

**ANNUAL REPORT OF THE OFFICERS
AND COMMITTEES OF THE
TOWN OF BROOKLINE, NEW HAMPSHIRE**

For Year Ending December 31, 2022



WITH REPORTS OF THE SCHOOL DISTRICTS

For Year Ending June 30, 2022

YOUR TAX DOLLARS AT WORK

For many years the maintenance and management of Brookline's roads, along with the town dump (now the Transfer Station), were handled by a traditionally-elected Road Agent. With the retirement of the last person interested in being a Road Agent in 2018, a Brookline Public Works department (BPW) was established, and Michael Wenrich was hired as its first Director. Mike is developing and expanding the BPW's capacity to manage routine and long-term care for the town's roads and public buildings, as well as planning and implementing improvements. The BPW also is responsible for the adjacent Transfer Station. A further charge is sexton duties for the town's cemeteries, including maintenance, improvements, and burials.

The Public Works building was completed in April 2022. The Transfer Station staff is delighted to have access to running water and flush toilets! BPW staffing and equipment are being added incrementally, balancing budgets and needs as the town adjusts from hiring services to having our own capabilities to serve. The adjacent Transfer Station is being upgraded as well, in both function and appearance.

Aerial photo courtesy of Jay Kramarczyk.

Taken on Touch-a-Truck Day, September 17, 2022 – In addition to BPW vehicles, all Brookline emergency services were represented and are deeply appreciated.

Balance of photos and collage: Ann C. Somers

TABLE OF CONTENTS

Overview of Annual Meetings	1
List of Town Officers	4
Federal and State Officials	8
Town Warrant	9
Estimated Tax Impact.....	32
Summary of Proposed 2022 Town Budget	33
Estimated Revenue	34
Budget of the Town of Brookline	35
Independent Auditor	54
Combined Balance Sheet.....	57
Comparative Statement of Appropriations.....	58
Schedule of Town Property	60
Statement of Appropriations	64
Schedules of Bonded Debt	66
Summary Inventory of Valuation	80
Town Meeting Minutes - March 2022	81
Reports	
Selectboard.....	91
Ambulance Service	93
Building Inspector.....	96
Cemetery Trustees.....	97
Conservation Commission.....	100
Emergency Management	102
Finance Comittee Report.....	104
Fire Department.....	105
Hollis Communication Center	109
Library Trustees.....	112
Melendy Pond Management Committee	115
Nashua Regional Planning Commission	116
Planning Board.....	119
Police Department.....	120
Public Works.....	121
Zoning Board of Adjustment 2022 Statistics.....	123
Tax Collector.....	124
Town Clerk.....	130
Treasurer	131
Trustees of Trust Funds	134
Vital Statistics	
Births	136
Deaths	137
Marriages	138
Brookline School District.....	Cream Section
Hollis Brookline Cooperative School District	Yellow Section

OVERVIEW OF BROOKLINE ANNUAL MEETINGS

Brookline voters have three annual meetings:

- Brookline School District Meeting (Grades K-6): Deliberative Session conducted Wednesday, February 8th, 6:30pm, at CSDA
- Brookline Town Meeting: Wednesday, March 15th, (16th snow date) 7pm, at CSDA
- H/B Coop School District Meeting (Grades 7-12): March 8th 7pm at high school

A 4th day (Tuesday, March 14th, at CSDA) is Election Day, when residents go to the polls to elect town/school officials as well as to vote on any other issues that require “ballot” voting. Brookline’s polls are open from 7:00 a.m. to 7:30 p.m.

Brookline’s School District Meeting and Town Meeting have different formats

New Hampshire law gives the voters (“the legislative body”) the choice of two formats by which to conduct the annual meeting of their school board and town (“the governing body”).

The Brookline Town Meeting, and the Coop, are conducted in the traditional town meeting format. The respective board publicly posts a list of subjects to be considered (“warrant”). At the meeting the individual subject matters appearing in the warrant (“articles”) are taken up one at a time. Motions are required to put the subject matter of the article on the floor. There is discussion, possible amendment of the motion, and, when discussion has ended, a vote to approve or disapprove. In that manner, the voters make their decisions for town and school governance.

The other meeting format under which a governing body can operate is referred to as the “Official Ballot Referenda” (RSA 40:13, also known as “SB 2”). The Brookline School District Meeting is conducted under this alternative format. The School Board posts a warrant with a number of subject matter articles. At the “deliberative meeting,” the articles are individually raised, discussed and subject to amendment. However, the articles are not approved or disapproved at the meeting. Instead, the warrant articles in their final form are thereafter placed on the official ballot for voting on election day. The School District’s SB2 format also includes a “default budget” which becomes effective if the School District’s proposed budget is defeated on election day. The “default budget” is the prior year’s budget plus some non-discretionary expenses.

In both meetings, rudimentary parliamentary procedure tends to be followed, but is not mandatory. If you wish to speak, feel free to explain your intent at the microphone, and the Moderator will try to help. The Moderator conducts the meetings, but it is the voters’ meeting. The voters can overrule any decision the Moderator makes or any rule the Moderator establishes. The Moderator does have the right to have a disorderly person removed by a police officer (RSA 40:8).

In both meeting formats, the Moderator will take up one article at a time in the order in which they appear on the warrant. The voters can vote to change the order. The Moderator will announce the article number and read the article aloud.

At Town Meeting, the Moderator will ask for a motion under the article. The article itself is not a motion. The article serves only to give public notice of a matter to be discussed at the meeting. The motion under that article, which must be germane to the article, is what is to be discussed and decided. That is why, for example, the dollar amount in the article may be different from the amount in the motion made and to be considered under the article. After a motion is made, the Moderator will ask for a second. If seconded, the motion is open for discussion. Discussion can include motions to amend the original motion. Such a motion needs a second. After discussion, the voters vote on the motion as it exists.

The Moderator will begin discussion by asking a proponent of the motion or article to address it. The Moderator will seek input from the Finance Committee on budgetary issues. Voters wishing to speak to the motion/article must do so at the microphone. They must be recognized by the Moderator and address their comments to the Moderator. Each time they speak, speakers must clearly state their name and address. Discussion must be limited to the motion/article under consideration. Lack of civility or personalizing the discussion will be deemed out of order. Undue repetition and unreasonably monopolizing the microphone will be deemed out of order. Discussion ceases when no one wishes to speak, or when a “motion to move the question” is made, seconded and supported by a 2/3 majority.

Some annual meeting incidentals:

- **Warrant:** This is the meeting’s subject matter agenda. It is set by the Selectboard/School Board and must be publicly posted before the meeting. It identifies the subjects that can be addressed. Those subjects and only those subjects are open for discussion.
- **Articles:** These are the individual subject matters listed on the warrant. The articles are ordinarily chosen by the Selectboard/School Board, but an article supported by the written petition of 25 registered voters in the requisite time must also appear in the warrant. The articles are taken up one at a time in the order in which they appear on the warrant, unless it is voted to change that order. A “special warrant article” is a separate article that proposes an appropriation for a specific limited purpose.
- **Line Item Budget Amendments:** The voters do not have the power to make binding amendments to specific line items in the town’s/district’s budget - RSA 32:3, V and RSA 32:10, I (e). While the voters have the right to reduce the overall operating budget, the Selectboard and School Board retain discretionary authority to move spending within their budgets - RSA 32:10. An exception to that rule is an appropriation under a “special warrant article” which can only be used for that express purpose - RSA 32:10, I (d).
- **Cost Items:** “Cost items” are benefits acquired through collective bargaining - RSA 273-A:1, IV. The cost items in an article cannot be modified. They can be approved or disapproved. The NH Supreme Court has ruled that the future cost items of a multi-year collective bargaining agreement are binding in those future years if the future financial impact was disclosed and approved in the first year. Sanborn, 133 NH 513 (1990). Such cost items, therefore, are not subject to amendment or disapproval.
- **Non-Lapsing Appropriation:** This is an appropriation which creates an exception to the normal rule that an approved annual meeting appropriation expires after one fiscal year. By special warrant article, the voters can grant a governing body the authority to carry over an approved appropriation for up to 5 years - RSA 32:7.
- **Capital Reserve Fund:** A fund created for receipt and retention of non-lapsing appropriations for certain identified purposes including capital construction, maintenance, improvements or acquisition, and special education expenses. Unless an “agent” is appointed under the article, payments out from the fund require town vote - RSA 35.
- **Motion to Move the Question:** This is a motion to end the discussion on a pending motion/article. This motion must be seconded, is non-debatable, and requires a 2/3 majority. It is improper for a speaker to express an opinion and then to move to close discussion. If a motion to move the question is approved, discussion on the motion/article ceases; however, the practice has been that the voters in line at the microphone at that time will be heard, but will not be permitted to make any further motion.
- **Vote:** In Town meeting, when discussion is ended, the vote on a pending motion will usually require a simple majority vote to pass (with several exceptions such as a motion for a bond exceeding \$100,000,

which by law requires a 3/5 majority and a ballot vote - RSA 33:8). Initially, the Moderator will usually ask for a “show of hands” vote. Those supporting the motion will raise their index cards signifying their vote. Then those opposing the motion will raise their cards to signify their vote. If the Moderator deems the “show of hands” vote too close to call, a hand count will be conducted. The voters will be asked to raise their index cards again, and each vote will be counted by designated counters. After the vote, the Moderator will move on to the next article.

- **Written Ballot:** The Moderator must conduct a vote by written ballot if five identifiable voters, recognized at the meeting, provide the Moderator with a written request to do so before the vote - RSA 40:4-a, I, (a). If the result of a non-ballot vote is questioned immediately and before other business is begun, upon request of seven or more voters, the Moderator must retake the vote by written ballot - RSA 40:4-b. If the vote margin is less than 10%, upon the request of 5 voters, the Moderator must conduct a recount of a written ballot vote - RSA 40:4-a, I, (b).
- **Five Minute Rule:** A speaker’s remarks, other than the proponent of a motion, will ordinarily be limited to five minutes in duration.
- **Motion to Pass Over:** This motion has in practice been a proposal to take no action on a specific article and to simply proceed to the next article. The motion requires a second, is non-debatable, and requires a 2/3 majority.
- **Motion for Reconsideration:** This motion asks voters to reconsider any vote previously made at the meeting. This motion can only be made by a voter who had voted on the prevailing side of the previous vote, so as not serve as a simple “do over.” If such a motion is made and seconded, the discussion on this motion is limited to the reasons why the voters should reconsider the earlier vote. The approval of a motion for reconsideration requires the same majority as the original motion required. If passed, the prior vote is vacated and the original motion is again before the voters.
- **Motion to Restrict Reconsideration:** To discourage strategic late-night motions to reconsider, state statute created a motion to restrict reconsideration - RSA 40:10. This motion can be made at any time during the meeting relative to any previous vote at the meeting. This motion needs a second, is debatable, and requires a simple majority. After such a motion is approved, if a motion for reconsideration of the subject original main motion is later approved, the reconsideration can only take place at a future, publicized reconvening of the meeting not sooner than seven days later. At our School District’s SB2 meeting, a passed motion to restrict reconsideration means that there can be no reconsideration.
- **Motion to Appeal:** This is a motion by which a voter can appeal a rule or decision of the Moderator. It is a motion which can be made by anyone at any time by announcing a “point of order.” The motion requires a second, is debatable, and needs a simple majority.
- **Point of Order:** A voter may also rise and assert a “point of order” when the voter believes that a fundamental procedural error has occurred. Asserting a point of order is not to be misused as license to make whatever statement the speaker wishes to interject.
- **Motion to Adjourn:** This motion must be seconded, is not debatable and requires a simple majority. Although “adjourned” might suggest a future continuation, in practice it means to end the meeting. If at 11:00 pm it appears that all matters can be disposed of by midnight, the meeting will continue. If not, a motion to recess to an announced time and date will be entertained.

Annual Town Report Town Officers

Town Clerk/Tax Collector

(By Ballot – 3 Year Term)

Patricia A. Howard-Barnett

Term Expires 2023

Selectboard

(By Ballot - 3 Year Term)

Brendan Denehy (Vice-chair)

Term Expires 2025

Edward Perry

Term Expires 2025

Steve Russo

Term Expires 2024

Edward Arnold (Chair)

Term Expires 2023

Dana Ketchen

Term Expires 2023

Scott Butcher, Town Administrator

Sharon Sturtevant, Executive Assistant/Bookkeeper

Board of Assessors

(By Ballot - 3 Year Term)

Brett Hall

Term Expires 2024

Peter A Cook (Chair)

Term Expires 2025

Pat Burke

Term Expires 2023

Kristen Austin, Secretary

Finance Committee

(By Ballot - 3 Year Term)

Cindy LaCroix

Term Expires 2024

Brian Rater (Chair)

Term Expires 2025

Tracy Perry

Term Expires 2023

Town Treasurer

(By Ballot - 1 Year Term)

Eric Bernstein

Term Expires 2023

Moderator

(By Ballot - 2 Year Term)

Peter G Webb

Term Expires 2024

Fire Wards

(By Ballot - 3 Year Term)

David Santuccio

Term Expires 2024

David Flannery

Term Expires 2025

David Joki

Term Expires 2023

Cemetery Trustees

(By Ballot - 3 Year Term)

Judy Cook

Term Expires 2024

Ann Somers (Secretary)

Term Expires 2025

Brian Rater (Chair)

Term Expires 2023

Town Trustees

(By Ballot - 3 Year Term)

Deborah Johnson-Hawks

Term Expires 2024

Rodney Lockwood (Chair)	Term Expires 2025
Melanie Levesque	Term Expires 2023
Sharon Sturtevant, Bookkeeper	

Library Trustees
(By Ballot - 3 Year Term)

Mark Gath (Chair)	Term Expires 2024
Kim Rogers	Term Expires 2023
Cindy Lacroix (Treasurer)	Term Expires 2025
David Partridge	Term Expires 2023
Jen Morrissey (Secretary)	Term Expires 2025

Recreation Commission
(Appointed by Selectboard - 3 Year Term)

Yvonne Gutierrez	Term Expires 2024
Richard Vertullo	Term Expires 2024
Tom LaRochelle	Term Expires 2024
Jaye Duncan	Term Expires 2023
<i>Vacant Seat</i>	

Planning Board
(Appointed by Selectboard - 3 Year Term)

Alan Rosenberg (Co-Chair)	Term Expires 2024
Eric Bernstein (Co-Chair)	Term Expires 2025
Scott Grenier	Term Expires 2025
Steve Russo (Selectboard Rep)	Term Expires 2024
Brendan Denehy (Selectboard Rep Alternate)	Term Expires 2025
Christopher Duncan	Term Expires 2023
Eric Pauer (Alternate)	Term Expires 2024
<i>2 Vacant Seats (Alternate)</i>	<i>Term Expires 2025</i>
<i>1 Vacant Seat (Alternate)</i>	<i>Term Expires 2023</i>
Michele Decoteau, Town Planner & Secretary	

Zoning Board of Adjustment
(Appointed by Selectboard - 3 Year Term)

Peter Cook (Chair)	Term Expires 2024
Marcia Farwell	Term Expires 2025
Webb Scales (Clerk)	Term Expires 2024
Archer Batcheller (Vice Chair)	Term Expires 2023
Dan Marcek Jr	Term Expires 2024
Dave Partridge (Alternate)	Term Expires 2025
Charlotte Pogue (Alternate)	T Term Expires 2023
<i>1 Vacant Seat (Alternate)</i>	<i>Term Expires 2025</i>
<i>1 Vacant Seat (Alternate)</i>	<i>Term Expires 2023</i>
Kristen Austin, Secretary	

Conservation Commission
(Appointed by Selectboard - 3 Year Term)

Francis (“Buddy”) Dougherty (Chair)	Term Expires 2024
Jay Chrystal (Vice Chair)	Term Expires 2025
Brendan Denehy (Selectboard Representative)	Term Expires 2024
Dana Ketchen (Selectboard Representative)	Term Expires 2025

Thomas Rogers	Term Expires 2025
Jerry Jaworski	Term Expires 2024
Eric Divirgilio (Alternate)	Term Expires 2023
Roy Wallen (Alternate)	Term Expires 2023
Drew Kellner (Alternate)	Term Expires 2024
Greg Martin (Alternate)	Term Expires 2024
Sean McNair (Alternate)	Term Expires 2025
<i>1 Vacant Seat (Alternate)</i>	<i>Term Expires 2025</i>
Kristen Austin, Secretary	

Supervisors of Checklist
(By Ballot - 6 Year Term)

Judy Cook	Term Expires 2026
Lynn Giblin	Term Expires 2028
Linda Saari	Term Expires 2024

Police Chief
(Appointed by Selectboard)

William H. Quigley III
Donna Quigley, Administrative Assistant

Ambulance Chief
(Appointed by Selectboard)

Jeffrey Stewart

Fire Chief
(Appointed by Fire Wards)

Charles Corey, Sr.

Emergency Management Director
(Appointed by Selectboard)

David Coffey

Public Works Director
(Appointed by Selectboard)

Michael Wenrich

Building Inspector
(Appointed by Selectboard)

Steve Sacherski

Souhegan Regional Landfill District
(Appointed by Selectboard)

Guy Wadsworth	Term Expires Jul 2024
Eddie Arnold	Term Expires Mar 2024

Commissioners, NRPC
(Appointed by Selectboard)

Tamara Sorrell
1 Vacant Seat

Angela Dacey (Appointed by Selectboard - 1 Year Term)
Term Expires Dec 2023

Charles E. Corey, Sr. Forest Fire Warden
(Appointed by State)

Abigail Reville Health Officer
(Appointed by State)
Term Expires Nov 2024

Mike Wenrich Sexton
(Under Public Works)
No Expiration

FEDERAL OFFICIALS

Congressional Delegation:

Margaret Wood Hassan, 1589 Elm Street, 3rd floor, Manchester, NH 03101, 622-2204
Senator Jeanne Shaheen, 2 Wall Street, Suite 220, Manchester, NH 03101, 647-7500

Representative Second District:

Ann McLane Kuster, 18 North Main Street, Concord, NH 03301, 226-1002

State Officials

Governor:

Christopher T. Sununu, State House, 107 N Main Street, Concord 03301, 271-2121, Fax 271-7680

State Senator: (District 12)

Kevin Avard

Senate Office: Statehouse, 107 N Main St, Rm 115, Concord 03301, 271-3077email:
kevin.avard@leg.state.nh.us

Executive Council: (District 5)

David K Wheeler, 523 Mason Road, Milford, NH 03055
Executive Council Office 271-3632
email: David.K.Wheeler@nh.gov

Representatives to the General Court: (District 36)

John Lewicke, 928 Starch Mill Road, Mason, NH 03048-4003, 878-2610
email: John.Lewicke@leg.state.nh.us

Diane Pauer 12 Westview Road, Brookline, NH 03033, 801-5088
email: Diane.Pauer@leg.state.nh.us

**TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**The Polls will be open from 7:00am to 7:30pm
Tuesday, March 14, 2023**

**Business meeting starts at 7:00pm on
Wednesday, March 15, 2023
(Snow Date: Thursday, March 16, 2023)**

**At Captain Samuel Douglass Academy
24 Townsend Hill Road**

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the fourteenth (14th) day of March at 7:00am to act upon the following subjects:

- 1.) To choose all necessary Town Officers for the ensuing year.
- 2.) **(By Ballot)** Shall the town decide the zoning board of adjustment shall be elected according to the procedure in RSA 673:3, where a new member is elected when the term of the appointed member expires, until each member of the board is an elected member? (submitted by petition)
- 3.) **(By Ballot)** Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinance:

Amendment 1

Amend Section 200 DEFINITIONS to delete the definition for Elderly and move the definitions for Regulatory Floodway, Development, Nonconforming Use, and Junkyard to Section 200.

Amendment 2

Amend Section 300 GENERAL PROVISIONS to change Town Dump to Transfer Station, require septic systems be constructed and maintained according to state standards, and require Cease and Desist Orders be resolved before new permits or Certificates of Occupancy are issued.

Amendment 3

Amend Section 400 DISTRICTS to list permitted uses in all districts to one Section and change Churches and Synagogues to Houses of Worship.

Amendment 4

Amend Section 620 WORKFORCE HOUSING ORDINANCE to add the option of a site plan, simplify the maximum density of housing, and align the setbacks and building separation to be the same as the Housing for Older Persons Ordinance dimensions.

Amendment 5

Amend Section 800 NONCONFORMING USES STRUCTURES AND LOTS clarify this section to allow for the lawful continuance of nonconforming uses, lots, and structures; remove the diagram and replace it with text; clarify subsections on uses, lots, and structures; and further aligned with Section 900.

Amendment 6

Amend Section 1400 GROWTH MANAGEMENT ORDINANCE to remove the exemption for Housing for Older Persons Development and amend the timeline for the distribution of building permits. Delete the section referring to the expiration of building permits.

Amendment 7

Amend Section 1500 OPEN SPACE DEVELOPMENTS to note the minimum tract size is 20 acres and state the steps for creating a Yield Plan for developers.

Amendment 8

Amend Section 2200 HOUSING FOR OLDER PERSONS DEVELOPMENTS to provide a definition for a Housing for Older Persons Development, delete definitions for Impact Fees and Offsite Improvements / Exactions, amend dwelling requirements for Americans with Disabilities (ADA) compliance, amend the Community Center requirements for ADA compliance, and remove the exemption of Housing for Older Persons Developments from the Growth Management Ordinance.

- 4.) To see if the Town will vote to raise and appropriate the sum of **\$6,952,650** to defray town charges for the ensuing year and make appropriation of the same. **4-1 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 5.) **(By Ballot at Meeting)** Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the town of Brookline on the second Tuesday of March? (submitted by petition)
- 6.) **(By Ballot at Meeting)** To see if the Town will vote to raise and appropriate the sum of \$18,824 for the purpose of expanding the building official's hours from 30 hours per week to 35 hours per week, or take any action relative thereto. Said sum includes \$6,240 in pay and \$12,584 in benefits for nine (9) months of 2023 (the 12-month total annualized cost is \$75,018). **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 7.) To see if the Town will authorize the Selectboard to enter into a five-year lease/purchase agreement for a total of \$850,000 for the purpose of leasing and equipping a new fire truck and to use \$172,000 from the Fire Truck Capital Reserve fund and to raise and appropriate a sum of up to \$20,000 for the first year's lease payment. Payments for years two, three, four and five will be made from the operating budget. Said lease contains a fiscal funding clause which permits the termination of the lease on an annual basis should the funds necessary to make the required payments not be appropriated at town meeting. **3-2 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 8.) To see if the Town will vote to raise and appropriate the sum of \$200,000 to defray the cost of repairs to town buildings, or take any action relative thereto. Any unspent funds to be placed into the Town Facilities Capital Reserve Fund. **4-1 recommended by the Selectboard; 2-1 recommended by the Finance Committee**
- 9.) To see if the Town will vote to raise and appropriate \$50,000 to be deposited into the previously established Fire Truck Capital Reserve Fund for the purchase of a fire truck, or take any action relative thereto. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 10.) To see if the Town will vote to raise and appropriate the sum of \$3,525 to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Chief have already been voted agents to expend from this fund (1998 - Warrant Article #6). **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 11.) To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of funding maintenance of the Town's trail system. The Brookline Conservation Commission will have the authority to approve expenses from the fund and to deposit revenues, from trail-related events, into the fund and the money in the fund will be allowed to accumulate from year to year, and shall not be considered part of the Town's general fund balance. The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the conservation commission and no further approval is required from the legislative body to expend. Such funds may

only be expended for the purpose for which the fund was created. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**

- 12.) Shall the Town vote to readopt the provisions of RSA 72:28 the Standard Optional Veterans' Tax Credit? If readopted, the credit will be available to any resident or the spouse or surviving spouse or any resident, who served not less than 90 days in the United States Armed Forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged. If readopted this Tax Credit will be \$750 (as voted in at the 2021 Town Meeting). **4-1 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 13.) Shall the town vote to readopt the provisions of RSA 72:28-b, All Veterans Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days in the United States Armed Forces and was honorably discharged or an office honorably discharged or an officer honorably separated from service and is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$750 the same as the standard or optional veterans, tax credit voted by the town under RSA 72:28. **3-2 not recommended by the Selectboard; No vote taken by the Finance Committee**
- 14.) Shall the Town vote to modify the Disability Exemption amount (according to the provisions of RSA 72:37B) for the disabled from property tax based on assessed value for qualifying taxpayers to be \$120,000 from \$80,000. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 15.) Shall the town vote to modify the provisions of RSA 72:37, exemption for the blind, to allow an inhabitant who is legally blind as determined by the blind services program, to be exempt each year on the assessed value, for the property tax purposes, of his or her residential real estate value to the value of \$30,000 from \$20,000. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 16.) Shall the town vote to modify the Elderly Exemption from property tax in the Town of Brookline, New Hampshire based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years of age: \$120,000 from \$80,000; For a person 75 years of age up to 80 years, \$180,000 from \$120,000; For a person 80 years of age or older \$240,000 from \$160,000. **5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee**
- 17.) To transact any other business that may legally come before said meeting.

Given under our hands and seal this 6th day of February 2023.

Eddie Arnold

Brendan Denehy

Ed Perry

Dana Ketchen

Steve Russo

Selectboard of Brookline

It is our practice to recess at 11:00pm; however, we will continue if it appears that the meeting will not extend beyond 12:00.

200.00 DEFINITIONS

~~*Elderly.* For the purposes of this Ordinance shall mean that portion of the population 65 years and older.~~

Move the definitions for Regulatory Floodway, Development, Nonconforming Use, and Junkyard to Section 200.

Spell Junkyard consistently throughout the Ordinance.

300.00 GENERAL PROVISIONS

- 301.00 No junk yard or place for the storage of discarded machinery, vehicles, glass, paper, cordage, garbage, refuse, or other waste or discarded materials shall be maintained in the Town, exclusive of the area known as the ~~Town Dump~~ *Transfer Station*.
- 302.00 No owner or occupant of the land shall permit fire or other ruins to be left, but shall remove same to ground level within one year.
- 303.00 Sanitary Protection
- 303.01 No waste waters or sewage shall be permitted to run free into a public water body or be discharged in any way that may be offensive or detrimental to health.
- 303.02 All dwellings and sanitary systems ~~should~~ **shall** be constructed and maintained in accordance with **this Ordinance, the Land Use Laws and all applicable laws including, without limitation, RSA 485-A "Water Pollution and Waste Disposal;" The New Hampshire Code of Administrative Rules Env-Wq 1000 "Subdivisions: Individual Sewage Disposal Systems" and in addition,** standards set and enforced by the New Hampshire Water Supply and Pollution Control Commission.
- 304.00 Within the Regulatory Floodway, any development or encroachment (including fill) which would result in any increase in flood levels during the base flood discharge is prohibited.
- 305.00 No subsurface storage of petroleum or related products (including gasoline) and the subsurface transmission of petroleum or related products through pipelines shall be allowed within Town, with the following exceptions: 1) Propane or liquefied natural gas; 2) Storage tanks not in excess of 1,100 gallons. Storage tanks in excess of 1,100 gallons must comply with the New Hampshire Water Supply and Pollution Control Division's Code of Administrative Rules Part Ws 411, Control of Nonresidential Underground Storage and Handling of Oil and Petroleum Liquids.
- 306.00 For the purpose of this part, "development" is defined to mean "any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations."
- 307.00 **Building Permits** – The State of New Hampshire Building Code pursuant to RSA 155-A including adopted Appendix Chapters and amendments, shall govern and regulate the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of all dwelling units and all commercial and industrial buildings in the Town of Brookline, said Codes also

provide for the issuance of permits and collection of fees. Accessory Buildings of 100 square feet or less shall not require a building permit but shall be required to meet all setback requirements.

308.00 *When a Notice of Violation or a Cease and Desist Order has been, or is to be issued, on a property, no new permits or occupancy certificates will be issued until the Notice of Violation or Cease and Desist Order has been resolved and rescinded in writing.*

400.00 DISTRICTS

For the purpose of this Ordinance the entire Town of Brookline shall be divided into two districts which shall be called:

- A. Industrial-Commercial District
- B. Residential-Agricultural District

These two districts may also include areas designated Regulatory Floodway as delineated on the Flood Insurance Maps of the Town of Brookline dated May 19, 1987, as prepared by the Federal Emergency Management Agency - Federal Insurance Administration, or as amended.

Other overlay zones include the Wetlands Conservation District and the Aquifer Protection District.

401.00 Uses Permitted

The following Uses are permitted in both districts. Uses permitted may require additional review. Additional requirements may be required if the Use is in an overlay district.

- a. *Excavations*
- b. *Farming & Forestry*
- c. *Housing for Older Persons*
- d. *Farmstands*
- e. *Houses of Worship, Churches and associated parsonages, convents*
- f. *Municipal Facilities and Buildings*
- g. *Schools, nurseries, day care centers*
- h. *Public, private, non-profit recreational facilities, fraternal orders, membership clubs*

620.00 WORKFORCE HOUSING ORDINANCE DEVELOPMENT

621.00 Purpose

The purpose of this Ordinance is to provide an option for including workforce housing as *an Innovative Land Use Control* a permitted use in the Residential-Agricultural District, consistent with the requirements of NH RSA 674:58-61.

The Ordinance is intended to:

1. Maintain the Town's: water supply, ability to provide high-quality education and school services, environment, traffic safety, and fire and life safety by guiding the development of Workforce Housing;
2. Address the Town's need to provide its fair share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; and

3. Meet the goal of providing a diverse supply of safe, affordable, and workforce housing opportunities as set forth in the Town's Master Plan.

622.00 Authority

This section is adopted under the authority of RSA 674:21, Innovative Land Use Controls, and is intended as an "Inclusionary Zoning" provision as defined in RSA 674:21(I)(k) and also intended to comply with NH RSA 674:58 – 61, inclusive.

623.00 Definitions

Terms in sections 620.00 through 6365.00 shall have these definitions.

- a. Affordable: means housing with combined rental and utility costs or combined mortgage loan debt services, property taxes, and required insurance that do not exceed 30 percent of a household's gross annual income. Definition from RSA 674:58, as amended.
- b. Area Median Income (AMI): means the median income of the greater region, the HUD Fair Market Rent Area to Brookline's, as established and updated annually by the US Department of Housing and Urban Development. Income considers both wage income and assets.
- c. 3- or 4-family Dwelling: means a building or structure containing not less than three (3) and not more than four (4) dwelling units, each designed for occupancy by an individual household.
- d. Market Rate Housing: means a single family dwelling, two dwelling unit dwelling, 3- or 4-family dwelling or multi-family dwelling that does not meet the definition of Affordable, Workforce housing - Renter occupied or Workforce Housing - Owner occupied under section 623.00 of this ordinance.
- e. Mixed Development: means a single housing development that contains a combination of Workforce Housing and Market Rate Housing.
- f. Multi-family Dwelling: means a building or structure containing not less than five (5) and not more than five (5) dwelling units, each designed for occupancy by an individual household. Definition from RSA 674:58, as amended.
- g. Reasonable and Realistic Opportunities for the Development of Workforce Housing: means opportunities to develop economically viable workforce housing within the framework of Brookline's municipal ordinances and regulations adopted pursuant to this chapter and consistent with RSA 672:1, III-e.
- h. Single-family Dwelling: means a building or structure containing not less than one (1) and not more than one (1) dwelling unit, each designed for occupancy by an individual household.
- i. Workforce Housing: means a single-family dwelling, two dwelling unit dwelling, 3- or 4-family dwelling or multi-family dwelling that does meet the definition of Affordable, Workforce housing - Renter occupied or Workforce Housing - Owner occupied, under section 623.00 of this Ordinance. From RSA 674:58, as amended.
- j. Workforce Housing - Renter occupied: means rental housing which is affordable to a household with an income of no more than 60 percent of the median income for a 3-person household for the metropolitan area or county in which the housing is located as published annually by the US Department of Housing

and Urban Development. Definition from RSA 674:58, as amended.

- k. Workforce Housing - Owner occupied: means housing which is intended for sale and which is affordable to a household with an income of no more than 100 percent of the median income for a 4-person household for the metropolitan area in which the housing is located as published annually by the US Department of Housing and Urban Development. Brookline is located within the greater Nashua metropolitan area. Definition from RSA 674:58, as amended.

624.00 Applicability

1. Uses Permitted
 - a. Single family dwelling, two dwelling unit dwelling, 3- or 4- family dwelling or a multi- family dwelling may qualify as workforce housing.
 - b. A workforce housing development or a mixed development that includes a 3- or 4-family dwelling or multi-family dwelling shall only be allowed along the NH Route 13 corridor, defined as land in the Residential / Agricultural District within 500 feet of the NH Route 13 Right of Way on both sides of the highway.
 - c. Outside the NH Route 13 corridor, as defined above, a workforce housing development or a mixed development that includes only single-family and two dwelling unit dwellings are permitted in the Residential/Agricultural District.

625.00 Procedural Requirements

1. If the Town's existing housing stock is sufficient to accommodate its Fair Share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; the Town shall be deemed to be in compliance with RSA 672:1, III-e and RSA 674:59 in accordance with the provisions of RSA 674:59 III and no development intended to qualify as workforce housing or mixed development under this Ordinance shall be approved or permitted by the Planning Board, or the Town.
2. If the Town's existing housing stock is not sufficient to accommodate its fair share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; applications for workforce housing, or a mixed development, may be considered. However, no development intended to qualify as workforce housing or a mixed development under this ordinance shall be permitted or approved by the Planning Board or the Town if, when combined with the existing housing stock, the development would exceed the Town's fair share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment.
3. The determination of the Town's ability to meet its fair share of the current and reasonably foreseeable regional need for workforce housing; as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; shall, at a minimum, be determined every year by the Brookline Planning Board. The determination should be completed no later than November 30. A written report including the determination by the Planning Board shall be completed in time to be included in the next Town Annual Report. Additionally, the Planning Board may, at their discretion, choose to review the reasonably foreseeable regional need for workforce housing at any time.

If the Board determines there is a need for additional workforce housing to meet the Town's fair share of the current and documented and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment; the Planning

Board may immediately begin considering applications for developments intended to qualify as workforce housing or for a mixed development in accordance with paragraph 625.00 2., above.

If the Planning Board determines the Town meets the Town's fair share of the current and reasonably foreseeable regional need for workforce housing as documented in the Nashua Regional Planning Commission's most recent Needs Assessment paragraph 625.00 1., above, shall apply.

4. Any applicant who applies to the Planning Board for approval of a development intended to qualify as workforce housing or a mixed development under this section shall:
 - a. Follow the Town's normal application procedure for a subdivision *or site plan* approval as defined in the Town's Subdivision *and Site Plan* Regulations; and
 - b. Provide a written statement of such intent as part of the application as per RSA 674:60; and
 - c. Follow the requirements set forth herein; including but not limited to, water supply, environmental protection, traffic safety, and fire and life safety and any other such requirements the Planning Board deems necessary for subdivision acceptance.
5. At the time of application, the applicant or developer shall identify the organization responsible for compliance with Section 630.00 of this ordinance and provide all legal documents outlining the agreement.
6. At the time of application, the applicant or developer shall prepare a management plan, acceptable to the Planning Board that demonstrates compliance with this ordinance.

626.00 General Requirements of Workforce Housing Units

1. ~~Dwellings~~ **Developments** qualifying as workforce housing shall restrict fifty percent (50%) of the dwellings units to have no more than two bedrooms or the development shall not constitute workforce housing for the purposes of this ordinance.
2. Dwelling units qualifying as workforce housing shall be comparable in exterior appearance with market rate housing dwelling units of similar type in the proposed development. For a proposed mixed development no more than 50% of the dwelling units shall be market rate housing. The workforce housing dwelling units shall be interspersed throughout the overall development and not concentrated in a separate area of the development.
3. The minimum parcel size for a workforce housing development shall be at least ten (~~ten~~**10**) contiguous acres excluding wetlands, water bodies, and land contained in the 100-year floodplain.
4. The ~~minimum~~ **maximum lot size density** for market rate housing dwellings shall comply with the standards of the Brookline Zoning Ordinance. The ~~minimum~~ **maximum lot size density** for workforce housing dwellings shall be as follows: ***one a single-family-dwelling per one (1) contiguous acre, one two-dwelling unit dwelling per one and one half (1.5) contiguous acres, one a 3-, 4-family or multifamily dwelling per three (3) contiguous acres. Density shall be measured excluding wetlands, water bodies and land contained in the 100-year floodplain.***
5. The minimum required frontage for market rate housing dwellings shall comply with the standards of the Town of Brookline Zoning Ordinance. The minimum required frontage for workforce housing dwellings ***on individual lots*** shall be as follows: for ***one*** single-family dwelling shall be one hundred (100) feet; for one two dwelling unit dwelling shall be one hundred fifty (155) feet; for one 3- or 4-family dwelling shall be two hundred forty (240) feet, for one multi-family dwelling shall be two

hundred forty (240) feet.

6. No backlot development shall be allowed.
7. Developments that include a 3- or 4-family dwelling or multifamily dwelling shall have a vegetated buffer of not less than fifty (50) feet wide or a greater value as deemed necessary or appropriate by the Planning Board on all boundaries of the original parcel except for access to connecting roads. Developments including only single family dwellings or two dwelling unit dwellings shall have a vegetated buffer appropriate for the location and scale of the project.
8. **Setbacks and unit separation:** ~~The minimum building setbacks shall be as follows~~
 - a. *Front.* Each structure shall be setback at least 30 feet from the front lot line.
 - b. *Side and Rear.* Each structure shall be at least 15 feet from side and rear lot lines. In the case of a corner lot, the side distance shall be increased to 30 feet on the side bordering the frontage.
 - c. *If a vegetative buffer is required by 626.07, all setbacks shall be measured from the edge of the buffer instead of the lot line.*
 - d. *One (1) story buildings must be separated by at least twenty-five (25) feet. Two or more story buildings must be separated by at least thirty-five (35) feet.*

627.00 Reasonable Standards

In accordance with RSA 674:59 IV, the approval of a development of workforce housing or a mixed development under this ordinance may have reasonable standards including, but not limited to standards for, Environmental Protection, Water Supply, Sanitary Disposal, Traffic Safety, Fire and Life Safety Protection as deemed necessary or appropriate by the Planning Board.

628.00 Road, Way, Access to Development

1. Access to development containing a 3- or 4-family dwelling or a multi-family dwelling shall be from the NH Route 13 corridor as described in Section 624.00.
2. Roads must be constructed to standards outlined in the Subdivision Regulations. The road, all culverts, drains, swales, stormwater management structures or BMPs, signage, etc. shall be installed, managed and maintained by the management company.
3. Unless deemed unnecessary by the Planning Board, access to a development shall be via a through roadway connecting existing roads and neighborhoods in order to provide a safe and rapid access to the development / dwelling units for all emergency vehicles.

629.00 Affordability

1. Affordability Compliance
 - a. All the workforce housing dwelling units approved under this provision must meet the affordability requirements as defined in Affordable, Workforce ~~H~~ousing - Renter occupied or Workforce Housing - Owner occupied under Section 623.00 of this ordinance.
2. Assurance of continued affordability
 - a. Affordable housing, Workforce housing - owner occupied and Workforce housing - renter occupied units must retain the development criteria including but not limited to the conditions of approval and the affordability standards herein, in perpetuity, with a renewable clause through a suitable deed restriction, easement and/or mortgage deed instrument deemed acceptable to the Brookline

Planning Board and as monitored through reports provided to the Brookline Planning Board by the designated third-party agent prior to the time of unit sale or resale.

630.00 Administration

A third-party non-profit or for-profit organization or property management entity shall be responsible for income verification and ongoing affordability compliance. The designated organization or company shall provide appropriate reports to the Brookline Planning Board regarding ongoing affordability compliance annually and in time for printing in the Annual Town Report.

631.00 Conditions of Approval

In accordance with RSA 674:59 IV, the approval of a development of workforce housing or a mixed development under this ordinance may have conditions of approval including, but not limited to conditions for, Environmental Protection, Water Supply, Sanitary Disposal, Traffic Safety, Fire and Life Safety Protection as deemed necessary or appropriate by the Planning Board.

632.00 Conflict

If any provision of this Section is in conflict with the provisions of any other provisions of this ordinance, the more restrictive provision shall apply, except for any provision relating to reductions in standards for lot size or frontage in which case the provisions of this Section shall apply.

633.00 Appeals

If an applicant wishes to appeal a decision made by the Planning Board, they may do so in accordance with RSA 674:61.

634.00 Severability

If any section, provision, portion, clause or phrase of this ordinance shall be declared invalid or unconstitutional, it shall not impair or invalidate any other section, clause, provision, portion or phrase of this ordinance.

635.00 Effective date

This ordinance shall be effective immediately after an affirmative vote at Town Meeting.

800.00 NONCONFORMING USES, ~~STRUCTURES AND LOTS,~~ AND STRUCTURES

The purpose of this section is to allow for the lawful continuance of nonconforming uses, structures and lots, in accordance with the criteria outlined below and to allow for a reasonable level of alteration, expansion or change to occur by special exception when it can be demonstrated that the proposed alteration, expansion or change will not change the nature of the use, unduly impact the neighborhood or provide inadequate subsurface disposal of waste.

800.01 Nonconforming Uses

- a. Any nonconforming use may continue in its present use, however, it shall not be changed to another nonconforming use.
- b. Whenever a nonconforming use has been intentionally discontinued or abandoned for a period of one year the use shall not be reestablished.

- c. ~~Except for proposal “B” (see diagram in section 800.03), Any alteration, expansion or change of a nonconforming use or structure shall only be permitted by special exception by the Zoning Board of Adjustment if it finds that:~~
 - 1. The proposed alteration, expansion or change will not change the nature and purpose of the ~~original~~ **present** use; and
 - 2. The proposed alteration, expansion or change would involve no substantially different effect on the neighborhood; ~~and~~
 - 3. ~~Any increase in heated living space which, in the judgment of the Zoning Board of Adjustment, is capable of increasing the number of bedrooms for a nonconforming dwelling or lot, may require that the septic system be approved by the NH Division of Water Supply and Pollution Control and the Town of Brookline in accordance with the provisions of RSA 485-A:38 and the Town’s regulations for the number of bedrooms currently in the home or proposed for the home.~~

800.02 Nonconforming Lots

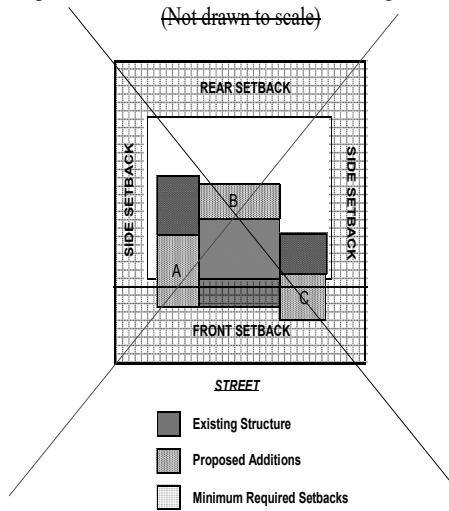
- a. A nonconforming lot that has been developed with a structure may continue in its present use; however, any alteration or expansion shall comply with Sections 800.01e ~~and 800.03~~.
- b. A nonconforming lot which is recorded and taxed as a lot of record at the time of passage of this Ordinance ~~and, pursuant to Zoning Ordinance Section 900,~~ may be used for any permitted use in the district in which it is located. ~~Every attempt shall be made to conform to the lot size/setback requirements of the zone.~~
- e. ~~Where two (2) or more nonconforming, undersized, lots abut and are under common ownership, prior to the issuance of a building permit the parcels shall be merged into one lot and shall comply with the zoning requirements to the best of their ability. Every attempt shall be made to conform to the lot size/setback requirements of the zone.~~
- c. ~~Any~~ New septic systems or any changes to existing septic systems ~~on nonconforming lots must comply with the all local and state requirements for septic systems to the maximum extent possible. NH Division of Water Supply and Pollution Control and the Town of Brookline in accordance with the provisions of RSA 485-A:38 and the Town of Brookline’s Zoning Ordinance Section 303.02.~~

800.03 Nonconforming Structures

- a. Any lawful nonconforming structure existing at the time of adoption of this Ordinance, may be occupied, operated and maintained. ~~; however, any alteration, expansion or change of the structure that further aggravates a front, side or rear setback shall only be permitted by special exception in accordance with Section 800.01 e and the diagram below.~~
- b. ~~Any alteration, expansion, or change of a structure which already extends into the front, side, or rear setbacks required for the zone shall be permitted by special exception by the Zoning Board of Adjustment if it finds that:~~
 - 1. ~~The proposed alteration, expansion, or change will not change the nature and purpose of the present use; and~~
 - 2. ~~The proposed alteration, expansion, or change would involve no substantially different effect on the neighborhood; and~~
 - 3. ~~The proposed alteration, expansion, or change would extend no farther into the setback than that portion of the structure which already resides in that setback.~~
- c. ~~Any development which would create a new extension into a setback shall require a variance from the Zoning Board of Adjustment.~~
- d. ~~Accessory structures which can meet the setback requirements do not require a special exception or variance.~~
- e. ~~Any increase in the number of bedrooms requires a septic system that complies with the NH Division of Water Supply and Pollution Control and the Town of Brookline in accordance with the provisions of RSA 485-A:38 and the Town of Brookline’s Zoning Ordinance Section 303.02.~~

Expansions of structures with nonconforming setbacks

(Not drawn to scale)



Explanation: Proposal "A" requires a special exception;
Proposal "B" requires no action by the Board of Adjustment;
Proposal "C" requires a grant of variance by the Board of Adjustment, provided, however, that in addition to meeting the legal standard for a variance, the proposal also meets the general criteria for a special exception found in this Ordinance;
Accessory structures that can meet the setbacks do not require a special exception.

1400.00 GROWTH MANAGEMENT ORDINANCE

1401.00 Purpose

Based on the Master Plan, which assesses, and balances community development needs and considers regional development needs, the following Ordinance is deemed necessary to manage the rate of growth in the Town of Brookline for the following purposes:

1. To allow the Town the opportunity to evaluate, develop and implement a plan for increases in school facilities and services in an efficient manner to address critical issues, including but limited to:
 - a. Growing enrollment (2017 - 2021 District Enrollment Increased 14.2%)
 - b. Providing adequate class space for Special Needs students within the District
 - c. Addressing the overall lack of space for educational needs
2. To allow the Town the opportunity to evaluate, develop and implement a plan for increases in Town services in an efficient manner; and
3. To ensure that Brookline does not receive more than its fair share of the regional population growth.

1402.00 Authority

This Ordinance is adopted as a growth management ordinance under RSA 674:22 II which grants the powers to regulate and control the timing of development. Phased development under this ordinance is adopted as an Innovative Zoning Provision as provided for in RSA 674:21 (I)(b).

