

BROOKLINE TOWN HISTORY COMMITTEE

April 11, 2016

MEETTING MINUTES

A meeting of the Brookline Town History Committee was held on Monday, April 11, 2016 at 6:30pm in the Safety Complex Meeting Room.

Chairman Keith Thompson presided.

Members of the Board Present:

Nancy Reinbold
Scott Grzyb
Donna Corey
Vicki Pope
Bob Ottavi, Secretary

Members of the Board Absent:

Rebecca Nelson
Dan Marcek
Eric DiVirgilio

Also in attendance:

Irene Thompson
Andrea MacFarlane
Roy Wallen
Donna Eaton
Sid Hall
Linda Argenti

MINUTES

Nancy moved to approve the minutes of the March 14, 2016 meeting. Vicki seconded. Passed unanimously.

STORIES MATTER

Scott has rebuilt the PC that hosts Stories Matter. He has been leaning the nuances of the program and thinking of the best way to organize an entry and retrieve information. We will form a subcommittee to better learn how the program works and how our entry process and indexing will benefit us. Donna and Bob will work with Scott on this.

Within the next month or so, Scott said we might be getting help via a school project to do indexing in Stories Matters.

QUILT SQUARES

Sandy Messoré contacted Keith looking for an update on the quilt squares. Keith will update her and what we are planning to do in order to get more panels for the quilt. One idea is to have a table at the 250th anniversary committee events.

EDITOR & WRITERS UPDATE

- Sid re-iterated that the writers continue making progress. The writers should not be too concerned about making the writing perfect since it will be edited later.
- Everyone gave a progress update on writing assignments. Writers have been making progress researching, writing, contacting various businesses in town, etc.
- If anyone is interested in writing or researching other topics, let Sid know. Also, if anyone knows of anyone that could help, either contact them yourself or Sid could contact them.
- Sid sent everyone an updated spreadsheet with writing and research assignments.
- Our Place and the Brookline News newsletters have been scanned and on the Google drive. It is faster to download the documents to do a search and find if you want to search in many documents at once, but you can also search online without downloading.
- Keith says the state library is a resource. He was there recently and got a tour of what is available.
- Andrea said there is someone she knows who is interested in helping. The more help the better.
- Scott said we need to better advertise our project by putting small articles in the newspaper.
- Scott sent a letter to the organizations in town on behalf of the Brookline Town History Committee in connection with Brookline's town history update project. He asked if we could attend one of their upcoming meetings in order to explain how their organization's history can be included and represented as completely and accurately as possible in the book. He will present a slide show of the project followed by a brief Q&A session. Any help by them would be greatly appreciated. This could take the form of supplying information, be open to be interviewed or even taking on writing the section of the book related to their organization.

PULBICATION

Tad asked Keith if there were any plans to start pre-sales of the book. We feel it is too soon. Keith will talk to Tad to understand the pre-sales process and how it relates to handling the money from the pre-sales.

TECHNOLOGY UPDATE

Scott requested \$150 for a one time to upgrade to the Adobe program he will be using for editing video & audio clips. Keith proposed to spend the \$150 to update the Adobe software, Nancy seconded, passed unanimously.

Scott also requested spending \$143 this year to increase Google drive storage. Ray proposed using Dropbox as an alternative, which will cost less. Scott and Ray will test DropBox. Keith proposed pre-authorizing spending \$143 for the increased Google drive storage in case Dropbox does not work out. We don't want to wait till the next meeting to approve this since it may impact the book project. Nancy seconded. Passed unanimously.

Scott brought up the issue of a strategy for long term archiving. We will discuss this at a future meeting.

INTERVIEWS

Nancy and other committee members and writers are continuing interviews. Scott has interviewed Rita and Peggy Hall.

Scott will send Keith the list of people interviewed. They will compare it to what is currently on the Google drive.

ADJOURNMENT

At 8:30pm, Scott moved to adjourn the meeting. Nancy seconded. Passed unanimously.

NEXT MEETING

The next meeting will be held on Monday May 9, 2016 at 6:30pm in the Safety Complex Meeting Room.

Submitted,
Bob Ottavi, Secretary