reports, newspapers, etc. that is available to us. Adobe Reader can be used on these documents to search for relevant topic information. This will be faster, for example, than manually looking at a newsletter page by page.
- Peter was looking for any currently scanned newsletters, etc. We concluded it makes sense for him to get the Google Drive links directly from Scott. Roy is willing to help Peter if needed.
- Dan and Peter will work on writing something on Richard Maghakian.

### TOWN MEETING

Bob asked the group if we should start to prepare for next years town meeting and annual report. Peter suggested it would be a good idea to present our progress at the town meeting. We will probably need to have something written by end of December. Bob will check with Keith if he could prepare something since he has done the write-up for the past years. Bob will also check with Tad on the current balance in the project's account.

ADJOURNMENT

At 7:35pm, Nancy moved to adjourn the meeting. Peter seconded. Passed unanimously.

NEXT MEETING

The next meeting will be held on Monday December 11, 2017 at 6:30pm at Brusch Hall.

Submitted,  
Bob Ottavi, Secretary