1403.00 Applicability

This ordinance shall apply to lots within the Town of Brookline, ~~except for those lots used expressly for and in accordance with RSA 354 A:15 and the Town of Brookline Zoning and Land Use Ordinance, Section 2200, Housing for Older Persons and those lots exempted by RSA 674:39.~~

1404.00 Definitions

- a. Applicant: The owner of a lot seeking a building permit.
- b. Building Permit: A building permit obtained for the construction of a dwelling unit. This ordinance does not apply to non-residential building permits or permits for expansion or alteration of existing structures that do not result in new dwelling units.
- c. Calendar Year: January 1 to December 31
- d. NRPC Region Average Growth Rate: Nashua Regional Planning Agency population growth rate calculated annually across the following towns: Amherst, Brookline, Hollis, Hudson, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, Pelham, and Wilton.
- e.

1405.00 Requirements

1. Any subdivision or site plan involving housing units approved during the effective period of this ordinance shall be a Phased Development.
2. The Planning Board shall consider previously approved subdivisions or site plans involving housing units prior to the approval of any new application for a subdivision or site plan involving housing units to ensure the Planning Board does not approve more new building lots than there are available permits for any calendar year.

(Example 1) The Planning Board could approve 10 subdivisions of “Less than 10 lots” in one year if the formula supports 10 permits per year, but no further subdivisions or site plans involving housing units could be approved that year because no more Building Permits would be available. Further, in subsequent years, the Board would have to consider previously approved subdivisions or site plans involving housing units as well as the formula before approving any new subdivisions or site plans involving housing units to ensure that the approved new building lots would not exceed the number of available permits for that year.

(Example 2) The Planning Board could approve 1 subdivision of “40+ lots” and 5 subdivisions of “Less than 10 lots” in one year if the formula supports 10 permits per year, but no further subdivisions or site plans involving housing units could be approved that year because no more Building Permits would be available. Further, in subsequent years, the Board would have to consider previously approved subdivisions or site plans involving housing units as well as the formula before approving any new subdivisions or site plans involving housing units to ensure that the approved new building lots would not exceed the number of available permits for that year.

3. Building permits shall be *distributed twice per year, half starting on the first business day of January and the remaining permits starting on the first business day in June.* ~~April and October. Beginning on April 15, 50% of the total available permits may be issued for that calendar year. Beginning on October 15 the remaining building permits for that calendar year may be issued.~~ Every applicant may be issued one (1) building permit until the total available number of permits for that period have been issued. ~~Applications for building permits issued beginning on April 15 shall be received no later than March 15. Applications for building permits issued beginning on October 15 shall be received no later than~~

~~September 15. If, after the issuance period there are any remaining building permits, the Town may continue to accept building permit applications. The permits may continue to be issued one per applicant until all permits for that period have been issued.~~

4. The number of Building Permits that may be issued by the Town of Brookline in any calendar year shall be limited to the following formula:

(Current Population * NRPC Region Average Growth Rate) / 10 (to determine the average annual growth rate from the 10-year average) / (Average Number of People per house) = Number of Building Permits per calendar year. If the formula does not result in a whole number, the number shall be rounded up.

For example, according to the 2020 U.S. Census Bureau Data the average growth rate for the Nashua Regional Planning Commission (NRPC) region from 2010 - 2020 was 5.7% and the average number of people per household in Brookline was 3.08.

The calculation for 2022 is: 2020 Population 5639 * 0.057 = 321.42/10 = 32.14/3.08 = 10.44, rounded up to 11. The number of Building Permits for 2022 is 10.

The calculation of building permits for subsequent years shall be based on the formula and shall be conducted in accordance with Section 1407.00

Reaching substantial completion shall vest, in the approved subdivision plat, the rights defined in RSA 674:39, 5-year Exemption. Lots that are part of an approved subdivision with vested rights, may apply for a building permit at any point in the calendar year. These building permits shall be subtracted from the total available number of permits for that calendar year.

- ~~5. A building permit expires and becomes invalid if construction, which is deemed to be installation of footings and foundation, has not started within six (6) months from the date of issuance.~~
6. Building permits may be transferred between lots owned by the same applicant, prior to the pouring of a footing or foundation with the approval of the Building Inspector.

1406.00 Phased Development

The Planning Board shall require the phasing of pending and future subdivision and open space development proposals as provided in New Hampshire RSA 674:21.

Providing for the phasing of all pending and future subdivision approvals serves the Master Plan directed goal of allowing the Town sufficient time to plan for increases in Town and School services in an efficient manner.

The purpose of phasing developments is to minimize a strain on municipal resources caused by the sudden introduction of a substantial number of new dwelling units and to allow the Town to plan and absorb the growth over a longer period of time so as to avoid severe impact on Town and School services.

The intent of this section is to ensure that each developer will receive a number of permits appropriate to the size of the subdivision. The intent of this section is also to ensure that each subdivision receives a building permit, not for a subdivider to create small subdivisions or to sell off individual lots circumventing the purpose of this Ordinance.

# of new building lots	Year One	Year Two	Year Three	Year Four	Year Five	Year Six	Year Seven	Year Eight	Year Nine	Year Ten	Year Eleven +
Less than 10	1	1	1	1	1	1	1	1	1		
10 - 19	2	2	2	2	2	2	2	2	2	1	
20 - 29	3	3	3	3	3	3	3	3	3	2	
30 - 39	4	4	4	4	4	4	4	4	4	3	
40+	5	5	5	5	5	5	5	5	5	5	5

Notes: This table shows the number of building permits available for various size subdivisions for the years following Brookline Planning Board approval. Year One denotes the year in which the subdivision was approved by the Brookline Planning Board. * If there is no house on the original pre-existing undeveloped buildable lot (parent parcel), then an additional building permit is available the first year. The example provided for a subdivision of “Less than 10” lots is for a 9-lot subdivision. The other above examples provided are for the maximum size subdivision in each category (19, 29 and 39 lots, respectively) so as to illustrate the full build-out period for subdivisions in each size range. A 55-lot subdivision is illustrated for the “40+” size category. If more than 55 lots are involved, either a maximum of five or the remaining number of permits, whichever is less, are available in subsequent years until the total number of permits available in the subdivision is issued.

- a. Each subdivision may receive their building permit allocation in accordance with Section 1405.3.
- b. A subdivision may bank and carry over a maximum of one year’s building permit allocations to the next calendar year. Any allocation that is carried over from the first year and not used by the end of the second year is postponed to the end of the subdivision buildout.

The following examples are meant to help understand the intent of this section. The ability to hold permits and carry them over one (1) year may make capital expenditures, such as road construction, more affordable. It is not intended to allow additional permits to be issued, or more than the maximum of two (2) year’s permits to be issued in any calendar year. The carry over may be exercised multiple times, however, Example 3 demonstrates the risk of miscalculating.

(Example 1) A 29-lot subdivision would be eligible for a maximum of three (3) building permits in a calendar year. If the developer chose to hold these permits until the following calendar year, there would then be a maximum of six (6) building permits available. If the entire six (6) available permits were used, the following calendar year there would only be three (3) permits available. The result of a carry-over can never exceed a total of two (2) year’s available permits, which in this example is six (6) permits.

(Example 2) On a 29-lot subdivision, the developer has carried the maximum number of permits for the first year, three (3), over to the second year. There are now six (6) permits available. The developer only uses four (4) permits in the second year. There are now five (5) permits available in the third year – two (2) carried over from the previous year and three (3) permits available for the calendar year. Any portion of a previous year’s permits may be carried over to the following calendar year up to the maximum permits allowed in a two-year period.

(Example 3) On a 29-lot subdivision, the developer carried over the maximum number of permits for the first year, three (3), over to the second year. There are now six (6) permits available. The developer only uses one (1) permit, leaving five (5) unused permits for the second year. The developer may only carry over three (3) permits to the third year. The maximum number of permits that can be carried over to the following calendar year is three (3). In this example, two (2) permits were deferred to the end of the subdivision buildout period because of a failure to use the permits in earlier years.

1407.00 Sunset Clause

This Ordinance expires after one year, unless the following occurs:

1. An annual review by the Planning Board which shall be conducted no later than November 30. The annual review must be conducted at a public hearing and noticed in accordance with RSA 675:6 and 675:7.
2. If, after conducting the annual review and public hearing, the Board makes a finding that this Ordinance is both appropriate and necessary to meet the Purpose, Section 1401.00 above, this Ordinance would be effective for another year, at the end of which another annual review, as described above, shall occur.
3. After conducting the annual review and making a finding that the Ordinance is both appropriate and necessary to meet the Purpose, Section 1401.00 above, the Planning Board shall determine the number of building permits which may be issued for the next calendar year based on the formula in section 1405.00.

1408.00 Severability

If any section, provision, portion, clause or phrase of these regulations shall be declared invalid or unconstitutional, it shall not impair or invalidate any other section, clause, provision, portion or phrase of these regulations.

1409.00 Effective Date

This Ordinance shall become effective immediately upon affirmative vote at Town Meeting 2022.

1500.00 OPEN SPACE DEVELOPMENT

Open Space Development is necessary to meet the goals established in this article and in the Brookline Master Plan. Therefore, an Open Space Development plan will be required for all developments of **20 acres** ~~the minimum tract size~~ or greater. An Open Space Development plan will not be required when in the judgment of the Planning Board topography, wetlands, soils or other considerations prevent the proposal from accomplishing the purposes of this article, or when an Open Space Development is unnecessary to meet the purposes of this Ordinance. All conventional subdivision plan applicants shall submit evidence to the Planning Board, at a public hearing, documenting the constraints that make a conventional subdivision a preferable choice.

1501.00 Purpose

- a. To promote the conservation of the natural environment, and the development of the community in harmony with the natural features of the land.
- b. To provide for an efficient use of land, streets, and utility systems.
- c. To stimulate alternative approaches to land and community development.
- d. To establish living areas within the Town that provide for a balance of community needs, such community needs as adequate recreation and open space areas, and pedestrian and vehicular safety.
- e. To maintain the rural character of Brookline.
- f. To maintain the current density of Brookline (1 unit per 88,000 square feet).
- g. To promote residential construction on the most appropriate and buildable areas of a tract of land.
Zone/Location

1502.01 Zone/Location

1502.01 The use of an Open Space Development is limited to the Residential-Agricultural District as shown on the Zoning Map.

1503.00 Permitted Uses

1503.01 All uses allowed in the Residential-Agricultural District are allowed in an Open Space Development *except for Workforce Housing (Section 620) and Housing for Older Persons (Section 2200)*.

1504.00 Open Space

1504.01 All land not devoted to house lots, roads, and driveways shall be set aside as permanent open space.

1504.02 A minimum of thirty-five (35) percent of the gross tract area shall be set aside as open space for low-impact recreation, agriculture, or conservation uses, intended for the use and enjoyment of the residents of this development and/or the general public. This open space shall be permanently restricted through easement or deed. Though the open space cannot be resubdivided, accessory structures and improvements appropriate for low-impact recreation, agriculture, or conservation uses are allowed subject to Planning Board approval.

1504.03 Not more than 45 percent of the open space shall consist of open water, wetlands and slopes greater than 25 percent.

1505.0 Dimensional Requirements

1505.00 Density. The maximum density of an Open Space Development shall be the same as for a conventional development in the Residential-Agricultural District. An Open Space Development shall have no more lots than can be created using conventional developments on the same land.

1505.01 Frontage. 80 feet minimum per lot.

1505.02 Setbacks. 15-foot setback from the front, rear, and side per lot, measured from the property lines.

1505.03 Site Perimeter Buffer. Each development must be situated within a permanently protected undeveloped site perimeter buffer, where no structure shall be built, identified on the site plan, not less than 50 feet wide or a value as deemed necessary by the Planning Board on all boundaries of the original parcel except for access to connecting roads, which, unless it is already wooded and satisfactory to the Planning Board, must be planted and landscaped so as to provide a visual barrier between the development and adjacent properties. The Planning Board may require additional buffer width where unique circumstances of an abutting use or property warrant. The site perimeter buffer shall not count towards the required minimum protected open space.

1505.04 Lot Size. Each building lot shall have a minimum of 44,000 square feet excluding wetlands, water bodies, and land in the 100-year floodplain. Only one dwelling unit shall be permitted per individual building lot, except as provided in Section 2000.00, Accessory Dwelling Units. A two-family structure shall require two times the minimum land area.

1505.05 Development Tract Size. An Open Space Development tract shall have a minimum of 20 acres.

1506.00 Open Space Ownership and Management

1506.01 The open space shall be conveyed to a homeowners association whose membership includes all the owners of lots or units contained in the tract. Where the Planning Board feels that it is in the

best interests of the Town, this land may be conveyed to the Town or shall be permanently protected in other suitable ways which would ensure the continued use of the land for intended purposes and proper maintenance of the land. A pre- conveyance open space conservation easement deed shall be recorded and shall have an easement sunset upon conveyance to the Town or homeowner association.

1506.02 The developer shall be responsible for the formation of the homeowners association of which the developer or owner shall be a member until a majority of the lots of record are sold.

1506.03 The homeowners association shall be structured so as to provide that the membership and obligation of unit purchasers in the homeowners association will be automatic upon the conveyance of title or lease of dwelling units.

1506.04 Open Space Development land which counts towards the minimum open space requirements or towards the minimum lot size cannot be put in current use.

1507.00 Procedures

1507.01 All Open Space Developments, as is the case with conventional developments, shall go through the subdivision review process and meet the review criteria as outlined in the subdivision regulations. *In addition, the applicant shall comply with the following requirements described below for calculating the base number of dwelling units that may be constructed on the property.*

1507.02 The number of dwelling units permitted in any Open Space Development shall be equal to or less than the number of dwelling units permitted in a conventional subdivision plan under Brookline's Zoning ordinance (e.g., meets all frontage, setback, buffer, area, and dimensional requirements, etc.), without any Planning Board waivers or Zoning Board of Adjustments variances required.

1507.03 A Yield Plan shall be submitted as part of the application for subdivision approval. The Yield Plan must fully comply with the requirements for a conventional subdivision, as described above, to determine the number of allowable buildings and dwelling units permitted. The Yield Plan does not include engineering details but shall provide such minimum information necessary to show the number of buildable lots, general layout of any road network and drainage areas. The Yield Plan is used to support a general discussion with the Planning Board as to maximum density and meeting the objectives of the zoning ordinance and applicable subdivision or site plan regulations.

1507.04 Included with the Yield Plan, the applicant shall disclose any proposed waivers and/or variances that will impact the density and design of the proposed Open Space Development if granted, so the Planning Board may make an informed determination as to whether the purpose and objectives have been met.

1508.00 Other Provisions

1508.01 All Open Space Developments must also meet the requirements listed in other articles of this Zoning Ordinance, except those which are superseded in this article.

2200.00 HOUSING FOR OLDER PERSONS DEVELOPMENTS

The Town of Brookline recognizes the need to provide special housing opportunities for older persons. Such housing must be well sited and designed to meet the special needs of this age group. Housing for Older Person Developments may be located as an overlay zone wherever the conditions described in the sitting requirement standards, below, can be met. Housing for Older Person Developments shall be reviewed under the site plan **or subdivision** regulations of the Town of Brookline in addition to the requirements of this ordinance. Whenever a conflict occurs between this ordinance and the site plan regulations, the more restrictive requirements shall apply.

2201.00 Purpose and Intent

- a. It is a goal of the Town of Brookline to promote the development of housing designed to meet the special needs of older persons.
- b. This ordinance operates as an Overlay Zoning District.
- c. It is the intent of the Town of Brookline to provide for the special needs of older persons by allowing for Housing for Older Persons developments with unique dimensional and institutional requirements that meet the social, mobility and safety needs of this age group.
- d. Housing developed in this section must be established and maintained in compliance with all applicable state and federal laws with respect to such housing and/or medical care, including the Fair Housing Act, as amended, 42 USC Sec 3601 et seq., NH RSA 354-A:15 and the NH Code of Administrative Rules, Hum 300 et seq.
- e. Pursuant to RSA 354-A:15, II and III, it is recognized that prohibitions against housing discrimination do not apply to housing for older persons, which conforms to all applicable rules and regulations.
- f. The intent of this ordinance is to foster development of housing for older persons while detailing local planning standards and, where practical, promoting consistency with land use policies in the Brookline master plan, zoning ordinance and subdivision and site plan regulations.
- g. It is the intent of this ordinance to regulate the intensity and mix of different types of dwelling units required to meet the needs of those citizens so as to provide ample indoor and outdoor livable space and to retain a sense of personal identity, intimacy and human scale within the development.
- h. It is the intent of this ordinance to review the density, scale and spacing of buildings, and the traffic circulation and parking pattern within the development to ensure that adequate light, air, privacy, community space, landscaping and open space for passive and active recreation are provided within the development.
- i.

2202.00 Definitions

Any term not defined here shall have the same meaning as defined in Section 200.00 of this Ordinance.

~~2102.01a.~~ ***Housing for Older Person Developments.*** *A development intended and operated for occupancy by persons 55 years of age or older where at least 80 percent of the occupied units are occupied by at least one person who is 55 years of age or older, the facility publishes and adheres to policies and procedures that maintain the development’s status as an age restricted community and the facility or community complies with rules adopted by the State Commission for Human Rights for verification of occupancy.*

~~2102.02 — b. —~~ ***Impact Fee.*** *A fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by that development for the construction or improvement of capital facilities owned or operated by the municipality, including and limited to water treatment and distribution facilities; wastewater treatment*

and disposal facilities; sanitary sewers; storm water, drainage and flood control facilities; public road systems and rights-of-way; municipal office facilities; public school facilities; the municipality's proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space.

2102.02 Off-site Improvement/Exaction. Those improvements that are necessitated by a development but which are located outside the boundaries of the property that is subject to a subdivision plat or site plan approval by the planning board. Such off-site improvements shall be limited to any necessary highway, drainage and sewer and water upgrades pertinent to that development.

2203.02 Siting Requirements

Development Tract Size. A single parcel of land with a minimum of ten (10) contiguous acres of land. Multiple lots must be consolidated prior to approval under this ordinance. As an Overlay District, and requiring a single parcel of land, HOP developments are exempt from the single dwelling per building lot requirement of the zoning ordinance, as approved by the Planning Board following Site Plan review and recorded at the Hillsborough County Registry of Deeds (HCRD). Land divided by a legally accepted or dedicated pre-existing public road shall not be deemed contiguous. Following approval, the development site may not be re-subdivided.

2203.02 Development and Unit Requirements.

- a. Open Space – There shall be an open space component to every housing for older persons development. At least twenty (20) percent of the total tract area must be set aside as permanently protected open space for low-impact recreation, conservation, agriculture or forestry-related uses. No more than 45% of the required open space can consist of wetlands or slopes exceeding 25%. At least fifty (50) percent of the required open space area shall be available and managed for the passive or active recreational activities of the residents. This area may consist of walking trails, informal meeting areas, gardens, active recreation areas, or other recreational amenities. The open space shall be either *managed by the development ownership for the benefit of residents or* conveyed to an association of unit owners in the development, or, where the Planning Board finds it in the public interest, this land may be conveyed to the Town or shall be permanently protected in other suitable ways which would ensure the continued use and maintenance of the land for its intended purpose.
- b. Dimensional Requirements
 1. Frontage: Tracts being developed for Housing for Older Persons developments require at least fifty (50) feet of frontage on a public road.
 2. Dwelling Unit Density:
 - a) Residential/Agricultural District: Each dwelling unit requires a minimum of a one-half (.5) acre *area* of contiguous non-steep slope upland *dedicated to the exclusive use of the unit associated with it*. Adequate and appropriate on-site space must be provided for parking, buildings, wells, septic systems and all other infrastructure and utilities, regardless of the maximum allowable density. The tract must be able to accommodate wells and septic systems for all units in a manner that meets Brookline and State of New Hampshire requirements. Community well and septic systems are permitted provided they meet all Brookline and State of New Hampshire requirements.
 - b) Commercial/Industrial District: There shall be no more than six (6) bedrooms per acre of usable land. Adequate and appropriate on-site space must be provided for parking, buildings, well, septic systems and all other infrastructure and utilities, regardless of the maximum

allowable density. Community well and septic systems are permitted provided they meet all Local and State requirements.

3. Site Perimeter Buffer:

a) Residential/Agricultural District: Each development must be situated within a permanently protected undeveloped site perimeter buffer, identified on the site plan, not less than 50 feet wide or a value as deemed necessary by the Planning Board on back and all boundaries of the original parcel except for access to connecting roads, which, unless it is already wooded and satisfactory to the Planning Board, must be planted and landscaped so as to provide a visual barrier between the development and adjacent properties. The Planning Board may require additional buffer width where unique circumstances of an abutting use or property warrant. The site perimeter buffer shall not count towards the required minimum protected open space.

b) Commercial/Industrial District: When abutting residential/agricultural properties, each development must provide a permanently protected undeveloped buffer not less than 50 feet wide from the common property line or a value as deemed necessary by the Planning board on the boundaries of the original parcel except for access to connecting roads, which, unless it is already wooded and satisfactory to the Planning Board, must be planted and landscaped so as to provide a visual barrier between the development and adjacent properties. The Planning Board may require additional buffer width where unique circumstances of an abutting use or property warrant. The 50 feet buffer shall not count towards the required minimum protected open space.

4. Setbacks and unit separation: All structures shall be set back at least ~~15~~ **25** feet from the 50-foot site perimeter buffer. In addition, developments located on public roads must meet the standard building setbacks as specified for the applicable district in the Brookline Zoning Ordinance. One (1) story buildings must be separated by at least twenty-five (25) feet. Two (2) or more story buildings must be separated by at least thirty-five (35) feet.

5. Unit Standards:

a) Residential/Agricultural District: There shall be no more than two (2) bedrooms per dwelling unit. One (1) bedroom units must contain at least five hundred ~~forty-seven~~ **six** (~~550~~ **576**) square feet of heated living space. Two (2) bedroom units must contain at least seven hundred and fifty (750) square feet of heated living space. Units may be single and detached or attached in duplex fashion, with a maximum of four (4) units per building. Attached garages and breezeways are acceptable but do not count towards the minimum required living space. Each building with dwelling unit(s) can be a one or a two-story structure.

b) Commercial/Industrial District: There shall be no more than two (2) bedrooms per dwelling unit. One (1) bedroom units must contain at least five hundred ~~forty-seven~~ **six** (~~550~~ **576**) square feet of heated living space. Two (2) bedroom units must contain at least seven hundred and fifty (750) square feet of heated living space. Units may be single detached or attached in duplex fashion or be part of an apartment building. Each apartment building must not be more than a 3-story structure.

c) All Districts: *One level dwelling units shall have at least one Americans with Disabilities Act (ADA) compliant bathroom, accessible doorways, and unit entrances and exits. Two level dwelling units shall have an ADA compliant first-floor primary bedroom and at least one first floor ADA compliant full bathroom. All first-floor doorways and unit entrances and exits shall be ADA compliant.*

c. Design Standards

The following standards will be reviewed in accordance with the Town of Brookline site plan regulations and/or design guidelines:

e1. Building Design

Architectural renderings of a typical unit, the community center and all accessory buildings shall be provided to the Planning Board for evaluation in accordance with the site plan review regulations and design guidelines to ensure that the proposed development is appropriate in scale and arrangement in relation to the underlying district, the prominence of the site, viewsheds, adjacent land uses and the surrounding neighborhood.

d2. Landscape Plan

A landscaping plan describing the number, species and location of all plantings within the site perimeter buffer and the development itself shall be submitted for the Planning Board's review. No invasive species *as described in NH Department of Agriculture rule AGR 3800, or any updates to that rule*, may be used as planting materials.

e 3. Parking

There shall be a minimum of one (1) *covered* off-street parking space per dwelling unit. ~~Where deemed to enhance the appearance, design and functionality of the development, shared driveways for up to four (4) dwelling units are acceptable.~~

f4. Pedestrian Linkage and Circulation

The use of interconnecting walkways, trails and natural walking paths shall be an integral part of all Housing for Older Persons developments. These pedestrian amenities shall be designed to facilitate access between housing units, the Community Center, active recreation areas, open space areas and public trails, ways that may exist outside of the development, and provide access to stores/businesses when an HOP development is part of a commercial/retail development. Primary (paved) walkways in proximity to housing units and the Community Center shall meet ~~American with Disabilities~~ (ADA) requirements. Natural walking and hiking trails are exempt from this requirement.

g 5. Lighting

All roads, primary walkways and access to buildings shall be adequately lighted. ~~The use of "full cut off" lighting is required.~~ Every effort shall be made to prevent light trespass, nuisance glare and over illumination due to excess wattage or inappropriate light fixtures. A lighting plan shall be submitted for the Planning Board's review, which shall be consistent with the standards found in the current lighting ordinance and site plan regulations. Lighting of common and public areas shall be independently controlled from that for the residential units.

2204.00 Community Center

~~2204.04~~Community Center requirements. Each Housing for Older Persons development must provide a Community Center intended to serve as the locus of community life and activities for the residents. Whenever possible, the Community Center shall be centrally located in relation to the housing units. The Community Center must be a minimum of one thousand (1,000) square feet *of heated living space in size and must include an ADA accessible activities/social room and ADA compliant bathroom. The Community Center may also include as well as facilities such as a kitchen, or laundry room, and bathroom facilities.* The main entrance to the community center must be *ADA compliant handicapped accessible.* The community center requires one parking space to be provided per 200 sq.ft. of interior heated space. ~~At least two h~~ Parking spaces must be provided *in accordance with ADA dimensions.* ~~adjacent to the handicapped accessible main entrance.~~

2205.00 Safety Considerations

2205.01 a. Unit Identification

Each dwelling unit identification shall be subject to final approval from the Brookline *Town Planning Emergency Management Director.*

2205.02 b. Common Driveway Identification

All common driveways must be identified with signage and markers per the requirements of section 1806.00, Common Driveways, of the Brookline Zoning Ordinance; and section 7.4, Common Driveways, of the Brookline Driveway Regulations.

2206.00 Exemptions

~~Housing for Older Persons developments shall be exempt from the Brookline Growth Management Ordinance, due to the minimal impacts on Town services associated with this type of development.~~

22067.00 Compliance

It is the responsibility of applicants to certify at the time of an application before the Planning Board that a development will comply with all applicable rules and regulations established by the New Hampshire Human Rights Commission, for age discrimination in housing, including, if required by the Human Rights Commission, that every development shall provide significant facilities and services specifically designed to meet the physical and social needs of older persons, or if the provision of such facilities and services is not practicable, that such housing is necessary to provide important housing opportunities for older persons, as set forth in NH Administrative Rules Hum 302.03, as the same may from time to time be amended. Furthermore, while the Planning Board will not define what constitutes significant facilities and services, information that may be required by the Human Rights Commission in evaluating an application shall be submitted to the Planning Board, including a description of applicable provisions of the Human Rights Commission administrative rules and regulations, and whether there are requests for exemptions.

In the event the foregoing 55 year old age restriction is determined to be in violation of the laws of the State of New Hampshire, then in order to qualify as Housing For Older Persons, the development must contain an age restriction that complies with New Hampshire RSA 354-A:15, and as the same may from time to time be amended.

Every Older Persons development shall certify annually their full compliance with the age requirements set forth in this section and the method for determining compliance shall be incorporated in the Association Documents and approved by Town Counsel. A notarized legal copy of the annual age certification shall be provided to the Towns designated enforcement body (Selectboard/Code Enforcement Officer) and to the Planning Board, to verify compliance.

22078.00 Enforcement, Conflict and Severability

Enforcement, conflict and severability shall be in accordance with Sections 2400.00, ENFORCEMENT, 2800.00, CONFLICT and SEVERABILITY of the Brookline zoning ordinance. Additional enforcement action under applicable local, state and federal law shall insure full compliance with the purpose and intent and specific requirements of the Housing for Older Persons ordinance and Brookline's Land Use Laws.

Estimate of Tax Impact - 2023 Warrant Articles

Warrant Article	Amount	Estimated Tax Impact Per \$1,000 Value ¹	Est. Tax Impact for Assessed Home Value of:	
			\$300,000	\$450,000
Operating Budget (net increase from 2022)	\$965,831	\$1.39	\$417	\$625
Facilities Repairs	\$200,000	\$0.29	\$86	\$130
Fire Truck Cap. Reserve Fund	\$50,000	\$0.07	\$22	\$32
Fire Truck Lease/Purchase	\$20,000	\$0.03	\$9	\$13
Full-time Building Official	\$18,824	\$0.03	\$8	\$12
Totals:		\$1.81	\$542	\$813

¹ Assumes revenue flat and total valuation of \$694,876,266.00

Comparison of Actual 2022 and Proposed 2023 Spending

Year	Annual Operating Budget	Warrant Articles Raising Money From Taxation	Total Spending	% Change
Actual 2022	\$6,008,277	\$339,548	\$6,347,825	---
Proposed 2023	\$6,974,108	\$288,824	\$7,262,932	14.4%

SUMMARY OF PROPOSED 2023 TOWN BUDGET

Account Name	2022 Appropriation	2022 Actual Expenditure	2023 Proposed Budget	% Change
EXECUTIVE	\$264,075.00	\$299,110.00	\$310,486.00	17.57%
ELECTIONS & REGISTRATION	\$9,285.00	\$7,496.00	\$4,551.00	-50.99%
FINANCIAL ADMINISTRATION	\$216,901.00	\$201,456.00	\$240,936.00	11.08%
REVALUATION OF PROPERTY	\$32,147.00	\$33,213.00	\$56,414.00	75.49%
LEGAL	\$185,000.00	\$441,864.00	\$500,000.00	170.27%
PERSONNEL ADMINISTRATION	\$709,901.00	\$697,046.00	\$750,176.00	5.67%
CABLE ACCESS	\$15,810.00	\$12,454.00	\$43,925.00	177.83%
PLANNING & ZONING	\$83,951.00	\$53,865.00	\$83,768.00	-0.22%
GENERAL GOVT BUILDINGS	\$266,612.00	\$238,325.00	\$235,005.00	-11.86%
CEMETERIES	\$20,000.00	\$20,000.00	\$24,700.00	23.50%
INSURANCE	\$75,727.00	\$75,721.00	\$101,660.00	34.25%
REGIONAL ASSOCIATION	\$3,989.00	\$3,989.00	\$4,188.00	4.99%
POLICE DEPARTMENT	\$1,012,951.00	\$950,626.00	\$1,074,222.00	6.05%
COMMUNICATIONS	\$129,015.00	\$128,590.00	\$133,305.00	3.33%
AMBULANCE	\$318,147.00	\$261,236.00	\$393,458.00	23.67%
FIRE DEPARTMENT	\$528,214.00	\$514,881.00	\$459,955.00	-12.92%
BUILDING INSPECTION	\$62,865.00	\$48,475.00	\$79,210.00	26.00%
EMERGENCY MANAGEMENT	\$21,500.00	\$14,854.00	\$21,500.00	0.00%
HIGHWAYS, STREETS & BRIDGES	\$857,115.00	\$812,312.00	\$969,917.00	13.16%
SANITATION	\$390,925.00	\$382,651.00	\$510,575.00	30.61%
PEST CONTROL	\$200.00	\$0.00	\$200.00	0.00%
HEALTH AGENCIES	\$25,550.00	\$25,550.00	\$27,000.00	5.68%
WELFARE	\$15,000.00	\$19,781.00	\$25,300.00	68.67%
RECREATION	\$43,750.00	\$40,741.00	\$44,750.00	2.29%
LIBRARY	\$313,079.00	\$276,316.00	\$365,433.00	16.72%
PATRIOTIC PURPOSES	\$11,000.00	\$11,586.00	\$11,700.00	6.36%
CONSERVATION	\$43,940.00	\$20,340.00	\$44,500.00	1.27%
DEBT SERVICE	\$350,128.00	\$350,128.00	\$431,316.00	23.19%
ECONOMIC DEVELOPMENT	\$1,500.00	\$2,348.00	\$4,500.00	200.00%
Totals:	\$6,008,277.00	\$5,944,954.00	\$6,952,650.00	15.72%

Annual Revenue

Estimated and Actual for 2022 and Estimated for 2023

	2022 Estimated Revenue	2022 Actual Revenue	Estimated Revenue 2023
Sources of Revenue			
Yield/Timber Taxes	\$10,000	\$5,491	\$10,000
Gravel Tax	\$0	\$538	\$0
Interest on Tax Liens	\$25,000	\$21,450	\$25,000
Interest on Late Taxes (Before Lien)	\$20,000	\$24,748	\$20,000
Licenses, Permits & Fees			
Motor Vehicle Permit Fees	\$1,326,250	\$1,326,080	\$1,326,250
From State			
Meals & Rooms Tax	271,000	508,412	300,000
Anticipated GOFERR Funds	50,000	31,388	0
Anticipated ARPA Funds	285,436	285,436	0
Income from Departments	262,110	272,563	272,500
PD Psych Test Reimbursement 2022	0	650	0
	0	19,839	0
Miscellaneous Revenues			
Cable Fees	42,000	40,118	42,000
Off-Site Improvements	15,000	13,350	15,000
Interest on Deposits	5,000	22,803	10,000
Sale of Town Histories	200	450	200
Pistol Permits	300	330	300
Sale of Town Property	0	7,700	0
Miscellaneous	0	5,578	0
Interfund Operating Transfers			
Unreserved Fund Balance, Amb. Expen.	4,000	4,000	3,525
Total Revenues	2,316,296	2,590,924	2,024,775
Land Use Change Tax (to Conservation Fund)		206,800	

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
EXECUTIVE			
Revenue:			
Administration	\$100.00		\$100.00
Total Revenue:	100.00	0.00	100.00
Expenses:			
Chair of Selectboard	2,200.00	2,200.00	3,600.00
Selectboard Members(4)	7,000.00	7,000.00	12,400.00
Overseer of Welfare	6,000.00	6,000.00	7,500.00
Fire Wards (3)	3,000.00	3,000.00	3,000.00
Moderator	100.00	100.00	100.00
Health Officer	1,100.00	1,100.00	2,000.00
Dues	4,975.00	5,128.00	5,303.00
Conventions, Meetings & Training	150.00	90.00	700.00
Notices	900.00	1,130.00	900.00
Contracted Services:			
Tax Maps	0.00	0.00	2,500.00
Town Report	1,900.00	2,036.00	2,300.00
Payroll Service	8,000.00	9,404.00	9,000.00
Travel	150.00	1,639.00	180.00
Office Salaries	201,500.00	220,964.00	227,378.00
Overtime	4,000.00	11,982.00	4,000.00
Miscellaneous	500.00	5,542.00	500.00
Consulting Services	7,500.00	5,500.00	10,500.00
Auditors	15,000.00	16,250.00	18,525.00
Health Officer Expenses	100.00	45.00	100.00
Total Expenses:	264,075.00	299,110.00	310,486.00
Net Tax Appropriation:	263,975.00	299,110.00	310,386.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
ELECTION & REGISTRATION			
Revenue:			
Administrative	\$0.00	\$390.00	\$0.00
Total Revenue:	0.00	390.00	0.00
Expenses:			
Supervisors of Checklist (3)	1,350.00	1,350.00	450.00
Ballots	900.00	875.00	900.00
Salaries - Clerks and Counters	1,275.00	1,000.00	400.00
Supplies & Postage	860.00	464.00	900.00
COVID-19 PPE	1,300.00	0.00	1.00
Notices	100.00	0.00	100.00
Software Support	3,500.00	3,807.00	1,800.00
Total Expenses:	9,285.00	7,496.00	4,551.00
Net Tax Appropriation:	9,285.00	7,106.00	4,551.00
FINANCIAL ADMINISTRATION			
Revenue:			
Administrative	45,000.00	41,691.00	45,000.00
Total Revenue:	45,000.00	41,691.00	45,000.00
Expenses:			
Chair of Assessors	1,200.00	1,200.00	1,200.00
Assessors (2)	2,000.00	2,000.00	2,000.00
Treasurer	4,500.00	4,500.00	5,200.00
Deputy Treasurer	0.00	0.00	1,500.00
Office Equipment Maintenance	4,500.00	4,707.00	11,772.00
Office Supplies	3,000.00	3,755.00	4,000.00
Postage	4,500.00	4,527.00	5,000.00
Recording Fees	200.00	41.00	1,000.00
Communications	5,500.00	4,565.00	6,000.00
Internet Access	6,500.00	6,974.00	7,000.00
T. Clerk/T. Collector's Office - Salaries	98,976.00	91,414.00	103,638.00
T. Clerk/T. Collector's Office - Expenses	26,425.00	24,615.00	26,425.00
Preservation of Town Records	0.00	0.00	1.00
IT Support	59,600.00	53,158.00	66,200.00
Total Expenses:	216,901.00	201,456.00	240,936.00
Net Tax Appropriation	171,901.00	159,765.00	195,936.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
REVALUATION OF PROPERTY			
Revenue:			
Administrative	\$0.00	\$0.00	\$0.00
Total Revenue:	0.00	0.00	0.00
Expenses:			
Vouchered Expenses	20.00	20.00	20.00
Registry of Deeds	260.00	250.00	400.00
Equipment & Software	2,969.00	3,066.00	3,158.00
Contract Assessing; Cyclical Inspections	26,504.00	27,597.00	42,844.00
Online Assessing Data	2,394.00	2,280.00	2,312.00
Revaluation Scope Change	0.00	0.00	6,180.00
Litigation Support Utility Assessment	0.00	0.00	1,500.00
Total Expenses:	32,147.00	33,213.00	56,414.00
Net Tax Appropriation:	32,147.00	33,213.00	56,414.00
LEGAL			
Revenue:			
Refund	\$0.00	\$0.00	\$0.00
Total Revenue:	0.00	0.00	0.00
Total Expenses:	185,000.00	441,864.00	500,000.00
Net Tax Appropriation:	185,000.00	441,864.00	500,000.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
PERSONNEL ADMINISTRATION			
Revenue:			
NH Retirement Refund	\$0.00	\$5,713.87	\$0.00
State of NH HB-1221 Reimburse NHRS	\$0.00	\$19,839.00	\$0.00
IRS Refund	0.00	0.00	0.00
HealthTrust Refund	0.00	0.00	0.00
Total Revenue:	0.00	25,552.87	0.00
Expenses:			
Health Insurance	253,500.00	236,858.00	258,000.00
NH Retirement	388,000.00	384,181.00	410,000.00
FICA/Medicare	47,000.00	55,394.00	59,275.00
Dental	8,000.00	8,365.00	8,900.00
Long Term Disability	3,500.00	3,773.00	3,900.00
Short Term Disability	8,000.00	6,525.00	8,000.00
Life Insurance	1,900.00	1,950.00	2,100.00
Unemployment Benefits	1.00	0.00	1.00
Total Expenses:	709,901.00	697,046.00	750,176.00
Net Tax Appropriation	709,901.00	671,493.13	750,176.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
PLANNING & ZONING			
Revenue:			
Administrative - Planning Board	\$7,508.86	\$6,368.98	\$8,000.00
Administrative - Zoning Board	473.16	1,683.56	750.00
Total Revenue	7,982.02	8,052.54	8,750.00
Expenses:			
Consulting Services - NRPC	1.00	697.00	3,503.00
Town Planner	69,700.00	48,427.00	58,990.00
Overtime	0.00	378.00	6,924.00
Legal Expenses	500.00	1,835.00	2,000.00
Planning Consulting	5,000.00	2,113.00	4,000.00
Engineering Consulting	8,000.00	0.00	7,000.00
Training & Education	100.00	8.00	350.00
Recording Fees	400.00	281.00	400.00
Office Supplies & Equipment	200.00	126.00	200.00
Notices	50.00	0.00	200.00
CIP & Master Plan Update	0.00	0.00	1.00
Dues & Subscriptions	0.00	0.00	100.00
Books & Periodicals	0.00	0.00	100.00
Total Expenses:	83,951.00	53,865.00	83,768.00
Net Tax Appropriation	75,968.98	45,812.46	75,018.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
GENERAL GOVERNMENT BUILDINGS			
Revenue:			
Brookline Chapel	\$8,000.00	\$7,039.00	\$9,000.00
Brusch Hall	\$0.00	\$4,130.00	\$6,000.00
Hydro-Electric Power	\$0.00	\$1,985.00	\$2,000.00
		\$924.00	\$1,000.00
Expenses			
Cleaning Supplies	1,700.00	1,965.00	3,400.00
Energy Efficiency Upgrades	3,200.00	0.00	3,200.00
Town Hall:			
Propane for Generator	100.00	87.00	0.00
Propane Heat/Hot Water & Generator	0.00	2,443.00	4,000.00
Fuel Oil	4,450.00	3,132.00	0.00
Electricity	5,500.00	5,615.00	7,000.00
Custodial	4,600.00	4,472.00	5,500.00
Maint. & Improvements	30,108.00	19,016.00	20,000.00
Elevator Maintenance & Inspection	1,500.00	593.00	1,500.00
Annex:			
Electricity	225.00	231.00	360.00
Maintenance & Improvements	5,210.00	3,278.00	1,000.00
Safety Complex:			
Propane	7,045.00	6,681.00	8,222.00
Electricity	13,000.00	14,525.00	20,000.00
Maintenance & Improvements	54,562.00	56,355.00	37,965.00
Custodial	6,800.00	5,043.00	8,325.00
Library:			
Propane	3,600.00	2,737.00	4,200.00
Electricity	3,500.00	3,816.00	5,600.00
Custodial	7,600.00	2,421.00	7,600.00
Maintenance & Improvements	7,250.00	6,173.00	5,930.00
Elevator Maintenance & Inspection	3,500.00	3,302.00	3,500.00
Fire Station:			
Fuel Oil/Propane	7,500.00	8,374.00	8,745.00
Electricity	6,600.00	6,916.00	10,000.00
Maintenance & Improvements	39,477.00	35,827.00	25,418.00
BPW Garage			
Furnishing, equip. & utilities	10,000.00	4,864.00	2,000.00
Propane	4,500.00	8,197.00	9,500.00
Electricity	8,500.00	5,239.00	7,000.00
Maintenance & Improvements	7,000.00	3,336.00	11,675.00
Custodial	5,500.00	0.00	1,500.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
Brookline Chapel			
Fuel Oil	\$2,000.00	\$1,727.00	\$2,700.00
Electricity	500.00	635.00	800.00
Maintenance & Improvements	5,910.00	8,672.00	1,950.00
Brusch Hall			
Fuel Oil	900.00	471.00	1,515.00
Electricity	1,300.00	706.00	1,100.00
Communications	650.00	640.00	650.00
Maintenance & Improvements	1,625.00	9,709.00	1,650.00
Custodial	1,200.00	1,127.00	1,500.00
Total Expenses:	266,612.00	238,325.00	235,005.00
Net Tax Appropriation:	258,612.00	231,286.00	226,005.00
CEMETERIES	20,000.00	20,000.00	24,700.00
INSURANCE			
Total Revenue	0.00	0.00	0.00
Expenses:			
Worker's Compensation	35,773.00	35,772.00	46,633.00
Accident & Health	500.00	495.00	500.00
Property/Liability/Auto	39,454.00	39,454.00	54,527.00
Total Expenses:	75,727.00	75,721.00	101,660.00
Net Tax Appropriation:	75,727.00	75,721.00	101,660.00
REGIONAL ASSOCIATION	3,989.00	3,989.00	4,188.00
CABLE ACCESS			
Revenue:	0.00	0.00	0.00
Expenses:			
Equipment	3,000.00	66.00	3,000.00
Stipends	2,000.00	2,000.00	2,000.00
Town Website/Streaming of Public Meetings	5,310.00	5,310.00	33,000.00
Content Editing and Production (Pepperell TV)	5,500.00	5,078.00	5,925.00
Total Expenses:	15,810.00	12,454.00	43,925.00
Net Tax Appropriation:	15,810.00	12,454.00	43,925.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
POLICE DEPARTMENT			
Revenue:			
Grant	\$0.00	\$0.00	\$0.00
Other Income	2,300.00	2,690.00	2,300.00
Total Revenues:	2,300.00	2,690.00	2,300.00
Expenses:			
Salaries	777,285.00	721,640.00	831,248.00
Salaries - Overtime	35,000.00	44,826.00	35,000.00
Gas	18,000.00	22,634.00	22,000.00
Vehicle Operations	8,000.00	16,699.00	12,000.00
Administration	19,000.00	23,920.00	19,000.00
Ammunition/Firearms Training	5,000.00	1,746.00	5,000.00
Communications	20,500.00	14,045.00	17,500.00
Uniforms	9,200.00	7,590.00	9,200.00
New Equipment	900.00	1,039.00	900.00
Equipment Repair	2,000.00	1,071.00	2,000.00
Medical	600.00	734.00	600.00
Police Prosecutor	40,000.00	39,075.00	41,600.00
Tuition Reimbursement	2,000.00	0.00	2,000.00
Training	2,500.00	1,385.00	2,500.00
New Cruisers - Lease Program	72,966.00	54,222.00	73,674.00
Total Expenses:	1,012,951.00	950,626.00	1,074,222.00
Net Tax Appropriation:	1,010,651.00	947,936.00	1,071,922.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
AMBULANCE:			
Revenue:			
Town of Mason	Revolving fund	Revolving fund	Revolving fund
Other Revenue (Accident reports)	\$100.00	\$60.00	\$100.00
Total Revenues:	100.00	60.00	100.00
Expenses:			
Volunteers:			
Medical Supplies	10,200.00	9,704.00	11,000.00
Office Supplies	1,500.00	1,672.00	1,700.00
Training	0.00	0.00	0.00
New Equipment	4,900.00	0.00	5,100.00
Medical	2,800.00	423.00	2,800.00
Insurance	3,500.00	3,272.00	3,500.00
Ambulance:			
Gas & Diesel	6,600.00	7,919.00	7,659.00
Oil & Maintenance	5,100.00	2,901.00	5,100.00
Equipment Maintenance	8,000.00	5,155.00	8,000.00
Oxygen	750.00	1,295.00	800.00
New Equipment	5,000.00	2,463.00	5,000.00
Communications	4,600.00	5,199.00	5,000.00
Radios	9,625.00	4,370.00	8,700.00
AEDs	11,200.00	0.00	0.00
Paid Attendants:			
Salaries	222,315.00	204,962.00	304,941.00
Overtime	4,657.00	2,167.00	5,158.00
Uniforms	4,000.00	470.00	4,000.00
Training	11,900.00	7,888.00	12,500.00
Medical	0.00	0.00	0.00
Miscellaneous	1,500.00	1,376.00	2,500.00
Total Expenses:	318,147.00	261,236.00	393,458.00
Net Tax Appropriation:	318,047.00	261,176.00	393,358.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue		Proposed for 2023
FIRE DEPARTMENT				
Revenue:				
Grants	\$0.00	\$249.50		\$0.00
Brush Fire Reimbursement - 2022	0.00	5,587.00	0.00	5,500.00
Permits and Misc.	5,500.00	6,815.00	0.00	5,500.00
Total Revenues:	5,500.00	12,651.50		11,000.00
Expenses:				
Gas & Diesel	7,382.00	8,580.00		8,954.00
Oil & Maintenance	36,744.00	43,401.00		26,744.00
Salaries - Firefighters	36,700.00	72,167.00		49,500.00
Salaries - Firefighters (Meetings)	16,953.00			18,140.00
Salaries - Firefighters (Officer On Call)	11,232.00			11,960.00
Salaries - Full Time & Clerical	186,131.00	182,404.00		201,441.00
Overtime - Full Time	2,813.00	3,282.00		3,960.00
Salaries - Custodial	4,803.00	3,563.00		5,140.00
Training	4,000.00	1,494.00		6,000.00
Oxygen & Chemicals	7,000.00	8,748.00		7,000.00
Equipment Maintenance/Radios	9,900.00	5,570.00		18,350.00
New Equipment	53,558.00	31,541.00		45,893.00
Administrative	18,659.00	21,875.00		19,659.00
Fire Pond Maintenance	13,372.00	14,866.00		15,372.00
Forest Fires	2,454.00	2,730.00		1,000.00
Medical	9,860.00	7,395.00		15,861.00
Communications	4,360.00	4,972.00		4,981.00
3rd Lease Payment of 3 for 5E2	102,293.00	102,293.00		0.00
Total Expenses:	528,214.00	514,881.00		459,955.00
Net Tax Appropriation:	522,714.00	502,229.50		448,955.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
COMMUNICATION CENTER			
Hollis	\$124,950.00	\$124,950.00	\$128,700.00
Communications	2,165.00	2,152.00	2,165.00
Electricity	900.00	1,399.00	1,440.00
Equipment repair	1,000.00	89.00	1,000.00
Total Expenses:	129,015.00	128,590.00	133,305.00
BUILDING INSPECTION			
Revenue:			
Building Permit Fees & gas reimb.	50,000.00	40,995.30	50,000.00
Total Revenues:	50,000.00	40,995.30	50,000.00
Expenses:			
Salary - Building Inspector	46,500.00	41,082.00	49,920.00
Pay - Clerical	5,000.00	4,979.00	11,440.00
Office Supplies	1,250.00	0.00	1,250.00
Memberships & Conferences	1,365.00	115.00	3,600.00
Books & Training Material	250.00	574.00	2,500.00
Gas	500.00	1,075.00	1,500.00
Oil & Maintenance	1,000.00	650.00	1,500.00
Uniforms	400.00	0.00	400.00
Equipment/Testing Tools	6,100.00	0.00	6,100.00
Certification Courses	500.00	0.00	1,000.00
Total Expenses:	62,865.00	48,475.00	79,210.00
Net Tax Appropriation:	12,865.00	7,479.70	29,210.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
EMERGENCY MANAGEMENT			
Revenue:			
Grant	\$0.00	\$0.00	\$0.00
Donations	0.00	0.00	0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Stipend - EMD	9,500.00	9,500.00	9,500.00
Office Supplies	250.00	68.00	250.00
Books & Training Materials	350.00	0.00	350.00
Gas & Travel	1,700.00	717.00	1,700.00
Conferences & Training	300.00	590.00	300.00
Equipment & Maintenance	7,400.00	3,830.00	7,400.00
Communications	2,000.00	149.00	2,000.00
Total Expenses:	21,500.00	14,854.00	21,500.00
Net Tax Appropriation:	21,500.00	14,854.00	21,500.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
HIGHWAYS, STREETS & BRIDGES			
Revenue:			
Melendy Pond	\$5,000.00	\$4,150.00	\$5,000.00
Cemeteries (burials)	5,000.00	7,100.00	5,000.00
Driveway Permits		735.00	
Pierce Pond Dam Grant (if received)	20,000.00	0.00	1,500.00
Miscellaneous	0.00	0.00	1,000.00
Total Revenues:	30,000.00	11,985.00	12,500.00
Expenses:			
Salaries	157,115.00	148,750.00	195,416.00
Overtime	12,000.00	9,942.00	16,000.00
Street Lighting	6,000.00	4,947.00	8,000.00
Tree Warden	7,000.00	5,000.00	7,000.00
Sidewalks	30,000.00	21,118.00	30,000.00
Dust Control	4,000.00	7,258.00	6,500.00
Drainage Improvements	30,000.00	19,758.00	30,000.00
Drainage Maintenance	6,000.00	2,512.00	6,000.00
Equipment Maintenance	20,000.00	32,949.00	40,000.00
Facility Maintenance & Supplies	1,000.00	1,004.00	1,000.00
Fuel, Oil, Fluids, & Parts	32,000.00	25,092.00	40,000.00
Gravel & Grading	30,000.00	28,056.00	30,000.00
Grounds Maintenance	3,000.00	1,460.00	3,000.00
New Equipment	25,000.00	30,279.00	35,000.00
Communications	1,500.00	2,325.00	2,500.00
Office Supplies	500.00	274.00	500.00
Resurfacing/Overlays	250,000.00	250,000.00	270,000.00
Road Maintenance	30,000.00	32,364.00	30,000.00
Roadside & Brush Cutting	19,500.00	17,068.00	30,000.00
Snow & Ice Management	165,000.00	164,438.00	185,000.00
Stocked Material	5,000.00	5,347.00	1.00
Training & Uniforms	2,500.00	2,371.00	2,500.00
Pierce Pond Dam (Engineering)	20,000.00	0.00	1,500.00
Total Expenses:	857,115.00	812,312.00	969,917.00
Net Tax Appropriation:	827,115.00	800,327.00	957,417.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
SANITATION			
Revenue:			
Construction Debris	\$20,000.00	\$15,533.00	\$20,000.00
Misc., sofas, mattresses, tires, etc.	0.00	8,942.93	0.00
Mixed Metal	7,000.00	7,198.09	7,000.00
Precious Metal	2,000.00	1,530.15	2,000.00
Electronics	4,000.00	5,285.00	4,000.00
Total Revenues:	33,000.00	38,489.17	33,000.00
Expenses:			
Souhegan Regional Landfill	230,000.00	230,000.00	299,942.00
Attendant Salaries	92,000.00	86,674.00	106,953.00
Contracted Services	6,000.00	6,441.00	35,000.00
Construction Debris	35,000.00	29,892.00	35,000.00
Electricity	2,300.00	2,972.00	5,000.00
Communications (Phone)	450.00	2,073.00	500.00
Solid Waste Management	6,125.00	6,125.00	6,380.00
Groundwater Monitoring	2,250.00	3,516.00	3,700.00
Medical	250.00	0.00	250.00
Portable	300.00	128.00	0.00
Freon Disposal	3,000.00	2,598.00	3,000.00
Electronics Disposal	4,500.00	3,037.00	4,500.00
Tire Disposal	200.00	1,234.00	2,000.00
Propane Tank Disposal	350.00	0.00	350.00
Bulb Disposal	1,500.00	1,375.00	1,500.00
Used Oil Disposal	1,000.00	0.00	1,000.00
Training/Certifications	700.00	475.00	500.00
Equipment/Repair/Signs	4,000.00	4,481.00	4,000.00
Uniforms	1,000.00	1,630.00	1,000.00
Total Expenses:	390,925.00	382,651.00	510,575.00
Net Tax Appropriation:	357,925.00	344,161.83	477,575.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue		Proposed for 2023
PEST CONTROL				
Revenue:				
Fines	\$0.00	\$0.00		\$0.00
Total Revenues:	0.00	0.00		0.00
Expenses:				
Boarding	200.00	0.00		200.00
Total Expenses:	200.00	0.00		200.00
Net Tax Appropriation:	200.00	0.00		200.00
 HEALTH AGENCIES				
Revenue:	0.00	0.00	0.00	0.00
Expenses:				
Home Health & Hospice Care	10,000.00	10,000.00		11,000.00
Greater Nashua Mental Health/Comm. Council	5,000.00	5,000.00	#####	5,000.00
St. Joseph Community Service	500.00	500.00		1,000.00
Bridges	500.00	500.00		750.00
Lamprey Health Center	1,100.00	1,100.00		1,000.00
SHARE	1,500.00	1,500.00		1,500.00
Souhegan Valley Transp. Collaborative	3,500.00	3,500.00		3,500.00
Granite State Children's Alliance (was CAC)	250.00	250.00		750.00
CASA of NH	200.00	200.00		500.00
Harbor Care	3,000.00	3,000.00		2,000.00
Total Expenses:	25,550.00	25,550.00		27,000.00
Net Tax Appropriation:	25,550.00	25,550.00		27,000.00
 PUBLIC WELFARE				
Total Revenues:	0.00	0.00		0.00
General Assistance	15,000.00	19,781.00		25,300.00
Total Expenses:	15,000.00	19,781.00		25,300.00
Net Tax Appropriation:	15,000.00	19,781.00		25,300.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
RECREATION			
Total Revenues:	\$15,200.00	\$16,880.00	\$17,000.00
Expenses:			
Ball Park Maintenance	38,400.00	35,415.00	41,400.00
Park Improvements	4,000.00	4,390.00	2,000.00
Concession Stand	1,350.00	936.00	1,350.00
Total Expenses	43,750.00	40,741.00	44,750.00
Net Tax Appropriation:	28,550.00	23,861.00	27,750.00
LIBRARY			
Total Revenues:	52,325.92	52,325.92	
Expenses:			
Communications	3,000.00	3,894.00	3,000.00
Postage	275.00	154.00	275.00
Office Supplies	3,800.00	3,433.00	3,800.00
Library Furniture Equipment	1,000.00	1,367.00	1,000.00
Equipment Maintenance & Repair	500.00	255.00	500.00
Professional Dues, etc.	600.00	569.00	600.00
Mileage	400.00	563.00	400.00
Media: Books, Magazines, Audio, Visual	26,000.00	23,044.00	26,500.00
Education	800.00	934.00	1,500.00
Programs	5,000.00	6,882.00	6,000.00
Salaries	198,403.00	177,032.00	230,018.00
Social Security/Medicare	15,179.00	14,361.00	17,596.00
NH Retirement	13,985.00	15,351.00	17,315.00
Automation	1,500.00	1,008.00	1,700.00
Grants	1.00	0.00	0.00
Health and Dental Insurance	37,236.00	22,066.00	43,629.00
Criminal Background Check	100.00	150.00	100.00
Payroll Expenses	3,800.00	4,069.00	9,000.00
Website Subscription Fees	1,500.00	1,184.00	2,500.00
Unspent Funds; Provided to Library			
Total Expenses:	313,079.00	276,316.00	365,433.00
Net Tax Appropriations:	260,753.08	223,990.08	365,433.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
PATRIOTIC PURPOSES			
Revenue:			
Donations	\$0.00	\$807.78	\$0.00
Total Revenues:	0.00	807.78	0.00
Expenses:			
Flags, Flowers, etc	500.00	1,086.00	1,200.00
Fireworks	10,500.00	10,500.00	10,500.00
Total Expenses:	11,000.00	11,586.00	11,700.00
Net Tax Appropriation:	11,000.00	10,778.22	11,700.00
CONSERVATION COMMISSION			
Total Revenues:			
Milfoil Reimbursement	4,500.00	4,500.00	4,500.00
Total Revenues:	4,500.00	4,500.00	4,500.00
Expenses:			
Maintenance of Conservation Lands	3,000.00	2,931.00	3,560.00
Conferences	170.00	0.00	170.00
Memberships	550.00	500.00	550.00
Postage & Public Information	220.00	267.00	220.00
Outside Consulting	100.00	0.00	100.00
Water Sampling	2,000.00	0.00	2,000.00
Invasive Species Control - Lake Host Program	7,500.00	4,375.00	7,500.00
Taylor Dam Yearly Fee	400.00	400.00	400.00
Milfoil Treatment	30,000.00	9,525.00	30,000.00
Balance to Land Acquisition Acct. (ex. milfoil)		2,342.00	
Total Expenses:	43,940.00	20,340.00	44,500.00
Net Tax Appropriation:	39,440.00	15,840.00	40,000.00
ECONOMIC DEVELOPMENT			
Revenues:			
Cook-Off	0.00	0.00	0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Newsletter/Mailings	1,500.00	2,348.00	4,500.00
Events	0.00	0.00	0.00
Total Expenses:	1,500.00	2,348.00	4,500.00
Net Tax Appropriation:	1,500.00	2,348.00	0.00 4,500.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
DEBT SERVICE			
Revenue:			
Impact Fees	\$6,000.00	\$5,778.15	\$6,000.00
Martin/Cummings Bond \$ from Land Acq. Fund	58,660.00	58,660.00	56,875.00
Total Revenues:	64,660.00	64,438.15	62,875.00
Expenses:			
Principal-Bond Safety Complex I 20 of 20 yrs	60,000.00	60,000.00	60,000.00
Interest-Bond Safety Complex I	3,300.00	3,300.00	1,418.00
Principal-CC Bond (Bross) 17 of 20 yrs	25,000.00	25,000.00	25,000.00
Interest-CC Bond (Bross)	3,419.00	3,419.00	3,231.00
Principal-CC Bond (Cohen, Olson) 16 of 20 yrs	15,000.00	15,000.00	15,000.00
Interest-CC Bond (Cohen; Olson)	2,256.00	2,256.00	1,619.00
Principal-Safety Complex II 11 of 20 yrs	65,000.00	65,000.00	70,000.00
Interest-Safety Complex II	31,130.00	31,130.00	28,530.00
Principal-CC Bond (Martin/Cummings) 6 of 20 yrs	35,000.00	35,000.00	35,000.00
Interest-CC Bond (Martin/Cummings)	23,660.00	23,660.00	21,875.00
Principal-Bond (Public Works) 2 of 20 yrs			0.00
Interest-Bond (Public Works)	86,363.00	86,363.00	85,414.00
Principal-CC Bond Makepeace/Fessenden	0.00	0.00	28,670.00
Interest-CC Bond Makepeace/Fessenden	0.00	0.00	55,559.00
Total Expenses:	350,128.00	350,128.00	431,316.00
Net Tax Appropriation:	285,468.00	285,689.85	368,441.00
Total Department Revenue:	318,667.94	328,548.23	256,125.00
TOTALS, EXCLUDING WARRANT ARTICLES	\$6,008,277.00	\$5,944,954.00	\$6,952,650.00

Budget for the Town of Brookline
2022 Appropriations, Actual 2022 Expenditures
and Proposed Expenses for 2023

	2022 Appropriation/ Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
CAPITAL OUTLAYS			
2022 Approved Warrant Articles:			
Public Works Revolving Fund, Article 8 HWBG	141,618	141,618	
Additional TAP-2 Funds (Gross), Article 9	343,000	0	\$343,000
Fire Truck Capital Reserve Fund, Art. 10	50,000	50,000	\$0
Reappraisal Capital Reserve Fund, Art. 11	16,590	16,590	\$0
Facilities Capital Reserve Fund, Art. 12	10,000	10,000	\$0
Ambulance Expendable Trust Fund, Art. 13	4,000	4,000	\$0
2023 Warrant Articles:			
Building Official Wkly Hrs from PT 30 to FT 35 (9 Mo) Art 6	\$18,824		
Fire Truck 5 Yr Lease Pmt 1st Pmt (Partial) Art 7	\$20,000		
Town Facilities Capital Reserve Art 8	\$200,000		
Fire Truck Capital Reserve Art 9	\$50,000		
Ambulance Exp Trust Fund (2022 Donations) Art 10	\$3,525		
TOTALS, WITH WARRANT ARTICLES	\$6,865,834.00	\$6,167,162.00	\$7,295,650.00
Operating Transfers Out:			
Rebates & Refunds		63,500	
Land Use Change Tax to Conservation Fund		206,800	
Taxes Bought by Town		82,476	
2021 Encumbered Public Works Paving Funds	40,000	40,000	0
2017 - TAP-2 Sidewalk/Bridge - Article 7 (2022)	608,020	43,857	564,163
2020 - Additional TAP-2 Funds Art 13 (NL)	130,000	0	130,000
2021 - Additional Tap-2 Funds Art 12 (NL)	45,000	0	45,000
2018 - Hood Road Imp Art 10 Exp (2023)	11,103	0	11,103
2020 - Hood Road Imp Art 10 Exp (2024)	60,000	0	60,000
Less: Miscellaneous Liability		-4,692	
Payments to Other Governments			
Taxes Paid to County		771,289	
H/B COOP (Jan. thru June 2022)		3,720,759	
H/B COOP (July thru Dec. 2022)		4,500,000	
Brookline School District (Jan. thru June 2022)		3,008,056	
Brookline School District (July thru Dec. 2022)		4,000,000	
TOTAL PAYMENTS FOR ALL PURPOSES:		\$22,599,207	



PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Selectboard
Town of Brookline
Brookline, New Hampshire

Report on the Financial Statements

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Brookline as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Capital Project Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Adverse Opinion on Governmental Activities

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the accompanying financial statements do not present fairly the financial position of the governmental activities of the Town of Brookline, as of December 31, 2021, or the changes in financial position thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Town of Brookline as of December 31, 2021, the respective changes in financial position, and the budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Brookline and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 15-B to the financial statements, management has not recorded the long-term costs of retirement healthcare costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Responsibilities of Management for the Financial Statements

The Town of Brookline's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Brookline's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Brookline's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Brookline's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Town of Brookline
Independent Auditor's Report*

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Supplementary Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brookline's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

June 28, 2022

*Plodnyk & Sanderson
Professional Association*

Combined Balance Sheet
Governmental Funds
December 31, 2021 (Audited)

	General	Capital Project	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash & cash equivalents	9,832,399	536,728	977,430	11,346,557
Investments	21,833		247,761	269,594
Receivables:				
Taxes	564,854		39,500	604,354
Accounts	40,118		2,299	42,417
Interfund receivable	3,574			3,574
Total assets	<u>\$ 10,462,778</u>	<u>\$ 536,728</u>	<u>\$ 1,266,990</u>	<u>\$ 12,266,496</u>
LIABILITIES				
Accounts payable	10,444			10,444
Accrued salaries & benefits	12,486			12,486
Intergovernmental payable	6,728,815			6,728,815
Interfund payable			3,574	3,574
Escrow & performance deposits	4,000			4,000
Total liabilities	<u>\$ 6,755,745</u>	<u>\$ -</u>	<u>\$ 3,574</u>	<u>\$ 6,759,319</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - property taxes	65,247			65,247
Unavailable revenue - off-site improvements	18,300			18,300
Unavailable revenue - ARPA	285,436			285,436
Total deferred inflows of resources	<u>\$ 368,983</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 368,983</u>
FUND BALANCES				
Nonspendable			170,644	170,644
Restricted	221,116	536,728	151,151	908,995
Committed	1,481,970		941,621	2,423,591
Assigned	60,034			60,034
Unassigned	1,574,930			1,574,930
Total fund balances	<u>\$ 3,338,050</u>	<u>\$ 536,728</u>	<u>\$ 1,263,416</u>	<u>\$ 5,138,194</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 10,462,778</u>	<u>\$ 536,728</u>	<u>\$ 1,266,990</u>	<u>\$ 12,266,496</u>

**Comparative Statement of
Appropriations Fiscal Year
Ending December 31, 2022**

Title of Appropriation	2022 Appropriated	Receipts & Reimb.	Total Amount Available	Expenditures	Unexpn Bal or Overdraft
Executive	264,575	12,530	277,105	300,052	(22,947)
Election, Registration & Vital Statistics	9,285	390	9,675	7,543	2,132
Financial Administration	219,201	41,691	260,892	204,295	56,597
Revaluation of Property	32,147	-	32,147	35,449	(3,302)
Legal Expense	185,000	-	185,000	346,228	(161,228)
Personnel Administration	727,449	5,773	733,222	697,045	36,177
Planning & Zoning	83,951	8,053	92,004	53,864	38,140
General Government Buildings	266,614	12,063	278,677	238,326	40,351
Cemeteries	20,000	-	20,000	20,000	-
Insurance	75,728	-	75,728	75,721	7
Advertising & Regional Association	3,989	-	3,989	3,989	-
Cable Access	15,860	-	15,860	12,453	3,407
Police Department	1,022,701	11,111	1,033,812	950,626	83,186
Ambulance Service	318,147	60	318,207	263,863	54,344
Fire Department	528,214	7,065	535,279	514,896	20,382
Building Inspection	62,865	40,995	103,860	48,475	55,386
Emergency Management	21,500	-	21,500	14,853	6,647
Communication Center	129,016	-	129,016	128,590	426
Highways, Streets & Bridges	837,615	12,012	849,627	812,312	37,315
Solid Waste Disposal	390,925	38,489	429,414	382,650	46,764
Pest Control	200	-	200	-	200
Health Agencies	25,800	-	25,800	25,550	250
Direct Assistance	15,000	-	15,000	19,781	(4,781)
Parks & Recreation	43,750	16,880	60,630	40,740	19,890
Library	260,094	52,984	313,078	260,094	52,984
Patriotic Purposes	11,400	808	12,208	11,586	622
Conservation Commission	43,940	4,500	48,440	20,340	28,100
Economic Development	1,500	-	1,500	848	652
Principal - Long Term Bonds	200,000	35,000	235,000	200,000	35,000
Interest - Long Term Bonds	150,128	23,660	173,788	150,128	23,660
Total Operating Budget:	\$ 5,966,594	\$ 324,063	\$ 6,290,657	\$ 5,840,299	\$ 450,358

2022 Approved Warrant Articles					
Art 8 PW Rev Fund/HwyBlockGrant	141,618	-	141,618	141,618	-
Art 9 Add'l TAP 2 Funds (Gross)	343,000	-	343,000		343,000
Art 10 Fire Truck Cap Res Fund	50,000	-	50,000	50,000	-
Art 11 Reappraisal Cap Res Fund	16,590	-	16,590	16,590	-
Art 12 Town Fac Cap Res Fund	10,000	-	10,000	10,000	-
Art 13 Ambulance Exp Trust Fund	4,000	-	4,000	4,000	-
Totals Including Warrant Articles	\$6,531,802	\$324,063	\$6,855,865	\$6,062,507	\$793,358

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2022**

Description	Value
Town Hall, Lands and Buildings (H-31)	\$995,100
Furniture & Equipment	\$150,000
Fire Station, Bldg Only (H-31)	\$534,500
Furniture & Equipment (excludes vehicles)	\$350,000
Library, Land and Building (H-59)	\$543,700
Furniture & Equipment	\$350,000
Safety Complex (F-155)	\$1,312,300
Furniture & Equipment (excludes vehicles)	\$350,000
Annex, Land & Building (F-116)	\$234,300
Parks & Playgrounds (F-132) Frances Dr	\$270,500
Parks & Playgrounds (L-35) Grove	\$439,300
Richard Maghakian Memorial School (F-80)	\$3,642,000
Brookline Chapel & Brusck Hall (H-84)	\$572,800
Cpt. Samuel Douglass Academy (K-84)	\$5,560,800
Transfer Station (C-12)	\$598,200
Historical Society (F-144)	\$217,900
Total:	\$16,121,400
A-1 Makepeace Cons Land 132.2 Acres	\$13,700
A-4 Farwell Cons Land 3 Acres	\$400
A-5 Farwell Cons Land 44.6 Acres	\$3,400
B-6 Ball Hill Road Land and Building	\$74,000
B-7	\$65,100
B-11	\$2,500
B-11-1	\$2,500
B-12 Silva Cons Land 20 Acres	\$47,100
B-14	\$4,200
B-22	\$9,200
B-25	\$6,800
B-27 Parker Cons Land 5.1 Acres	\$15,300
B-34	\$274,800
B-35	\$53,400
B-36	\$141,800
B-37 Tax Collector Deed - Land	\$32,100
B-49 Tax Collector Deed - Land	\$1,800
B-54	\$9,700
B-55 - Melendy Pond	\$3,797,900
B-65-10	\$75,900
B-65-11 - Palmer	\$246,600
B-68 Lesser Cons Land 73.4 Acres	\$147,200
B-69 Tax Collector Deed - Land	\$12,200
B-70	\$37,800
B-71	\$114,300
B-73	\$29,100
B-74	\$162,000
B-75	\$87,600
B-78 Farwell Cons Land 8.7 Acres	\$1,200
B-79	\$0

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2022**

Description	Value
B-80 Federal Hill Prop Cons Land 112.5 Acres	\$10,300
B-94 - Morrill Land	\$204,900
B-95	\$70,300
B-96	\$8,400
B-97 Tax Collector Deed - Land	\$78,900
B-98 Milford Line Land	\$25,900
B-100 Farwell Cons Land 4.5 Acres	\$700
B-101 Tax Collector Deed - Land	\$8,800
C-3 Tax Collector Deed - Land	\$19,400
C-11	\$13,500
C-13	\$340,400
C-25	\$280,600
C-26	\$76,000
C-30	\$247,300
C-45	\$30,300
C-46-3	\$0
C-48	\$18,400
C-49	\$218,200
D-1	\$0
D-4	\$157,000
D-18-5	\$118,400
D-18-25 - Fire Pond	\$9,100
D-21	\$32,600
D-22	\$42,900
D-25	\$123,400
D-25-4	\$96,000
D-26-21	\$0
D-31 Tax Collector Deed - Land	\$17,700
D-37 Tax Collector Deed - Land	\$3,300
D-39 North Cemetery	\$33,400
D-52-53	\$50,800
D-55-22	\$0
D-57-7	\$138,100
D-91	\$200
D-93 - Fire Pond	\$4,000
D-96 Tax Collector Deed - Land	\$90,300
E-9-23	\$105,600
F-16	\$0
F-17 Tax Collector Deed - Land	\$89,400
F-63	\$246,200
F-104	\$0
F-106	\$0
F-107	\$29,900
F-109	\$53,300
F-110	\$18,900
F-111	\$106,700
F-118	\$1,700
F-141	\$109,600

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2022**

Description	Value
F-158	\$44,100
G-6	\$143,100
G-20	\$203,200
G-45	\$141,200
G-61-30	\$99,400
G-65 Tax Collector Deed - Land	\$300
H-39 Main St (Across from Chapel)	\$63,800
H-43 Tax Collector Deed - Land	\$7,000
H-49	\$195,300
H-67	\$199,200
H-68	\$22,800
H-69	\$33,400
H-70 Tax Collector Deed - Land	\$20,200
H-71 Tax Collector Deed - Land	\$11,400
H-75	\$0
H-101	\$9,500
H-102 (Conservation)	\$26,600
H-108 Pine Grove Cemetery	\$155,600
H-126-1	\$98,800
H-127	\$83,300
H-130-1	\$0
H-132	\$32,600
H-138	\$0
H-144	\$27,500
H-145	\$59,300
H-149	\$24,300
J-2 Tax Collector Deed - Land	\$110,700
J-7	\$8,600
J-24-32 Fire Pond	\$1,300
J-24-33	\$3,300
J-24-34	\$1,200
J-30-2-5 Swamp Land	\$13,100
J-33-11	\$108,500
J-35 Tax Collector Deed - Land	\$184,400
J-39 (Fire Pond)	\$0
J-39-45	\$0
J-39-46	\$67,500
J-51	\$40,900
J-54 Tax Collector Deed - Land	\$111,300
K-28	\$0
K-28-1	\$109,300
K-28-13	\$46,300
K-33 (Conservation)	\$7,200
K-34 (Conservation)	\$11,200
K-58 (Conservation)	\$13,700
K-62	\$26,200
K-62-1	\$24,200
K-66-18	\$49,000

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2022**

Description	Value
K-66-20	\$0
K-69 - Donated Land	\$144,300
K-80 Swamp Land	\$0
K-101	\$156,100
K-101-5	\$10,000
K-101-16	\$5,400
K-102	\$75,700
L-13 Lakeside Cemetery	\$98,000
M-18 - Melendy Pond Land	\$206,100
M-19 - Melendy Pond Land	\$207,200
Total:	\$12,343,000
TOTAL:	\$28,464,400

STATEMENT OF APPROPRIATIONS - 2022

Executive.....	264,575
Election, Registration & Vital Statistics.....	9,285
Financial Administration.....	219,201
Revaluation of Property.....	32,147
Reappraisal Capital Reserve Fund, Art 11.....	16,590
Legal Expenses.....	185,000
Personnel Administration,	727,449
Planning and Zoning.....	83,951
General Government Buildings	266,614
Facilities Capital Reserve Fund Art 12	10,000
Cemeteries.....	20,000
Insurance.....	75,728
Advertising & Regional Association.....	3,989
Cable Access.....	15,860
Police Department.....	1,022,701
Ambulance Service.....	318,147
Ambulance Expendable Trust Fund, Art 13.....	4,000
Fire Department.....	528,214
Fire Truck Capital Reserve Fund, Art 10.....	50,000
Building Inspection.....	62,865
Emergency Management.....	21,500
Communications.....	129,016
Highways, Streets & Bridges (with street lighting).....	837,615
Public Works Revolving Fund, Art 8 = Highway BG.....	141,618
Additional TAP-2 Funds (Gross), Art 9.....	343,000
Solid Waste Disposal.....	390,925
Pest Control.....	200
Health Agencies.....	25,800
Direct Assistance.....	15,000
Parks and Recreation.....	43,750
Library.....	313,078
Patriotic Purposes.....	11,400
Conservation Commission.....	43,940
Economic Development.....	1,500
Debt Service, Principal.....	200,000
Debt Service, Interest.....	150,128
 Total Appropriations.....	 6,584,786

Less: Estimated Revenue and Credits (from MS-434):

Source of Revenue:

Yield/Timber Tax.....	3,500
Gravel Tax.....	0
Interest on Delinquent Taxes.....	51,000

Motor Vehicle Permit Fees.....	1,326,250
From State:	
Meals & Rooms.....	271,000
Highway Block Grant.....	286,618
Additional State Aid Grant.....	0
Fire Truck Grant.....	0
TAP - Additional Funds.....	0
Income from Departments.....	325,000
Sale of Municipal Property.....	0
Other (Cable Franchise Payment).....	42,000
Net Revenues (Not Including Fund Balance).....	4,682,677
Voted from Fund Balance.....	4,000
Fund Balance to Reduce Taxes.....	0
Total Revenues and Credits:.....	4,686,677
Appropriations (From DRA MS-434).....	7,829,976
Less: Revenues.....	4,686,677
Add: Overlay.....	85,000
Add: War Service Credits.....	211,000
Net Town Appropriations:.....	12,812,653
Net Local School Appropriations.....	9,816,929
Net Cooperative School Appropriations.....	10,797,049
Net Education Grant.....	-4,641,417
Locally Retained State Education Tax.....	-919,945
Net Required Local Education Tax Effort.....	15,052,616
State Education Tax.....	919,945
Total Assessment Valuation with Utilities.....	694,876,266
Total Assessment Valuation without Utilities.....	685,058,366

Tax Rate for 2022: \$29.72 per thousand

Breakdown

Town	\$5.61
County	\$1.11
School	\$21.66
State	\$1.34
Total	\$29.72

**Statement of Bonded Debt
Ambulance Facility - Safety Complex**

Original Amount Bonded: F-155	\$1,285,000
Twenty (20) Year Bond @ 3.2887%	\$588,787
Less: Principal Paid in 2004	\$65,000
Less: Interest Paid in 2004	\$63,764
Less: Principal Due in 2005	\$65,000
Less: Interest Due in 2005	\$55,263
Less: Principal Due in 2006	\$65,000
Less: Interest Due in 2006	\$52,662
Less: Principal Due in 2007	\$65,000
Less: Interest Due in 2007	\$50,063
Less: Principal Due in 2008	\$65,000
Less: Interest Due in 2008	\$47,463
Less: Principal Due in 2009	\$65,000
Less: Interest Due in 2009	\$44,862
Less: Principal Due in 2010	\$65,000
Less: Interest Due in 2010	\$41,613
Less: Principal Due in 2011	\$65,000
Less: Interest Due in 2011	\$36,711
Less: Principal Due in 2012	\$65,000
Less: Interest Due in 2012	\$33,462
Less: Principal Due in 2013	\$65,000
Less: Interest Due in 2013	\$30,212
Less: Principal Due in 2014	\$65,000
Less: Interest Due in 2014	\$25,462
Less: Principal Due in 2015	\$65,000
Less: Interest Due in 2015	\$23,513

Less: Principal Due in 2016	\$65,000
Less: Interest Due in 2016	\$20,263
Less: Principal Due in 2017	\$65,000
Less: Interest Due in 2017	\$18,512
Less: Principal Due in 2018	\$65,000
Less: Interest Due in 2018	\$14,735
Less: Principal Due in 2019	\$65,000
Less: Interest Due in 2019	\$11,595
Less: Principal Due in 2020	\$65,000
Less: Interest Due in 2020	\$8,508
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$5,406
Less: Principal Due in 2022	\$60,000
Less: Interest Due in 2022	\$3,300
Less: Principal Due in 2023	\$60,000
Less: Interest Due in 2023	\$1,418
Balance 12/31/2023	\$0

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: Bross - C-30	\$492,842
Twenty (20) Year Bond @ 4.74%	\$241,407
Less: Principal Paid in 2007	\$27,842
Less: Interest Paid in 2007	\$25,063
Less: Principal Due in 2008	\$25,000
Less: Interest Due in 2008	\$22,044
Less: Principal Due in 2009	\$25,000
Less: Interest Due in 2009	\$20,793
Less: Principal Due in 2010	\$25,000
Less: Interest Due in 2010	\$19,543
Less: Principal Due in 2011	\$25,000
Less: Interest Due in 2011	\$18,544
Less: Principal Due in 2012	\$25,000
Less: Interest Due in 2012	\$17,544
Less: Principal Due in 2013	\$25,000
Less: Interest Due in 2013	\$16,294
Less: Principal Due in 2014	\$25,000
Less: Interest Due in 2014	\$15,044
Less: Principal Due in 2015	\$25,000
Less: Interest Due in 2015	\$13,794
Less: Principal Due in 2016	\$25,000
Less: Interest Due in 2016	\$12,544
Less: Principal Due in 2017	\$25,000
Less: Interest Due in 2017	\$10,137
Less: Principal Due in 2018	\$25,000
Less: Interest Due in 2018	\$9,044

Less: Principal Due in 2019	\$25,000
Less: Interest Due in 2019	\$6,869
Less: Principal Due in 2020	\$25,000
Less: Interest Due in 2020	\$5,463
Less: Principal Due in 2021	\$25,000
Less: Interest Due in 2021	\$4,306
Less: Principal Due in 2022	\$25,000
Less: Interest Due in 2022	\$3,419
Less: Principal Due in 2023	\$25,000
Less: Interest Due in 2023	\$3,231
Less: Principal Due in 2024	\$25,000
Less: Interest Due in 2024	\$2,075
Less: Principal Due in 2025	\$20,000
Less: Interest Due in 2025	\$1,000
Less: Principal Due in 2026	\$20,000
Less: Interest Due in 2026	\$500
Balance 12/31/2026	\$0

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: Cohen/Olson Lots C-13, D-21, D-22 Twenty (20) Year Bond @ 4.05%	\$291,900 \$133,694
Less: Interest Paid in 2007	\$7,481
Less: Principal Due in 2008	\$11,900
Less: Interest Due in 2008	\$12,904
Less: Principal Due in 2009	\$15,000
Less: Interest Due in 2009	\$12,287
Less: Principal Due in 2010	\$15,000
Less: Interest Due in 2010	\$11,593
Less: Principal Due in 2011	\$15,000
Less: Interest Due in 2011	\$10,881
Less: Principal Due in 2012	\$15,000
Less: Interest Due in 2012	\$10,169
Less: Principal Due in 2013	\$15,000
Less: Interest Due in 2013	\$9,419
Less: Principal Due in 2014	\$15,000
Less: Interest Due in 2014	\$8,669
Less: Principal Due in 2015	\$15,000
Less: Interest Due in 2015	\$7,919
Less: Principal Due in 2016	\$15,000
Less: Interest Due in 2016	\$7,169
Less: Principal Due in 2017	\$15,000
Less: Interest Due in 2017	\$6,419
Less: Principal Due in 2018	\$15,000
Less: Interest Due in 2018	\$5,706

Less: Principal Due in 2019	\$15,000
Less: Interest Due in 2019	\$4,169
Less: Principal Due in 2020	\$15,000
Less: Interest Due in 2020	\$3,531
Less: Principal Due in 2021	\$15,000
Less: Interest Due in 2021	\$2,894
Less: Principal Due in 2022	\$15,000
Less: Interest Due in 2022	\$2,256
Less: Principal Due in 2023	\$15,000
Less: Interest Due in 2023	\$1,619
Less: Principal Due in 2024	\$15,000
Less: Interest Due in 2024	\$1,009
Less: Principal Due in 2025	\$15,000
Less: Interest Due in 2025	\$700
Less: Principal Due in 2026	\$15,000
Less: Interest Due in 2026	\$542
Less: Principal Due in 2027	\$10,000
Less: Interest Due in 2027	\$42
Balance 12/31/2027	\$0

**Statement of Bonded Debt
Police Addition - Safety Complex**

Original Amount Bonded: F-155	\$1,362,400
Twenty (20) Year Bond @ 3.2977%	\$562,319
Less: Principal Paid in 2013	\$47,400
Less: Interest Paid in 2013	\$50,884
Less: Principal Due in 2014	\$50,000
Less: Interest Due in 2014	\$46,030
Less: Principal Due in 2015	\$50,000
Less: Interest Due in 2015	\$44,030
Less: Principal Due in 2016	\$55,000
Less: Interest Due in 2016	\$42,530
Less: Principal Due in 2017	\$55,000
Less: Interest Due in 2017	\$40,880
Less: Principal Due in 2018	\$55,000
Less: Interest Due in 2018	\$39,780
Less: Principal Due in 2019	\$60,000
Less: Interest Due in 2019	\$37,580
Less: Principal Due in 2020	\$60,000
Less: Interest Due in 2020	\$35,930
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$33,530
Less: Principal Due in 2022	\$65,000
Less: Interest Due in 2022	\$31,130
Less: Principal Due in 2023	\$70,000
Less: Interest Due in 2023	\$21,530
Less: Principal Due in 2024	\$70,000
Less: Interest Due in 2024	\$18,730

Less: Principal Due in 2025	\$75,000
Less: Interest Due in 2025	\$15,930
Less: Principal Due in 2026	\$75,000
Less: Interest Due in 2026	\$11,241
Less: Principal Due in 2027	\$80,000
Less: Interest Due in 2027	\$9,930
Less: Principal Due in 2028	\$80,000
Less: Interest Due in 2028	\$7,430
Less: Principal Due in 2029	\$85,000
Less: Interest Due in 2029	\$6,230
Less: Principal Due in 2030	\$85,000
Less: Interest Due in 2030	\$4,768
Less: Principal Due in 2031	\$90,000
Less: Interest Due in 2031	\$3,363
Less: Principal Due in 2032	\$95,000
Less: Interest Due in 2032	\$1,893
Balance 12/31/2032	\$0

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: K-33&34	\$714,600
Twenty (20) Year Bond @ 2.6685%	\$297,264
Less: Principal Paid in 2018	\$39,600
Less: Interest Paid in 2018	\$34,349
Less: Principal Due in 2019	\$40,000
Less: Interest Due in 2019	\$29,525
Less: Principal Due in 2020	\$40,000
Less: Interest Due in 2020	\$27,485
Less: Principal Due in 2021	\$35,000
Less: Interest Due in 2021	\$25,445
Less: Principal Due in 2022	\$35,000
Less: Interest Due in 2022	\$23,660
Less: Principal Due in 2023	\$35,000
Less: Interest Due in 2023	\$21,875
Less: Principal Due in 2024	\$35,000
Less: Interest Due in 2024	\$20,090
Less: Principal Due in 2025	\$35,000
Less: Interest Due in 2025	\$18,305
Less: Principal Due in 2026	\$35,000
Less: Interest Due in 2026	\$16,520
Less: Principal Due in 2027	\$35,000
Less: Interest Due in 2027	\$14,735
Less: Principal Due in 2028	\$35,000
Less: Interest Due in 2028	\$12,950
Less: Principal Due in 2029	\$35,000
Less: Interest Due in 2029	\$11,165

Less: Principal Due in 2030	\$35,000
Less: Interest Due in 2030	\$9,730
Less: Principal Due in 2031	\$35,000
Less: Interest Due in 2031	\$8,295
Less: Principal Due in 2032	\$35,000
Less: Interest Due in 2032	\$6,860
Less: Principal Due in 2033	\$35,000
Less: Interest Due in 2033	\$5,425
Less: Principal Due in 2034	\$35,000
Less: Interest Due in 2034	\$4,340
Less: Principal Due in 2035	\$35,000
Less: Interest Due in 2035	\$3,255
Less: Principal Due in 2036	\$35,000
Less: Interest Due in 2036	\$2,170
Less: Principal Due in 2037	\$35,000
Less: Interest Due in 2037	\$1,085
Balance 12/31/2037	\$0

**Statement of Bonded Debt
Public Works Facility**

Original Amount Bonded: Lot C-12	\$2,308,125
Twenty (20) Year Bond @ 1.84%	\$932,637
Less: Principal Due in 2022	\$0
Less: Interest Due in 2022	\$86,363
Less: Principal Due in 2023	\$0
Less: Interest Due in 2023	\$85,414
Less: Principal Due in 2024	\$88,125
Less: Interest Due in 2024	\$85,414
Less: Principal Due in 2025	\$90,000
Less: Interest Due in 2025	\$80,920
Less: Principal Due in 2026	\$95,000
Less: Interest Due in 2026	\$76,330
Less: Principal Due in 2027	\$100,000
Less: Interest Due in 2027	\$71,485
Less: Principal Due in 2028	\$105,000
Less: Interest Due in 2028	\$66,385
Less: Principal Due in 2029	\$110,000
Less: Interest Due in 2029	\$61,030
Less: Principal Due in 2030	\$115,000
Less: Interest Due in 2030	\$55,420
Less: Principal Due in 2031	\$120,000
Less: Interest Due in 2031	\$49,555
Less: Principal Due in 2032	\$125,000
Less: Interest Due in 2032	\$43,435
Less: Principal Due in 2033	\$135,000
Less: Interest Due in 2033	\$37,060

Less: Principal Due in 2034	\$140,000
Less: Interest Due in 2034	\$31,525
Less: Principal Due in 2035	\$145,000
Less: Interest Due in 2035	\$27,185
Less: Principal Due in 2036	\$145,000
Less: Interest Due in 2036	\$22,690
Less: Principal Due in 2037	\$150,000
Less: Interest Due in 2037	\$18,195
Less: Principal Due in 2038	\$155,000
Less: Interest Due in 2038	\$13,545

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded:	\$1,187,500
Makepece-Fessenden-Farwell Twenty (20) Year Bond @ 5.10%	\$599,342
Less: Principal Due in 2023	\$28,670
Less: Interest Due in 2023	\$55,559
Less: Principal Due in 2024	\$34,400
Less: Interest Due in 2024	\$49,561
Less: Principal Due in 2025	\$36,200
Less: Interest Due in 2025	\$47,807
Less: Principal Due in 2026	\$38,000
Less: Interest Due in 2026	\$19,543
Less: Principal Due in 2027	\$39,900
Less: Interest Due in 2027	\$44,023
Less: Principal Due in 2028	\$41,900
Less: Interest Due in 2028	\$41,988
Less: Principal Due in 2029	\$43,900
Less: Interest Due in 2029	\$39,851
Less: Principal Due in 2030	\$46,100
Less: Interest Due in 2030	\$37,612
Less: Principal Due in 2031	\$48,500
Less: Interest Due in 2031	\$35,261
Less: Principal Due in 2032	\$50,900
Less: Interest Due in 2032	\$32,787
Less: Principal Due in 2033	\$53,400
Less: Interest Due in 2033	\$30,191
Less: Principal Due in 2034	\$56,100
Less: Interest Due in 2034	\$27,468

Less: Principal Due in 2035	\$58,900
Less: Interest Due in 2035	\$24,607
Less: Principal Due in 2036	\$61,800
Less: Interest Due in 2036	\$21,603
Less: Principal Due in 2037	\$64,900
Less: Interest Due in 2037	\$18,451
Less: Principal Due in 2038	\$68,200
Less: Interest Due in 2038	\$15,141
Less: Principal Due in 2039	\$70,900
Less: Interest Due in 2039	\$12,345
Less: Principal Due in 2040	\$73,700
Less: Interest Due in 2040	\$9,438
Less: Principal Due in 2041	\$76,700
Less: Interest Due in 2041	\$6,417
Less: Principal Due in 2042	\$79,800
Less: Interest Due in 2042	\$3,272
Balance 12/31/2042	\$0

SUMMARY INVENTORY OF VALUATION (MS-1) 2022

Value of Land Only	
Current Use (at current use values)	\$393,115
Conservation Restriction Assessment	\$836
Discretionary Easement (at current use value)	\$2,546
Residential	\$232,729,300
Commercial/Industrial	\$12,136,200
Total of Taxable Land	\$245,261,997
Tax Exempt & Non-Taxable Land	\$16,062,800
Value of Buildings Only	
Residential	\$427,635,569
Manufactured Housing	\$884,400
Commercial/Industrial	\$20,404,000
Total of Taxable Buildings	\$448,923,969
Tax Exempt & Non-Taxable Buildings	\$20,643,831
Public Utilities	\$9,817,900
Valuation Before Exemptions	\$704,003,866
Blind Exemptions (2) (\$20,000 per exemption)	\$40,000
Elderly Exemption (62)	\$7,531,300
Disabled Exemption (4) (\$80,000 per exemption)	\$320,000
Solar Energy Systems Exemption (59)	\$1,236,300
Total Dollar Amount of Exemptions:	\$9,127,600
Net Valuations on Which Tax Rate for Municipal, County & Local Education Tax is Computed	\$694,876,266
Less Public Utilities	\$9,817,900
Net Valuation Without Utilities on Which Tax Rate for State Education is Computed	\$685,058,366
Total Number of Acres Receiving Current Use	4,073.50
Number of Individuals Granted Elderly Exemptions in 2022	62
19 age 65-74: total exemption granted: \$1,520,000	
18 age 75-79: total exemption granted: \$2,160,000	
25 age 80+: total exemption granted: \$3,851,300	

Town Meeting Minutes
March 8-9, 2022

The meeting was opened at 7am on Tuesday, March 8th by Moderator Peter Webb.

Inspectors of Election/Ballot Clerks were as follows: Ken Lampman, Tammy Salisbury, Betsy Solon and Christine St. George.

Polls closed at 7:30pm	
Total names on the checklist	3,883
Total ballots cast	909
<u>Absentee ballots</u>	<u>19</u>
Total votes	928

The business meeting was called to order at 7:00pm on Wednesday, March 9th by Moderator Peter Webb. There were 143 voters in attendance.

Peter Webb led the Pledge of Allegiance and welcomed everyone to the 253rd annual town meeting. A round of applause was given to the people who served in the military and a moment of silence was held for the residents that died in 2021.

Peter Webb recognized the Selectboard and said that they take time from their families and their businesses to do what they can as volunteers. He said there is minimal compensation, but the meetings are endless and it is tough work. Chair Brian Rater introduced himself, Cindy LaCroix and Adam Goff of the Brookline Finance Committee.

Selectboard member Eddie Arnold presented the following:

RESOLUTION

Be it resolved that: In acknowledgement of and with great appreciation for his service to the Town of Brookline as a Selectboard member for three years, the Brookline Conservation Commission for seven years, and the Wild & Scenic Stewardship Council for three years, the Town of Brookline, through its Selectboard, gives thanks to and recognizes:

Drew Kellner

You have consistently demonstrated dedicated service to the Town of Brookline for which we are all very grateful.

Presented, this 9th day of March 2022,

By the Selectboard
Brendan Denehy, Eddie Arnold, Dana Ketchen & Steve Russo

Selectboard member Drew Kellner took a minute to recognize an individual who will be retiring this summer. He said if you have not already found it, he encourages attendees to read the inside cover of the town report and he thanked Jill Ketchen for writing it. Drew said this year's Annual Report is dedicated to Tad Putney, who will retire after 10 years of service as Brookline's first Town Administrator.

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the eighth (8th) day of March at 7:00am to act upon the following subjects:

1.) To choose all necessary Town Officers for the ensuing year.

Town Moderator	2 year	Peter G Webb	815
Selectboard	3 year	Brendan S Denehy Edward Perry	681 620
Town Treasurer	1 year	Eric S Bernstein	726
Board of Assessors	3 year	Peter A Cook	749
Fire Ward	3 year	David J Flannery	741
Supervisor of the Checklist	6 year	Lynn M Giblin	732
Finance Committee (write-in)	2 year	Terry Perry	102
Finance Committee	3 year	Brian L Rater	700
Library Trustee (vote for 2)	3 year	Cindy LaCroix	741
Town Trustee	3 year	Rodney P Lockwood	705
Cemetery Trustee	3 year	Ann Somers	778

2.)**(By Ballot)** Shall the town decide the planning board shall be elected according to the procedure in RSA 673:2, II(b)(2), where a new member is elected when the term of the appointed member expires, until each member of the board is an elected member? (submitted by petition)

YES- 386
NO- 207

BROOKLINE SCHOOL DISTRICT BALLOT AND WARRANT ARTICLES

School District Treasurer	1 year	Robert L Rochford	663
School District Moderator (write in)	1 year	Peter G Webb	59
School District Clerk (write-in)	1 year	Alana Justice	7
School Board Member	3 year	Colleen Micavich Kelly Zakar Jeffrey Brown	567 554 182

Article 2. This article will be null and void if Article 3 passes. To see if the Brookline School District will vote to raise and appropriate the sum of \$1,500,000 for the purchase and installation of an ADA compliant elevator and related entry-way/security improvements for Richard Maghakian Memorial School as recommended by the Brookline School District Facilities Committee; and to authorize the issuance of \$1,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate the sum of \$37,500 for the first year's principal and interest payment from taxation for debt service payments payable on such bonds or notes issued during the 2022-2023 fiscal year. (3/5 ballot vote required). Estimated Tax Impact: \$0.05/\$1,000. The school board recommends the appropriation 5-0-0. The finance committee recommends the appropriation 3-0-0.

YES- 553
NO - 334

Article 3. To see if the Brookline School District will vote to authorize the School Board to enter into a 18-year lease purchase agreement for \$2,485,280 to finance the acquisition and installation of energy conservation equipment and related energy, ADA and security improvements at Richard Maghakian Memorial School and Captain Samuel Douglass Academy as recommended by the Brookline School District Facilities Committee; and to raise and appropriate the sum of \$177,500 for payments due under the lease purchase agreement during the 2022-2023 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. Article 2 will be null and void if this Article passes. (Majority vote required.) Estimated Tax Impact: \$0.25/\$1,000. The school board recommends the appropriation 5-0-0. The finance committee voted not to recommend this article: 1 in favor, 2 against, 0 abstained.

YES- 417

NO - 472

Article 4. To see if the Brookline School District will vote to approve the cost of items included in a four-year collective bargaining agreement reached between the Brookline School Board and the Brookline Education Support Staff Association for the 2022-2023, 2023-2024, 2024-2025 and 2025-2026 school years, which calls for the following increase in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2022-2023	\$58,299
2023-2024	\$58,520
2024-2025	\$38,616
2025-2026	<u>\$46,043</u>
Total: \$201,478	

and further to raise and appropriate a sum of \$58,299 for the first fiscal year (2022-2023 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated Tax Impact: \$0.08/\$1,000.

The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 623

NO - 271

Article 5. To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,429,549. Should this article be defeated, the default budget shall be \$10,397,099, which is the same as last year, with certain adjustments required by previous action of the school district or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. Estimated Tax Impact: \$9.49/\$1,000.

The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 558

NO - 331

Article 6: To see if the school district will vote to raise and appropriate a sum of up to \$25,000 to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2022. No amount to be raised from taxation. Estimated Tax Impact: \$0.04/\$1,000. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 626

NO - 265

Article 7: To see if the school district will vote to raise and appropriate a sum of up to \$75,000 to be added to the previously established SCHOOL FACILITIES MAINTENANCE EXPENDABLE TRUST FUND, this sum

to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2022. No amount to be raised from taxation. Estimated Tax Impact: \$0.11/\$1,000. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 613

NO - 273

Article 8. Shall the voters of the Brookline School District adopt a school administrative unit budget of \$2,107,176 for the forthcoming fiscal year in which \$407,208 is assigned to the school budget of this school district? This year's adjusted budget of \$2,018,210 with \$389,983 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. Estimated Tax Impact: \$0.58/\$1,000. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 533

NO - 355

Article 9. Shall the Brookline School District direct the Brookline School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Brookline School District as well as a copy of all professional training materials provided to teachers, administrators and staff of the district paid with school district funds be made available to the public at the Brookline Public Library in hardcopy or electronic form, organized by grade or teacher? This article is advisory and non-binding to the Board. The School Board voted not to recommend this article: 0 in favor, 5 against, 0 abstained.

YES- 277

NO - 613

Article 10. Shall the Brookline School District hereby affirm our support for each student's growth and enrichment? In doing so, we the Legislative Body, hereby state the following as general principles:

- A. The Brookline School District values all students as individuals and welcomes students of all races.
- B. We affirm that no race or sex is inherently superior or inferior to another race or sex.
- C. No individual or group, by virtue of race or sex, is inherently racist, sexist, or oppressive consciously or unconsciously.
- D. No individual or group should be discriminated against or receive preferential treatment based on race or sex.
- E. Each person should be treated and respected as a unique individual, without respect to race, sex, political or religious affiliation.
- F. An individual's moral character shall not be assumed because of race or sex.
- G. Each individual is responsible for his or her own actions. Assignment of fault, blame, bias or accusations of oppression, upon individuals, races or sexes due to actions of others in the present or in the past is unjust.
- H. Virtues such as punctuality, accountability and hard work are not racist nor were they created by a particular race or sex to oppress another race or sex.
- I. The Brookline Schools shall provide equality of opportunity, not equality of outcome, to each of our students regardless of race, sex national origin, religion or disability.

Therefore, WE the legislative body of the Brookline School District, with our vote, hereby direct that these principles be incorporated into the relevant policies, resolutions and curricula of our school district. This article is advisory and non-binding to the Board. The School Board voted not to recommend this article: 0 in favor, 5 against, 0 abstained.

YES- 303

NO - 577

Article 11. Shall the Brookline School District rescind authorization under RSA 198:4-b II so that the Brookline School District returns 100% of the year-end unassigned general funds to the taxpayers? The School Board voted not to recommend this article: 0 in favor, 5 against, 0 abstained.

YES- 334

NO - 542

Article 12. Shall the Brookline School District pursuant to RSA 194-C, I, create a planning committee to study the advisability of the withdrawal of the Brookline School District from SAU 41 in accordance with RSA 194-C:2, IV (1), for its organization, operation and control, and the advisability of constructing, maintaining, and operating a School Administrative Unit to serve the needs of the Brookline School District. The School Board voted not to recommend this article: 0 in favor, 5 against, 0 abstained.

YES- 160

NO - 733

HOLLIS BROOKLINE COOPERATIVE BALLOT

School Board (3 yr)		Budget Committee (3 yr)		Moderator (3yr)	
Beth Williams	729	Matthew McGuire	707	Write-in-Peter Webb	52

3.) (By Ballot) Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinance:

Amendment No. 1

Amend sections 603.03, 603.06, 902.01, 902.02, and 1501(f) to increase the minimum square footage from 80,000 to 88,000.

YES- 572 NO- 259

Amendment No. 2

Amend sections 901.02, 902.01, 902.02 to increase the minimum square footage from 40,000 to 44,000.

YES- 569 NO- 264

Amendment No. 3

Amend sections 603.04, and 603.06 (d) to increase the minimum square footage from 160,000 to 176,000.

YES- 556 NO- 265

Amendment No. 4

Amend sections 603.03, 603.04, 603.06 (a) & (d), and 1505.05 to read: (...) excluding wetlands, *water bodies and land in the 100-year floodplain* (language in italic added).

YES- 594 NO-224

Amendment No. 5

Update section 620.00, Workforce Housing Option (*see full text of the proposed changes on page 14 of the town report*).

YES- 477 NO- 308

Amendment No. 6

Reinstate section 1400.00, Growth Management Ordinance, with updated language (*see full text of the proposed changes on page 19 of the town report*).

YES- 571 NO- 224

4.) (By Ballot at Meeting) To see if the town will vote to raise and appropriate the sum of \$1,249,500 (gross budget) to acquire full ownership interest in parcels of land, in the Town of Brookline, with said properties including one parcel of approximately 132.2 acres owned by Makepeace Family Revocable Trust and shown on the town’s tax maps as Map A, Lot 1, one parcel of approximately 112.5 acres owned by Federal Hill Properties LLC and shown on the town’s tax maps as Map B, Lot 80, two parcels consisting of a total of approximately 47.4 acres owned by Clarence L. Farwell and shown on the town’s tax maps as Map A, Lots 4 and 5, and two parcels consisting of approximately 13.2 acres owned by Clarence and Marcia Farwell and shown on the town’s tax maps as Map B, Lots 78 and 100 on such terms and conditions as determined by the Selectboard, except that the future use of said properties shall be limited in perpetuity to conservation purposes in a manner consistent with the purpose and intent of RSA 36-A and the same shall be managed and controlled by the Town of

Brookline Conservation Commission, and to authorize the issuance of not more than \$1,249,500 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, also, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (60% ballot vote required). 2-2-1 Vote by the Selectboard; No vote taken by the Finance Committee

Tad Putney made a motion to Amend the Article. Dana Ketchen 2nd. To see if the town will vote to raise and appropriate the sum of **\$1,187,500** (gross budget) to acquire full ownership interest in parcels of land, in the Town of Brookline, with said properties including one parcel of approximately 132.2 acres owned by Makepeace Family Revocable Trust and shown on the town's tax maps as Map A, Lot 1, one parcel of approximately 112.5 acres owned by Federal Hill Properties LLC and shown on the town's tax maps as Map B, Lot 80, two parcels consisting of a total of approximately 47.4 acres owned by Clarence L. Farwell and shown on the town's tax maps as Map A, Lots 4 and 5, and two parcels consisting of approximately 13.2 acres owned by Clarence and Marcia Farwell and shown on the town's tax maps as Map B, Lots 78 and 100 on such terms and conditions as determined by the Selectboard, except that the future use of said properties shall be limited in perpetuity to conservation purposes in a manner consistent with the purpose and intent of RSA 36-A and the same shall be managed and controlled by the Town of Brookline Conservation Commission, and to authorize the issuance of not more than \$1,187,500 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, also, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (60% ballot vote required). 2-2-1 Vote by the Selectboard; No vote taken by the Finance Committee. Tom Rogers spoke to the Article.

SECRET BALLOT- YES- 117 NO- 23

Drew Kellner made a motion to move to Article #13, Eddie Arnold 2nd.

HAND VOTE- YES

13.) To see if the Town will vote to raise and appropriate the sum of **\$4,000** to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Chief have already been voted agents to expend from this fund (1998 - Warrant Article #6). 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee

Drew Kellner made a motion, Eddie Arnold 2nd.

HAND VOTE- YES

Drew Kellner made a motion to move to Article #14, Tom Rogers 2nd.

HAND VOTE- YES

14.) Shall we adopt the provisions of RSA 31:95-c to restrict 100% of revenues from trail races and other related trail user fees to expenditures for the use of trail maintenance? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Conservation Trails Revolving Fund; and, further, to move \$57,690 from the Conservation Fund, which had been raised through prior trail races, to said fund.

Further, to appoint the Brookline Conservation Commission as agents to expend monies from the fund. Any money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund. Such funds may be expended only for the purposes for which the fund was created. 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee

Drew Kellner made a motion to Amend the Article, 2nd Tom Rogers. Shall we adopt the provisions of RSA 31:95-c to restrict 100% of revenues from trail races and other related trail user fees to expenditures for the use of trail maintenance, as well as acquisition of easements relative to such trails. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Conservation Trails Revolving Fund; and, further, to move **\$57,690** from the Conservation Fund, which had been raised through prior trail races, to said fund. Further, to appoint the Brookline Conservation Commission as agents to expend monies from the fund. Any money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund. Such funds may be expended only for the purposes for which the fund was created.

HAND VOTE- YES 119 NO-11

Drew Kellner made a motion to move to Article #15, Tom Rogers 2nd.

HAND VOTE - YES

15.) To see if the Town, pursuant to the authority contained in Section 1506.01 of the Town of Brookline Zoning Ordinance, will approve the decision of the planning board determining that the Town of Brookline should acquire and own Lot H-75, which was designated as "Open Space" when the subdivision was approved. 5-0 recommended by the Selectboard; No vote taken by the Finance Committee.

Tad Putney said when this subdivision was approved, the rules were different and acceptance of an open space lot needed to come to Town Meeting for approval. He said that has since changed and subsequent open space lots don't have to go to Town Meeting for approval, but the timing of this one requires we formally accept it at town meeting. Tad said it is 26.9 acres on the right at the end of Sawtelle Road. Drew Kellner made the motion, 2nd Tom Rogers.

HAND VOTE- YES

Drew Kellner made a motion to move to Article #16, 2nd Dana Ketchen.

HAND VOTE- YES

16.) To see if the registered voters of the Town of Brookline will vote, per RSA 231-A:2, to reclassify Ten Rod Road from a Class V Road to a Class A trail. 5-0 recommended by the Selectboard; No vote taken by the Finance Committee.

Mike Wenrich spoke to the article. He said the road does not serve any houses and has a difficult downhill slope that goes to Route 13. He said given the slope, there is no way to fix it. As a class A trail, it will retain utility easements and any other easements where a class 6 road does not. He said a class A trail can be maintained unlike a Class 6 Road. We would maintain it and treat like other fire holes in town. It would be plowed after storms, but not regularly maintained.

Eddie Arnold made a motion, 2nd Sharon Sturtevant.

HAND VOTE-YES

Drew Kellner made a motion to move to Article #17, 2nd Dana Ketchen.

HAND VOTE-YES

17.) To see if the Town will vote to accept the following legacies:

- The sum of \$900 for the general maintenance of the Kelly/Lang lots in Pine Grove Cemetery; and
- The sum of \$900 for the general maintenance of the Bennett lots in Pine Grove Cemetery

Tad Putney made a motion to Amend the Article, 2nd Drew Kellner.

To see if the Town will vote to accept the following:

- The sum of \$900 for Rights to Inter in Pine Grove Cemetery - 3 graves in plot P364B, Kelly/Lang.
- The sum of \$900 for Rights to Inter in Pine Grove Cemetery - 3 graves in plot P363D, Bennett.

HAND VOTE-YES

Drew Kellner made a motion to move to Article #19, 2nd Eddie Arnold.

HAND VOTE- YES

19.) *(By Petition)* Shall the town modify the Standard and Optional Veteran's Tax Credit in accordance with RSA 72:28 II from the current tax credit of \$500 per year to \$750?

Eric Pauer made a motion to Amend the Article, 2nd Sharon Sturtevant.

Shall the town modify the All and Optional Veteran's Tax Credit in accordance with RSA 72:28 II and RSA 72:28-b II from the current tax credits of \$500 per year to \$750?

HAND VOTE- YES 65 No- 48

Eric Pauer made a motion to restrict reconsideration on Article 19, 2nd Tom Rogers
HAND VOTE-YES

Graham Loff made a motion to restrict reconsideration on Articles 13, 14, 15, 16 and 17, Eddie Arnold 2nd
HAND VOTE-YES

5.) To see if the Town will vote to raise and appropriate the sum of \$52,740 for the purpose of hiring a third full-time public works employee for the Town of Brookline, or take any action relative thereto. Said sum includes \$35,192 in pay and \$17,548 in benefits for seven (7) months of 2022 (the 12-month total annualized cost is \$91,097). If passed, warrant article #6 will be reduced by \$42,500. If approved, the amount raised will be incorporated into the highway department salary and personnel administration budgets for accounting purposes. 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee

Eddie Arnold made a motion to amend, 2nd Dana Ketchen. To see if the Town will vote to raise and appropriate the sum of **\$52,740** for the purpose of hiring a third full-time public works employee for the Town of Brookline, or take any action relative thereto. Said sum includes \$35,192 in pay and \$17,548 in benefits for seven (7) months of 2022 (the 12-month total annualized cost is \$91,097). If passed, warrant article #6 will be reduced by \$62,500. If approved, the amount raised will be incorporated into the highway department salary and personnel administration budgets for accounting purposes. Mike Wenrich spoke to the Article.

HAND VOTE- YES

6.) To see if the Town will vote to raise and appropriate the sum of \$5,918,805 to defray town charges for the ensuing year and make appropriation of the same. 4-1 recommended by the Selectboard; 3-0 recommended by the Finance Committee.

Drew Kellner made a motion to Amend the Article and spoke to the Article, 2nd Sharon Sturtevant. To see if the Town will vote to raise and appropriate the sum of **\$5,966,838** to defray town charges for the ensuing year and make appropriation of the same. 4-1 recommended by the Selectboard; 3-0 recommended by the Finance Committee.

Drew said this adjusted amount includes the reduction of \$62,500 approved in warrant article #5 plus about a dozen changes the Selectboard made to the proposed 2022 operating budget since the printing of the town report:

- Page 28 - the Election budget: decreases by \$1,500 (from \$10,785 down to \$9,285) as a tent was not required for this year's meeting
- Page 34 - the Police budget: increases by \$9,750 (from \$1,012,951 up to \$1,022,701) due to increased fuel costs
- Page 35 - the Ambulance budget: increases by \$2,250 (from \$315,897 up to \$318,147) due to increased fuel costs
- Page 36 - the Fire budget: increases by \$2,400 (from \$525,814 up to \$528,214) due to increased fuel costs
- Page 39 - the Highways budget: has a net increase of \$9,500 (from \$792,923 up to \$802,423) based on the following five-line-item adjustments:
 - "Drainage improvements" decreases \$10,000 to \$20,000
 - "Fuel" increases \$14,000 to \$32,000
 - "Gravel and grading" decreases \$5,000 to \$25,000
 - "Snow and ice management" increases \$10,000 to \$160,000
 - "Training and uniforms" increases \$500 to \$3,000
- Page 42 - the Library budget: increases by \$25,633 (from \$287,445 to \$313,078)

Rui Loura made a motion to Amend the Article, 2nd Eric Pauer. To see if the Town will vote to raise and appropriate the sum of \$5,700,00 to defray town charges for the ensuing year and make appropriation of the same. Rui Loura spoke to the Article. AMENDMENT FAILED

Dana Ketchen made a motion to Amend the Article by reducing it \$100,000. To see if the Town will vote to raise and appropriate the sum of \$5,866,838 to defray town charges for the ensuing year and make appropriation of the same. 2nd Eric Pauer: Dana spoke to the amendment. AMENDMENT FAILED
Original amended motion of \$5,966,838 made by Drew Kellner- **HAND VOTE- YES**

7.) (By Ballot at Meeting) Shall we rescind the provisions of RSA 31:95-c to restrict 50% of revenues from Spectrum's Cable Franchise Fee Payment to pay expenditures for the purpose of the Town's cable access channel, Town website and the streaming of public meetings. If approved, any remaining funds in the "Cable Access Fund" at the end of 2021 shall be returned to the general fund. (A two-thirds majority is required for approval). 5-0 recommended by the Selectboard; No vote taken by the Finance Committee. Eddie Arnold made a motion, 2nd Drew Kellner.

Tad Putney spoke to the article. He said approval of this warrant article would stop directing 50% of the annual cable franchise fee to the cable access fund and would then cover such expenses out of taxes in the operating budget.

Drew Kellner and Dana Ketchen said they have changed their vote to not be in favor of this article.

SECRET BALLOT- Yes- 21 NO- 75

8.) To see if the Town will vote to establish a Public Works Revolving Fund pursuant to RSA 31:95-h for the purpose of funding road and bridge repairs and equipment purchases and appoint the Selectboard as agents to expend monies from the fund; and further, to raise and appropriate the sum of **\$141,618** to be added to the fund. Said funds to come from the unassigned fund balance and equal the 2021 Highway Block Grant the Town received. All monies received from the state Highway Block Grant will be deposited into this fund moving forward, until rescinded, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund. Such funds may be expended only for the purpose for which the fund was created. This article would result in no increase in the amount to be raised by taxes. 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee.

Dana Ketchen made a motion, 2nd Drew Kellner. Dana Ketchen spoke to the Article.

HAND VOTE YES

Bob Eaton made a motion to restrict reconsideration to Article 5, 2nd Mike Wenrich. **HAND VOTE- YES**

9.) To see if the Town will vote to raise and appropriate the sum of \$343,000 in additional funds to construct a pedestrian bridge over the Nissitissit River on Mason Road and a sidewalk (including pedestrian bridge) on South Main Street (from Route 130 to the rail trail). Said appropriation will be offset by a Federal Transportation Alternative Program Grant in the amount of \$274,400 and **\$68,600** from general taxation. This will be a non-lapsing appropriation per RSA 32:7, IV. 3-2 recommended by the Selectboard; 3-0 recommended by the Finance Committee.

Dana Ketchen made a motion, 2nd Sharon Sturtevant.

Drew Kellner said he changed his vote to be in favor of this article.

Tad Putney spoke to this article.

HAND VOTE- YES

10.) To see if the Town will vote to raise and appropriate **\$50,000** to be deposited into the previously established Fire Truck Capital Reserve Fund for the purchase of a fire truck, or take any action relative thereto. 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee.

Drew Kellner made a motion, 2nd Sharon Sturtevant. Drew Kellner spoke to the article.

Charlie Corey spoke to the Article.

HAND VOTE- YES

11.) To see if the Town will vote to raise and appropriate **\$16,590** to be deposited into the previously established Reappraisal Capital Reserve Fund for the costs of conducting the required town-wide revaluation

every five years or take any action relative thereto. 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee.

Steve Russo made the motion, 2nd Judy Cook.

Peter Cook spoke to the Article.

HAND VOTE- YES

12.) To see if the Town will vote to raise and appropriate the sum of **\$10,000** to be deposited into the previously established Town Facilities Capital Reserve Fund to defray the costs of repairs to town buildings, or take any action relative thereto. 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee.

Brendan Denehy made a motion, 2nd Sharon Sturtevant.

HAND VOTE-YES

Graham Loff made a motion to restrict reconsideration on Articles 6,7,8,9,10,11 and 12. Eddie Arnold 2nd.

HAND VOTE YES

18.) (*By Petition*) To see if the Town will vote to permit new leases on property owned by the Town (Lot B-55), that is managed by the Selectboard, contingent upon the replacement of existing leases, or leases that expired in 2021 or 2022, with new leases signed no later than December 31, 2022, in accordance with RSA 41:11-a, III, for the occupancy of the property to commence on or before January 1, 2023 that extend, at this time, no further than December 31, 2032. Any such lease must: restrict use of the property to seasonal, recreational use; prohibit use of the property for establishing Brookline, NH as one's domicile; require verifiable evidence of domicile elsewhere; in exchange for consideration, including a "new lease assessment" equal to the total lease payments that would have been made on the lease had the applicable new lease for the structure been signed in 2019 to commence January 1, 2020 (see 2019 Warrant Article #17), plus a "delayed signing fee" of \$1,000.

Kevin Visnaskas made a motion, 2nd Eddie Arnold.

Kevin Visnaskas spoke to the Article. Lorna Spargo moved the question, 2nd Drew Kellner.

HAND VOTE- YES

20.) To transact any other business that may legally come before said meeting.

Judy Cook made a motion to accept the reports of the Town, 2nd Ann Somers.

HAND VOTE -YES

Graham Loff made a motion to adjourn, 2nd Eric Pauer.

The meeting adjourned at 11:35pm.

Total monies raised and appropriated **\$7,829,976.00.**

Respectfully submitted,

Patricia Howard-Barnett
Brookline Town Clerk



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

Selectboard@brooklinenh.us

<http://www.brooklinenh.us>

2022 was a year which brought many changes and challenges to the Town of Brookline. Most notable of these changes was the retirement of Brookline's first Town Administrator Tad Putney. The Selectboard successfully hired Scott Butcher to fill this vital role. Scott brings years of experience from the technology industry, as well as prior Town Administration service. We also said good-bye to Val Rearick, our Town Planner who dedicated over 20 years to our community. Michelle Decoteau, a Brookline resident with years of Town Planner experience, was hired to fill the Town Planner position. We are very fortunate to have hired such well-rounded individuals for these important positions.

The Board accepted final completion of the new DPW building in early 2022, allowing full use of the garage space for storage and maintenance of town vehicles. The Selectboard is thankful for all who contributed to bringing this important project to fruition.

The American Rescue Plan Act (ARPA) granted the town of Brookline \$570,000. The Selectboard went through a lengthy approval process for all the requests we received for these funds and we are happy to announce that almost every request was granted, saving money in the proposed 2023 budget. Around \$107,000 has yet to be allocated, which must be done by the end of 2024. The Selectboard is exploring the alternative uses of these remaining funds.

Pierce Pond Dam has been an ongoing topic of discussion. With Mr. Butcher's help, the Selectboard contracted with an engineering firm to seek grant funding for this project. The State of New Hampshire granted the Town of Brookline \$77,000 to begin the engineering work needed to determine the future of this dam. The Selectboard voted to encumber the \$20,000 approved for the Pierce Pond Dam in the 2022 budget to make up our portion of the total cost for engineering. We look forward to making further progress on this project in 2023.

The Melendy Pond Management Committee continues to serve the Selectboard by managing the leases and property surrounding Melendy Pond. Town Meeting in 2022 voted to authorize the Selectboard to enter into additional leases on the Melendy Pond land. These leases followed the structure we implemented in 2019 and included additional costs per the terms of the warrant article (see 2022 Warrant Article #18). We signed 5 new leases in 2022, bringing more camp lot rental rates up to market value. The Melendy Pond Revolving Fund had \$133,586.52 at the end of 2022.

Construction has begun on the sidewalk projects along South Main Street and Mason Road. These projects include pedestrian bridges that will increase safety for those utilizing our sidewalk network. Construction will continue through 2023.

2023 will inevitably bring more changes to our small town. We are expecting to overhaul the town website this year, after the 2021 Open Government Working Group found we are sorely behind the times. The Selectboard has also included funds in the proposed 2023 budget to hire additional support staff for the Town Hall. This position would serve as an Administrative Assistant to the Building Official as well as the Town Administrator. Perhaps the largest expectation for 2023 is to begin repairs to the Daniels Academy Building, better known as the Town Hall. The Selectboard hired an engineering firm to perform a structural audit of the building in 2022 and the results demanded action. Water intrusion has occurred on the Main St. side of the building which presents structural and safety concerns. We are seeking funding in a warrant article to make repairs to this important historical building.

The Selectboard wishes to extend thanks to our hard-working employees and volunteers. Small towns cannot provide the level of service community members expect without people willing to donate their time to fellow residents. Whether you serve in the emergency services, town boards/committees, volunteer at the Brookline Food Pantry, or even just support those that do, we thank you! As always, the Selectboard thanks all past and present members of our armed forces.

Respectfully Submitted,

Ed Arnold, Chair
Brendan Denehy, Vice-Chair
Dana Ketchen
Steve Russo
Ed Perry

February 3, 2023

BROOKLINE AMBULANCE SERVICE 2022 ANNUAL REPORT

2022 proved to be yet another busy year for the Department. Many people thought that 2021 was going to be an outlier in terms of growth and call demand primarily due to the COVID situation. Some may have even secretly hoped our call demand would decrease in 2022. But as it turned out, we had 6.4% growth over our 2021 numbers. I continue to be impressed, grateful, and appreciative of the dedication and commitment that the members of the Brookline Ambulance Service provide to the Town! They provided over 12,000 hours of ambulance coverage. This does not include training hours that are necessary to maintain their credentials. This is an incredible commitment and one the Town Residents should be very proud of. As the Chief of the Department, I am thankful and humbled by their continued dedication and service.

In May of 2022, both Alyssa Rich and Mackenzie Gavin departed Brookline Ambulance to further pursue their Academic and Professional Healthcare Careers. Both Alyssa and Mackenzie served with Brookline Ambulance for three (3) years. In August, Dave Muse also left the Department due to work and life demands. Dave had served BAS for eleven (11) years. It is sad to see members leave our Department, but we fully support, respect, and greatly appreciate their contributions to the Department. We wish them great success as they pursue their individual adventures. **Thank you Alyssa, Mackenzie, and Dave!!**

We gained a new member to the Department in October. Phil Soletsky, who has been serving with Brookline Fire Department as a Volunteer Fire Fighter for twenty years, decided to take on the additional responsibility and challenge of becoming an Emergency Medical Technician. Once he was fully certified and licensed, he jumped right in and has been a great addition to our Team. **Welcome aboard Phil, we look forward to your partnership!**

BAS operates twenty-four (24) hours per day, three hundred and sixty-five (365) days a year. We are staffed by two full time employees (a Paramedic and a Paramedic Chief) who cover Monday through Friday 8 am to 4 pm and the remaining time is covered by our active Call Members which consist of nine (9) Emergency Medical Technicians, four (4) Advanced EMT's, and two (2) Paramedics. All our staff are Nationally Registered and licensed by the State of NH's Department of Safety-Bureau of Emergency Medical Services. We have a primary 2019 F450 Ambulance and a back-up 2009 F450 ambulance. We staff/schedule for one (1) ambulance which is based on our call demand. We are a 3rd Party Municipal Combination Transporting EMS Agency. This means we are a department within the Town and provide ambulance emergency transport to the sick or injured to the Hospital utilizing a combination of full-time and call-members.

The budget I put forward for 2023 is a 23.7% increase from 2022. I fully realize this is a significant increase. I did ask the Selectboard to allow for a pay adjustment based on market analysis of our local and comparable towns with regard to Emergency Medical Services Providers. That pay adjustment **DID NOT** include my position. I did this because I am faced with the reality that the "*Volunteer / Call-Member*" is a declining population. Yet the demand for ambulance services is increasing in Brookline between 5.6% and 7.4% per year. I am required to prepare for and put solutions forward that will help to support our current Call Members and be able to recruit either new call members or paid staff to fill the needs of the ambulance. A market adjustment was one step. Another step is to request the Town to allow me to hire actual part-time staff. I want to be clear, my goal is **NOT** to create a full-time 24-hour a day paid service. The reality is to staff one ambulance with two (2) EMS members 24 hours per day 365 days per week is 17,520 hours. We have two (2) full-time positions that provide 4,160 hours. I am in one of those positions. As full-time positions they receive vacation, sick, comp. and admin time which totals approximately 1,050 hours per year. Therefore, we are asking our Call Members to cover 14,410 hours.

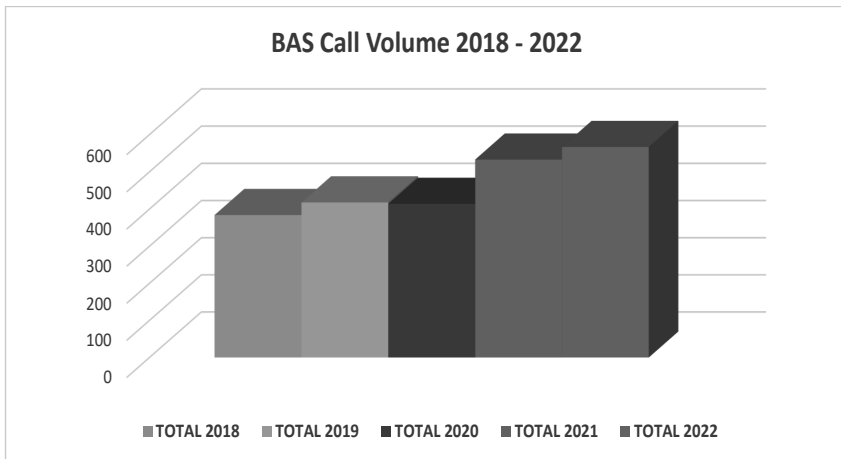
With our current active staffing that works out to 960 – 1030 hours per member. They do NOT receive compensation for all those hours AND those hours do NOT include any training hours. For the record, the Call Members were compensated for approximately 35% of their time given to the Town of Brookline. This is a BIG ASK of *Volunteer / Call-Members.*” The part-time position request is not a total solution. I am aware of our fiscal environment and that this is a significant request from a department. This is a step in the right direction. We will adjust future budgets and staffing as the needs of the Town change. I am happy to and welcome a discussion with any Resident regarding the fiscal or function of the ambulance department.

If you are interested in serving with Brookline Ambulance Service, please reach out to me or one of the members of the Department. We would be happy to discuss and address any questions or concerns you may have. We would welcome your service!

I would like to express my gratitude and appreciation to the BAS Members, Emergency Management, Fire, Police, Public Works, the Residents, and the Selectboard of the Town of Brookline for your continued support and dedication. Thank You.

Respectfully Submitted,

Jeffrey Stewart, NRP, I/C, CAI
Chief of Service



YEARLY ANALYSIS: TOTAL CALL VOLUME						
	2017	2018	2019	2020	2021	2022
Brookline:	303	307	333	340	417	426
Mason:	92	77	85	74	116	141
Total:	395	384	418	414	533	567
% Change Previous Year:	-1.25%	-2.78%	+8.85%	-0.96%	+28.74%	+6.38%

YEARS OF SERVICE TO BROOKLINE AMBULANCE AS OF 31 DEC 2022			
Bobbie Canada, EMT	44 yrs.	Jacob McGettigan, EMT	9 yrs.
James Deffley, Paramedic	31 yrs.	Deena Biesecker-Hall, EMT	5 yrs.
Gary Arruda, Paramedic	27 yrs.	Graham Loff, EMT	5 yrs.
Janice Watt, Paramedic	27 yrs.	Dee Joki, EMT	4 yrs.
Glenn Spargo, AEMT	26 yrs.	Rui Loura, AEMT	3 yr.
Richard Gribble, AEMT	24 yrs.	Bennett Decoteau, EMT	3 yr.
Patricia McCubrey, EMT	20 yrs.	Chance Lavoie, AEMT	3 yr.
Timothy McGettigan, EMT	19 yrs.	Beth Williams, EMT	3 yr.
Francis Gavin, Paramedic	15 yrs.	Jeffrey Stewart, Paramedic	2 yr.
Jason Kramarczyk, AEMT	14 yrs.	Phil Soletsky, EMT	3 mos.

2022 BUILDING OFFICIALS REPORT

The Building Department experienced a sizeable increase in permit applications this year. With an increase in applications for solar and building additions we issued 364 Permits, representing a 36% increase in permits over 2021. Although the voters approved a Growth Management Ordinance at the 2022 Town Meeting (See 2022 Warrant Article #3), the pre-existing approved projects, still increased the workload on the Building Department.

Permit prices were revised in June of 2022. The increased permit fees helped offset the Departments burden to the taxpayers.

With the recent allocation of ARPA funds, we are excited to announce that for the 2023 year we will be transitioning to online permitting with online payments. This will help streamline the permit application process.

The Building Official is also the Code Enforcement Officer for the Town of Brookline. This role has also experienced an increase in demand over the course of 2022. This year the Selectboard approved an affidavit system, to assist in situations where after-the-fact permits are issued. Allowing after-the-fact permits will hopefully reduce the frequency of complicated issues.

The following is a summary of the department's workload and finances:

2022 ACTIVITY

Total Permits Issued in 2022: 364

Total Revenue from permits issued: \$ 40,903.15

Type	Number	Revenue
New Single-Family Homes	19	\$ 13,638.70
New Multi-Family Homes	0	\$ -
New Commercial	0	\$ -
Residential Additions/Alterations	41	\$ 6,548.15
Solar Panels	34	\$ 6,400.00
Commercial Additions/Alterations	3	\$ 1,295.60
Garage/Barn	12	\$ 1,461.60
Shed	11	\$ 440.00
Deck/Porch	11	\$1,104.10
Demo	5	\$ 90.00
Electrical	175	\$ 7,470.00
Plumbing	41	\$ 1,465.00
Sign	2	\$ 150.00
Pool	10	\$ 840.00
Total:	364	\$ 40,903.15

CEMETERY TRUSTEES

2022 Annual Report

As always, we are very thankful for the time, energy, skills and enthusiasm of our Sexton, Mike Wenrich, who is Brookline's Public Works Director. Thanks also to his excellent staff, Tyler Pickard and new employee Kyle Smith.

This year we completed the construction of the new stone wall along the road by North Cemetery on Route 13. A very big thank-you to all of the volunteers and town employees involved in this project.

In the previous year, we compiled a comprehensive list of all veterans buried in Brookline, and this year we were able to ensure that each had a flag holder for the American flags that are put out by the American Legion (Kilduff-Wirtanen Post 74). Many thanks to Ann and Peter Webb who organized this project, to the Hollis-Brookline Rotary Club who supported it, and to the generous donors who contributed to it.

It has been a long and difficult undertaking, but we have significantly expanded and corrected our burial records based on a number of sources. Much gratitude goes to Judy Cook and Ann Somers for their work on this. Additionally, we continue to compile a photo record of the headstones and other markers in our cemeteries.

We have been planning for future growth by laying out new lots in the currently unused southwestern corner of Pine Grove. We have also been taking inventory of very old lots which remain unused, to determine which may be available for future burials.

A major undertaking this year was the removal from Pine Grove of 17 old and rotted trees and a few overgrown shrubs. We plan to add a number of new trees in 2023.

There is currently a limited "irrigation" system at Pine Grove, which actually is a system to make well water available for plant maintenance. We will extend it in 2023 to encompass over half of Pine Grove.

We would like to express our appreciation to Brendan Denehy, who led a very well attended tour of Pine Grove cemetery in the Spring. His talk was called "A History of Brookline and Pine Grove Cemetery" and focused on how the town changed over time and how those changes are reflected in the cemetery.

The construction of a fence around Pine Grove has been an ongoing project for many years. We have been discussing and researching options, and hope to see some forward movement in the coming year.

A decision was made to straighten one of the roads at Pine Grove Cemetery, moving its entrance on South Main Street. This will be implemented concurrently with the installation of the new sidewalk.

We have been researching adding benches around the cemeteries, and have recently purchased one to determine how well it does over the winter. The goal is benches that are durable and require minimal maintenance, as well as being aesthetically pleasing and comfortable.

In recent years there have been occasional issues with people not picking up after their dogs in the cemeteries. To encourage responsible and respectful behavior, we have added signs to Pine Grove and Lakeside asking people to please pick up after their dogs.

As many have noticed, we have continued in our efforts to clean, repair and preserve older monuments, headstones and footstones. Some of these had broken, were leaning significantly, or were buried altogether; others were simply covered with the accumulations of time. We are deeply grateful to Dave Tiller of Andres Institute, and to his consultant and co-worker Kevin Duffy of Andres Institute and Mt. Auburn Cemetery, for their valuable expertise and labor. Several others who do not wish to be named put in many hours of sometimes-strenuous work under Judy's supervision. Considerable work remains ahead of us.

Judy herself, in addition to training and overseeing the volunteers, has devoted innumerable personal hours to cleaning and repairing monuments and markers. So far she has cleaned over a quarter of the stones at Pine Grove Cemetery, which comprises over 350 lots with multiple markers in most. Many of the older monuments were covered in lichens and the detritus of years. Ann has focused on finding and unearthing buried and near-buried markers while supporting Judy's efforts with photo records.

Judy is developing a list of people willing to help with the restoration projects in the spring, summer and fall of 2023. Anyone interested in volunteering is invited to email her at bcemtrust2020@gmail.com. –Thank you!

Our meetings are held generally monthly, on an irregular basis. Links to applicable By-Laws as well as Brookline's Rules and Procedures and the Right to Inter form may be found at <http://www.brooklinenh.us/cemetery-trustees>.

The Rules and Procedures have been updated to ensure transparency of expenses, to standardize lot allocations, and to address questions arising about the proper use of the cemeteries.

In 2022 there were 5 full burials and 9 cremations.

The proposed cemetery budget for 2023 is \$39,700, of which \$24,700 would come from tax appropriations and \$15,000 from trust funds. In addition to routine maintenance and upkeep, the budget includes funds for tree plantings, the upgrading and maintenance of roadway gravel, and materials needed to repair older monuments.

Respectfully submitted,

Brian Rater, Chair
Ann Somers, Secretary
Judy Cook

Sheet1

Cemetery Budget for 2022 Town Report

	2022 Appropriations /Revenue	2022 Actual Expenditure/ Revenue	Proposed for 2023
Revenue:			
Rights to Inter		\$2,100.00	
Expenses:			
Mowing, Landscaping and Maintenance	\$17,000.00	\$14,126.78	\$25,000.00
Tree Maintenance	\$12,000.00	\$10,758.73	\$12,000.00
Gravel for Roads	\$1,000.00	\$0.00	\$1,000.00
Monument Maintenance	\$500.00	\$944.06	\$1,300.00
Burials	\$0.00	\$4,021.44	\$400.00
Office	\$0.00	\$670.00	\$0.00
Total Expenses:	\$30,500.00	\$30,521.01	\$39,700.00
Net Tax Appropriations:	\$20,000.00	\$20,000.00	\$24,700.00

2022 CONSERVATION COMMISSION REPORT

Land Conservation continues!

The Brookline Conservation Commission (BCC) was extremely active last year by way of land acquisitions. At the end of July 2022 Brookline Conservation Commission (BCC) closed on several properties owned by three separate landowners. The total acreage for all the land was over 305 acres. This is largest single land purchase by acreage in the history of the BCC. All this land was within the area of the Palmer-Bartell Woods (PBW) conservation area. The additional acreage brings the total open space area of PBW acreage to over 825 acres of contiguous connected open space. PBW is open to many multi-use trails that include hiking, cross country skiing, equestrian, snowmobiling, mountain biking, hunting, and fishing. There are miles of already established trails. PBW also supports significant wildlife habitats which include bear, moose, deer, bobcats, eagles, waterfowl, and hundreds, potentially thousands of different species of the smallest to the largest creatures. NH Fish and Game has categorized this area as one of the highest ranked habitats in NH. Congratulations to the BCC and all of the conservation minded townspeople that voted in favor of the bond that made this happen.

The BCC has its own identity with an updated new logo!

The work started on the logo in the fall of 2021. With several renditions considered and the final painful placement of the Red Bird (changes take long time with monthly meetings) we rolled out the logo with some T-shirts at the 4th of July Parade 2022! What a hit! We followed up with a sale at the transfer station in the fall with bright colors for hunting season and the addition of some caps.

They, too, were a hit and we were able to raise some money for the BCC in the process!

To date, we have had T-shirts, long sleeve T-shirts, caps and a few dog bandanas.

The new logo is now used for our communications and stationery. And we are updating trails with some metal signs giving them a fresh new look to stand alongside our partners at Piscataquog Land Trust.



“I was a runnin....”

The BCC hosted two annual running events again this year. In conjunction with the Town of Milford Conservation Commission we hosted the very successful 12th annual Ghost Train Race which is two races in one. The first part is a 100 mile (yes 100 mile) overnight race. This race sells out every year. The first year there were 18 runners. Now we have 400 runners, and the registration sells out with 100 hours of the annual release.

Another race that day is a fifteen-mile race that starts at 9 am on the second day. This is a nationally recognized event within the Ultra Race communities.

We also hosted our second annual Turkey Trot on Thanksgiving morning. This is a fun race open to the public to run or walk and have fun before your thanksgiving festivities. Both of these races start at Camp Tevya and utilize the rail trail.

Eagle Scouts

We continued to work with Scouts from the local scouting troops on projects that will benefit users of our land. Projects started including a new Kiosk for the trailhead at Conneck Road (Owen Garee) and wildlife and plant life signs in Hobart Fessenden Woods (Antonio Stevens). These projects will be completed in 2023.

Trail Projects

The trails team finished the Hobart- Fessenden Woods Trail improvements project. New bridges were installed, trails were widened, and drainage was improved significantly. Also, access to the heron rookery at Pout Pond was improved by the work done to the Sargent Road Trail off Cider Mill Trail. This project cost over \$56,000 and was funded by volunteer work and a grant provided by the NH State Parks Recreational Trails Program

Other Grant Projects

We received \$10,000 from National Wild and Scenic River program towards the 305 acre land purchase (Farwell/Makepeace/Federal Hill) referenced above “Funding is provided by the Nashua, Squannacook, and Nissitissit Rivers Wild & Scenic Stewardship Council through the National Park Service under CFDA: 15.962 – National Wild and Scenic Rivers System.”

We received \$9000 from The Merrimack Conservation Partnership for same land purchase this transaction was partially funded by the Merrimack Conservation Partnership, a public/private effort for land conservation in the Merrimack River Watershed. To learn more, visit <http://merrimackconservationpartnership.org/>.

We officially closed out the Nissitissit River Park project behind Sunoco that was awarded several years ago and collected the \$50K grant for the universally designed trail system

The United States Department of the Interior-National Park Service (NPS), through the State of New Hampshire Department of Natural and Cultural Resources-Division of Parks and Recreation, funded \$50000 to Brookline from recently approved national funding of over \$925,000.00 in Land and Water Conservation Fund (LWCF)

Beavers, Beavers and more beavers

BCC members continued to try and outsmart the eagerness of several beavers. Members designed and installed “beaver deceiver” devices in multiple location that have allowed us to control water levels while making the beavers think they have completed their job. So far, we are winning on these installations!

As always, the BCC is very grateful to the people in the Town of Brookline for the support that they give to our programs. We would also like to thank the many volunteers that help us throughout the year. We are looking forward to 2023 and continue to be vigilant with our mission and purpose. Come join one of our meetings on the second Tuesday of each month at the town hall meeting room, or watch us on cable access.

Jay Chrystal
Vice Chairman
Brookline Conservation Commission

BROOKLINE EMERGENCY MANAGEMENT DEPARTMENT 2022

The Brookline Emergency Management Department began 2022 with the remnants of the COVID pandemic and ended with severe weather that affected the town's citizens.

In January the Brookline Emergency Management Department sponsored a COVID Clinic that was located at the Captain Samuel Douglas Academy. The clinic provided initial immunizations to at-risk citizens and those looking for booster shots.

Spring brought a new hazard when the New England region experienced outages of cellular communication. This brought into focus the need for additional town emergency planning since we depend greatly on our cellphones for our personal and organizational communication.

As events and activities returned to Brookline as the pandemic effects declined, the Emergency Management Department and the Brookline CERT group provided traffic control and communication support to town events and to town organizations. These events included the spring Bolt Race, July 4th Parade and the Fall Ghost Train Race. Brookline CERT provided traffic control for the spring and fall DEA / Brookline Police Department Drug Take Back Day at the Public Safety Complex. To provide awareness information to the Town of Brookline citizens the Emergency Management Department teamed up with the other town's emergency services including the Brookline Fire, Ambulance, Police, CERT and Public Works to hold the town's first "Touch A Truck" event. The fun-filled day, located at the new Brookline Public Works Garage, provided young and old the opportunity to sit in, and learn the capabilities of many of the town's emergency vehicles and meet the staff from all the different public safety agencies. Materials were provided on a wide range of emergency preparedness topics and home safety information. Participants had the opportunity to view a wide variety of life saving equipment and tools and watch live demonstrations.

The potential for severe weather that may affect the town of Brookline is always monitored by the Emergency Management Department. The year provided different weather related events that had impacts on the community. August brought drought conditions to the state and the immediate area. High temperatures for many days resulted in potentially dangerous conditions for those in town that did not have relief from the hot temperatures. The department was able to use the Code Red emergency alert system, town website and social media to remind the citizens of measures to prevent heat related emergencies and the availability of the town's library as a cooling center during the day when the heat was at its most oppressive. The late summer and early fall brought storms that toppled trees and blocked some roadways. The year closed with unseasonable warmth and rain. Following a day of heavy rains, on Christmas Eve December 24th, a strong cold front moved through New Hampshire that resulted in downed tree limbs and damage to the area powerlines. Since it appeared the power outage had the potential to be lengthy the Emergency Management Department opened a warming center at the Public Safety Complex Community Room and provided a location to warm up, charge cell phones and devices, obtain water for home use and receive information on power restoration and road closures.

The Town of Brookline utilizes the CodeRED Emergency Notification System to communicate important emergency information and vital town operation messages. The CodeRED System can send phone, text, and e-mail messages to the entire town within a few minutes with a pre-recorded message describing the emergency or other important public information. More information on the CodeRED System and emergency preparedness material can be found on the Brookline town website.

Brookline Emergency Management is supported by the dedicated members of the Brookline CERT team. The Brookline Community Emergency Response Team (CERT) program is an active group of volunteers that assist the Brookline Emergency Management Department. The Brookline CERT team educates its volunteers about

disaster preparedness and for the hazards that may affect their community. CERT volunteers are trained to respond safely, responsibly, and effectively to emergency situations, but they also support their communities during non-emergency events as well.

Brookline CERT is looking for volunteers to assist with town emergency and community events. If you are interested in becoming a CERT member, or would like more information on the CERT program, please contact the Emergency Management Director at 603-673-2157.

Respectfully submitted,

David J. Coffey

Emergency Management Director

FINANCE COMMITTEE REPORT

The Finance Committee reviews both the town and the Brookline School District budgets. The members of the committee work with the Selectboard and the School Board to review the budgets and make recommendations and suggestions to town officials, the School Board, school administration, and the voters. The committee meets monthly and consists of three townspeople elected by the voters to three-year terms.

2022 has been a perfect storm in terms of outside events that will negatively affect our tax rate. Inflation rose 6.5%; exacerbated by problems with the global supply chain, making many items difficult to procure and leading to rising prices. This affected gasoline and fuel prices, electricity rates, and costs of goods and services across the board. The town and the schools have managed the unexpected increases in costs, but must plan for the costs expected in 2023.

Additionally, unemployment fell to historic lows in 2022. While this is great for workers – many workers were able to find better paying jobs with better benefits - employers found it difficult to hire and retain employees. Our town and schools are employers and they were forced to become more competitive to maintain town and school services. A number of positions have remained unfilled at the school district.

On top of this, the town is currently dealing with a major lawsuit. In 2021, the legal budget accounted for 0.8% of the town budget. The proposed 2023 budget increases the legal expenses to 5.8% of the budget.

We also continue to see declining financial support for our schools from the state government, shifting the burdens to local property taxes.

We keep in mind that you as taxpayers are also being affected by rising inflation and salaries have typically not increased to keep pace. You must decide if you are capable and willing to support the budgets that the town and schools have put forward.

It can be a thin needle to thread to balance these conflicting priorities. The Finance Committee has worked closely with the School Board, the SAU, the school administration, the Selectboard and the town department heads to craft budgets that attempt to balance these challenges. We are thankful to the staff of the town and schools who have spent long hours finding innovative and less costly solutions to innumerable problems that had to be addressed.

FIRE DEPARTMENT

We would like to thank the citizens of Brookline for your continued support of the Brookline Fire Department. In 2022 we had multiple large structure fires, as well as a three-day brush fire, and your support was overwhelming! The generous donations of water, Gatorade, soft drinks, and food were truly humbling and appreciated more than you will ever know.

This year, the fire department will be asking for citizen support of a new fire truck to replace two trucks; 38-year-old 5E4 and 5R1 which is a 22-year-old truck. The cost to replace both apparatus is \$850,000. Please support our warrant article for a new rescue/pumper at town meeting.

The Brookline Fire Department would like to thank the businesses, citizens, and visitors of Brookline for their generous donations throughout the year. Funds raised were used by the fire department association to purchase a second UTV. This UTV was a critical piece of equipment at the rescue of an injured hiker this fall, as well as the brush fire in August.

The Brookline Fire Department would like to thank the BFD association for their hard work in 2022. In October the association held the annual Duck Race/Open House and a coloring contest for children. Winners from each grade at RMMS and CSDA received a private ride to school in the new Fire Engine (5E2).

In 2022, we bid farewell to Paul Bourassa who retired from the fire department after 31 years of service. We also said goodbye to Vincent Arsenault and Michael Weinrich. We thank Paul, Vinny and Mike for their support and service. We wish you all the best in your future endeavors.

In 2022, we grieved the passing of former firefighter David Putnam. Our thoughts and prayers are with David's family.

We would like to welcome our new member Chris Tolentino who joined the fire department in 2022.

Congratulations firefighter Domenic DelPapa for being hired as a full-time firefighter in Nashua. Best of luck Dom!

In December, we were proud to drive Santa around town in the annual Santa parade. It was great to see so many smiling faces. We also helped spread Christmas cheer by escorting Santa to the annual tree lighting.

We were happy to fill the town ice skating rink once again. This task provided pump and tanker training opportunities for our firefighters.

In 2022, we responded to 64 residential and business fire alarm activations and 13 carbon monoxide (CO) calls. While some were false alarms, many were not. Please do not disconnect your smoke or CO detectors for any reason. Carbon monoxide is a tasteless, odorless, and colorless gas. If your alarm sounds it is always best to have your home checked by the fire department to ensure your family's safety. If you have battery operated detectors, please change the batteries twice a year. It is also recommended to replace smoke detectors every ten years and carbon monoxide detectors every seven years. Every home should have a carbon monoxide detector and one smoke detector on each floor, as well as one in each bedroom. Smoke and CO detectors **SAVE PEOPLES LIVES!** We are only a phone call away if you have any questions.

We take pride in our department for being well prepared for any call we receive. Our new members are required to complete 212 hours of training in Firefighter Level I and attend regular monthly training. We encourage all

members to obtain their Firefighter Level II, which requires an additional 116 hours of training. Fire Officer Level II training requires an additional 120 hours of training.

Congratulations to Lt. Richard Gribble for successfully completing Fire Officer Level II training.

Congratulations Kevin Curran, Robert Danckert, and Chris Tolentino on successfully completing Firefighter Level I training. Many other fire department members continued their training taking a variety of classes offered throughout the State.

Brookline is one of 21 towns that belongs to the Souhegan Mutual Aid Fire Association. As a member of the mutual aid association, we support, and are supported by, area towns during emergencies. The services that are available through our mutual aid system could not be accomplished by our town alone. We have a good working relationship with all of the towns in the Souhegan Mutual Aid Fire Association and we are grateful for these relationships. In 2022 we had 24 calls for mutual aid from surrounding towns, we went to the scene 11 times and did station coverage in other towns 13 times. We received mutual aid 49 times. We received aid from three surrounding towns at the June brush fire by the power lines, six surrounding towns at the July structure fire on Milford Rd, and we received aid from 24 surrounding towns and state agencies at the August brush fire off of Route 13 and 15 surrounding towns at a structure fire on Gilson Rd in August. We also received aid from one surrounding town for station coverage in November.

The men and women of the Brookline Fire Department answer calls 24 hours a day, 365 days a year to ensure the safety of the businesses, the citizens of Brookline, and its visitors. 2022 was our busiest year on record. Our fire calls were up 29% from last year which resulted in an additional 1,065-man hours over last year for a total of 3,566-man hours. In addition, they dedicated 2,493 hours to training, plus volunteer events such as the open house and duck race. Our firefighters have careers and families outside of the fire department. We would like to thank our firefighters and their families. The increase in calls and hours means more time away from their loved ones. More missed meals, holidays, birthdays, anniversaries, school events, interrupted sleep, and quality time. Without each of our firefighters and the support from their families they would not be able to do what they do to keep our town safe. We greatly appreciate their countless hours and the continued support from their families.

We will be celebrating 200 years of service in 2026. The history committee is planning to hold a celebration in September of 2026, if you are interested in joining the committee reach out to the fire department for more information.

We cannot express enough gratitude to everyone who supports the Brookline Fire Department. We will continue to serve proudly as we have done since 1826. We love our job and love serving the businesses, citizens, and visitors of Brookline.

Respectfully submitted,
Charles E. Corey, Sr., Fire Chief

The Board of Fire Engineers:
David Joki, Asst. Chief
David Flannery, Asst. Chief
David Santuccio, Captain (Retired)

<u>Name</u>	<u>Title</u>	<u># Years Service</u>	<u>Certifications</u>
Charles Corey, Sr.	Fire Chief	45	Career
David Joki	Assistant Chief	34	Level III
David Flannery	Assistant Chief	23	
Scott Boggis	Captain	24	Level I
Barry Doyle	Captain	21	Level II
Sheryl Corey	Radio	40	
Tom Humphreys	Radio	7	
Stacey Rivard	Administrative Assistant	2	

Company 1

Jean-Paul Royea	Lieutenant/Fire Inspector	15	Level II/EMT
Tyler Pelletier	Firefighter	7	Level I
Daryl Pelletier	Firefighter	7	Level I
Brady Halligan	Firefighter	3	Level I
Jean-Paul Doiron	Firefighter	New	Level II
Kevin Curran	Firefighter	1	Level I

Company 2

Richard Gribble	Lieutenant	8	Level II/AEMT/FOII
Richard Montgomery	Firefighter	20	Level I
Timothy Fernald	Firefighter	3	Level II
Ed Arnold	Firefighter	1	
Timothy Brown	Firefighter	10	Level II
Domenic DelPapa	Firefighter	3	Level II

Company 3

Meaghan Fricke	Lieutenant	20	Level II
David Cook	Firefighter	12	Career
Joe Cooper	Firefighter	22	
Gretchen Joki	Firefighter	4	Level III
Joshua Joki	Firefighter	3	Level II

Company 4

Charles Corey, Jr.	Lieutenant	13	Level I
Cole Boggis	Firefighter	7	Level II
Timothy Naylor	Firefighter	3	Level II
David Michaud	Firefighter	5	Level II
Tyler Pickard	Firefighter	1	
Christopher Tolentino	Firefighter	New	Level I

Company 5

Peter Bretschneider	Lieutenant	26	Level II
Dee Joki	Firefighter	2	Level II/EMT
Phil Soletsky	Firefighter	20	Level I/EMT
James Duval	Firefighter	5	Level I
Shauni Royea	Firefighter	4	Level II
Rob Danckert	Firefighter	1	Level I

2022 was another busy year for fire calls and inspections. We had 342 fire calls, an increase of 29% from last year. When comparing 2010-2022, the number of inspections has increased by 54%, from 419 to 646, and the number of calls has increased by 55%, from 221 to 342. As our town population grows, and the volume of traffic through our NH Routes 13 and 130 increases, so does the number of calls and inspections.

Fire Calls and Training

The Brookline Fire Department responded to a total of 342 calls, which resulted in 3,566 firefighter hours through December 31st, 2022. There were 2,493 training hours. The following is the breakdown of fire calls.

House/Structure	9	Brush/Illegal Burn	24
Car Fire	1	Chimney Fire	1
Electrical Fire	4	CO Detectors	13
Public Assist	10	Mutual Aid Received	8
Car Accidents	30	Mutual Aid Given	24
Wire/Trees	34	Alarm Activation	64
Gas/Propane/Oil	11	Water/Ice	4
Other	25	Service Request	40
Assist Ambulance	19	Smoke Check	25
Assist Police	4		

In 2022 there were 195 Seasonal Burn Permits issued. Seasonal Permits for 2023 may be renewed weekdays at the Brookline Fire Station and expire December 31, 2023.

Anyone wishing to obtain a Seasonal Burn Permit for the first time may contact Chief Corey at the station (603) 672-8531.

Fire Inspections

Assembly	19	Boiler – Propane	1
Business Inspection	67	Chimney	10
Final Inspection	1	Fire Alarm System	2
Fireplace	6	Fireplace Vent	3
Foster Home	1	Fuel Storage (Oil)	6
Fuel Storage (Propane)	94	Furnace Venting	1
Gas Boiler	4	Gas Boiler (Rough)	1
Gas Fireplace	13	Gas Fireplace (Rough)	4
Gas Furnace	36	Gas Generator	7
Gas Generator (Rough)	7	Gas Grill	1
Gas Hot Water	24	Gas Piping	154
Gas Piping – Rough	3	Gas Stove/Oven	33
Generator	1	Hot Water Heater (Oil)	1
Life Safety	4	Muni Bldg Fire Safety	94
New Home Final	19	New Home Final (ReInspect)	2
Oil Boiler	2	Oil Furnace	1
Pellet Stove	6	Re Inspect Business	1
Re Inspect Gas Piping	6	Sprinkler	29
Stove/Oven	1	Tent	2
Wood Stove	4		

Total Inspections: 671



HOLLIS COMMUNICATIONS CENTER HOLLIS, NEW HAMPSHIRE

Manager Richard Todd

Supervisor Kassidy Walker

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high-quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 7 full-time and 4 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

PERSONNEL	EXPERIENCE	PART-TIME PERSONNEL	EXPERIENCE
Manager Richard Todd	41 Years	Communications Specialist Robert Gavin (In Memoriam)	11 Years
Supervisor Kassidy Walker	7 Years	Communications Specialist John DuVarney	47 Years
Communications Specialist Rick Nicosia	8 Years	Communications Specialist Jack Stawasz	1 Year
Communications Specialist Wesley Mansfield	2.5 Years	Communications Specialist Michell McQuade	2 Years
Communications Specialist Mark Pepler	7 Years		
Communications Specialist Brittney Rodrigue	10 Months		
Communications Specialist Peter D'Ortona	6 Months		



HOLLIS COMMUNICATIONS CENTER HOLLIS, NEW HAMPSHIRE

The Communications staff plays a vital role in communicating between the units in the field and the public. We answer 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also answer all police department telephone lines and the ring-down line for the Hollis Department of Public Works. We also handle radio communications with all Police, Fire, EMS, and Public Works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service. In 2022, the Communications Center answered a total of 51,573 calls for service.

We continue to offer our internship program to individuals who are interested in a career in public safety dispatching. The program concentrates on giving students the knowledge and practical skills in call taking, radio communications skills, stress management, multi-tasking and records management.

It is with deep regret that we announce the passing of Communications Specialist Robert “BAMPIE” Gavin. Bob started his career with Hollis in 2008 both employed full-time and part-time right up until his passing on July 15, 2022. Bob was a very dedicated member of the communications team and will be sorely missed.

In 2022 we began the process of a telephone systems upgrade within the communications center. This includes all of the multiple incoming phone lines for the towns we serve. With these upgrades it will increase the capability of dispatch operations with additional features. In addition to the telephone upgrades, due to phasing out of the copper phone lines all incoming lines were successfully switched to fiber. With the fiber switch over we have had to create redundancies adding cellular capability within the Communications Center.

We continue to work with our served public safety agencies as well as our surrounding agencies situational awareness and interoperability solutions.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: ICS 100, ICS 200, Scenario based All Hazards Radio Communications, Eversource Prioritization Portal Training and the Mutualink network. This training programs have been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. These included: ACPO CTO training, APCO PSTC1, Bi-Lingual training, FEMA Communications Unit Leader Recertification Technician (COMT), Interpersonal Communications Skills, Cyber Security Awareness, Responding to Suicidal Subjects, and the NHSP/NCIC Spots 3-day certification.

The Hollis Communications Center has completed the second year of a three-year commitment to provide contracted Emergency and routine Dispatch services to the Towns of Brookline and Mason.

9 Silver Lake Rd, Hollis NH 03049
(603) 465-2303 / FAX (603) 465-7808



HOLLIS COMMUNICATIONS CENTER HOLLIS, NEW HAMPSHIRE

The Communications Center continues to do outreach to all of our served communities to educate citizens and first responders how the communications center operates and what the Communications Center can do for their agencies.

Because the world of communications and emergency services interoperability is always changing, the Communications Center works closely with the New Hampshire Office of Interoperability. The NH Statewide Interoperability Commission was formed to provide guidance to this office. This Commission works with all federal, state and local entities to keep all of the emergency Services updated on what is changing in the field of LMR (Land Mobile Radio) and LTE (Long Term Evolution) emergency communications.

The Town of Hollis has an ordinance regarding Home and Business Alarm systems. It is a requirement for all locations that have alarms to register them with the Hollis Communications Center. This provides information to emergency responders such as; type of alarm, alarm company and emergency contact numbers. Should you need to register your alarm or to merely update your information feel free to contact the communications center at any time.

Several years ago, the Town of Hollis implemented a Senior Citizen Response Program. This program has proved to be very successful. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don't receive a call from you, we will call your residence. If there is no answer, a police officer will be sent to your residence to make sure all is ok. This program also gives us specific medical conditions that you have and will assist the medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact Manager Richard Todd or Supervisor Kassidy Walker at the Hollis Communications Center 603-465-2303.

On behalf of the Communications Center staff, I would like to thank the Communications Advisory Board, all emergency services and the citizens of Hollis, Brookline and Mason for their continued support.

Richard A. Todd
Communications Manager
Hollis Communications Center
Serving: Hollis, Brookline and Mason

BROOKLINE PUBLIC LIBRARY

2022 Annual Report

***Our Vision:** To inspire and cultivate lifelong learning, resource sharing, and community pride.*

***Our Mission:** Funded by Town taxes, trusts, grants, and gifts, the Brookline Public Library offers a diverse selection of educational and recreational materials and programs in multiple formats to advance knowledge, wisdom, culture, and enjoyment for all Library patrons.*

As we reflect on 2022, we are happy to share that there is a lot of Library news worth celebrating despite the ongoing challenges presented by COVID, staff changes, and working to restore programming and circulation to pre-pandemic levels.

Staff: As 2022 came to a close, we were excited to complete our team with the addition of Joella Travis as our Youth Services Librarian. Now that we are fully staffed we are excited for the many opportunities the Library can now offer with the well-rounded, enthusiastic, and passionate team in place. The Director, Arefe Koushki completed her first full year in the position and continues to work with the staff, town departments, and Brookline residents to create a welcoming environment for learning, exploring, and community involvement.

Operations and Facilities: In 2022, to better meet the needs of the community, the Library was able to return to full service, including adjustments to the Library hours. The meeting room was reopened for outside groups to utilize, Public Notary services were reinstated, and a new website was launched including a reservation system for Museum Passes.

Improvements made throughout the Library included shelving and furniture in the Children's Room, new LED lighting throughout the Library, and installation of a new drive-up book drop. These improvements would not have been possible without the support of the Selectboard, the Town Administration, the residents of Brookline, and the Energy Committee.

Circulation, Programs and Events: 2022 saw the return of many programs that were suspended during the pandemic. Our thoughtful approach to post-pandemic services was well-received by patrons. We expanded our indoor programming, continued curbside pickup, and provided Take & Make craft bags.

Spring brought significant increases in community participation in our programs. In April, our Easter Egg-Stravaganza drew 160 people. Our Summer Reading Program opened with a hearty "Ahoy!" from 90 community members with the Pirates of the Brethren Order of the Northeast Sea kickoff event. One-hundred-thirty-seven youth readers participated in the 8-week program, attending program activities, reading books, and earning chances for raffle prizes. The Fling Band had everyone rocking at our Summer Reading Program finale. We sincerely appreciate our local businesses who donated raffle prizes for the summer and other events, such as our Gingerbread House decorating contest. Thank you also to our judges of that contest—Daniel Molinari, RMMS school principal, Brendan Denehy, and Edward Arnold, town Selectboard members.

We were also excited to undertake a partnership with the town Welfare Department with our holiday giving tree, collecting donations of over 500 food items. We reactivated our collaboration with Richard Maghakian Memorial School in the spring and fall by offering class field trips to the Library. The field trips were enjoyed by all, with the students excited to visit the Library and our Library team having the opportunity to share their love of reading with our younger patrons. Our second annual Halloween Trunk or Treat event was organized and facilitated by the Library director, Arefe Koushki, in partnership with multiple town departments and organizations (Police, Fire, Ambulance, Boy Scouts, Girl Scouts, Brookline Community Church, Brookline Women's Club, and the Lions Club). Hosted at Richard Maghakian Memorial School parking lot, the event drew a fantastic crowd of about 600 people, helped by the sunny weather. The Read to a Dog program returned

this year to help children practice their reading skills with a nonjudgmental furry friend. Kallie the dog proved so popular with her monthly visits that we will be expanding the Read to a Dog program to twice a month in 2023. Another new program at the Library is Yoga for Children, paid for with a grant from Greater Nashua Smart Start Coalition for Early Childhood Success.

We added new items to our collection, including LaunchPad learning tablets that are preloaded with educational content and do not require an internet connection; and Wonderbooks, which are print books with a ready-to-play audiobook inside. Kids can press play to read along with their favorite books and then can switch to learning mode for literacy learning and fun; Playway is a preloaded audiobook that gives Library patrons the portability and freedom to take audiobooks everywhere. No connectivity or downloads are needed — ever. Please stop by the Library to try out these added items in our collection!

Supporters: We are grateful to our Friends of the Library group for their yearly funding of the Summer Reading Program, all the museum passes enjoyed by our patrons, and the ever-popular music program with Miss Jackie. Thank you to all our Library staff, volunteers, and patrons for their support this year—we could not do it without you. Remember, we are YOUR Library!

The Library Trustees value the continued support of the Selectboard and the assistance of the town administrative and departmental staff and look forward to expanding these relationships. We look forward to another exciting year serving and supporting Brookline residents.

Respectfully Submitted,

Mark Gath, Trustee Chair
Kimberly Rogers, Trustee Member
Cindy LaCroix, Trustee Treasurer
David Partridge, Trustee Member
Jen Morrissey, Trustee Secretary
Arefe Koushki, Library Director

Brookline Public Library - 2022 Statistics

Annual Service Hours	2,048
Registered Patrons	2,499

Collections

Print materials (includes 38 Periodicals)	26,623
Audios (books and music)	1,311
DVDs	2,969
Museum Passes	13
Circulating Equipment	111
Realia (games, puzzles etc)	51
Playway (Wonderbooks, Launchpad)	88
Total Locally-Owned Collections:	31,166

Licensed Databases (thru NHSL)	3
E-books (through NHDB subscription)	38,905
Audio Downloadables (NHDB)	33,620
Magazine (NHDB)	4,480
Total Available Resources:	77,008

Circulation

All formats	32,069
Museum Passes	56
Other: ILLs, ebooks etc	8,772
Total Circulation:	40,897

Total Database use (Ebsco, Online Catalog, etc)	23,074
--	---------------

Volunteers & Sponsors

Volunteer hours	590
Number of Sponsors	17
Number of sponsored items	47

Programs & Services

Youth Programs	219
Adult Programs	23
Total Programs:	242

Attendance – Youth	3,990
Attendance – Adult	1,192
Total Attendance:	5,182

2022 MELENDY POND MANAGEMENT COMMITTEE REPORT

For several decades the Town of Brookline has leased camp lots around Melendy Pond. At the beginning, this was done through the Melendy Pond Authority and is now handled by the Selectboard and the Melendy Pond Management Committee (MPMC). The MPMC cares for the leases and maintenance of the land and Melendy Pond Road.

During Town Meeting 2022, a petition warrant article was passed that authorized the Selectboard to enter into additional leases, following the lease terms created in 2019 and also adding additional costs per the terms of the warrant article. The Committee worked with former Town Administrator Tad Putney and new Town Administrator Scott Butcher, to create new leases for anyone interested. We were pleased by the number of leases we signed this year, 5, bringing the total number of lots under new terms to 15. This means that more lessees are paying market rates and the MPMC operating expenses are expected to be fully funded by lease payments.

The MPMC contracted with Brookline Public Works to remove a structure from camp lot M-20. The MPMC used funds from the Melendy Pond Revolving Fund to purchase a grapple for the DPW excavator, making this demolition and future work easier while providing town-wide value. We were happy to see this grapple used to help clear fallen trees from roadways during multiple storms this year.

The MPMC coordinated a property visit by the UNH Extension Service’s Hillsborough County Forester and State Wildlife Specialist. Members of the MPMC and Brookline Conservation Commission participated in the walk. The County Forester followed up with a summary report including suggestions to preserve the future quality and functionality of the forest.

The following provides a summary of the Melendy Pond Revolving Fund:

Beginning Balance Jan 1, 2022:	\$95,788.79
Rental Income Received:	\$70,233.00
Interest Earned on Deposits:	\$64.87
Less Expenses:	\$32,490.05
Ending Balance Dec 31, 2022:	\$133,586.52

Itemization of Expenses:

<i>Chadwick-Baross (grapple attachment)</i>	<i>\$14,832.00</i>	<i>Insurance (health in lieu of consulting fees)</i>	<i>\$1,627.00</i>
<i>D.C. Slocomb, LLC (demolition debris)</i>	<i>\$6,105.15</i>	<i>GMS Inspection Services (asbestos testing)</i>	<i>\$700.00</i>
<i>Town of Brookline (building demolition)</i>	<i>\$2,400.00</i>	<i>C. L. Farwell (roadwork)</i>	<i>\$660.00</i>
<i>Devine Millimet (legal fees)</i>	<i>\$1,946.70</i>	<i>Wind River Environmental (septic pumping)</i>	<i>\$315.00</i>
<i>Cronin Bisson Zalinsky (legal fees)</i>	<i>\$1,863.00</i>	<i>B&S Locksmiths (re-keying)</i>	<i>\$291.20</i>
<i>Town of Brookline (2021/2022 winter maint.)</i>	<i>\$1,750.00</i>		

Respectfully Submitted by MPMC members

Ed Arnold, Chair

Tom Solon, Vice-Chair

Susan Holroyd

Randy Haight

**Nashua Regional Planning Commission
2022 Annual Report – Regional Initiatives**

The Nashua Regional Planning Commission (NRPC), the oldest of the state’s nine regional planning commissions, serves 13 communities in southern New Hampshire: Amherst, Brookline, Hollis, Hudson, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, Pelham, and Wilton. NRPC provides its member communities with comprehensive planning services addressing environmental, land use, transportation, and regional planning issues as well as offering mapping and data services that utilize the latest technologies.

Highlights of 2022 regional initiatives of benefit to all NRPC communities include:

FY23 NRPC Revenue Sources	
Special Services & Misc. Revenue	1%
Local Contracts	7%
State of NH Grants	7%
Local Dues	8%
Federal Grants	10%
HHW Program Support	10%
Federal Transportation Funds	57%
	100%

Brownfields Assessment Program: NRPC’s Brownfields Assessment program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of sites into economically viable uses. In May 2022, NRPC was selected by the EPA to receive a \$500,000 Brownfields Assessment Grant to continue supporting the clean-up, reuse and redevelopment of contaminated properties.

COVID-19 Regional Economic Development Recovery Plan: With support from the Economic Development Administration (EDA), NRPC developed a comprehensive economic development recovery plan for the greater Nashua region which addressed the impacts of COVID-19 on the region’s economy. The project grew to include a branding initiative – SPARK - and development of a new dedicated website to serve as a resource hub for businesses and entrepreneurs. Visit the website at spark.nashuarpc.org

Greater Nashua Regional Coordination Council for Community Transportation (RCC7):

The Nashua RCC works to leverage the efforts and resources of many organizations and individuals to work collaboratively on coordinated strategies to improve transportation services for all residents in need of assistance. Some committee activities in 2022 included continued collaboration with the Statewide Coordination Council (SCC), the hiring of a Regional Mobility Manager, continued support of the Souhegan Valley Rides demand response bus service, and informal coordination between council members and area human service providers.

Household Hazardous Waste (HHW) Collection: On behalf of the Nashua Regional Solid Waste Management District (NRSWMD), NRPC held six HHW Collection events in 2022: 5 in Nashua and 1 in Milford. The events are held for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2022, the District collected 135,736 pounds of waste from over 1,400 households.

Lower Merrimack River Corridor Management Plan: The Lower Merrimack River Corridor Management Plan provides guidance for the Lower Merrimack River Local Advisory Committee (LMRLAC) and the four communities within the corridor: Merrimack, Litchfield, Nashua, and Hudson. NRPC completed an update to the plan in 2022, thanks to a Local Sourcewater Protection Grant.

Nashua Complete Streets Advisory Committee: NRPC collaborates with communities throughout the region who are working to develop local bicycle and pedestrian infrastructure, complete streets, and multi-use trail projects. Activities in 2022 included completing a story map exploring how the concept of Complete Streets applies to the communities in the NRPC region ([Complete Streets Story Map](#)) and the regional bike/ped counting initiative.

Nashua Regional Planning Commission 2022 Annual Report – Regional Initiatives

Nashua MPO Transportation Project Planning Process: As the transportation policy-making organization for the region, the MPO administers the federal transportation process to acquire and spend Federal money on transportation improvements in the NRPC region. In 2022, the MPO approved one amendment to the FY 2021-2024 Transportation Improvement Program. NRPC administered the project solicitation process for the FY2025-2034 Ten Year Plan and sent a list of ranked projects to NHDOT for potential inclusion in the plan. The completed Congestion Management Process was adopted in March 2022.

New Standard Maps: In 2022, NRPC’s GIS team created new standard maps for the 13 communities in our region. NRPC maintains four poster-size thematic maps that display streets, land use, conservation and recreation features, and zoning. All are available for download at no charge.

NH GeoData Portal: In 2022, NRPC completed an initiative of UNH/Granit and the nine NH regional planning commissions to establish a new regional GIS Hub which seamlessly integrates with a new and modern statewide GIS portal housed at UNH. Visit the Hub at gis.nharpc.org

NH Lower Merrimack Valley Stormwater Coalition: NRPC continues to serve as the fiscal agent of the Coalition’s municipal pooled funds, as well as the physical and virtual meeting host for the Coalition’s monthly meetings.

Regional Housing Needs Assessment: Under a grant from the Coronavirus State and Local Fiscal Recovery Fund, NRPC continued an assessment of the regional need for housing for persons and families at all levels of income. In 2022, NRPC conducted surveys and focus groups to learn more about residents’ needs and collaborated with the eight other regional planning commissions to characterize existing conditions, assess Fair Housing and Equity, and develop strategies and future recommendations. The assessment will be based on a consistent data and analysis methodology developed in partnership with all NH regional planning commissions.

Nashua Regional Planning Commission Staff

Administration

Jay Minkarah, Executive Director
Camille Pattison, Assistant Director
Kate Lafond, Finance Director
Kristin Wardner, Administrative Assistant

GIS Team

Sara Siskavich, GIS Manager
Ryan Friedman, Senior GIS Planner
Tyrel Borowitz, GIS Analyst

Land Use Team

Caleb Cheng, Regional Planner III
Emma Rearick, Regional Planner II

Transportation Team

Matt Waitkins, MPO Coordinator
Donna Marceau, Mobility Manager
Vince Noga, Transp./Planning Analyst



Nashua Regional Planning Commission
30 Temple Street, Suite 310, Nashua, NH 03060
(603) 417-6570 | nashuarpc.org

Nashua Regional Planning Commission 2022 Annual Report – Brookline, NH

NRPC provides comprehensive transportation, land use, environmental, and economic development planning services and delivers extensive mapping and data assistance. As an NRPC member, the Town of Brookline accessed a wide range of benefits in 2022, including:

Assistance to Brookline Conservation Commission: NRPC worked with the Brookline Conservation Commission to review and update conserved lands data and incorporate those into the GIS data layer.

Community-Based Transportation: nashuarpc.org/RCC7

NRPC administers funding for Souhegan Valley Transportation Collaborative bus service to provide affordable, wheelchair-accessible transportation to Brookline residents for non-emergency healthcare and other essential activities.

Discounted New Hampshire Planning and Land Use Regulation Books:

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price.

- Brookline's **Total Cost Savings** in 2022: \$1,558.90

Hazard Mitigation Planning:

NRPC worked with Town of Brookline staff to begin an update of the 2017 Hazard Mitigation Plan. The Federal Emergency Management Agency (FEMA) requires that municipalities update their hazard mitigation plans every 5 years to maintain eligibility for federal mitigation grants. A project webpage has been developed and the first two meetings were held in the fall. At the request of the Town, NRPC updated Brookline's standard street map to include house numbers.

Household Hazardous Waste (HHW) Collection: nashuarpc.org/hhw

NRPC held six HHW Collection events in 2022 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. **25 Brookline households** participated in these events.

Housing Ordinance Review:

Brookline engaged the services of NRPC to review the Town's Housing for Older Persons and Workforce Housing Ordinance to identify any inconsistencies with current statutory requirements and make recommendations for potential language changes to ensure compliance with recent changes in New Hampshire law.

Online GIS: nrpcnh.mapgeo.io

MapGeo, NRPC's Live Maps App, is the Town's public GIS property viewer.

- Estimated Annual Software **Cost Savings:** \$3,000

NRPC extends heartfelt thanks to citizens and staff who support regional planning, including:

NRPC Commissioner: Tamara Sorell

Transportation Technical Advisory Committee (TTAC) Members: Scott Butcher and Mike Wenrich

Nashua Region Solid Waste Management District Representatives: Scott Butcher and Pat Flynn

2022 PLANNING BOARD REPORT

The Planning Board is responsible for making sure that subdivisions, where one lot is divided into smaller lots, and site plans, where a business or housing project takes place on a single lot, are developed in compliance with the Town Zoning Ordinances and Regulations. The Planning Board makes recommendations to revise the Ordinance and the regulations from time to time including this year when the Planning Board is proposing to make a number of changes to the Town Zoning Ordinance.

The Planning Board is also responsible for updating the Master Plan which contains the vision of what residents want the Town of Brookline to look like over the next decade or two. The Planning Board will be updating the Master Plan in 2023 and will need the help of residents to share their vision for the future of Brookline.

The Planning Board reviewed many applications this year including:

- Three Subdivisions that created five new house lots
- Two site plan reviews, one for a Business and one for a Housing for Older Persons Development
- One Design Review application
- Two Lot Line Adjustments that resulted in no new lots
- Two Compliance Hearings

The Planning Board is proposing changes to the Zoning and Land Use Ordinances. These changes were inspired by changes to State Statutes (RSAs), Town of Brookline staff, suggestions from residents, and a desire by the Planning Board to make the Ordinances easier to understand.

This year marked a change in staffing of the Planning Department. Valérie Rearick, Town Planner, retired. Her energy and style will be missed. Kristen Austin, who has been expertly taking minutes for the Planning Board for many years, has stepped down and is enjoying having more Thursday nights at home. The Board welcomed Michele Decoteau as the new Town Planner and meeting minute taker.

Capital Improvements Committee (CIC)

As in many past years, Alan Rosenberg led the CIC in order to prepare an extensive 2023-28 Capital Improvement Plan that was presented to the Planning Board for review and adoption prior to submission to the Finance Committee and Selectboard. The Planning Board would like to thank Alan Rosenberg, Jay Kramarczyk, and Tracey Perry for their service on the CIC.

On behalf of the of the Planning Board and Staff:

Eric Bernstein, Co-Chair

Alan Rosenberg, Co-Chair

Christopher Duncan

Scott Grenier

Steve Russo, Selectboard Representative

Eric Pauer, Alternate

Valérie Rearick, Town Planner

Kristen Austin, Recording Secretary

Michele Decoteau, Town Planner



William Quigley III
Chief of Police

Brookline Police Department
3 Post Office Drive, PO Box 341
Brookline, NH 03033
603-673-3755
Fax: 603-673-7575



Dear Brookline Residents;

I am very pleased to submit this report. I hope the 2022 highlights and accomplishments of our agency serve to assure your tax dollars are well-spent and prudently managed.

Throughout most of the year, staffing and patrol coverage have proven to be our most notable challenge. Still, we kept with our priority to provide excellent, prompt service. While calls for service decreased from 24,295 in 2021 to 20,550 in 2022, there were 64 motor vehicle crashes. Sadly, many were contributable to driver inattentiveness. Please heed to this reminder to put electronic devices aside when behind the wheel and focus all attention on driving. Do your part to keep our roadways and travel safe for all!

After an officer resigned to continue his career with a larger agency, we were extremely fortunate to hire Officer Brian Lopez to fill the vacancy. Brian had relocated to New Hampshire with his family and his Florida Police Certification is recognized by the NH Police Standards and Training Council. He is about to complete his NH Law Package obligations and achieve NH Certification. His field training is near its completion, as well. Brookline residents are certain to find Brian's temperament, professionalism and knowledge a perfect fit with our town and this agency.

Being a patrol officer requires lengthy, daily driving time and extensive tactical equipment. After great research and consideration, we purchased front-load, exterior ballistic vests for all patrol members. This takes the weight off the gun belt to eliminate lower back and hip stress. The purchase is inarguably an excellent use of the Governor's Office For Emergency Relief and Recovery (GOFERR) Funds.

The year's training has been extensive. In addition to routine, annual instruction and drills, some officers completed specialized courses. Additionally, every officer has been trained in de-escalation, ethics and implicit bias. These trainings are mandated and offered by the State of NH.

Every member of the Brookline Police Department takes pride in their position and appreciates your support and respect. We cannot help but realize the professional challenges faced by so many agencies/departments. Brookline is certainly unique in its difference and we are deeply grateful.

With sincere respect,

Chief William Quigley III

Striving to Maintain the Unity in Our Community

Brookline Public Works & Transfer Station

Spending nearly the entirety of 2022 in the new public works facility has been a phenomenal improvement for this department and what we are able to offer the residents of Brookline. Being able to utilize poor weather days to catch up on equipment maintenance and just having a proper place to handle general repairs has kept us working on our infrastructure more than ever before. It is becoming more of a home for the department every day and is something the residents of Brookline should be very proud of...those who work here everyday sure are proud of it!

Paving this past year consisted of an overlay course on Laurelcrest, Wallace Brook, the bottom of West Hill, and Russell Hill. Also paved was a repair overlay course on and around the intersection of Averill and Cleveland Hill where the previous road island was removed in 2021. This area will finally be able to get cleaned up in the spring of 2023. Prior to the paving of West Hill three metal culverts in various stages of degradation were replaced with HDPE plastic ones with precast headwalls. These installations should last many decades or more and are easy to maintain. As we continue to slowly chip away at bringing our gravel/dirt roads to a state of being paved, Ben Farnsworth and Poor Farm were able to be removed from that list in 2022. Both were notoriously awful in freeze/thaw cycles and residents should look forward to much easier spring travel through those areas this year. To protect the integrity of this new roadway, underdrains were installed in the lower section of Ben Farnsworth to keep the water from building up in the road base material. Water under a roadway is the #1 cause of premature failure and is the most critical task we could possibly work towards fixing all around town.

Possibly the most important happening in 2022 was the addition of our third department employee, Kyle Smith. Kyle comes from an extremely well-rounded background consisting of truck driving and extensive automotive and equipment mechanical work. He has fit in very well with our small team as well as those consisting of the other town departments. We look forward to his continued contributions to our growing family.

Much of 2023 is going to be focused in subdivisions in the Old Milford Rd. area. Many roadway issues will need to be investigated and resolved to ready this area for eventual paving. Ditch lines will need to be redefined and roadside trees/brush will be removed. The intersections of Mason Rd and Dupaw Gould Rd, and Springvale and Milford St. are two more intersections we will be aiming to restructure this year to remove the islands that sit in the middle of them. These islands are not conducive to safe traffic flow and only add additional maintenance requirements to those areas year round.

We mow our lawns because it is easy to do, aesthetically pleasing, and the most cost-effective maintenance option versus allowing it to be over run and then reclaiming it later. The same mentality needs to be applied to our roadsides. The more roadsides we bring to a condition where they are stable and need only basic maintenance, such as mowing, the further our monies can go! We are then able to monitor drainage conditions easily, identify and fix small problems before they become larger ones, keep water moving off and away from the roadway, and allow trees to grow in sustainable locations for the enjoyment of all! There is a long list of benefits that these conditions provide to nature, the motoring public, and pedestrians. Residents can be a HUGE help to us getting this work done as efficiently as possible by keeping their property markers clearly visible and by keeping their driveway culverts flowing clearly and by simply blowing leaves out of drainage swales where possible. We are *never* looking to overreach off town property/rights-of-way onto private property so the more help we can get to identifying where that line exists is tremendously helpful in time savings!

Our transfer station will continue to receive updates in time and as resources allow. While having to work in the ever-changing world of trash and recyclables is difficult, the facility is still in need of various repairs and updates to make it as useful as it can be for our town. This year we plan to replace the old garage building with a similar sized structure which will also be utilized as a community information center. Public Works and our Town Planning department are working together to make this project as wide reaching as possible. As the most visited town facility, it is a perfect location to inform the most amount of our residents of what our town has to offer.

Public Works continues to work with Brookline's Cemetery Trustees to perform interments and bring all aspects of our cemetery facilities and processes up to date. Those individuals and volunteers who are also involved are a tremendously dedicated group for whom we should be very thankful!

Sincerely,

Mike Wenrich

Brookline Public Works Director

**ZONING BOARD OF ADJUSTMENT
2022 STATISTICS**

Cases Heard	11
Special Exceptions Granted	2
Special Exceptions Denied	-
Variances Granted	5
Variances Denied	2
Appeal of Administrative Decision Granted	-
Second Appeal of Adm. Decision Accepted	-
Second Appeal of Adm. Decision Denied	-
Cases Withdrawn	2
Equitable Waiver Granted	-
Re-hearings	-



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name

Street No. Street Name Phone Number

Email (optional)



MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2021	Year: 2020	Year: 2019	
Property Taxes	3110		\$390,824.60	\$98.81		
Resident Taxes	3180					
Land Use Change Taxes	3120		\$39,500.00			
Yield Taxes	3185		\$2,770.26			
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance		(\$5,700.02)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2021	
Property Taxes	3110	\$20,428,713.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$182,300.00		
Yield Taxes	3185	\$2,720.79		
Excavation Tax	3187	\$537.98		
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2021	2020	2019
Property Taxes	3110	\$67,815.45			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$10,949.86	\$13,798.11	\$5.26	
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$20,687,337.06	\$446,892.97	\$104.07	\$0.00



Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$19,988,755.48	\$308,592.24	\$98.81	
Resident Taxes				
Land Use Change Taxes	\$167,300.00	\$39,500.00		
Yield Taxes	\$2,720.79	\$2,770.26		
Interest (Include Lien Conversion)	\$10,844.86	\$12,873.61	\$5.26	
Penalties	\$105.00	\$924.50		
Excavation Tax	\$537.98			
Other Taxes				
Conversion to Lien (Principal Only)		\$78,003.36		
<input style="width: 300px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$36,793.50	\$2,514.00		
Resident Taxes				
Land Use Change Taxes	\$15,000.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
<input style="width: 300px;" type="text"/>				
Current Levy Deeded				



New Hampshire
 Department of
 Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$471,085.01	\$1,715.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$5,805.56)			
Other Tax or Charges Credit Balance				
Total Credits	\$20,687,337.06	\$446,892.97	\$104.07	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$466,994.45
Total Unredeemed Liens (Account #1110 - All Years)	\$177,418.54



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$69,572.34	\$101,587.99
Liens Executed During Fiscal Year		\$82,475.82		
Interest & Costs Collected (After Lien Execution)		\$1,558.10	\$3,170.08	\$16,722.21
Total Debits	\$0.00	\$84,033.92	\$72,742.42	\$118,310.20

Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions		\$24,118.17	\$22,444.15	\$25,050.67
Interest & Costs Collected (After Lien Execution) #3190		\$1,558.10	\$3,170.08	\$16,722.21
Abatements of Unredeemed Liens			\$2,231.07	\$2,373.55
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$58,357.65	\$44,897.12	\$74,163.77
Total Credits	\$0.00	\$84,033.92	\$72,742.42	\$118,310.20

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$466,994.45
Total Unredeemed Liens (Account #1110 - All Years)	\$177,418.54



BROOKLINE (63)

1. CERTIFY THIS FORM
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Patricia	Howard-Barnett	Jan 13, 2023

2. SAVE AND EMAIL THIS FORM
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Howard Barnett Tax Collector
Preparer's Signature and Title

Town Clerk's Report
01/01/2022-12/31/2022

MV Permit Fees (7761)	\$ 1,325,550.50
Boat Registrations	\$ 1,180.00
MV Title Fees	\$ 2,402.00
UCC Filing/ IRS Liens	\$ 1,380.00
Municipal Agent Fees	\$ 19,433.50
Vital Records	\$ 7105.00
Dog Licenses (1254)	\$ 8,125.50
Dog Fines/ Penalties	\$ 2046.00
Pole Permits	\$ 10.00
Dredge & Fill Permits	\$ 0.00
Filing Fees	\$ 9.00
Total to Treasurer	\$ 1,367,241.50

**Town Treasurer's Report
For the Year Ended December 31, 2022**

Town Accounts

General Fund

Balance January 1, 2022	9,227,954
Receipts:	
Taxes	20,706,096
Motor Vehicle Permits	1,325,581
Federal and State Funding	1,202,895
Ambulance Revolving Fund Income	75,922
Melendy Pond Income	65,971
Other Local Sources	406,691
Interest on Investments	23,020
Warrant Disbursements	(22,733,781)
Ambulance Revolving Fund Expenditures	-
Melendy Pond Expenses	(32,490)
Transfers to Other Accounts	(484,244)
Other Disbursements	(519)
Ending Balance December 31, 2022	<u>9,783,096</u>

Public Works Facility Construction

Balance January 1, 2022	536,728
Income	-
Interest Earned	471
Expense	(502,700)
Ending Balance December 31, 2022	<u>34,499</u>

Public Works Revolving Fund

Balance January 1, 2022	-
Initial Funding (2021 Highway Block Grant)	141,618
Income	370,371
Interest Earned	591
Expense	(94,262)
Ending Balance December 31, 2022	<u>418,318</u>

Brookline 250th Anniversary Accounts

Balance January 1, 2022	35,678
Contributions	190
Interest Earned	368
Expense	-
Ending Balance December 31, 2022	<u>36,236</u>

Police Special Detail Fund

Balance January 1, 2022	58,665
Police Details	19,812

Expense	(11,524)
Current Liabilities (NHRS and MA Tax W/H)	(3,595)
Ending Balance December 31, 2022	63,358

Ambulance Facility Impact Fee

Balance January 1, 2022	3,574
Impact Fees	3,110
Interest Earned	19
Payments to Town of Brookline	(3,574)
Ending Balance December 31, 2022	3,129

CSDA School Impact Fee

Balance January 1, 2022	20,980
Impact Fees	18,259
Interest Earned	114
Payments to Brookline School District	(20,980)
Ending Balance December 31, 2022	18,373

HBMS 2004 Impact Fee

Balance January 1, 2022	25,944
Impact Fees	25,808
Interest Earned	159
Payments to Hollis-Brookline Co-op School District	(25,943)
Ending Balance December 31, 2022	25,968

Police Dept Impact Fee

Balance January 1, 2022	4,170
Impact Fees	3,804
Interest Earned	23
Payments to Police Department	(4,170)
Ending Balance December 31, 2022	3,827

Subtotal of Town Accounts

10,386,804

Conservation Commission Accounts

Conservation Fund

Balance January 1, 2022	556,026
Receipts:	
Land Use Change Tax	283,120
Donations	16,087
Grants	56,650
Interest Earned	4,647
Other	50,049
Disbursements:	
Conservation Expenses	(60,525)

Conservation Trails Rev Fund Expenses	(164)
Land Acquisition Expenses	(101,543)
Other	(14,144)
Ending Balance December 31, 2022	790,203
Subtotal of Conservation Commission	790,203
<u>Recreation Commission Accounts</u>	
Max Cohen Memorial Grove	
Balance January 1, 2022	24,446
Receipts:	
Memberships	39,116
Interest Earned	123
Other (Donations, Unclassified Income)	2,899
Disbursements:	
Payroll	(24,636)
Utilities (Electricity, Telephone)	(247)
Portable Toilets, Trash Removal	(2,940)
Improvements, Maintenance	(1,384)
Advertising	(184)
Other (Security, Water Testing, Supplies, Uniforms, etc.)	(4,717)
Ending Balance December 31, 2022	32,476
Recreation Revolving Fund	
Balance January 1, 2022	3,849
Receipts:	
Skating Rink	4,430
Interest	31
Disbursements:	
Skating Rink	(1,602)
October Eve	(570)
Fishing Derby	(424)
Ending Balance December 31, 2022	5,714
Subtotal of Recreation Commission	38,190
Total of all Accounts in Hands of Treasurer	11,215,197

Eric S. Bernstein, Treasurer - Town of Brookline, NH

Trustees of Trust Funds - Year End 2022

	Beginning Balance	Receipts	Expenses	Ending Balance
Cemetery Funds				
General Fund (Checking Account)	\$59,830.51			
Town Appropriation		\$20,000.00		
2022 Earned Interest on Checking Acct		\$219.78		
2021 Cemetery Trust Fund Div & Int		\$4,936.93		
Pine Grove Plots Purchased-Murrey/Weiss		\$1,800.00		
Lakeside Plots Purchased-Austin		\$300.00		
2021 Plot Monies Moved to Cem Maint Fund			\$1,800.00	
2 Plots Sold Back To Town-Monahan			\$600.00	
2022 Scholarship Award (Adam Razzaboni)			\$1,000.00	
American Flag & Traffic Control			\$532.61	
Balcom Bros			\$825.00	
Chadwick Ba Ross			\$3,509.73	
CL Farwell Construction			\$10,202.50	
County Stores			\$185.40	
Daryl Pelletier			\$9,350.00	
Judy Cook			\$944.06	
Nelson Bros Landscaping			\$3,000.00	
Powell Stone & Gravel			\$364.06	
Tyler Pickard			\$45.98	
Walker Products			\$670.00	
	Totals:	\$27,256.71	\$33,029.34	
				\$54,057.88
Cemetery Trust Fund	\$207,323.28			
2022 Dividends and Interest		\$5,509.34		
Unrealized Capital Gains (losses)		-\$25,197.38		
Transfer 2021 Div & Int to Cemetery Checking Acct (See Above)			-\$4,936.93	
				\$182,698.31
General Cemetery Maintenance Fund	\$10,628.42			
2022 Dividends and Interest		\$224.00		
2021 Plot Monies Received From Cem Maint Fund		\$1,800.00		
Unrealized Capital Gains (losses)		-\$840.48		
				\$11,811.94
Library Common Trust Fund	\$20,153.90			
2022 Dividends and Interest		\$361.65		
Unrealized Capital Gains (Losses)		-\$2,402.09		
2021 Div & Int to Brookline Library Trustees			-349.75	
				\$17,763.71
Common Trust Fund	\$12,233.10			
2022 Dividends and Interest		\$265.04		
Capital Gains (Losses)		-\$1,445.06		
				\$11,053.08
Dodge Common Trust Fund	\$39,981.33			
2022 Dividends & Interest		\$938.72		
Capital Gains (Losses)		-\$5,119.13		
Monies Out 2021 Div & Int to Brookline School Dist			-\$921.67	
				\$34,879.25
Scholarship Trust Fund	\$25,581.30			
2022 Dividends and Interest		\$462.85		
Capital Gains (Losses)			-\$3,793.27	
Scholarship Award				\$22,250.88
Ambulance Service Expendable Trust Fund	\$21,764.03			
Interest		\$18.65		
Monies from private donations		\$4,000.00		
Monies Moved from Investment Sub-Account Closed		\$823.71		
Monies Out 10% GOFERR Obligation			-\$845.80	
				\$24,936.88
School Facilities Maint. Trust Fund	\$69,970.30			
2022 Dividends and Interest		\$84.91		
Monies in		\$75,000.00		
Repairs and Maintenance			-\$23,644.40	
Monies Out Bank Fees			-\$3.00	
				\$121,407.81

2022 Births
January 1 - December 31, 2022

Date of Birth	Name of Child	Mother & Father
Jan 10	Lydia Maxine Lee	Katie & Marvin Lee
Feb 05	Adriana Blake Quinn	Mayra Guadalupe Mercado Gallegos & Daniel Quinn
Feb 20	James Paton Del Signore	Ruth & Timothy Del Signore
Mar 22	Fiona Elizabeth Turcotte	Chelsea & Kevin Turcotte
Mar 29	Wyatt David Russo	Julie & Steven Russo
Apr 09	James Gerard Jacobs	Caroline & Vincent Jacobs
Apr 20	Katherine Rosalie Goff	Kestrell Lowe-Goff & Adam Goff
Apr 29	Lily June Giese	Lisa Akey & Barret Giese
May 05	Avery Lisa Chesley	Jody & David Chesley
May 16	Micah Thomas Weir	Andrea & Mark Weir
Jun 16	Kara Khong	Thuy Thi Tran & Khoa Trong Khong
Jul 02	Abigail Joan Bibbo	Felicia & Anthony Bibbo
Jul 19	Jackson Richard Lewis	Sarah & Thomas Lewis
Jul 30	Beau Michael Berrigan	Stefanie & Patrick Berrigan
Aug 01	Blake Marilyn Conley	Cheryl & Michael Conley
Aug 03	Olivia Rose Dickerson	Michelle & Corey Dickerson
Sep 13	Madden Michael James Murray	Katy & Sean Murray
Sep 16	Natalie Rose Swanick	Jessica & Stephen Swanick Jr.
Sep 16	Zyla Zariah Garcia	Dana Albee & Erron Garcia
Sep 25	Madison Claire Wuzzardo	Michelle & Michael Wuzzardo
Oct 02	Kendall Louise Caffy	Kelsea & Satchel Caffy
Oct 07	Aria Madelyn Griffith	Marissa & Nathan Griffith
Oct 27	Kira Grace Funk	Sharon & Joseph Funk IV
Nov 04	William Albert Holmes	Michelle & Ryan Holmes
Nov 16	Parker Rose Malcolmson	Rebecca & Jonathan Malcolmson
Nov 22	Wesley Ryan Connell	Tracey & Jacob Connell
Dec 01	Mason Robert Gallagher	Courtney & Matthew Gallagher
Dec 07	Aurora Imbris Hurley	Lauren Barker & Jason Hurley
Dec 11	Richard Ian Londergan	Kathleen Camerlin & Michael Londergan
Dec 22	Natalie Jane Hjelte	Carolyn & Gregory Hjelte
Dec 22	Bo Michael Bousa	Jacquelyn & Benjamin Bousa
Dec 25	Gianna Lynn Perciballi	Hannah & Edward Perciballi

2022 Deaths

January 1 – December 31, 2022

Date of Death	Place of Death	Name	Place of Burial	Lot#
Dec 21, 2021	Pepperell, MA	Douglas A Reid	Lakeside Cemetery, Brookline, NH	LS52-A2
Jan 22	Brookline, NH	Robert J Riendeau	Pine Grove Cemetery, Brookline, NH	P320-2
Jan 24	Hampton Falls	Brian P Olsen		
Feb 13	Brookline, NH	Fletcher W Seagroves, Jr.	NH State Veterans Cemetery, Boscawen, NH	
Mar 01	Brookline, NH	David R Glover	Concord Crematorium, Concord, NH	
Mar 23	Brookline, NH	James W Maben	Pine Grove Cemetery, Brookline, NH	P329
Mar 25	Brookline, NH	Raymond E Armstrong		
Apr 11	Brookline, NH	David R Kinney Sr.	Pine Grove Cemetery, Brookline, NH	P264-A3
Apr 29	Lebanon, NH	Iris H Giese		
Apr 30	Fort Lauderdale, FL	Jesse D Delrossi	Pine Grove Cemetery, Brookline, NH	P371-D2A
May 02	Hudson, NH	Elizabeth J Bourassa	Pine Grove Cemetery, Brookline, NH	P314-4 C2
May 04	Brookline, NH	Christopher R Crowder Jr.		
May 15	Brookline, NH	Lyric Michael Michaud		
May 21	Merrimack, NH	Kenneth M Hughes	Linwood Cemetery & Crematory, Haverhill, MA	
Jun 14	Nashua, NH	Richard Nelson		
June 20	Nashua, NH	Jane C Jukes		
Jul 16	Nashua, NH	Raymond E L'Heureux		
Jul 28	Brookline, NH	Edith M Corey	Pine Grove Cemetery, Brookline, NH	P234-3
Jul 28	Northborough, MA	Sandra J Garvin		
Aug 02	Nashua, NH	Carol E Mattson	Pine Grove Cemetery, Brookline, NH	P352
Aug 21	Brookline, NH	Mark G Lavery	Pine Grove Cemetery, Brookline, NH	P345-4
Sep 12	Brookline, NH	Russell Lee Zornes		
Sep 14	Nashua, NH	Joseph S Panto		
Sep 27	Claremont, NH	Richard E Callahan		
Oct 05	Nashua, NH	Gerard L Bedard		
Oct 6	Brookline, NH	Edward A Krom		
Oct 21	Brookline, NH	Dorothy A Smith	Gate of Heaven Cemetery, Springfield, MA	
Oct 31	Merrimack, NH	Donna J Field		
Nov 05	Brookline, NH	Margaret M Parodi		

2022 Marriages

January 01–December 31, 2022

Date/Place of Marriage	Person A/Person B	Residence	By Whom
Jan 14 Brookline, NH	Gilbert C Vigeant Rosemary G White	Brookline, NH Brookline, NH	
Jan 22 Hollis, NH	Joshua F Leduc Emily J Winchester	Brookline, NH Brookline, NH	
Feb 05 Wilton, NH	Travis J Guthrie Geneva M Gasper	Brookline, NH Brookline, NH	
Apr 22 New Castle, NH	Mark B Hamel Elizabeth A Kiley	Brookline, NH Brookline, NH	
Jun 11 Hollis, NH	Robert D Cockerham Tavish E Wiggins	Brookline, NH Brookline, NH	
Jun 25 Rye, NH	Jacob M Matys Melissa S Schwartz	Brookline, NH Brookline, NH	
Jul 07 Hampstead, NH	Jacob D Solon Anna G Shapiro	Brookline, NH Acton, MA	
Jul 30 Tamworth, NH	Joseph L Griffin Brooke E Tanguay	Brookline, NH Brookline, NH	
Sep 17 North Conway, NH	Alex J Wageling Paige E Girardin	Brookline, NH Brookline, NH	
Oct 02 Concord, NH	Andrew P Liebman Lindsey V Yaskoski	Brookline, NH Brookline, NH	
Oct 04 Brookline, NH	Michael C Wenrich Danielle N Christians	Brookline, NH Brookline, NH	
Oct 15 Brookline, NH	Edward M Perciballi Hannah M Delforte	Brookline, NH Brookline, NH	

2022 Marriages

January 01–December 31, 2022

Dec 30
Milford, NH

Robert F Daniels
Erin K Grant

Boscawen, NH
Brookline, NH

ANNUAL REPORT OF THE OFFICERS
of the
BROOKLINE SCHOOL DISTRICT
For the year ending June 30, 2022

Officers

Kenneth Haag, Chair	Term Expires 2024
Karen Jew, Vice Chair	Term Expires 2023
Colleen Micavich, Secretary	Term Expires 2025
Kelly Zakar	Term Expires 2025
Alison Marsano	Term Expires 2023

Peter Webb, Moderator	Term Expires 2023
Robert L. Rochford, Treasurer	Term Expires 2023
Alana Justice, School District Clerk	Term Expires 2023

SAU #41 Administration

Andrew F. Corey, Superintendent of Schools
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator
Lauren DiGennaro, Director of Student Services
Amy Rowe, Assistant Director of Student Services
Carol Tyler, Director of Technology
Linda Sherwood, Senior Assistant Business Administrator
Donna Smith, Assistant Business Administrator

Brookline Elementary Schools

Daniel Molinari, Principal, Richard Maghakian Memorial School
Patricia Bouley, Principal, Captain Samuel Douglass Academy
Amanda Morin, Special Education Administrator

BROOKLINE SCHOOL DISTRICT
2023 WARRANTS
Post-Deliberative Session
February 8, 2023 and March 14, 2023

To the inhabitants of the Brookline School District, in the Town of Brookline in the County of Hillsborough, and State of New Hampshire, qualified to vote in District affairs.

You are hereby notified to meet at Captain Samuel Douglass Academy in said district on Wednesday, February 8, 2023 (snow date: February 10, 2023), at 6:30 p.m., for Session I (Deliberation), for the transaction of all business other than voting by official ballot. This session shall consist of the explanation of all the warrant articles and the discussion and debate of warrant articles 1 through 9. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for final vote on the main motion as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

You are hereby further notified to meet at Captain Samuel Douglass Academy on Tuesday, March 14, 2023, between the hours of 7:00 a.m. and 7:30 p.m. to vote by official ballot for the election of School District officers and other action required to be inserted on the official ballot (warrant articles 1 through 8).

Article 1. Election of Officers. To elect all necessary School District officers for the ensuing terms by official ballot vote on March 14, 2023, Captain Samuel Douglass Academy, 7:00 a.m. to 7:30 p.m.:

- To choose a Moderator for the ensuing year.
- To choose a Clerk for the ensuing year.
- To choose a Treasurer for the ensuing year.
- To choose two (2) members of the School Board for the ensuing three (3) years.

Article 2. To see if the Brookline School District will vote to approve the cost of items included in a three-year collective bargaining agreement reached between the Brookline School Board and the Brookline Teachers Association for the 2023-2024, 2024-2025, and 2025-2026 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2023-2024	\$241,337
2024-2025	\$287,648
2025-2026	\$289,609

Total: \$818,594

and further to raise and appropriate a sum of \$241,337 for the first fiscal year (2023-2024 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated Tax Impact: \$0.34/\$1,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 3. To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,283,450. Should this article be defeated, the

default budget shall be **\$11,125,878**, which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. Estimated Tax Impact: \$10.57/\$1,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 4. Shall the voters of the Brookline School District adopt a school administrative unit budget of \$2,264,374 for the forthcoming fiscal year in which **\$446,191** is assigned to the school budget of this school district? This year's adjusted budget of \$2,247,208 with \$442,809 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. Estimated Tax Impact: \$0.63/\$1,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 5: To see if the school district will vote to raise and appropriate a sum of **\$25,000** to be added to the previously established Special Education Trust Fund, with this sum to be raised by taxation. Estimated Tax Impact: \$0.04/\$1,000. **The School Board recommends this article 3-2-0. The Finance Committee recommends this article 3-0-0.**

Article 6: To see if the school district will vote to raise and appropriate a sum of up to **\$155,000** to be added to the previously established School Facilities Maintenance Trust Fund, with \$100,000 of this sum to be raised by taxation, and the remaining balance of up to \$55,000 to come from the June 30th unassigned fund balance (surplus) that is not raised by taxation. Estimated Tax Impact: \$0.14/\$1,000 for the \$100,000 and foregoing a potential rate reduction of \$0.08/\$1,000 for the \$55,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Article 7: Petition Warrant Article. To reflect the growth of Brookline and to help distribute the workload of the Brookline School Board, shall the Brookline School District change the number of members of the Brookline School Board from five members to seven members per RSA 671:4? **The School Board does not recommend this article 5-0-0.**

Article 8: Petition Warrant Article. To prevent taxpayer dollars from funding the Brookline School District's portion of SAU 41's membership in the NH School Boards Association, shall the Brookline School District zero out budget line item "Dues" 10.2310.810.00.0? **The School Board does not recommend this article 5-0-0.**

Article 9: Petition Warrant Article. To potentially reduce the Brookline property tax burden, shall the Brookline School District rescind authorization under RSA 198: 4-b II so that the Brookline School District no longer retains any unassigned general funds under RSA 198: 4-b II, thereby leaving the School Board without a contingency fund for unexpected expenditures? **The School Board does not recommend this article 5-0-0. The Finance Committee does not recommend this article 3-0-0.**

Article 10: To transact any other business which may legally come before said meeting?

BROOKLINE SCHOOL DISTRICT
ANNUAL MEETING
FIRST SESSION (DELIBERATIVE)
FEBRUARY 7, 2022
MEETING MINUTES

APPROVED
3-23-22
as amended

The First Session (Deliberative) of the Annual Meeting of the Brookline School District was conducted on Monday, February 7, 2022 at 6:30 p.m. at the Captain Samuel Douglass Academy.

Moderator Peter Webb presided.

Members of the School Board Present: Kenneth Haag, Chairman
Erin Sarris, Vice Chairman
Karen Jew, Secretary
Rebecca Howie
Alison Marsano

Members of the School Board Absent:

Also in Attendance: Andrew Corey, Superintendent
Gina Bergskaug, Asst. Superintendent of Curriculum and Instruction
Brian Rater, Chairman, Brookline Finance Committee
Adam Goff, Brookline Finance Committee
Cindy LaCroix, Brookline Finance Committee
James O'Shaughnessy, Esq., School District Attorney

Moderator Webb led in the Pledge of Allegiance.

Members of the School Board and Administration were introduced.

This is an SB2 meeting under RSA 40:13 also known as the Official Ballot Referendum System. The School Board has created a Warrant having 12 Articles. Under SB2, the Warrant is effectively the Ballot. Before the voters was the opportunity to discuss each of the Warrant Articles and to consider any amendments. Although the Ballot could be changed, it could not be approved until before the voters on Tuesday, March 8, 2022.

Members of the Administration are not members of the Town, and, therefore, technically not permitted to participate. However, given what they could add to the discussion, the Moderator requested anyone objecting to allowing them to speak make that objection known. No objections were stated.

Article 1

Election of Officers. To elect all necessary School District officers for the ensuing terms by official ballot vote on March 8, 2022, Captain Samuel Douglass Academy, 7:00 a.m. to 7:30 p.m..

- To choose a Moderator for the ensuing year.
- To choose a Clerk for the ensuing year.
- To choose a Treasurer for the ensuing year.
- To choose two (2) members of the School Board for the ensuing three (3) years.

Article will be placed on the official ballot as written.

Article 2

This article will be null and void if Article 3 passes. To see if the Brookline School District will vote to raise and appropriate the sum of **\$1,500,000** for the purchase and installation of an ADA compliant elevator and related entry-way/security improvements for Richard Maghakian Memorial School as recommended by the Brookline School District Facilities Committee; and to authorize the issuance of \$1,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate the sum of **\$37,500** for the first year's principal and interest payment from taxation for debt service payments payable on such bonds or notes issued during the 2022-2023 fiscal year (3/5 ballot vote required). **The School Board recommends the appropriation 5-0-0. The Finance Committee recommends the appropriation 3-0-0.**

Estimated Tax Impact: \$0.05/\$1,000.

Brittany MacFarland, 16 Pigeon Hill Road

As a parent having a child who is in a wheelchair and has not had access to the bottom floor at the Richard Maghakian Memorial School (RMMS) for the past five years, she believes it important that the Town support this article for future students. For the past five years, her child has had to go outdoors, regardless of the weather, separate from his classmates, who can use the interior stairwells, to get down to the first floor. She believes there to be other ADA compliance issues that should be addressed at the school including the fact that there is no handicap stall in the boys bathroom in the right wing of the school. This is a good start to get the school up to current standards.

Eric Pauer, 12 Westview Road

Questioned the tax impact noting what is shown is the first year's impact. If that represents an interest only payment, the second year cost should be shown, as the impact would be much higher in succeeding years.

MOTION BY ERIC PAUER TO ADD THE SECOND YEAR TAX IMPACT TO THE ARTICLE

The motion did not receive a second.

Mr. Pauer noted the school has been in place since the mid '60s and has not had an elevator. He questioned the need that is driving this at this time.

Superintendent Corey clarified the contingency article being discussed is a bond article request for the minimal needs to address ADA compliance. The fact that we have not had an elevator has limited the use of the square footage on the bottom floor. As a parent noted, their child has had to go outdoors to access that space. There is the need to upgrade the school to meet ADA compliance. We continue to see students come to the district with a variety of needs, and it is our obligation to meet those needs. This would open up a wealth of square footage and provide ADA compliance so a student who happens to be in a wheelchair or have another difficulty can access the entire building during their educational career and not be limited to select locations.

No further discussion was offered on Article 2.

Article will be placed on the official ballot as written.

Article 3

To see if the Brookline School District will vote to authorize the School Board to enter into a 18-year lease purchase agreement for \$2,485,280 to finance the acquisition and installation of energy conservation equipment and related energy, ADA and security improvements at Richard Maghakian Memorial School and Captain Samuel Douglass Academy as recommended by the Brookline School District Facilities Committee; and to raise and appropriate the sum of \$177,500 for payments due under the lease purchase agreement during the 2022-2023 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. Article 2 will be null and void if this Article passes. (Majority vote required.). **The School Board recommends the appropriation 5-0-0. The Finance Committee recommends the appropriation 1-2-0.**

Estimated Net Tax Impact - \$0.25/\$1,000

Superintendent Corey provided an overview of the Article:

The lease would cover the cost of the following items: at RMMS, lighting would be changed to LED lighting, efficiency controls for boilers, the elevator, lower level renovations, a new security office so that there would be a presence to greet and log in visitors, and ventilation. The current library on the first floor would become two classrooms (meeting state standards for classrooms). The new library would be located on the ground floor.

At the Captain Samuel Douglass Academy (CSDA), addressed would be the cost for LED lighting, efficiency control just to the boiler, and a new central boiler. The existing boiler system is at end of useful life.

The total cost is \$2,485,280. Were this article to fail, the contingency article (Article 2) would come into play.

Brian Rater, Chairman, Brookline Finance Committee

Wished to clarify; the Finance Committee does not recommend this warrant article on a vote of 1-2-0.

Moderator Webb noted throughout the articles, the wording "recommends" is used.

Eric Pauer, 12 Westview Road

Questioned why there is a lease purchase agreement on this article where the previous one was a bond request. If having a lease of HVAC equipment, LED lighting, an elevator, how can you have an escape clause? As things are installed or replace other equipment, it is not something that can be returned. What is the practicality of an escape clause, and why do that versus a bond?

Superintendent Corey responded bond/lease council has stated the escape clause is required to be in a lease. Article 2 is more brick and mortar (building renovations), and the majority of the article is construction, which lines up better with a bond. The majority of this article is in equipment. Those type of purchases are appropriate for a lease.

Mr. Pauer restated the question of a non-appropriation. If we have installed equipment and it is not appropriated, what is the course of action? He believes the article should be a bond.

Moderator Webb thanked the speaker for his opinion commenting the response was that of a different opinion.

Joseph Hartman, 51 Mountain Road

Questioned if the energy savings identified represent yearly savings.

Superintendent Corey stated the energy savings are yearly amounts. The low number shown as savings for the efficiency controls is representative of the first year when they are installed. The savings would increase in subsequent years after the ventilation systems are updated.

Mr. Hartman questioned the impact of a lease. Superintendent Corey explained “lease” is the borrowing mechanism that would be utilized. There are about \$2.5 million worth of projects some of which will not be able to be accomplished in the ten weeks of summer. By being in a lease you are able to generate some revenue off the money not expended and carry the project for completion in what would likely be two summers for phase I.

Webb Scales, 49 Dupaw Gould Road

Asked for clarification there is no bond in Article 3. Superintendent Corey stated Article 3 is a lease and Article 2, the contingency article, is a bond.

No further discussion was offered on Article 3.

Article will be placed on the official ballot as written.

Article 4

To see if the Brookline School District will vote to approve the cost of items included in a four-year collective bargaining agreement reached between the Brookline School Board and the Brookline Education Support Staff Association for the 2022-2023, 2023-2024, 2024-2025 and 2025-2026 school years, which calls for the following increase in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2022-2023	\$58,299
2023-2024	\$58,520
2024-2025	\$38,616
2025-2026	\$46,043
Total: \$201,478	

and further to raise and appropriate a sum of \$58,299 for the first fiscal year (2022- 2023 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$0.08/\$1,000

Moderator Webb noted State Statute: “No cost agreed to by the public employer and the employee organization shall be modified by the Legislative Body of such public employer.”

Eric Pauer, 12 Westview Road

Stated his belief this is the first time we have seen a sanbornized contract of more than 3 years. He questioned why it was believed appropriate to do for 4 years.

Superintendent Corey stated the district is currently finishing a four-year sanbornized contract with this same union. Four years with the Brookline Education Support Staff Association, which represents the secretaries, paraprofessionals, and custodians, has been the norm since his time in the SAU.

Mr. Pauer noted the contract is an expensive one in terms of percentages. There will be 4-5% increases in general and if looking at what the net impact would be over 4 years, there will be some employees who receive over a 40% increase. Many will get more than a 30% raise and nearly all at least a 20% increase over the four-year period. He is concerned about the expense to the taxpayers for these very large, guaranteed increases that are being locked in this year for 4 years.

The salary table shows the increases. The estimate in this article is low as it assumes the New Hampshire Retirement System does not increase after two years, which is likely an inaccurate assumption. You cannot make a real assumption, but it has been going up exponentially.

Erin Sarris, Vice Chairman, Brookline School Board

Spoke of the employees represented in this bargaining unit. She spoke of the work, particularly over the past few years, required of the custodians. Paraprofessionals are individuals we struggle to employ. There are continual vacancies in this area of critical need. Anything that is indicating less of a value than what they represent would not be responsible on our part in terms of negotiating their contract.

Eric Pauer, 12 Westview Road

Pointed out the increases per year are shown, but those accumulate. You are looking at this driving up the operating budget, in the end, by over \$200,000. If you approve this, you are spending over half a million dollars over the next four years. You have to take year one; you pay that for year one and in year two you pay years 1 and 2, in year three, years 1, 2,3, etc. He urged residents to vote no on this article and seek a more competitive contract for support staff.

Jessica Hartman, 51 Mountain Road

Has had the pleasure of substituting in the schools during COVID and understands these are the hardest working people in our building. We have lost one of the best this year on the custodial staff. She is uncertain if the position has been filled as it is very difficult to find replacements at the current rate of pay. We all know that the first step to keeping our children healthy is keeping our buildings clean. The paraprofessionals are working so hard, and there are not enough of them. She requested the taxpayers support those represented by this contract who have worked tirelessly particularly over these past few years.

Joseph Hartman, 51 Mountain Road

Questioned the wage table that was discussed and was told it could be made available if requested.

He questioned whether the district is competitive, even with Dunkin Donuts. Everywhere he goes he sees help wanted at \$15/hour. If we cannot fill the positions because of the salary, we will lose out to many places.

Superintendent Corey stated there was a retirement, and it took approximately 2 to 2½ months to find a replacement. Across the SAU we are down 4 custodians and actively hiring. Many of the wages for our custodians and paraprofessionals are equaled by retail environments that have a little less stress than some of our environments, especially during COVID. This brings us up to what we believe is competitive between the surrounding districts as well as those retail stores that we compete against.

Alison Marsano, School Board Member

To Mr. Hartman's point, we were not competitive. You could go to Target and get a better paying job with better hours and a discount.

Your taxes will go up, and these are your friends and neighbors, and they work hard. No they do not get benefits. That is not even part of it. We brought them up. Does she think they deserve a 20, 30 or 40% increase; yes, she thought they deserved more. This is a very small beginning for them. It is the bare minimum that we can do for them.

Brittany MacFarland, 16 Pigeon Hill Road

Agreed with the statements made by the previous speaker. However, we also have an obligation, as a school district, to provide paraprofessionals to children with IEPs and 504s. If not able to meet those needs, there could be legal repercussions that are much greater than the \$200,000 in staff increases over the next few years.

There are many people who have considered looking at paraprofessional positions and been offered them in Town that ended up working at the daycares in Town because they get better pay. These people work very hard and must possess specialized skills, especially when working with children with physical disabilities, etc. It is important to know they are following very strict guidelines and are trained for the position they have. They are providing a pivotal role for children to access their education.

Eric Pauer, 12 Westview Road

Referenced the salary table and questioned if there is a new category (8). Assistant Superintendent Bergskaug responded in between the prior contract and this one was a sidebar agreement when maintenance personnel was brought on. There was a shift in the salary table that was part of the sidebar agreement.

Mr. Pauer questioned who falls in the category 8 and was told those who were in category 7 previously have moved to category 8 and the maintenance to 7, which is the addition.

Mr. Pauer commented previously there were no steps 8-12 in categories 1-3. Those were empty and are now populated. He questioned if step increases are being given in categories 1-3 (above step 7) and was told that is the case. There are additional step increases so they do not move off the table as quickly; once again, as a method to stay competitive.

Mr. Pauer remarked if someone were already at step 7 and had been there for a few years, would they move to step 8 or jump up to 10, etc., and was told they would move to step 10.

Mr. Pauer commented those individuals will gain even larger increases than he was expecting. There is a lot in here that is increasing pay.

Dana Ketchen, 59 Russell Hill Road

Stated the desire for the article to identify the increases year over year so that the actual total increase could be seen, e.g., if adding the year 1 increase to the year 2 increase it would be \$116,819. The increase over four years is not truly the \$201,478. She questioned how that could be corrected.

Superintendent Corey stated this has been discussed in the past. The way the article is written is a requirement of the Department of Revenue Administration.

Jennifer Morrissey, 25 Laurel Crest Drive

Questioned the number of employees in this bargaining unit and was told there are approx. 30. Ms. Morrissey remarked \$58,299 across 30 staff members is not a lot of money. If you are making \$10/hour and get a \$2/hour raise it represents 20%. It is not a lot.

No further discussion was offered on Article 4.

Article will be placed on the official ballot as written.

Article 5

To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,429,549. Should this article be defeated, the default budget shall be \$10,397,099 which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$9.49/\$1,000

Superintendent Corey stated the changes result in an increase of \$403,772 or 4.0%.

He noted increases in the areas of academics (\$2,500), regular education personnel (\$51,074), special education personnel (\$40,400), copier replacement (\$5,000), shared services/software (\$12,146), and facilities/safety (\$20,200) for a total cost of new items of \$131,320.

Major changes include teacher salaries (reduction of \$61,656), retirement benefit (reduction of \$67,805); no retirements this year, contingency (reduction of \$40,000); article was replaced last year by the retained fund balance, special education contracted services/transportation/materials cost (increase of \$528,790; legally mandated), special education new position (increase of \$40,400), and discretionary/other (increase of \$4,043).

Should the proposed budget fail to pass and the default budget go in place, the total would be \$10,397,099, which represents the FY22 operating budget (\$10,025,776) plus required by law or contractual increases (\$479,079) and reduced by one-time FY22 expenses (\$107,757).

The brunt of the budget is funding special education needs. This budget will allow the district to move forward on behalf of all students and continue to make the progress we have seen over the past several years.

Webb Scales, 49 Dupaw Gould Road

Suggested the need for a comma to be included in the language as it goes from addressing the default budget straight into discussion of a special meeting. He requested a comma, semicolon or some sort of separator between the language regarding the default budget and special meeting.

James O'Shaughnessy, Esq., School District Attorney, stated there should be a semicolon following the word "law".

MOTION BY WEBB SCALES TO AMEND THE LANGUAGE BY INSERTING A SEMICOLON FOLLOWING "LAW"
MOTION SECONDED
MOTION CARRIED

Eric Pauer, 12 Westview Road

Stated concern with the budget, as a whole. If looking at the tax impact and revenues, it is a 9.7% increase. This article is the largest driver of that. We will see our tax rate go up by nearly 10%. We do have a tax cap in the Brookline School District of 8%. We overrode it last year and are coming close to overriding it here again. We should be able to stay within the 8% increase, but we have not.

MOTION BY ERIC PAUER TO AMEND BY REDUCING THE TOTAL OPERATING BUDGET TO NINE MILLION EIGHT HUNDRED SIXTY SEVEN THOUSAND NINETY SEVEN DOLLARS (\$9,867,097)
MOTION SECONDED

ON THE QUESTION

Mr. Pauer stated the number to be that of the pre-tax cap budget we had last year. It is a reduction of about \$562,000 from what is being proposed this year. It is a minor decrease but makes a big difference in the tax impact. The Brookline School District makes up almost 40% of our taxes.

Joseph Hartman, 51 Mountain Road

Questioned if the number would replace the \$10,429,549 and was told that is the intent. He remarked, should the article be amended and then defeated, the default budget of \$10,397,099 would be what is in place.

Ken Haag, Chairman, Brookline School Board

The budget this year has been difficult. It is important to note that from a special education standpoint, we saw an increase of \$569,000 this year. That \$569,000 is mandated and necessary. By lowering this by \$500,000 you essentially take a million dollars from last year's budget to this year with that line of thinking. He encouraged voters to think about that.

Because we identified this as a difficult budget year and with all of the things we have included, the School Board came together for a special meeting to remove \$176,000 from the original budget proposal reached out of concern for the increase.

The motion on the floor would be detrimental to the school system, and he is strongly opposed to it.
MOTION FAILED

No further discussion was offered on Article 5.

Article will be placed on the official ballot as amended by inserting a semicolon following "law".

Article 6

To see if the school district will vote to raise and appropriate a sum of up to **\$25,000** to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance available for transfer on July 1, 2022. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$0.04/\$1,000

Webb Scales, 49 Dupaw Gould Road

He is generally in favor of the article; however, the phrase "No amount to be raised from taxation" while technically true, is a bait and switch. This is money that would be returned to the tax base (and used to offset the amount that must be raised through taxes) were the article not approved. He questioned if the statement is required and was informed it is.

No further discussion was offered on Article 6.

Article will be placed on the official ballot as written.

Article 7

To see if the school district will vote to raise and appropriate a sum of up to **\$75,000** to be added to the previously established SCHOOL FACILITIES MAINTENANCE EXPENDABLE TRUST FUND, this sum to come from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2022. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$0.11/\$1,000

MOTION BY ERIC PAUER TO AMEND BY REDUCING THE AMOUNT TO FIFTY THOUSAND DOLLARS (\$50,000)

The motion did not receive a second.

No further discussion was offered on Article 7.

Article will be placed on the official ballot as written.

Article 8 – SAU Budget

Shall the voters of the Brookline School District adopt a school administrative unit budget of \$2,107,176 for the forthcoming fiscal year in which **\$407,208** is assigned to the school budget of this school district? This year's adjusted budget of \$2,018,210 with \$389,983 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$.58/\$1,000

Moderator Webb noted, per State Statute, the number is not permitted to be changed.

Eric Pauer, 12 Westview Road

Stated the SAU budget continues to increase rapidly. It had a large increase last year. We have crossed over the \$2 million dollar mark. He is concerned with the cost to the taxpayers. There is the need to look at why we have to have such a large SAU. We have declining enrollment, but this budget continues to increase. An 18% increase in two years is excessive for administrative oversight of our three school districts.

No further discussion was offered on Article 8.

Article will be placed on the official ballot as written.

Article 9 (By Petition)

“Shall the Brookline School District direct the Brookline School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Brookline School District as well as a copy of all professional training materials provided to teachers, administrators, and staff of the district paid with school district funds be made available to the public at the Brookline Public Library in hard copy or electronic form organized by grade and teacher.” **The School Board recommends this article 0-5-0.**

Brian Rater, Chairman, Brookline Finance Committee

Questioned if the language “The School Board recommends this article 0-5-0” could be amended to accurately reflect that the Board “does not” recommend the article.

James O'Shaughnessy, Esq.

Stated the way the motion was put before the Board was, does the Board recommend. If the vote was 0-5-0 the wording should state, the Board voted 0-5-0 to recommend. It is technically correct.

Brian Rater, Chairman, Brookline Finance Committee

Remarked these votes have been changed to say "does not recommend" for all of the warrant articles in the past several years.

Webb Scales, 49 Dupaw Gould Road

Suggested, when votes are unanimous, that the language read either "The School Board unanimously recommends" or "does not recommend"

Tom Solon, 2 Shady Rock Road

Noted, on the COOP warrant articles, the same situation will be stating the school board does not recommend this article 0-5-0. They are going to use the phrasing that is being suggested, on the COOP ballots.

Brian Rater, Chairman, Brookline Finance Committee

Noted there was one article that appeared earlier on the warrant where the Finance Committee voted against, but it was not a unanimous vote. He would like that to be clarified as well. He questioned if that could simply be done or if a motion were needed for all.

Moderator Webb stated the desire to address this article and leave the broader discussion for another day.

Assistant Superintendent Bergskaug stated the Board is required to make a motion in the affirmative. The vote is 0-5-0. To change the wording would not legally represent the action taken.

Tom Solon, 2 Shady Rock Road

In the past, how we have resolved this is by acknowledging that the motion was made in the meeting to recommend. If it failed, however, the reporting did not have to abide by that confusing logic. The description at the bottom is not a statement of the motion. The note at the bottom was intended to be a statement of the outcome, and the outcome was that the Board did not recommend. He does see that there is anything that has been historically acknowledged that requires it to be this way. It is correct that the origin of it was the motion made in the affirmative and that is why the statement has sometimes mirrored that.

Jennifer Morrissey, 25 Laurel Crest Drive

Suggested it would be simple to provide a table explaining the meaning of the vote.

Questioned the problem that is looking to be solved with the petition warrant article.

Erin Sarris, Vice Chairman, Brookline School Board

Stated the article was put forward by members of the public. The School Board cannot interpret the intent.

Jennifer Morrissey, 25 Laurel Crest Drive

Spoke of her perception it is looking to solve a problem that does not exist. If there are people that want to understand what is being taught in the schools, there are multiple opportunities to do that. The schools host open nights where curriculum is reviewed, teachers specifically review what books and topics will be covered, and there are parent/teacher conferences throughout the year, projects and curricular is published on the teacher sites. She does not know what problem would be solved.

Ms. Morrissey commented we just spent a great deal of time tearing apart costs and expenditures on a bunch of different things. She asked who would be responsible for the work required to comply with this petition warrant article, and what the cost would be. If we are going to identify every aspect of the cost of every other article, it should be done here too.

Webb Scales, 49 Dupaw Gould Road

Stated the suggestion to be a good one in regard to identifying the positions of the School Board and Finance Committee. He suggested expanding it from straight numbers to zero in favor, five against, and zero abstained.

**MOTION BY WEBB SCALES TO AMEND THE LANGUAGE BY REPLACING “0-5-0” WITH “0 IN FAVOR, 5 OPPOSED, 0 ABSTENTIONS”
MOTION WITHDRAWN**

Jennifer Morrissey, 25 Laurel Crest Drive

Questioned if the language could state “The School Board voted on a recommendation to recommend 0-5-0.”

Moderator Webb stated his impression the School Board and counsel are of the opinion this is the way it should be. His belief is that the Legislative Body has the right to change that. Legal counsel has suggested he may be mistaken.

Superintendent Corey noted legal counsel has indicated the suggestion made through the motion to replace the “0-5-0” with “0 in favor, 5 opposed, 0 abstentions” is acceptable.

Webb Scales, 49 Dupaw Gould Road

Noted another question raised was if the word “recommends” could be removed.

Moderator Webb responded, in his humble opinion, the Legislative Body can.

Dana Ketchen, 59 Russell Hill Road

Recollects that historically the language would read “The School Board does not recommend this article 0-5-0.”.

**MOTION BY DANA KETCHEN TO AMEND THE LANGUAGE IN THE FINAL SENTENCE TO READ "THE SCHOOL BOARD DOES NOT RECOMMEND THIS ARTICLE 0-5-0."
MOTION SECONDED
MOTION WITHDRAWN**

ON THE QUESTION

James O'Shaughnessy, Esq.,

Stated the Statute requires that it contain a notation whether or not the Board recommends the article. It does not tell you exactly what it has to say. One of the solutions is to say the School Board voted **not** to recommend this article and then it can say 0 in favor, 5 against, and 0 abstaining. For the ones where they vote in favor it can say the School Board voted to recommend this article; 5 in favor, 0 against. The School Board, in his opinion, can do that without the Legislative Body amending anything. He does not think the Legislative Body should be amending this because it can amend the article, but the Board really has an obligation to put its notation separate and apart from what you do tonight. He suggested to the Moderator that a vote today be made to support that action so the Board can do it and they know that they have your blessing.

**MOTION BY WEBB SCALES THAT THE SENSE OF THE MEETING IS THAT THE SCHOOL BOARD SHOULD MODIFY THE NOTATION OF ITS RECOMMENDATION NEXT TO EACH WARRANT ARTICLE
MOTION SECONDED
MOTION CARRIED**

Webb Scales, 49 Dupaw Gould Road

Stated his opinion he does not believe the Legislative Body has the power to dictate to the Board to adopt policy. He does not believe they can require the Board to adopt policy. He asked for clarification.

Superintendent Corey stated the article would be advisory.

MOTION BY WEBB SCALES TO AMEND THE ARTICLE TO INCLUDE, THE LANGUAGE "THIS ARTICLE IS ADVISORY AND NONBINDING ON THE BOARD"

Kelly Zakar, 5 Cider Mill Road

Appreciates the suggested amendment and questioned whether it would go at the beginning or the end of the article and was informed it would come at the end.

**AMENDED MOTION BY WEBB SCALES TO AMEND THE ARTICLE BY INSERTING "THIS ARTICLE IS ADVISORY AND NONBINDING ON THE BOARD" PRIOR TO THE SCHOOL BOARD'S RECOMMENDATION
MOTION SECONDED**

ON THE QUESTION

Eric Pauer, 12 Westview Road

The contention that this would be advisory is a subject of debate up in Concord. There has been some discussion with the Attorney General's Office, State Senators and Representatives. To make the blanket assumption that this would be advisory is still a matter to be decided probably in the courts. It is still unknown if a duly passed warrant article is binding on the school board. That is still a little bit of an open question. There has not been a landmark case on this yet. He suggested leaving the article as it is.

**MOTION BY KELLY ZAKAR TO MOVE THE QUESTION
MOTION SECONDED**

Moderator Webb noted historically those in line to speak when such a motion is made are allowed to provide comment.

Betsy Solon, 2 Shady Rock Road

There is a part of the article that has not been addressed being that all of these textbooks would be stored in the Brookline Public Library. Already much of the collection is stored in an annex. She is uncertain how feasible it would be to pass an article like this. The library has a collection development policy, and there is no guarantee that the textbooks would even fall under that policy and be allowed into the collection. It is advisory. There are a lot of RSAs that would have to be changed in order for this to pass.

MOTION CARRIED

Joseph Hartman, 51 Mountain Road

Is neither for nor against this article. He understands people had some emotions and discussed why this would come up. Going back to whoever wrote this, it is most likely just transparency. The political winds may flow in a different direction, and that might be what drives it, but that happens in both directions. If there were a lot of controversy in the other way of what might be needed to be put in the public schools and the other group that thinks that this is not a problem right now would be pushing for the exact same thing. That is where it comes from. People are looking to get the transparency into the school, to know what is in the school and what is being taught to students, what is going on with teachers, etc. He suggested it be considered from that standpoint.

He questioned if there should be a question mark at the end of the article. Moderator Webb agreed there should.

Erin Sarris, Vice Chairman, Brookline School Board

Stated appreciation for the question about transparency. This was discussed by the Board when making a recommendation. If the spirit behind the article is concern over transparency in the classroom, inappropriate teachings, etc., we have policies to address those concerns. Any parent that has a concern about something that a teacher is doing in a classroom has a process by which they can appeal/point that out. If that is the spirit behind this article, the Board felt as though it was unnecessary as there exist policies to address that.

Brian Rater, Chairman, Brookline Finance Committee

Noted the School Board will go through all of the articles and change the wording of how they recommend. He requested the wording of the Finance Committee recommendations be similarly changed.

No further discussion was offered on Article 9.

Article will be placed on the official ballot as amended.

Article 10 (By Petition)

“Shall the Brookline School District hereby affirm our support for each student’s growth and enrichment? In doing so, we, the Legislative Body, hereby state the following as general principles:

- A. The Brookline School District values all students as individuals and welcomes students of all races.
- B. We affirm that no race or sex is inherently superior or inferior to another race or sex.
- C. No individual or group, by virtue of race or sex is inherently racist, sexist, or oppressive consciously or unconsciously.
- D. No individual or group should be discriminated against or receive preferential treatment based on race or sex.
- E. Each person should be treated and respected as a unique individual, without respect to race, sex, political or religious affiliation.
- F. An individual’s moral character shall not be assumed because of race or sex.
- G. Each individual is responsible for his/her own actions. Assignment of fault, blame, bias or accusation of oppression upon individuals, races or sexes due to actions of others in the present or in the past is unjust.
- H. Virtues such as punctuality, accountability, and hard work are not racist nor were they created by a particular race or sex to oppress another race or sex.
- I. The Brookline schools shall provide equality of opportunity not equality of outcome, to each of our students regardless of race, sex, national origin, religion or disability.

Therefore, WE the Legislative Body of the Brookline School District, with our vote, hereby direct that these principles be incorporated into the relevant policies, resolutions and curricular of our school district.” **The School Board recommends this article 0-5-0.**

Kelly Zakar, 5 Cider Mill Road

Wished to suggest several amendments to the article.

**MOTION BY KELLY ZAKAR TO AMEND ARTICLE 9 UNDER “A” BY REPLACING THE PERIOD AT THE END OF THE SENTENCE WITH “, ETHNICITIES, GENDER IDENTITIES, RELIGIONS, PHYSICAL AND INTELLECTUAL ABILITIES, SOCIOECONOMIC STATUS AND SEXUAL ORIENTATION
MOTION SECONDED**

ON THE QUESTION

Jennifer Morrissey, 25 Laurel Crest Drive

Wished to compare her list; race, ethnicity, skin color, religion, gender orientation, gender identity, national origin, physical mental ability or disability...

Moderator Webb suggested if the two individuals were looking to combine their desires into a motion, they should gather the information and bring it forward.

Brian Rater, Chairman, Brookline Finance Committee

Questioned if a Petition Warrant Article could be amended. Moderator Webb stated that to be the case.

Ken Haag, Chairman, Brookline School Board

There are a lot of policies and procedures on this topic. There was a Diversity, Equity, and Inclusion Committee that worked for the entire year. It is felt we have already settled this, and we are opening up a can of worms unnecessarily. His recommendation would be to move forward. The School Board opposed the article, and has fall back on the policies, procedures, and DEI that is already in place as opposed to creating a new warrant article that we will have to follow on top of everything else.

Kelly Zakar, 5 Cider Mill Road

Was uncertain how to proceed.

Moderator Webb stated the Legislative Body does not have the power to disapprove this. It goes forward on the ballot.

Ken Haag, Chairman, Brookline School Board

Stated his understanding the article would be placed on the ballot. His point was that we get the word out to vote no on this. He is of the opinion adding another layer on top of all of the policies and procedures already in place will be very cumbersome.

Jessica Hartman, 51 Mountain Road

Clarified what was being said is that the Brookline School District does care about diversity and inclusion and already has policies and procedures in place to make sure that we are considering those things with what we are doing within our school district. We already have a process in place to consider diversity and inclusion making this somewhat redundant is what you are saying.

Ken Haag, Chairman, Brookline School Board

Responded that is correct. We have all of this in place. He understands the intent and does not dispute that. If the will of the Legislative Body, we can move forward. He voted against it knowing we have the mechanism in place and that it would add a layer of complexity unnecessarily because of all of the policies and procedures

already in place as well the DEI Committee that has already made their recommendation. In addition, most of this is advisory.

Jessica Hartman, 51 Mountain Road

Thanked Chairman Haag for the clarification. She stated agreement, she would not support the article based on the fact that we are a school district that does care about diversity and inclusion.

MOTION WITHDRAWN

MOTION BY KELLY ZAKAR TO AMEND ARTICLE 9 UNDER "A" BY REPLACING THE PERIOD AT THE END OF THE SENTENCE WITH " , SKIN COLOR, ETHNICITIES, NATION OF ORIGIN, GENDER IDENTITY, RELIGION, PHYSICAL AND INTELLECTUAL ABILITIES, SOCIOECONOMIC STATUS AND SEXUAL ORIENTATION."

MOTION SECONDED

ON THE QUESTION

Jessica Hartman, 51 Mountain Road

Stated the article will be on the ballot regardless of what action we take tonight. If the amendment passes, she will have further amendments to propose, which may include striking some of the bullets so that when our governmental body goes to the poles on March 8th they will be voting for an affirmation of the value that we as a school district put on the diversity and differences that exist in our student body and in our community.

Kristen Cospito, 5 Burge Drive

Believes it is a well-intentioned idea. She does not believe wasting a lot of time on a politically motivated recommendation, that really is couched political language made to sound like it is the school board, is doing anyone any good. We have to know what this is and cannot dress it up as something else. It is wasting everyone's time. This is a script that is being passed out, and changing it to be pretty does not do anyone any good.

Eric Pauer, 12 Westview Road

Questioned if a warrant article is changed in a way such as this, would the School Board retake their vote on a recommendation.

Ken Haag, Chairman, Brookline School Board

Responded, if necessary, the Board would take another vote at the conclusion of the hearing.

Erin Sarris, Vice Chairman, Brookline School Board

On principle, the challenge the Board faces with an article like this is we prefer to deliberate on this sort of thing during the course of a Board meeting and could ourselves put an article on the warrant. As a citizens petition, the precedent of giving us something that we look at for the first time that is based on, particularly in this case,

an issue we have been discussing all year, we really want to be able to take the time to have the discussion and see something on the warrant that we have carefully considered and deliberated. This forum is not the optimal time for us to be deliberating that for the first time. The challenge for our vote will be in sticking with that principle we have had with regard to some of these articles.

She appreciates the emotions this article has generated, and the body can do whatever it wants with it, but when the Board deliberates it has its own principles it follows.

MOTION FAILED

Jennifer Morrissey, 25 Laurel Crest Drive

Questioned who the Legislative Body is and was told the public is the governing body. She questioned what it means to be part of the Legislative Body and was told it means you make the laws.

Ms. Morrissey commented it was stated this is advisory in nature. She questioned the difference between making the recommendation as a citizen and as a legislative body. Moderator Webb explained the recommendation has been formally accepted by the majority of the people in the room at the time of the hearing and at that point becomes a decision of everybody because it is a majority decision.

Ms. Morrissey questioned, if by some set of circumstances this passes, things happen. What is the implication? This is a zombie article that has come up more times than she cares to count. She wants to know what happens if it passes.

Moderator Webb stated the Board could explain how it would react to it.

Ms. Morrissey commented the spirit of amending is in a world where potentially something like this passes it passes in the spirit that actually benefits students, teachers, administrators, etc. That is the risk people worry about. On the one hand it feels like a BS article and on the other hand if it passes there are implications. That is what she is worried about and wants to understand.

Superintendent Corey stated were the article to pass, he would bring it back to the then sitting board and they would discuss what they wanted to do. Right now, as legal counsel has stated, it is an advisory article. We hear the contention about the State Legislature. He suggested the issue be followed at the State level as well. If the sitting board were to decide to go forward, we would work with our policies to implement this. If the sitting board were to decide that this is something advisory in nature and wished to remain with existing policies, they could do that. There may be a legal challenge to that, which would be settled in the courts at some point in the future.

MOTION BY WEBB SCALES TO AMEND THE ARTICLE TO INCLUDE, THE LANGUAGE "THIS ARTICLE IS ADVISORY AND NONBINDING ON THE BOARD"
MOTION SECONDED
MOTION CARRIED

Kelly Zakar, 5 Cider Mill Road

Noted the article language is verbatim to House Bill 2. As Mr. Pauer stated there is already a law. We do not need to do it at the town level. She does not understand why the Legislative Body for the Town of Brookline needs to vote to enforce something locally that is already superseded by State law.

She noted in bullet I, it says the Brookline Schools shall provide equality of opportunity. However, some of the same petitioners who signed this document questioned whether or not we needed to have an elevator in RMMS, which directly counters equality of opportunity.

No further discussion was offered on Article 10.

Article will be placed on the official ballot as amended.

Article 11 (By Petition)

“Shall the Brookline School District rescind authorization of RSA 198:4-b II so that the Brookline School District returns 100% of the year-end unassigned general funds to the taxpayers?” **The School Board recommends the appropriation 0-5-0.**

Ken Haag, Chairman, Brookline School Board

Stated the article was personally frustrating to him since the authorization was passed just last year as a Town body, and we are immediately trying to strike it.

From the standpoint of the School Board, they discussed the spirit of the warrant. To him, the spirit of this is transparency around what these funds are utilized for now that we no longer have a contingency fund. The Board discussed implementing a policy for this coming year that requires a public hearing to authorize use of these funds. He can appreciate that being documented and transparent to the community. As far as the article, as it is written, he is very much opposed to it.

Brittany MacFarland, 16 Pigeon Hill Road

Asked the Finance Committee if there would be any benefit to this as written. Since we are already looking at increasing the budget each year, this would just be putting money back and then asking for it again.

Brian Rater, Chairman, Brookline Finance Committee

Potentially there could be a benefit to the taxpayers. When the school ends the fiscal year and has a surplus, in the past they have always had to return those funds to the town's general fund, which goes to offset the amount that has to be raised through taxes the following year. Now the district is permitted to retain a percentage for what is really contingency purposes.

If not permitted to retain funds, whatever funds remained at year end would be returned to the tax base. However, before we had this in place each year, we had a warrant article to allocate funding to a contingency fund, and that fund came from that same pool of money. Essentially, we were just giving them funding each

year, but we voted on it at Town Meeting. Currently, they have a built in mechanism to retain a percentage of funds remaining at year end.

Brittany MacFarland, 16 Pigeon Hill Road

We voted last year to authorize the retention of funds, and then the School Board determines what the funds are used on the following year.

Superintendent Corey stated this to be Unreserved Fund Balance as opposed to a Contingency Fund. What this allows the Board to do is set aside a certain dollar amount. For those funds to be utilized, the Board conducts a public hearing and the Administration details to the Board and community the proposal for what the funds would be utilized for. It would be to address expenses that were unanticipated when the budget was prepared, e.g., enrollment increase resulting in the need for an additional teacher, a boiler breaks down.

Ken Haag, Chairman, Brookline School Board

Noted if looking back over the past few years, the district has had in place a Special Education Trust Fund, Maintenance Trust Fund, and a Contingency Fund. What this does is allocates funding from the bottom line (up to 2%) that goes into the Unreserved Fund Balance that can be called upon if needed. We are no longer requesting a \$40,000 contingency allocation each year.

From a spirit of transparency, there is an opportunity there that the Board recognizes. This was just passed last year; moving from a contingency fund to an unreserved fund balance.

Tom Solon, 2 Shady Rock Road

One of the benefits of doing it through this mechanism that is being proposed to be rescinded, versus a contingency fund, is the timeliness and ability for both the Board and community to understand how the money is being expended. When you put a contingency in place, it is a guess. The mechanism by which funds are expended through the retention of fund balance, as the Superintendent addressed, involves a public hearing that offers a detailed list, and it is not an arbitrary or anticipated expenditure. The downside if you want to call it that is that it is a larger amount than is typically supported on a contingency article. But if you look at the typical budgets that occur in our communities, with the exception of the COVID periods, we have run really tight budgets with very little opportunity to have this amount of money for unplanned activities.

The contingency has been required to stay safe. This has proven, to be an easier mechanism and in most cases saves time because you do not have to have the warrant article every year. It is a repeatable process that works better for the Board in the long run.

No further discussion was offered on Article 11.

Article will be placed on the official ballot as written.

Article 12 (By Petition)

“Shall the Brookline School District pursuant to RSA 194-C, I, create a planning committee to study the advisability of the withdrawal of the Brookline School District from SAU 41 in accordance with RSA 194-C:2, IV (1), for its organization, operation and control, and the advisability of constructing, maintaining, and operating a School Administrative Unit to serve the needs of the Brookline School District?”

Ken Haag, Chairman, Brookline School Board

Stated the School Board does not recommend the article (vote of 0-5-0). The recommendation of the Board was reached following the Public Hearing conducted earlier in the evening.

Eric Pauer, 12 Westview Road

Heard discussion following the Public Hearing that lead him to believe there may be some misunderstanding regarding the purpose of the article. The article is to create a new SAU for the Brookline School District. It would not take Brookline out of the COOP School District, would not withdraw from the COOP, result in a grade reduction, etc. It is simply creating an SAU for the Brookline School District that would then be under that Superintendent and Business Administrator. There were comments made that this was getting out of the COOP. It is really just about the SAU unit that oversees the district. This is a study to explore that.

Webb Scales, 49 Dupaw Gould Road

Asked for additional clarification of the intent of the article. He can understand how a Brookline SAU would function, but we are in a COOP School District, and he is trying to figure out how our SAU would coordinate with the other SAU to administer the COOP schools.

Eric Pauer, 12 Westview Road

Stated occasionally in the State there is a new SAU created. There was a new one created (SAU55) for which Bob Thompson became the Superintendent. There was a withdrawal of one school district from another creating an SAU. If the study committee found it to be suitable it would recommend an SAU for the Brookline School District, which would oversee that district, and SAU41 would oversee the Hollis and COOP school districts.

Webb Scales, 49 Dupaw Gould Road

Commented we would be discussing the Brookline elementary schools' withdrawal from the SAU. They would be joining this new SAU. His concern is that in doing so we would lose economies of scale in terms of purchasing, the ability to share substitutes between the buildings, share staff, etc. He does not believe Brookline would benefit from the split. We would have to put in place our own Office of Superintendent, special education support and all of the services we currently receive from the SAU. It is possible it would be less expensive, but it seems like long odds that would be the case.

Alison Marsano, School Board Member

Asked for clarification instead of paying for 1 SAU she would be paying for 2.

Eric Pauer, 12 Westview Road

Stated there would be 2 SAU's. SAU41 would hopefully get smaller. There are certain services that an SAU has to provide. His opinion is that we are doing more than we should be doing in SAU41 and it is time for Brookline to look at doing a streamlined one and see what happens after that. It is a first step. This is a study to see what that means. This was done in Timberlane successfully. They did the study and were presently surprised. They voted for it, and it passed. That is where Bob Thompson got his job.

Superintendent Corey remarked because that example was brought up, he wished to inform the citizenry he has spoken to Mr. Thompson. It cost Hampstead, the brand new SAU with two buildings and approx. 1,000 students, \$1.1 million. We charge you \$407,000.

Christopher Henchey, 16 Pigeon Hill Road

Spoke of concern that by creating another SAU our non-competitive funding of how we pay salaries and our proposed plan of not actually keeping up with inflation, would put the district in a position of being unable to hire on the proposed budget.

Ken Haag, Chairman, Brookline School Board

Is very much opposed to this and would hope that we could stop bringing this to the ballot every year. He believes it has come up almost every year of the 7 years he has been on the School Board. The Towns do not want this. The studies show it does not make any sense. The cost per pupil is lower than the State average. Our test scores are higher than the State average. We talked about a compliance position earlier. This is the cost that drives why we have extra staff because of these yearly requests for these onerous activities. There is a lot of fatigue coming from everyone for the constant push for this. We have a great school district. Let us work together to make it better instead of trying to tear it apart.

No further discussion was offered on Article 12.

Article will be placed on the official ballot as written.

Dana Ketchen, 59 Russell Hill Road

Questioned the projected increase if all of the articles pass.

Eric Pauer, 12 Westview Road

Stated it to be a 9.7% increase. That was posted online.

Dana Ketchen, 59 Russell Hill Road

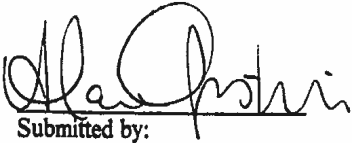
It is tough to continue to live in this Town as an older person with tax increases at that rate.

Brian Rater, Chairman, Brookline Finance Committee

Noted the changes in the tax rate that were calculated there also include changes in estimated revenue. Revenue is estimated to go down, but estimates vary a lot from year to year. It is not all increases in expenses.

MOTION BY KEN HAAG TO ADJOURN
MOTION SECONDED
MOTION CARRIED

The February 7, 2022 first session (Deliberative) of the Annual Meeting of the Brookline School District was adjourned at 8:42 p.m.



Submitted by:
Alana Justice, Clerk, Brookline School District

Date: 4/4/2022

BROOKLINE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2022

	General	Grants	Food Service	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 6,388,822	\$ -	\$ -	\$ -	\$ 6,388,822
Other local	150,065	-	5,214	7,961	163,240
State	3,080,667	-	7,364	-	3,088,031
Federal	28,523	320,092	411,581	-	760,196
Total revenues	<u>9,648,077</u>	<u>320,092</u>	<u>424,159</u>	<u>7,961</u>	<u>10,400,289</u>
EXPENDITURES					
Current:					
Instruction	4,305,550	238,732	-	6,916	4,551,198
Support services:					
Student	541,340	-	-	-	541,340
Instructional staff	166,914	46,584	-	8,095	221,593
General administration	41,477	-	-	-	41,477
Executive administration	361,236	-	-	-	361,236
School administration	487,665	-	-	-	487,665
Operation and maintenance of plant	640,965	-	-	-	640,965
Student transportation	614,735	27,610	-	-	642,345
Central	67,805	2,212	-	-	70,017
Other	2,373,738	-	-	-	2,373,738
Non-instructional services	-	4,954	274,635	-	279,589
Debt service:					
Principal	35,000	-	-	-	35,000
Interest	2,100	-	-	-	2,100
Facilities acquisition and construction	6,850	-	-	-	6,850
Total expenditures	<u>9,645,375</u>	<u>320,092</u>	<u>274,635</u>	<u>15,011</u>	<u>10,255,113</u>
Excess of revenues over expenditures	<u>2,702</u>	<u>-</u>	<u>149,524</u>	<u>(7,050)</u>	<u>145,176</u>
Other financing sources (uses):					
Transfers in	922	-	-	-	922
Transfers out	-	-	-	(922)	(922)
Total other financing sources and uses	<u>922</u>	<u>-</u>	<u>-</u>	<u>(922)</u>	<u>-</u>
Net change in fund balances	3,624	-	149,524	(7,972)	145,176
Fund balances, beginning	1,102,013	-	66,477	100,773	1,269,263
Fund balances, ending	<u>\$ 1,105,637</u>	<u>\$ -</u>	<u>\$ 216,001</u>	<u>\$ 92,801</u>	<u>\$ 1,414,439</u>

BROOKLINE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2022

	General	Grants	Food Service	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 658,506	\$ -	\$ 142,425	\$ 58,717	\$ 859,648
Receivables, net of allowance for uncollectibles:					
Accounts	144	-	-	-	144
Intergovernmental	671,246	94,390	122,680	34,084	922,400
Interfund receivable	89,616	-	-	-	89,616
Inventory	-	-	10,859	-	10,859
Total assets	<u>\$ 1,419,512</u>	<u>\$ 94,390</u>	<u>\$ 275,964</u>	<u>\$ 92,801</u>	<u>\$ 1,882,667</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 52,605	\$ 3,000	20,001	\$ -	\$ 75,606
Accrued salaries and benefits	30,853	766	1,147	-	32,766
Intergovernmental payable	230,417	1,008	20,570	-	251,995
Interfund payable	-	89,616	-	-	89,616
Total liabilities	<u>313,875</u>	<u>94,390</u>	<u>41,718</u>	<u>-</u>	<u>449,983</u>
Deferred inflows of resources:					
Deferred revenue	-	-	18,245	-	18,245
Fund balances:					
Nonspendable	-	-	10,859	31,601	42,460
Restricted	-	-	-	2,470	2,470
Committed	425,463	-	205,142	58,730	689,335
Assigned	84,895	-	-	-	84,895
Unassigned	595,279	-	-	-	595,279
Total fund balances	<u>1,105,637</u>	<u>-</u>	<u>216,001</u>	<u>92,801</u>	<u>1,414,439</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,419,512</u>	<u>\$ 94,390</u>	<u>\$ 275,964</u>	<u>\$ 92,801</u>	<u>\$ 1,882,667</u>

Brookline School District
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES
 6/30/2022

EXPENSES	FY2020	FY2021	FY2022
Salaries	\$1,143,014	\$1,255,960	\$1,992,492
Benefits	\$563,084	\$606,655	\$508,703
Contracted Services	\$314,472	\$299,666	\$859,099
Transportation	\$150,182	\$206,233	\$310,979
Tuition	\$114,208	\$115,754	\$205,551
Supplies	\$44,753	\$26,714	\$22,946
Other	\$10,708	\$8,917	\$7,812
	SUB Total	\$2,519,899	\$3,907,580
REVENUE			
Catastrophic Aid	\$60,408	\$68,818	\$151,105
Medicaid Distribution	\$13,192	\$25,785	\$28,523
IDEA & PK IDEA	\$132,663	\$150,627	\$152,381
Preschool Tuition	\$13,440	\$14,400	\$19,800
	SUB Total	\$259,630	\$351,809
NET COST FOR SPECIAL EDUCATION	\$2,120,718	\$2,260,269	\$3,555,771

Brookline School District Budget

FY24 Proposed Budget Summary

	FY22 Budget	FY23 Budget	FY24 Proposed Budget	FY23 vs FY22 \$ Diff	FY24 vs FY23 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$ 2,751,951	\$ 2,637,646	\$ 2,834,502	\$ 196,856	7.46%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$ 1,586,319	\$ 2,053,481	\$ 2,384,884	\$ 331,403	16.14%
2100 Student Support Services Guidance, health and nurses	\$ 727,732	\$ 736,584	\$ 692,465	\$ (44,119)	-5.99%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$ 213,411	\$ 251,548	\$ 280,448	\$ 28,900	11.49%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$ 74,185	\$ 41,735	\$ 37,726	\$ (4,009)	-9.61%
2310 SAU Assessment BSD Portion of the SAU budget	\$ 361,236	\$ 407,208	\$ 446,191	\$ 38,983	9.57%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$ 499,174	\$ 540,947	\$ 621,238	\$ 80,292	14.84%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$ 654,845	\$ 672,047	\$ 757,611	\$ 85,564	12.73%
2700 Student Transportation Bus contract and fuel	\$ 610,199	\$ 682,542	\$ 781,201	\$ 98,660	14.45%
2900 Benefits Health, dental, NHRS, FICA, WC, unemployment, life and LTD	\$ 2,556,562	\$ 2,480,618	\$ 2,651,329	\$ 170,711	6.88%
4600 Building Improvements RMMS roof rplcmnts, gym floor	\$ -	\$ -	\$ 2	\$ 2	
5100 Debt Service	\$ 36,400	\$ 73,200	\$ 128,380	\$ 55,180	75.38%
5200 Expendable Fund Transfers					
Maintenance	\$ 75,000	\$ 75,000	\$ 155,000	\$ 80,000	106.67%
Special Education	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	
Total General Fund	\$ 10,172,012	\$ 10,677,556	\$ 11,795,978	\$ 1,118,422	10.47%
Food Service Fund	\$ 165,000	\$ 165,000	\$ 165,000	\$ -	0.00%
Grant Fund	\$ 190,000	\$ 190,000	\$ 190,000	\$ -	0.00%
Total General Fund	\$ 10,527,012	\$ 11,032,556	\$ 12,150,978	\$ 1,118,422	10.14%

Brookline School District Budget

FY24 Revenue/Tax Impact Estimate

Item	FY22	FY23	FY24 Estimate	FY24vsFY23 Change
Expenditures				
General Fund Expenditures	\$ 10,172,012	\$ 10,677,556	\$ 11,795,978	\$ 1,118,422
Grant and Food Service	\$ 355,000	\$ 355,000	\$ 355,000	\$ -
Budgeted Expenditures (All Funds)	\$ 10,527,012	\$ 11,032,556	\$ 12,150,978	\$ 1,118,422
Revenue				
Unreserved Fund Balance	\$ 657,582	\$ 555,108	\$ 255,000	\$ (300,108)
State Revenue				
School Building	\$ -	\$ -	\$ -	\$ -
Special Ed Aid	\$ 122,546	\$ 188,847	\$ 188,000	\$ (847)
Child Nutrition	\$ 2,100	\$ 2,100	\$ 2,100	\$ -
Other	\$ -	\$ 56,672	\$ -	\$ (56,672)
Total State Revenue	\$ 124,646	\$ 247,619	\$ 190,100	\$ (57,519)
Federal Revenue				
Federal Grant Programs	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Disabilities Programs	\$ 110,000	\$ 110,000	\$ 110,000	\$ -
Medicaid	\$ 21,500	\$ 20,000	\$ 20,000	\$ -
Child Nutrition	\$ 38,500	\$ 38,500	\$ 38,500	\$ -
Total Federal Revenue	\$ 250,000	\$ 248,500	\$ 248,500	\$ -
Local Revenue				
Tuition	\$ 13,000	\$ 19,000	\$ 18,000	\$ (1,000)
Interest Income	\$ 2,000	\$ 1,000	\$ 1,000	\$ -
Food Service	\$ 124,400	\$ 124,400	\$ 124,400	\$ -
Other	\$ 168,662	\$ 20,000	\$ 50,000	\$ 30,000
Total Local Revenue	\$ 308,062	\$ 164,400	\$ 193,400	\$ 29,000
Appropriation				
Budgeted Expenditures (All Funds)	\$ 10,527,012	\$ 11,032,556	\$ 12,150,978	\$ 1,118,422
Less Unreserved Fund Balance	\$ 657,582	\$ 555,108	\$ 255,000	\$ (300,108)
Less State Revenue	\$ 124,646	\$ 247,619	\$ 190,100	\$ (57,519)
Less Federal Revenue	\$ 250,000	\$ 248,500	\$ 248,500	\$ -
Less Local Revenue	\$ 308,062	\$ 164,400	\$ 193,400	\$ 29,000
Total Appropriation	\$ 9,186,722	\$ 9,816,929	\$ 11,263,978	\$ 1,447,049
School District Tax Assessment				
Total Appropriation	\$ 9,186,722	\$ 9,816,929	\$ 11,263,978	\$ 1,447,049
Less Adequacy Aid	\$ 2,178,666	\$ 2,448,347	\$ 2,247,881	\$ (200,466)
Less One-Time Aid	\$ -	\$ -	\$ -	\$ -
Less Retained Tax	\$ 619,234	\$ 466,136	\$ 654,148	\$ 188,012
Brookline School District Tax Assessment	\$ 6,388,822	\$ 6,902,446	\$ 8,361,949	\$ 1,459,503
Estimated Tax Impact			*2% Estimated Increase	
Local Assessed Valuation - with Utilities	\$ 684,665,472	\$ 694,876,266	\$ 708,773,791	\$ 13,897,525 *
Local Assessed Valuation - less Utilities	\$ 674,035,672	\$ 685,058,366	\$ 698,759,533	\$ 13,701,167 *
State Property Tax Rate (per \$1,000)	\$ 0.92	\$ 0.68	\$ 0.94	\$ 0.26
Local Education Tax Rate (per \$1,000)	\$ 9.33	\$ 9.93	\$ 11.80	\$ 1.86
Total BSD Tax Rate	\$ 10.25	\$ 10.61	\$ 12.74	\$ 2.12

FY24 Default Budget - Reasons			
Required by Law OR Contracted Increases/Decreases			
Account Range	Range Totals	Detail	
		Amount	Reason
1100-1199	\$54,241.20	\$36,615.20 \$17,626.00	FY24 Personnel Contracts FY24 Teacher Lane Changes
1200-1299	\$293,805.52	-\$10,770.06 \$92,260.00 \$10,295.00 \$202,020.58	FY24 Personnel Contracts Required Contracted Services Out-of-District Tuition/Services
2000-2199	-\$60,969.48	-\$4,350.54 -\$56,618.94	FY24 Personnel Contracts Contracted Services
2200-2399	-\$1,120.10	-\$2,120.10 \$1,000.00	FY24 Personnel Contracts Contracted Services
2400-2499	\$23,709.58	\$21,714.78 \$1,994.80	FY24 Personnel Contracts Contracted Services
2600-2699	\$19,344.71	\$17,025.71 \$2,319.00	FY24 Personnel Contracts Contracted Services
2700-2799	\$79,986.00	\$23,256.00 \$56,730.00	Regular Ed Bus Rate Increases Special Ed Bus Rate/Service Increases
2800-2999	\$192,090.53	\$101,096.05 -\$422.12 \$4,461.31 \$36,400.84 \$10,501.55 -\$3,375.70 \$43,428.60	Health Insurance Increases Dental Insurance Increases Life Insurance NHRS Increase FICA Unemployment/Workers Comp/Other Retirement Benefit
5100-5999	\$55,179.57	\$55,179.57	Bond payment reduction
5200-5299	\$0.00	\$0.00	Transfer Increases
\$656,267.53			

One-Time Expenses			
Account Range	Range Totals	Detail	
		Amount	Reason
1100-1199	-\$35,538.00	-\$35,538.00	FY23 Teacher Lane Changes
2600-2699	-\$20,200.00	-\$20,200.00	FY23 Maintenance Expense
-\$55,738.00			

FY24 Default Budget - Summary

	Account	FY23 Adopted Budget	Required by Law OR Contracted Reductions/ Increases	Minus One-Time Expense	FY24 Default Budget	FY24 Proposed Budget	Diff
	1100-1199	\$2,637,646	\$54,241	-\$35,538	\$2,656,349	\$2,576,109	-\$80,240
	1200-1299	\$2,053,481	\$293,806	\$0	\$2,347,287	\$2,355,050	\$7,764
	2100-2199	\$736,584	-\$60,969	\$0	\$675,615	\$675,445	-\$169
	2200-2299	\$251,548	-\$2,720	\$0	\$248,828	\$296,887	\$48,059
	2300-2399	\$41,735	\$1,600	\$0	\$43,335	\$37,726	-\$5,609
	2400-2499	\$540,947	\$23,710	\$0	\$564,656	\$640,831	\$76,175
	2600-2699	\$672,047	\$19,345	-\$20,200	\$671,192	\$764,110	\$92,918
	2700-2799	\$682,542	\$79,986	\$0	\$762,528	\$781,201	\$18,674
	2900-2999	\$2,480,618	\$192,091	\$0	\$2,672,708	\$2,672,708	\$0
	5110-5120	\$73,200	\$55,180	\$0	\$128,380	\$128,382	\$2
	5222-5229	\$355,000	\$0	\$0	\$355,000	\$355,000	\$0
	Operating	\$10,525,348	\$656,268	-\$55,738	\$11,125,877	\$11,283,450	\$157,573
	SAU Assessment	\$407,208			\$407,208	\$446,191	
	BTA	\$0			\$241,337	\$241,337	
	Maint. Trust	\$75,000			\$75,000	\$155,000	
	Spec Ed Trust	\$25,000			\$25,000	\$25,000	
	Total	\$11,032,556			\$11,874,422	\$12,150,978	

**Brookline School District
Debt Schedule
as of 6/30/2022**

	<u>Roof Repair 2012 Series B</u>	<u>2023 B-SMART</u>
Length of Debt (years)	10	15
Date of Issue	8/2012	10/2022
Date of Final Payment	8/2022	10/2037
Original Debt	\$ 386,400.00	\$ 1,500,000.00
Interest Rate	2.32%	3.55%
Principal at Beginning of Year	\$ 70,000.00	\$ 1,500,000.00
Retired Issues this Year	\$ 35,000.00	\$ -
Remaining Principal Balance Due	\$ 35,000.00	\$ 1,500,000.00
Remaining Interest Balance Due	\$ 700.00	\$ 463,193.55
Remaining Debt	<u>\$ 35,700.00</u>	<u>\$ 1,963,193.55</u>
Amount of Principal to be paid in FY23	\$ 35,000.00	\$ 37,500.00
Amount of Interest to be paid in FY23	<u>\$ 2,100.00</u>	<u>\$ -</u>
Total to be paid FY23	<u>\$ 37,100.00</u>	<u>\$ 37,500.00</u>

Superintendent's Report

I join with administrators in the SAU 41 District Office and our six schools in celebrating the hard work and success of our students, staff, school boards, families, and extended communities. The SAU 41 administration is proud of the staff's dedication to make the 2022-23 fully in-person school year a successful one. Over the past year, our Leadership Team has reviewed math and literacy curricula, analyzed student performance and testing data, engaged in school board meetings and public hearings, and delivered new professional development offerings to staff. Our District completed extensive facilities improvement projects and renovations, and improved our technology infrastructure.

Each year I ask the administration to construct budgets that allow us to meet our strategic goals and objectives in a financially responsible manner. One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We focused our efforts on a review of our special education mandates while using our established curriculum review procedures to examine our standards and curriculum. In each area we have aligned our budget priorities to meet the goals and objectives outlined in our Strategic Plan. The 2022-23 fiscal year incorporated an increase in staffing at the Coop level in order to maintain our current class sizes. We increased two part-time staff members to full-time, while adding a social worker to enhance our guidance department's supports for students. At the elementary level we passed budgets that allowed us to meet the class sizes recommended by both our Hollis and Brookline School Boards.

During the past year our facilities and maintenance staff were hard at work completing summer renovations and improvements projects across the Hollis, Brookline, and Coop School Districts. In the Hollis School District, Hollis Primary School received cladding around the gym, which provides more efficient insulation. New flooring in the second grade wing, roofing, egress, and asbestos removal were also completed during the summer months before students arrived for the 2022-23 school year. At Hollis Upper Elementary School new flooring was installed in the cafeteria, foyer, upper hallways, nurse's office, and various classrooms. Roofing was repaired over the fourth grade wing, playgrounds received new equipment and mulch, and spaces were repainted.

In the Brookline School District, Captain Samuel Douglass Academy focused on projects which aided in ADA compliance. The school's front walkway had ramps installed, the playground was excavated for new hardtop access for a compliant swing, and ramps were created at the exterior of each classroom door. Additionally, new coating was placed on the gym floor. Richard Maghakian Memorial School's library was renovated, flexible space and staff offices were created, the former Learning Commons was transformed into two third grade classrooms, LED lighting was installed, flat panel smartboards are now available across all third grade classrooms, and some new windows were added. Special Education classrooms are now centrally located in the building. Additionally, playground mulch was replaced, the parking lot sealed, and floors refinished. Projects at RMMS, such as the construction of the elevator, are ongoing.

The COOP School District completed several summer projects as well. At Hollis Brookline Middle School, the Computer Science room was renovated and the main entrance was paved. Hollis Brookline High School underwent ventilation and HVAC system upgrades, paving of the right-hand turn egress land and turf field parking lot, and School Counseling office reconfiguration. I want to thank Lance Finamore, Facilities Director, the District facilities and maintenance staff, and all personnel who were involved in making these projects a reality.

On a regular basis Assistant Superintendent Gina Bergskaug and I have made time to visit our buildings and teachers' classrooms. We find this to be the most rewarding part of our positions. On these numerous occasions we are continuously impressed with the instructional practices of our staff. Children are engaged in educational experiences while having positive interactions with their peers. Gina and I have also attended a wide variety of school events such as plays, whole-school gatherings, robotics events, athletic contests, induction ceremonies and more, which has allowed us the opportunity to get to know our staff, students, their parents, and the community better.

Director of Student Services Report 2022-23

The SAU 41 Student Services Department works to ensure equity, access, and opportunity for all students in Hollis, Brookline, and Hollis Brookline Cooperative Schools. SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act (IDEA), students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and students with Limited English proficiency. Additionally, SAU 41 Student Services supports children and families that are involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice. SAU 41 Student Services also provides supports to families whose students may attend charter schools, private schools, and home education programs, as appropriate.

The success of the SAU 41 Student Services Department is the direct result of the dedicated and caring educators that work with the students of SAU 41. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, and teachers of the visually impaired and hard of hearing. The level and type of supports provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraprofessionals who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU 41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who are suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the building Special Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The Office of Student Services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. SAU 41 continually seeks the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU 41 Student Services is the specialized programming that has been developed to meet the unique needs of our diverse student population. At the elementary level, our intensive needs preschool and elementary programs provide resources and support to students with disabilities. Programs at the middle school and high school serve to provide support to all students, whether it is through special education or development of alternative pathways to learning through Extended Learning Opportunities (ELO), online learning and community based internships.

Specialized programming within the district continues to grow and thrive. Students are provided the programs and support they need while maintaining access to their friends and community as much as appropriate. Each program created is in response to student need but in doing so, the SAU has expanded its ability to meet a larger group of student need through increased programming.

On behalf of all the educators of SAU 41 Student Services we are honored to support the children of Hollis and Brookline.

Sincerely,
Lauren DiGennaro
Director of Student Services

One of the largest challenges that our District faced this year was staffing our schools. We pride ourselves on finding the best educators for our students to deliver the high level of instruction expected by our communities. During this nationwide staffing shortage, SAU 41 administration still strives to meet the needs and standards of all students and staff members.

The support that the school boards, budget committees, and voters continue to provide has been greatly appreciated. Together, the SAU 41 administration and the committed and dedicated individuals that serve on our Boards will take the necessary steps to ensure that SAU 41 continues to be one of the premier school districts in New Hampshire. I thank the voters of Hollis and Brookline for their support, and our Boards and their dedication. Thank you for entrusting us with your students each day.

Respectfully Submitted,

Andrew Corey
Superintendent

SAU 41 Technology Report 2022

The Technology Department supports all schools and buildings within SAU 41. This includes overseeing a managed network of servers, firewalls, switches and access points as well as managing more than 2,900 staff and student devices. To that end, the Technology Department promotes the integration of digital tools that support classroom teaching, strengthen student learning, increase student engagement, and assist students' development of digital literacy and digital citizenship capabilities.

To meet the increasing demands on our infrastructure, SAU 41 transitioned from a WAN (wide area network), where one location provided and serviced internet access for all buildings, to LAN (local area networks) where each building now has its own dedicated access to the internet. This change improved our security standards by adding a greater level of cybersecurity in each building and more than doubled our bandwidth in each location.

Aging access points were completely replaced at Hollis Brookline Middle School and Hollis Primary School over the winter holiday vacation. These upgraded devices will improve connectivity and Wi-Fi speed throughout the buildings.

Over the summer the SAU 41 Technology Department conducted a comprehensive inventory of all district-owned devices including desktops, laptops, Chromebooks, tablets, projectors, interactive flat panels, and classroom audio systems. All devices were cataloged in our Device Manager Software program. Per our retention schedule, all end-of-life devices were deprovisioned and recycled. As outlined in the SAU 41 Data Governance plan, a data wipe was performed utilizing a HIPAA and DoD compliant 26 Pass Data Wipe.

The start of the 2022-23 school year began with the implementation of SAU41's 1:1 device initiative. All students in grades 1-12 were issued a Chromebook to use for the school year. It is the District's belief that students and staff will benefit from a common learning platform to provide equitable access to all of our approved digital tools to best meet the needs of all learners as we work toward closing the digital divide.

As we strive to empower student learning through the latest digital tools, SAU 41 purchased and deployed 45 IFPs (Interactive Flat Panel displays) to help advance our technology goals. IFPs are sophisticated teaching tools consisting of an interactive touchscreen display. These IFPs replaced traditional classroom whiteboards, outdated SMART boards, or aging Eno Boards to provide a state-of-the-art interactive classroom experience that achieves active collaboration between students and teachers. Users can connect to the IFP from their own devices, or use the touchscreen capabilities on the display itself to teach interactive lessons.

Respectfully submitted,
Carol Tyler
Director of Technology
12/15/2022

Brookline School District Annual Report 2022

The Brookline Schools consist of Richard Maghakian Memorial School (PreK-Grade 3) and Captain Samuel Douglass Academy (Grades 4-6). The district's schools strive to provide the best educational opportunities for all students to ensure their academic, social, and emotional growth through a rich curriculum, skilled instruction delivered by highly qualified teachers, and a strong parent/community partnership. Educators are committed to providing classroom experiences that are rigorous, foster higher levels of thinking, and encourage creative problem solving.

ACADEMICS AND THE ARTS

Teachers collaborate with their grade level colleagues within SAU-41 to develop and deliver a curriculum that identifies the essential learnings for all students. School-based teams monitor student progress through the use of common formative assessments and benchmark assessments, such as AimswebPlus. The results of the assessments are used by educators to improve best practices, build the capacity of the teams to achieve student learning goals, and provide targeted support for all students.

An effective literacy program prepares students to be lifelong readers and writers. We use a *Balanced Literacy Approach* whereby students acquire skills and abilities through participation in a variety of lessons and activities which integrate reading, writing, speaking, and listening. By implementing the Reading and Writing Workshop techniques, teachers create rich and rigorous learning environments for students to analyze and discuss literature, learn grammar and writing mechanics, and communicate thoughts effectively both orally and in writing. Classroom libraries are rich in narrative and informational texts that challenge students at all levels, and foster inquiry and the desire to learn. Literacy at both RMMS and CSDA is celebrated through a variety of exciting events such as *Read Across America Week*.

We strive to provide a solid foundation in mathematics for all students in the Brookline School District. Our students continue to demonstrate high achievement at all grade levels through the skillful implementation of the enVision Math 2.0 program. This comprehensive and rigorous program focuses on computation, problem solving, critical thinking and mathematical reasoning skills, as well as the Standards for Mathematical Practice. Manipulative math tools such as Cuisenaire rods, base ten blocks, pattern blocks, fraction bars, and decimal squares are used to introduce and reinforce mathematical concepts across all grade levels.

Brookline students are provided numerous opportunities to apply content knowledge and academic skills when participating in problem-based and project-based learning activities in all areas of the curriculum. All grade levels participate in cross-grade level, school-wide STEM projects, which target the 4C's (Collaboration, Creativity, Critical Thinking and Communication) and other 21st Century Skills.

Students experience the science curriculum through an inquiry-based model, whereby they explore topics in earth/space science, physical science, and life science through hands-on activities and laboratory experiments. The science lessons implemented are designed to be dynamic, materials-rich, and intellectually stimulating.

Our social studies program offers students an exploration of four key curriculum strands: civics and government, economics, history, and geography. A rich exposure to these concepts is supported through participation in interdisciplinary projects, often enhanced through the skillful use of varied technology tools and resources.

The art program strives to present the cultural and historical importance of art in an atmosphere that encourages self-expression. Art is often integrated into the curriculum and specialists conduct lessons that are coordinated with grade level classroom teaching throughout the school year. Each grade level art theme has a historical focus from ancient art through early American art. In addition, New Hampshire art and artists are also explored.

In the music classrooms at both RMMS and CSDA, students are actively involved in hands-on, interactive music lessons that are integrated into children's literature, history, geography, writing, math, movement, and the

arts. As students sing, listen, move and play instruments they celebrate our diverse culture as well as those of other countries across the globe.

The RMMS and CSDA libraries continue to offer many opportunities to enrich student learning and further develop critical thinking skills. Students are exposed to projects and makerspace activities that encourage more autonomous learning experiences.

The Physical Education program emphasizes activities that give students a broad base of skills that build motor and movement abilities, develop team building concepts, and promote lifetime activity for all students. RMMS and CSDA annually hold a Jump Rope for Heart event to encourage health and fitness.

Technology is an essential educational tool used to reinforce and elevate all content areas in the Brookline School District. Students have opportunities to experience various learning technologies in our classrooms, which afford them varied paths in which to pursue their work products. In addition to teaching students how to use general computer programs and software, students are introduced to the power of the internet for both research and electronic collaboration. Through our Digital Citizenship lessons, students learn how to safely and responsibly use the web, critically evaluate sites for authenticity and reliability, and give credit to all text and print sources used in their work products.

Social-emotional learning and character education is a critical part of our daily curriculum and promotes good citizenship within our school community. Grade levels participate in units from our Choose Love Curriculum, which focuses on courage, gratitude, forgiveness, and compassion in action. Our schools celebrate the positive contributions of the student body regularly, and we are proud of our outstanding students who clearly demonstrate these desirable character traits every day.

STUDENT ACTIVITIES

Our students have many opportunities to extend their learning through a variety of exciting educational programs, which may occur during or outside of the regular school day. Among these are the Scripps-Howard Spelling Bee, Writer's Festivals, New England Mathematics League, Annual 6th Grade Science Fair, Presidential Fitness program, Chorus, Band, Orchestra, Lego League Robotics, and many other clubs and programs.

COMMUNITY & PTO

Throughout the year, students at both RMMS and CSDA benefit from outstanding enrichment programming that is provided through the generosity of the Brookline Parent Teacher Organization. This dedicated group conducts fundraisers, volunteers countless hours in our schools, and supports the efforts of teachers and administration by providing many enhanced learning opportunities for our students. The PTO's contributions to our school community are priceless.

A highlight of our year was hosting the grade 3 end of the year spring concert in person at RMMS. CSDA was able to host the spring band and chorus concerts in person as well. Our school community is also proud to host several charitable drives for local relief organizations (Brookline Food Pantry, SHARE, etc.) during the school year.

STAFF

We were sad to say goodbye to Monica Boisvert, RMMS art teacher who retired from the Brookline School District this year.

We would also like to thank Lisa Talcott, RMMS teacher; Katie Milewski, RMMS teacher, Elizabeth Bucknam, RMMS teacher; Kiana Brown, RMMS teacher; Megan Healy, RMMS teacher; Valerie Gordon, RMMS teacher; Lindy Prewitt, ESOL; Cathay Farwell, school nurse; Lisa Curtis, RMMS paraeducator; Dakota Hamele, RMMS paraeducator, Kristen Yakovakis - RMMS paraprofessional, Monica Alvarez-Meneses; paraprofessional; Joseph Dube, custodian; Ana Dube, custodian; Brittany Hicks, CSDA teacher; Christina Catino, CSDA teacher; Kathy Harris, CSDA case manager; Thomas Elmer, CSDA case manager; Brenda Ross, CSDA paraeducator; Elana

Ayer, CSDA senior secretary; Mary Albina, Technology Coordinator; Matthew Castleman, Technology Coordinator; and Amanda Morin, Special Education Administrator.

This year our district welcomed Melissa Ennulat, RMMS teacher; Emma Danais, RMMS teacher; Ashley Starkey, RMMS teacher; Heather Hoefs, RMMS teacher; Caroline Prud'homme, RMMS teacher; Katrina Gustafson, RMMS teacher; Angie Wyand, RMMS reading specialist; Faith DiStefano, RMMS paraeducator; Danielle Witty, CSDA teacher; Rebecca Gelinias, CSDA case manager; Laura Allen, CSDA paraeducator; and Diana Ledoux, CSDA senior secretary

We are committed to providing the very best education possible for all of the students in Brookline, and appreciate the opportunity to work collaboratively with our families to ensure that their academic, social, emotional, and physical needs are met in our schools each and every day.

Respectfully submitted,

Daniel Molinari
Principal, RMMS

Patricia Bouley
Principal, CSDA

BROOKLINE SCHOOL DISTRICT
PROFESSIONAL STAFF ROSTER 2022-2023

First Name	Last Name	Assignment	College/University	Degree
Patricia	Bouley	Principal	University of New England	C.A.G.S.
Daniel	Molinari	Principal	Plymouth State Univ.	C.A.G.S.
Amanda	Morin	Special Education Administrator	Alfred University	C.A.G.S.
Lauren	Arruda	Kindergarten	Rivier	B.A.
Janet	Auger	Kindergarten	Rivier	M.Ed.
Ellen	Banning	Board Certified Behavior Analyst	Keene State College	M.Ed.
Kimberly	Beaudette	Grade 1	Rivier	M.A.
Amanda	Bent	Special Education	Rivier	M.Ed.
Lisa	Boucher	Grade 1	UNH	M.Ed.
Deborah	Bowry	Guidance	Notre Dame College	M.A.
Brandon	Brown	Grade 2	Southern NH Univ.	B.A.
Caitlin	Carmellini	Grade 3	Rhode Island College	B.A.
Bridget	Combes	Grade 5	Rivier	M.Ed.
Jessica	Coutu	Grade 5	Univ. of Tampa	B.S.
Emma	Danais	Grade 3	UNH	M.Ed.
Melissa	Davis	Grade 4	Fitchburg State	M.Ed.
Colbi	Desjardins	Special Education	Western Governors Univ.	M.S.
Megan	Dever	Kindergarten	Thomas College	B.S.
Darby	Dillon	Grade 1	Southern NH Univ.	M.Ed.
Mary	Driscoll	Occupational Therapist	Worcester State University	MOT
Emily	Ekis	Grade 1	UNH	M.Ed.
Melissa	Ennulat	Kindergarten	Merrimack College	M.A.
Tena	Ferenczhalmy	School Nurse	University of Oklahoma	BSN
Kimberly	Frye	ELL	UNH	M.Ed.
Hanna	Furbush	Grade 6	UNH	M.Ed.
Jane	Gauthier	Grade 4	Notre Dame College	B.A.
Rebecca	Gelinas	Special Education	Grand Canyon College	M.A.
Sarah	Griffin	Special Education	Rivier	M.S.
Lauren	Grosse	ELL	UNH	M.A.T.
Katrina	Gustafson	Grade 2	Endicott College	M.A.T.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Allie	Hills Everett	Kindergarten	Brown University	M.A.T.
Heather	Hoefs	Grade 2	SNHU	M.Ed.
Kathryn	King	Grade 3	Keene State College	B.S.
Shelley	Kosek	Grade 4	UNH	M.Ed.
Melissa	Leafe	Grade 5	Plymouth State Univ.	CAGS
Kristen	Leroux-Gott	Art	UNH	M.Ed.
Lisa	Lindsay	Reading	Rivier	M.Ed.
Maureen	Lorden	Nurse	Northeastern	B.S.
Stephen	Martus	Physical Education-Health	Plymouth State Univ.	M.Ed.
Jaime	Matylewski	Special Education	Rivier	M.Ed.
Samantha	Meehan	Grade 6	Western Governors Univ.	M.Ed.
Lauren	Melia	Reading Specialist	Plymouth State Univ.	M.S.
Kristine	Murray	Media/Library	Lesley College	M.Ed.
Corrine	Noel	Special Education	Western Governors Univ.	M.S.
Jessica	Oleniak- Laflamme	Grade 2	Southern NH Univ.	M.Ed.
Annie	Oppelaar	Special Education	Chaminade University	M.A.T.
Melissa	Palmer	Grade 5	Bridgewater State	M.Ed.
Karen	Pillion	Math Specialist	City U. NY, Hunter College	MSEd
Caroline	Prud'homme	Grade 2	Rivier	B.A.

Timothy	Putnam	Grade 6	Wheelock College	M.A.
Jill	Robinson	Grade 1	Mary Washington College	M.A.
Stephanie	Rogers	PreK	Rivier	M.Ed.
Lauren	Saltalamacchia	Speech/Language Pathologist	Idaho State University	M.S.
Shannon	Sinclair	Music	Ithica College	B. Music
Gregory	Snoke	Grade 6	Plymouth State Univ.	M.Ed.
Ashley	Starkey	Grade 3	Keene State College	M.Ed.
Renelle	Stone	Grade 5	Rivier	BAEd.
Alana	Taylor	Media/Library	Univ. of Wisconsin	B.S.
Tammy	Van Dyke	Physical Education	Castleton	B.S.
Jessica	Visinski-Bumpus	Guidance	Rivier	M.Ed.
Patricia	Waller	Reading	Rivier	M.Ed.
Brooke	Wilson	Speech/Language Pathologist	University of Maine	M.A.
Lisa	Winters	Math Specialist	St. Michael's; Rivier	MSA, M.Ed.
Danielle	Witty	Grade 4	Fairfield University	M.A.
Angela	Wyand	Reading	Waldern Univ./SNHU	M.S./M.Ed.
Diana	Zoltko	SAU Nurse	Rivier	MSN

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT
For the Year Ending June 30, 2022

Hollis Brookline Cooperative School Board

Holly Deurloo Babcock, Chair	Term Expires 2025
Thomas Solon, Vice Chair	Term Expires 2024
Kate Stoll, Secretary	Term Expires 2023
Cindy VanCoughnett	Term Expires 2023
Tom Enright	Term Expires 2023
Krista Whalen	Term Expires 2025
Beth Williams	Term Expires 2025
Drew Mason, Moderator	Term Expires 2025
Robert Rochford, Treasurer	Appointed 2016
Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chair	Term Expires 2025
Raul Blanche, Vice Chair	Term Expires 2023
Brian Rater	Term Expires 2024
Matt Maguire	Term Expires 2025
David Blinn	Term Expires 2023
Anthony Stanizzi	Term Expires 2024
Tom Whalen	Term Expires 2025

SAU #41 Administration

Andrew F. Corey	Superintendent of Schools
Gina Bergskaug	Assistant Superintendent
Lauren DiGennaro	Director of Student Services
Kelly Seeley	Business Administrator
Amy Rowe	Assistant Director of Student Services
Carol Tyler	Director of Technology
Linda Sherwood	Senior Assistant Business Administrator
Donna Smith	Assistant Business Administrator

Hollis Brookline Middle School

Patrick West, Principal
Yolanda Flamino, Assistant Principal
Jennifer Campbell, Special Education Coordinator

Hollis Brookline High School

Timothy Girzone, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Kimberly Meyer, Assistant Principal

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH 2023, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the School Board from Hollis for the ensuing year.
4. To choose one member of the Budget Committee from Hollis for the ensuing three years.
5. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this **2nd day of February, 2023.**

SCHOOL BOARD MEMBERS:

Holly Deurloo Babcock, Chair
Tom Enright
Tom Solon
Kate Stoll
Cindy VanCoughnett
Krista Whalen
Beth Williams

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **EIGHTH DAY OF MARCH, 2023** AT SIX THIRTY IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the School District will vote to appropriate the sum of \$3,076,806 (gross budget) to finance the acquisition and installation of energy efficient LED lighting and propane boilers with associated costs for oil tank removal for both the Hollis Brookline High School and Middle School; to authorize the issuance of not more than \$3,076,806 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to raise and appropriate an additional sum of \$291,272 to pay debt service on such bonds or notes in the 2023-2024 fiscal year. (3/5 ballot vote required). **The school board recommends the appropriation 5-0-1. The budget committee recommends this appropriation 7-0-1.**

Article 2. To see if the school district will vote to approve the cost items for the third year of a four-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23, 2023-24 and 2024-25 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2023-24	\$162,006

and further to raise and appropriate a sum of \$162,006 for the third fiscal year (2023-24 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 7-0-1.**

Article 3. To see if the school district will vote to raise and appropriate a sum of \$26,499,039 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 4. Shall the District vote to raise and appropriate the sum of \$1,140,822 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$2,264,374 for the forthcoming fiscal year? This year's adjusted budget of \$2,247,208 with \$1,132,174 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 5. To see if the school district will vote to raise and appropriate up to the sum of \$300,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2023 unassigned fund balance, available on July 1, 2023. **The school board recommends this appropriation 5-1-0. The budget committee recommends this appropriation 8-0-0.**

Article 6. Shall the school district vote to authorize the School Board to continue to retain year-end unassigned general funds in an amount, in any fiscal year, not to exceed 2.5 percent of the current fiscal year's net assessment in accordance with RSA 198:4-b a, II as amended in 2020, which requires the School Board to hold

one public hearing before expending this retained fund balance, and requires the School Board to provide an accounting of the activities of this retained fund balance to the District in its annual report? (Majority vote required).

(Please note: The School Board is currently authorized to retain up to 1% of the District's net assessment in year-end unassigned general funds as an ongoing contingency fund. However, RSA 198:4-b was amended in 2020; thus, failure to pass Article 7 will cast doubt on the School Board's continued authorization to retain up to 1% under the new version of the law). **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 7. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **\$25,000** to come from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$125,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2023, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 9, Petition Warrant Article. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by adding the following new Article 12:

Article 12: The approval of a proposed amendment to these Articles of Agreement shall require a two-thirds (2/3) supermajority approval by ballot. The polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. If a two-thirds (2/3) supermajority of those voting on the question vote "yes", then the amendment is approved. **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 7-0-1.**

Article 10, Petition Warrant Article. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 5%? **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 7-0-1.**

Article 11, Petition Warrant Article. To prevent taxpayer dollars from funding lobbying against the interests of parents and citizens, shall the Hollis Brookline Cooperative School District zero out budget line item "Fees, School Board" 10.2310.810.00.0? **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 8-0-0.**

Article 12, Petition Warrant Article. To reduce the Hollis and Brookline property tax burdens, shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District no longer retains any unassigned general funds under RSA 198:4-b II? **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 8-0-0.**

Article 13, Petition Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board does not recommend this article 6-0-0. The budget committee does not recommend this article 6-2-0.**

Article 14. To transact any other business which may legally come before said meeting.

Rules for the Annual and Special Meetings

The purpose of the Town or School District meeting is to discuss and act on the subjects brought forward by your Governing Body (Select Board for the town, School Board for the school). To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting.

State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guidelines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4
2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4
3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. RSA 40:4
4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, Town or District Counsel, and members of the town or school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.
5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak only once to a motion or amendment until all others get a chance to speak. RSA 40:7
6. Time is generally limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions and answers. Sponsors of petitioned warrant articles are allowed 10 minutes to present their case, and voters proposing an amendment are allowed up to 5 minutes.
7. Be germane and, if possible, brief. Avoid repeating points that have already been made.
8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8
9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.
10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.
11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.
12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.
13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.
14. Negative motions are not allowed.
15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)
16. The 10% Rule limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18
17. Votes on bond issues over \$100,000 are conducted by secret ballot, and the polls must remain open for at least an hour. The article must receive at least 3/5 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8, RSA 33:8-a

18. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194-C:9-b
19. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Estimated increase amounts for salaries and benefits are only estimates, not specified contract terms. The dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3
20. The operating budget (DRA form MS-737 for a town, MS-27 for a school) shows how the Governing Body plans to spend the money, but actual expenditures are at the discretion of the Governing Body. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the budget is zeroed, the Governing Body may not spend any funds on that item. RSA 32:10, I(e)
21. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker nor to make a motion.
22. A motion to End Debate is not debatable and requires a 2/3 vote to pass. To be fair to all voters, the motion may not be made after a speech. The motion may be made after standing in line or from the floor after a speaker has finished. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.
23. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.
24. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. The motion is in order at any time that a voter has the floor. RSA 40:10
25. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.
26. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.
27. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.
28. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.
29. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.
30. Motions requiring 2/3 to pass include: End, Limit, or Extend Debate; Fix Time and Place of Voting; and Change or Suspend the Rules.
31. A request for a secret ballot vote must be made in writing by 5 voters present immediately prior to the vote. RSA 40:4-a, I(a)
32. A request to recount a secret ballot vote may be made by 5 voters present at the time of the vote. The request must be made immediately after the result is announced and applies only if the result margin is less than 10 percent of the total vote. The request need not be in writing. RSA 40:4-a, I(b)
33. A request to recount any non-ballot vote may be made by at least 7 voters present at the time of the vote and must be made immediately after the result is announced. RSA 40:4-b
34. Warrant articles will be taken up in order. Voters may change the order by majority vote. Final adjournment of the meeting may only occur after all articles have been acted upon. RSA 40:11

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
Hollis Brookline High School, Hollis, NH
15 March 2022

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chairman Tom
Solon, Vice Chairman
Beth Williams, Secretary
Elizabeth Brown
Kate Stoll
Cindy Van Coughnett Krista
Whalen

Hollis Brookline Coop Budget Committee

Darlene Mann, Chairman Raul
Blanche, Vice Chairman Matt
Maguire, Secretary Brian Rater
Anthony Stanizzi
David Blinn Tom
Whalen
Cindy Van Coughnett, School Board Rep

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator Kelly
Seeley, Business Administrator

Hollis Brookline High School

Tim Girzone, High School Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Kimberly Meyer, Assistant Principal

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, School District Counsel
Diane Leavitt, School District Clerk

Hollis Brookline Middle School

Patrick West, Principal
Jennifer Campbell, Assistant Principal
Yolanda Flamino, Assistant Principal

The Hollis Brookline Cooperative School District meeting was called to order at 6:30pm by the Moderator, Drew Mason, at the Hollis Brookline High School gymnasium. The meeting was started with the Pledge of Allegiance. The Star-Spangled Banner was sung by the COOP Honors Choir directed by Matthew Barbosa. Moderator recognized all Veterans and serving members of our Armed Forces.

Holly Deurloo Babcock, School Board Chair, introduced the School Board. Darlene Mann, Budget Committee Chair, introduced the Budget Committee. Superintendent, Andy Corey, introduced SAU 41 Administration and Staff. Moderator, Drew Mason, introduced School District Counsel, James O'Shaughnessy, and School District Clerk, Diane Leavitt. Moderator recognized Supervisors of the Checklist, Ballot Clerks, Assistants and Counters. Moderator went over administrative announcements.

Michelle St. John requested a moment of silence in memory of Braeden O'Connor who passed away this year. Braeden was a Junior in the High School. Moderator went over the election results and thanked everyone for a successful record-breaking number of voters who came out to vote. Moderator is recruiting anyone who would like to be a moderator, training is available.

Moderator went over the rules of the meeting proposed by the Moderator.
Jim Belanger motioned to adopt the rules of the meeting. Seconded by Raul Blanche.
Moderator brought motion to adopt the rules to a vote. CARRIED by a card vote.

Moderator went over an overview of the warrant articles and time schedule. Darlene Mann, Budget Committee Chair, gave the Financial Overview of Articles.

Article 1. To see if the School District will vote to authorize the School Board to enter into a 15-year lease purchase agreement for **\$2,886,491** to finance the acquisition and installation of energy efficient heating and cooling equipment at Hollis Brookline High School to replace aging equipment, bring comfort to staff and students and to improve energy efficiency; and to raise and appropriate the sum of **\$235,471** for payments due

under the lease purchase agreement during the 2022-2023 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required.) **The school board recommends the appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Holly Deurloo Babcock motioned to bring Article 1 to the floor. Seconded by Tom Solon.

Andy Corey, Superintendent SAU 41, gave a presentation. Discussion ensued.

Eric Pauer motioned to have a secret ballot vote. Five people were recognized and present.

Moderator brought Article 1 to a secret ballot vote. **YES - 178 NO - 108 CARRIED** by a secret ballot.

Darlene Mann motioned to restrict reconsideration of Article 1. Seconded by Raul Blanche.

Moderator motioned to bring restrict reconsideration to Article 1 to a vote. **CARRIED** by a card vote.

Eric Pauer motioned to take up Article 7 before Article 2. Seconded by Dennis Bechis.

Moderator brought motion to move Article 7 to a vote. **CARRIED** by a card vote.

Article 7. Petitioned Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? **The school board recommends this article (0-6-0).**

The Moderator clarified that the school board does not recommend Article 7.

Eric Pauer gave a presentation. Discussion ensued.

Brandon Buteau motioned to end debate of Article 7. Seconded by Carryl Roy.

Moderator brought motion to end debate to a card vote. **CARRIED** by a card vote.

Moderator brought Article 7 to a secret ballot vote. Potts were open for one hour. A 3/5 margin is required to pass. **YES - 44 NO - 298 NOT CARRIED** by a 3/5 super majority secret ballot vote.

Darlene Mann motioned to restrict reconsideration of Article 7. Seconded by Liz Brown.

Moderator motioned to bring restrict reconsideration to Article 7 to a vote. **CARRIED** by a card vote.

Article 2. To see if the school district will vote to approve the cost items for the second year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2022-23	\$88,523

and further to raise and appropriate a sum of **\$88,523** for the second fiscal year (2022-23 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (7-0-1).**

Holly Deurloo Babcock motioned to bring Article 2 to the floor. Seconded by Tom Solon.

Krista Whalen, School Board, gave a presentation. No Discussion.

Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 2. Seconded by Raul Blanche. Moderator motioned to bring restriction to Article 2 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$25,278,502 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles: **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Darlene Mann, Budget Committee, motioned to bring Article 3 to the floor. Seconded by Holly Deurloo Babcock. Darlene Mann, gave a presentation. Discussion ensued.

Eric Pauer made a motion to amend Article 3 to read from \$25,278,502 to \$24,505,758. Seconded by Rick MacMillian. Discussion ensued. Tammy Fareed motioned to end debate. Seconded by Brendan Dennehy. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote. Moderator brought motion to amend Article 3 to a vote. **NOT CARRIED** by a card vote.

Buteau motioned to end the debate on Article 3. Seconded by Tammy Fareed. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote. Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 3. Seconded by Liz Brown. Moderator motioned to bring restriction to a vote. **CARRIED** by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of \$1,070,947 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$2,107,176 for the forthcoming fiscal year? This year's adjusted budget of \$2,018,210 with \$1,025,645 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Holly Deurloo Babcock motioned to bring Article 4 to the floor. Seconded by Tom Solon. Krista Whalen, School Board, gave a presentation. Discussion ensued. Brook Arthur motioned to end debate. Seconded by Michelle St. John. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 4 to a secret ballot vote. **YES-174 NO-146 CARRIED** by a secret ballot vote.

As this was the last annual meeting across the SAU, Moderator presented the overall vote:

Brookline School District	YES – 533	NO - 355
Hollis School District	YES – 65	NO- 61
COOP School District	YES – 174	NO - 146
Total Vote	YES- 772	NO- 562

SAU 41 budget passed by secret ballot votes in the three school districts.

Darlene Mann motioned to restrict reconsideration of Article 4. Seconded by Liz Brown. Moderator motioned to bring restrict reconsideration to Article 4 to a vote. **CARRIED** by a card vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of \$200,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2022 unassigned fund balance, available on July 1, 2022. **The school board recommends this appropriation (5-0-1). The budget committee recommends this appropriation (8-0-0).**

Moderator clarified that the school board vote to recommend this article was 5-1-0 not 5-0-1.
Holly Deurloo Babcock motioned to bring Article 5 to the floor. Seconded by Tom Solon.
Holly Deurloo Babcock, School Board, gave a presentation. No Discussion. Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Article 6. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **\$25,000** to come from the June 30, 2022 unassigned fund balance available for transfer on July 1, 2022 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Holly Deurloo Babcock motioned to bring Article 6 to the floor. Seconded by Tom Solon.
Holly Deurloo Babcock, School Board, gave a presentation. No Discussion.
Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 5 and Article 6. Seconded by Liz Brown. Moderator motioned to bring restrict reconsideration to Articles 5 and 6 to a vote. **CARRIED** by a card vote.

Barbara King motioned to postpone Articles 8 - 10 before Article **8** was read. Moderator did not accept that motion at that time. Barbara King appealed the Moderator's ruling. Moderator brought motion to sustain Moderator's ruling to a vote. Moderator's ruling sustained by a card vote.

Article 8. Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District returns 100% of year-end unassigned general funds to the taxpayers? **The school board recommends this article (0-6-0). The budget committee recommends this appropriation (0-8-0).**

Moderator clarified that the School Board and the Budget Committee did not recommend Article 8. Eric

Pauer motioned to bring Article 8 to the floor. Seconded by Dennis Bechis.
Eric Pauer gave a presentation. Darlene Mann, Budget Committee spoke to Article 8. Discussion ensued.
Moderator brought Article 8 to a vote. **NOT CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 8. Seconded by Dave Blinn.
Moderator motioned to bring restrict reconsideration to Article 8 to a vote. **CARRIED** by a card vote.

Article 9. Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District direct the Hollis Brookline Cooperative School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Hollis Brookline Cooperative School District as well as a copy of all professional training materials provided to teachers, administrators, and staff of the district paid with school district funds be made available to the public at the Hollis Social Library and at the Brookline Public Library in hardcopy or electronic form, organized by grade or teacher? **The school board recommends this article (0-6-0).**

Moderator clarified that the School Board did not recommend Article 9.

Eric Pauer motioned to bring Article 9 to the floor. Seconded by Dennis Bechis. Eric Pauer gave a presentation. Discussion ensued.
Richard Gribble motioned to pass over Article 9. Seconded by Liz Brown. Discussion ensued.
Moderator brought motion to pass over Article 9 to a vote. **NOT CARRIED** by a card vote. Discussion ensued. John Presley motioned to end debate. Seconded by Tony Stanizzi.

Moderator brought motion to end debate. **CARRIED** by a 2/3 card vote.

Joe Garuba motioned to have a secret ballot vote. Five people were recognized and present.

Moderator brought Article 9 to a secret ballot vote. **YES- 74 NO-179 NOT CARRIED** to a secret ballot vote..

Darlene Mann motioned to restrict reconsideration of Article 9. Seconded by Brian Rater.

Moderator motioned to bring restrict reconsideration to Article 9 to a vote. **CARRIED** by a card vote.

Article 10. Petitioned Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board recommends this article (0-6-0). The budget committee recommends this article (0-8-0).**

Moderator clarified that the Budget Committee vote to recommend Article 10 was 1-7-0 not 0-8-0. Moderator clarified that the School Board and Budget Committee did not recommend Article 10.

Eric Pauer motioned to bring Article 10 to the floor. Seconded by Dennis Bechis. Eric Pauer gave a presentation. Discussion ensued.

Barbara King motioned to end debate. Seconded by Brian Loveland.

Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 10 to a vote. **NOT CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 10. Seconded by Raul Blanchet.

Moderator motioned to bring restrict reconsideration to Article 10 to a vote. **CARRIED** by a card vote.

Article 11. To transact any other business which may legally come before said meeting.

Seeing no further business, Cordelia Scales motioned to dissolve the meeting. Seconded by Webb Scales.

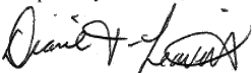
No discussion. Moderator brought motion to dissolve to a vote. **CARRIED** by a card vote.

Meeting dissolved at 11:15pm.

Total voters for the Hollis Brookline Cooperative School District meeting.

Brookline - 79 Hollis - 283

Respectfully submitted,



Diane Leavitt, Hollis Brookline Cooperative School District Clerk

Hollis Brookline Cooperative School District Budget Committee

Introduction

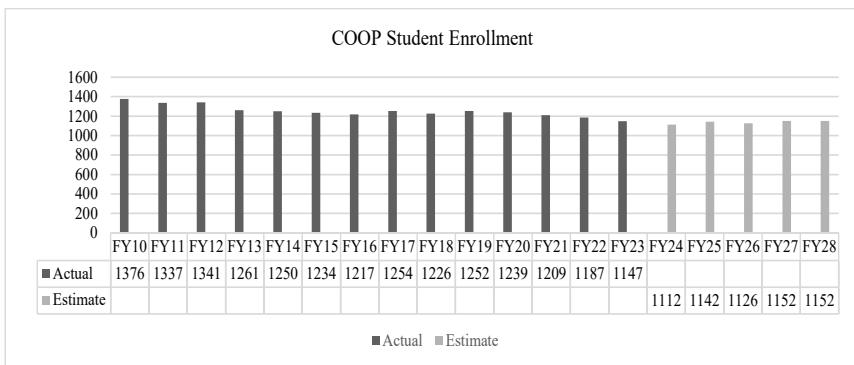
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

Student Enrollment Trends

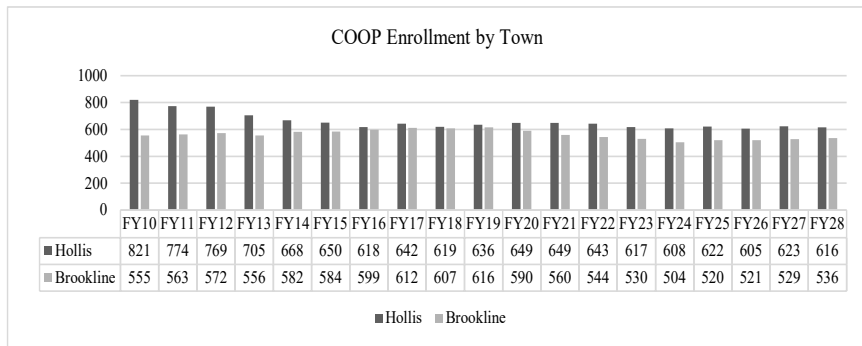
Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1147. Reported district enrollment for FY23 of 1147 represents a 3.4% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment.

For several years from FY16 through FY19, the student population reflected a relatively even distribution of students between Hollis and Brookline. For the FY23 school year (July 2022 through June 2023), the enrollment distribution is 53.8% of students from Hollis and 46.2% of students from Brookline. Projections through FY28 indicate the student population between Hollis and Brookline to remain

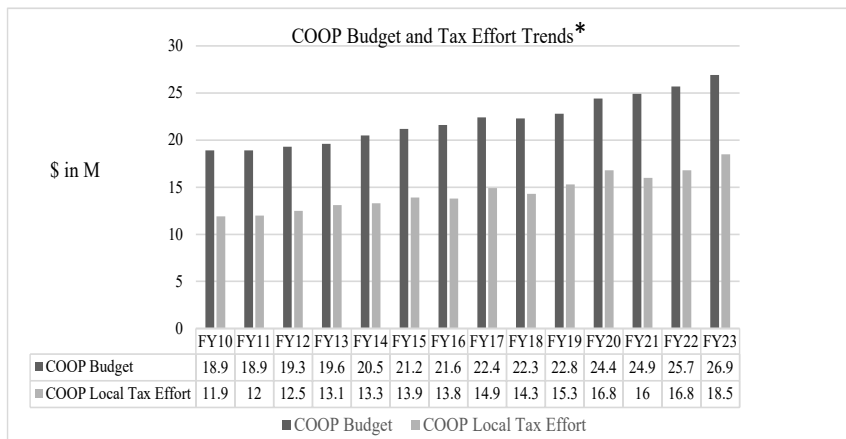
consistent with the current distribution.



Student enrollment data based on NESDEC reporting of historic and future enrollment.

FY23 Budget Highlights

Budget Summary: As approved by the legislative body in March 2022, the \$26.9M HBCSD budget represents a 4.8% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HESSA contract for support staff, expendable trusts, and ventilation/energy upgrades. Once district revenue and state aid by town have been considered, the resulting tax effort raised through the local tax rate was 69% of the approved FY23 COOP budget. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$10.3M for Hollis and \$8.2M for Brookline.



*Nominal \$ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis’ total COOP tax commitment increased by \$985K to \$11.3M and Brookline’s total COOP tax commitment increased by \$454K to \$8.6M. The SWEPT totals by community were lower than previous years due to legislation that lowered the impact of SWEPT on property taxes for one year only. Expiration of the legislation will increase SWEPT tax commitments to prior levels in the upcoming FY24/2023 cycle.

Staff Salaries and Benefits: The HEA agreement for the professional staff was approved in the FY22 budget as a “sanbornized” (approved for the full contract period FY22 through FY24) agreement. For the upcoming budget for FY24, HEA contract costs will be included as part of the operating budget. The second year of the contract for support staff (HESSA) was approved in 2022 and addressed elements for salaries and benefits, as well as other non-financial contract items.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. NHRS rate changes went into effect with the FY22 budget and remained

at the same levels for FY23. For the FY22-FY23 period, employer contribution rates increased by 18.1% to 21.02% for professional staff and increased by 25.9% to 14.06% for support staff. In total, NHRS expenses represent 8.3%, or \$2.2M, of the total budget.

Student Services: These costs comprise 19.2% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at 3.8% of the budget or approximately \$1M annually for the HBMS renovation (through FY25), the HBHS turf field (through FY29), and HBHS HVAC improvements (through FY37).

Other Budget Items: While the aforementioned items comprise approximately 75% of the HBCSD budget, the remaining 25% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between Hollis and Brookline and reduced by each town’s state aid to determine the amount to be assessed in taxes as a portion of each town’s local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses, 100% EV for capital expenses, with an additional dollar paid by Hollis as a result of a formula approved in January 2020. Capital expenses represented 3.6% of apportioned expenses.

FY23 Apportionment Distribution	FY22 ADM	2021 EV	Net Apportionment*	Final Distribution**
Hollis	53.1%	68.9%	54.4%	55.9%
Brookline	46.9%	31.1%	45.6%	44.1%

Source: NH DOE FY23 Cooperative District Apportionment Summary (November, 2022)

*Net Apportionment calculated before application of state aid

**Calculated after state aid

For the FY24 budget cycle, the legislative body will be asked to vote on the COOP Operating and SAU budgets, the contract for support staff, funding of trusts, and a lease purchase agreement to improve energy efficiency across the district.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2022

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 16,789,881	\$ -	\$ -	\$ -	\$ 16,789,881
Other local	247,769	189,795	-	261,140	698,704
State	6,081,069	12,684	-	-	6,093,753
Federal	78,027	608,980	441,110	-	1,128,117
Total revenues	<u>23,196,746</u>	<u>811,459</u>	<u>441,110</u>	<u>261,140</u>	<u>24,710,455</u>
EXPENDITURES					
Current:					
Instruction	10,023,057	-	328,597	263,113	10,614,767
Support services:					
Student	1,582,992	-	400	218	1,583,610
Instructional staff	714,965	-	54,311	-	769,276
General administration	91,243	-	-	-	91,243
Executive administration	997,899	-	-	-	997,899
School administration	1,026,363	-	-	-	1,026,363
Operation and maintenance of plant	1,603,162	-	-	-	1,603,162
Student transportation	938,912	-	54,802	-	993,714
Other	5,357,111	-	3,000	-	5,360,111
Non-instructional services	-	463,211	-	-	463,211
Debt service:					
Principal	682,769	-	-	-	682,769
Interest	114,531	-	-	-	114,531
Facilities acquisition and construction	347,382	2,512	-	32,630	382,524
Total expenditures	<u>23,480,386</u>	<u>465,723</u>	<u>441,110</u>	<u>295,961</u>	<u>24,683,180</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(283,640)</u>	<u>345,736</u>	<u>-</u>	<u>(34,821)</u>	<u>27,275</u>
Other financing sources (uses):					
Transfers in	41,179	-	-	35,521	76,700
Transfers out	(69,532)	-	-	(7,168)	(76,700)
Total other financing sources and uses	<u>(28,353)</u>	<u>-</u>	<u>-</u>	<u>28,353</u>	<u>-</u>
Net change in fund balances	(311,993)	345,736	-	(6,468)	27,275
Fund balances, beginning	3,335,435	189,262	-	864,339	4,389,036
Fund balances, ending	<u>\$ 3,023,442</u>	<u>\$ 534,998</u>	<u>\$ -</u>	<u>\$ 857,871</u>	<u>\$ 4,416,311</u>

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2022

	General	Food Service	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 2,724,630	\$ 338,218	\$ -	\$ 387,030	\$ 3,449,878
Receivables, net of allowance for uncollectibles:					
Accounts	852	-	-	-	852
Intergovernmental	567,152	217,455	167,499	469,768	1,421,874
Interfund receivable	167,878	-	-	-	167,878
Inventory	-	16,621	-	-	16,621
Prepaid items	28,374	-	6,890	3,690	38,954
Total assets	<u>\$ 3,488,886</u>	<u>\$ 572,294</u>	<u>\$ 174,389</u>	<u>\$ 860,488</u>	<u>\$ 5,096,057</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 161,036	\$ 495	\$ 1,801	\$ 934	\$ 164,266
Accrued salaries and benefits	59,631	1,818	1,500	1,201	64,150
Intergovernmental payable	244,777	-	3,210	-	247,987
Interfund payable	-	-	167,878	-	167,878
Total liabilities	<u>465,444</u>	<u>2,313</u>	<u>174,389</u>	<u>2,617</u>	<u>644,763</u>
Deferred inflows of resources:					
Deferred revenue	-	34,983	-	-	34,983
Fund balances:					
Nonspendable	28,374	16,621	-	336,406	381,401
Restricted	-	-	-	132,880	132,880
Committed	596,773	518,377	-	388,585	1,503,735
Assigned	700,040	-	-	-	700,040
Unassigned	1,698,255	-	-	-	1,698,255
Total fund balances	<u>3,023,442</u>	<u>534,998</u>	<u>-</u>	<u>857,871</u>	<u>4,416,311</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,488,886</u>	<u>\$ 572,294</u>	<u>\$ 174,389</u>	<u>\$ 860,488</u>	<u>\$ 5,096,057</u>

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

EXPENSES:	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>
SALARIES	2,302,457	2,359,579	2,316,516
BENEFITS	1,044,530	1,051,030	1,084,213
CONTRACTED SERVICES	1,105,164	467,517	935,504
TRANSPORTATION	232,382	161,793	185,959
TUITION	845,945	748,106	592,010
SUPPLIES	72,531	89,215	39,586
EQUIPMENT	27,402	15,439	8,133
OTHER	4,734	8,944	3,000
SUBTOTAL	<u>5,635,145</u>	<u>4,901,623</u>	<u>5,164,922</u>
REVENUE:			
SPECIAL EDUCATION AID	587,202	476,185	512,190
MEDICAID DISTRIBUTION	22,849	107,059	78,027
IDEA	257,707	268,964	322,801
SUBTOTAL	<u>867,758</u>	<u>852,209</u>	<u>913,018</u>
NET COST FOR SPECIAL EDUCATION	<u>4,767,387</u>	<u>4,049,414</u>	<u>4,251,904</u>

Hollis Brookline Cooperative School District Budget

FY24 Proposed Budget Summary

	FY22 Budget	FY23 Budget	FY24 Proposed Budget	FY24 vs FY23 \$ Diff	FY24 vs FY23 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$6,305,318	\$6,556,074	\$6,693,080	\$137,006	2.09%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$3,767,310	\$4,102,509	\$4,167,088	\$64,579	1.57%
1300 Vocational Education Vocational tuition	\$28,000	\$53,000	\$47,000	(\$6,000)	-11.32%
1400 Co-Curricular Programs Interscholastics, intramurals, student activities	\$899,273	\$887,477	\$948,291	\$60,814	6.85%
2100 Student Support Services Guidance, health and nurses	\$1,641,428	\$1,721,081	\$1,886,891	\$165,810	9.63%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$763,996	\$633,204	\$804,546	\$171,341	27.06%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$85,250	\$88,800	\$99,300	\$10,500	11.82%
2310 SAU Assessment BSD Portion of the SAU budget	\$997,899	\$1,070,947	\$1,140,822	\$69,875	6.52%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$1,100,773	\$1,107,828	\$1,169,047	\$61,219	5.53%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$1,475,326	\$1,711,455	\$2,092,504	\$381,049	22.26%
2700 Student Transportation Bus contract and fuel	\$1,290,161	\$1,120,020	\$1,344,674	\$224,654	20.06%
2900 Benefits Health, dental, NHRS, FICA, worker's comp, unemployment, life and LTD	\$5,691,623	\$5,929,401	\$5,964,573	\$35,171	0.59%
4600 Building Improvements Roof replacements, Science Lab, Etc Robotics Warrant Article	\$ -	\$ 1	\$ 5	\$4	0.00%
5100 Debt Service	\$797,300	\$1,031,647	\$1,075,320	\$43,673	4.23%
5200 Expendable Fund Transfers					
Maintenance	\$115,000	\$200,000	\$300,000	\$100,000	50.00%
Contingency	\$50,000	\$0	\$125,000	\$125,000	#DIV/0!
Special Education	\$ -	\$ 25,000	\$ 25,000	\$0	100.00%
Total General Fund	\$25,008,657	\$26,238,443	\$27,883,139	\$1,644,696	6.27%
Food Service Fund	\$400,000	\$400,000	\$400,000	\$0	0.00%
Grant Fund	\$260,000	\$260,000	\$260,000	\$0	0.00%
Total General Fund	\$25,668,657	\$26,898,443	\$28,543,139	\$1,644,696	6.11%

Hollis Brookline Cooperative School District Budget

FY24 Revenue Estimate

Item	FY22 Budget	FY23 Budget	FY24 Estimate	FY24vsFY23 Change
Expenditures				
General Fund Expenditures	\$25,008,657	\$26,238,443	\$27,883,139	\$1,644,696
Grant and Food Service	\$660,000	\$660,000	\$660,000	\$0
Budgeted Expenditures (All Funds)	\$25,668,657	\$26,898,443	\$28,543,139	\$1,644,696
Revenue				
Unreserved Fund Balance	\$2,074,879	\$1,734,436	\$650,000	(\$1,084,436)
State Revenue				
School Building	\$209,362	\$219,362	\$231,362	\$12,000
Special Education Aid	\$440,000	\$314,185	\$290,000	(\$24,185)
Vocational Aid	\$5,000	\$5,000	\$5,000	\$ -
Child Nutrition	\$3,000	\$3,000	\$3,000	\$ -
Other	\$ -	\$ 139,008	\$ -	\$ (139,008)
Total State Revenue	\$657,362	\$680,555	\$529,362	(\$151,193)
Federal Revenue				
Federal Grant Programs	\$25,000	\$30,000	\$30,000	\$0
Disabilities Programs	\$235,000	\$230,000	\$230,000	\$0
Medicaid	\$31,500	\$70,000	\$65,000	(\$5,000)
Child Nutrition	\$38,000	\$38,000	\$38,000	\$ -
Total Federal Revenue	\$329,500	\$368,000	\$363,000	(\$5,000)
Local Revenue				
Tuition	\$25,000	\$35,000	\$35,000	\$0
Interest Income	\$4,500	\$2,500	\$2,500	\$ -
Food Service	\$359,000	\$359,000	\$359,000	\$ -
Other	\$75,000	\$40,000	\$40,000	\$0
Total Local Revenue	\$463,500	\$436,500	\$436,500	\$0
Appropriation				
Budgeted Expenditures (All Funds)	\$25,668,657	\$26,898,443	\$28,543,139	\$ 1,644,696
Less Unreserved Fund Balance	\$2,074,879	\$1,734,436	\$650,000	(\$1,084,436)
Less State Revenue	\$657,362	\$680,555	\$529,362	(\$151,193)
Less Federal Revenue	\$329,500	\$368,000	\$363,000	(\$5,000)
Less Local Revenue	\$463,500	\$436,500	\$436,500	\$0
Total Appropriation	\$22,143,416	\$23,678,952	\$26,564,277	\$2,885,325
School District Tax Assessment				
Total Appropriation	\$22,143,416	\$23,678,952	\$26,564,277	\$2,885,325
Less Adequacy Aid	\$3,287,543	\$3,757,311	\$3,123,477	(\$633,834)
Less Retained Tax	\$2,065,992	\$1,438,810	\$1,956,079	\$517,269
H-B Coop School District Tax Assessment	\$16,789,881	\$18,482,832	\$21,484,722	\$3,001,890
Apportionment				
Brookline	47.0%	46.1%	45.6%	
Hollis	53.0%	53.9%	54.4%	
Brookline Portion				
Brookline Portion of Total Appropriation	\$10,316,501	\$10,797,049	\$12,117,556	
Less Adequacy Aid-Brookline Portion	\$2,095,742	\$2,193,069	\$1,956,910	
Less Retained Tax-Brookline Portion	\$641,679	\$453,809	\$606,738	
Local Tax Effort - Brookline Portion	\$7,579,080	\$8,150,171	\$9,553,908	
Estimated Tax Impact *Assumes 2% increase for Brookline				
Local Assessed Valuation - with Utilities	\$684,665,472	\$694,876,266	\$708,773,791	\$13,897,525 *
Local Assessed Valuation - less Utilities	\$674,035,672	\$685,058,366	\$698,759,533	\$13,701,167 *
State Property Tax Rate (per \$1,000)	\$0.95	\$0.66	\$0.87	\$0.21
Local Education Tax Rate (per \$1,000)	\$11.07	\$11.73	\$13.48	\$1.75
Total Brookline-Coop Tax Rate	\$12.02	\$12.39	\$14.35	\$1.96

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
 AMORTIZATION SCHEDULE OF LONG TERM DEBT

For the Fiscal Year Ending on June 30, 2022

	HBMS Renovations	HBHS Turf Field	TOTAL
Length of Debt (yrs)	20	10	
Date of Issue	8/2004	7/2020	
Date of Final Payment	8/2024	8/2028	
Original Debt Amount	\$ 7,703,400	\$ 1,553,374	
Interest Rate	4.54	2.00	
Principal at Beginning of Year	\$ 2,200,000	\$ 1,369,679	\$ 3,569,679
New Issues This Year			
Retired Issues This Year	\$ 510,000	\$ 159,581	\$ 669,581
<hr/>			
Remaining Principal Balance Due	\$ 1,690,000	\$ 1,210,098	\$ 2,900,098
Remaining Interest Balance Due	\$ 99,427	\$ 98,724	\$ 198,151
<hr/>			
Remaining Debt(P&I)	\$ 1,789,427	\$ 1,308,822	\$ 3,098,249
<hr/>			
Amount of Principal to be Paid Next Fiscal Year	\$ 535,000	\$ 162,773	\$ 697,773
Amount of Interest to be Paid Next Fiscal Year	\$ 59,573	\$ 24,202	\$ 83,775
<hr/>			
Total Debt Next Fiscal Year	\$ 594,573	\$ 186,975	\$ 781,548

**Annual Report
2022-2023
Hollis Brookline Middle School**

Hollis Brookline Middle School (HBMS) continues to pride itself on being one of the highest achieving middle schools in the state by providing a rigorous program of studies that focuses on both content and 21st century learning skills. This school year, Hollis Brookline Cooperative School District officially became a 1-to-1 device district culminating a multi-year technology integration program. All roughly 400 seventh and eighth grade students were offered an HP Chromebook laptop at the start of the school year, however students had the option to use their own personal device if they preferred. Integrating technology into our daily classroom practices continues to be an area focus at HBMS to support all students and their 21st century skills. We are thrilled and appreciative of the support and actions taken by Superintendent Andy Corey and the Hollis Brookline Cooperative School Board thus far to provide our students the technology they deserve to further develop their 21st century skills and enhance their learning. HBMS is well on its way to a universal technology set up in every classroom which includes Smartboards, Interactive Flat Panels, Redcat amplification systems, document cameras, a device for each student and teacher, and many other digital-based tools to enhance learning for all students.

Although technology in the classroom has proven to be a vital asset to educating our students before, during, and after the pandemic, HBMS is committed to continuously reviewing and reflecting on the appropriate balance of digital and non-digital based learning within our curricula. Our teacher's lessons are engaging, hands-on, developmentally appropriate, and focus on real-world learning that helps prepare our students for the challenges of high school and beyond. Although all of our courses have implemented 21st century skills into their curriculum, our Technology Education and Computer Science courses are two examples of how HBMS continues to offer technology education opportunities and experiences for all of our students. Technology Education is a hands-on course designed to build students' knowledge base in the areas of drafting, engineering, and woodworking, while Computer Education is designed to introduce students to a variety of topics including computer programming, animation, coding, and website design.

While offering rigorous and engaging academics is a top priority at HBMS, we also recognize that building positive relationships with our middle school students goes hand-in-hand with academics. Administration has worked closely with our Student Services Department, guidance counselors and other related service providers to begin a multi-tiered system of support (MTSS) in regards to students' social and emotional needs. HBMS continues to utilize our daily morning advisory time called "ROCK" to offer whole group lessons along with the general classroom setting to create more opportunities for faculty and students to build connections with students and strengthen the overall student-teacher relationships in the building. While continuing to develop our ROCK curriculum, these lessons are tailored to meet the developmental needs of all students. Guidance counselors meet with small groups and individual students to provide additional support as needed based on teacher and parent referral. Our school psychologist and other student service providers also work as a part of the MTSS Team to ensure that appropriate measures are being taken for students who may need more intensive support.

Building connections with HBMS students does not stop at the last school bell of the day. HBMS faculty knows the importance of spending time with students outside of the academic day to continue to offer students the opportunities to make connections with faculty and other students. This year, all extracurricular activities, clubs, and athletics are being offered again. With over twenty different clubs and over fifteen athletic teams available, more than 50% of our student population participates in some type of extracurricular activity every season (if you include our band and chorus numbers, this percentage would be well over 75% of our entire student body). Our FRC Robotics Team had a strong turnout with over twenty students involved consisting of two teams last school year. The HBMS Robotics Team competed in the state competition back in March of 2022 and was a top finisher in one of the categories. This year, the Robotics Team has over 30 students making up three teams. Our National History Day team also had a successful year taking first place for their video production of the 100 Year War. Finally, our athletics program earned a few championship banners to display. Girls' Soccer took first place again this Fall '22; Girls' and Boys' Cross Country took first place again this Fall '22; Girls' and Boys' Track and Field took first place this past Spring '22, and our Boys' Lacrosse Team took first place this past Spring '22.

The success of our students is supported by the quality of the teachers and support staff at Hollis Brookline Middle School. Among them is 8th Grade English teacher Ms. Jennifer MacLeod who was one of four New Hampshire

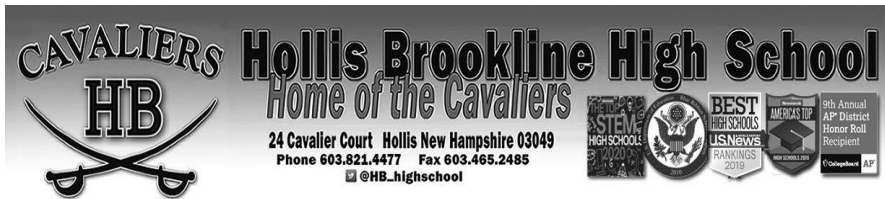
teachers to be named a semi-finalist for the New Hampshire Teacher of the Year Award. We are so proud of the accomplishments of all of our teachers and staff who offer the highest level of support to our students every day.

In closing, HBMS and its foundation of “One Community” would not be possible without the incredible support from all of its stakeholders. We are incredibly fortunate to have the utmost support from parents and the community. Our Parent Teacher Student Association (PTSA) is active in our school and works hard to support HBMS. It is these partnerships that help to make a HBMS a great place for our students to learn and grow. We sincerely thank all of the community members, including our PTSA, for the commitment that they continually make to ensure that the children of Hollis and Brookline get the best possible education.

Sincerely,

Patrick West, Principal Hollis Brookline Middle School
Allie Buschmann, Assistant Principal Hollis Brookline Middle School
Kathryn Ransom, Student Services Administrator

HOLLIS BROOKLINE HIGH SCHOOL
Town Report 2022



In 2022, the U.S. News and World Report America's Best High School ratings ranked Hollis-Brookline High School (HBHS) as the 6th overall best high school in New Hampshire. HBHS has been listed on *Newsweek's* rankings for over twelve consecutive years. The standard coursework at HBHS contains a rigorous college preparatory curriculum; the mean and median GPA of the Class of '22 were 3.45 and 3.58, respectively. HBHS has an enrollment of 768 students and a current senior class of 227.

We take great pride in the academic successes of our students. In 2022, fifty-eight new members were inducted into the HBHS National Honor Society. Our SAT, ACT, and AP test scores continue to be among the most competitive in the State of NH. HBHS also has a fine tradition of seniors entering the military after graduation. HBHS is very proud of the following nine seniors who chose to enter the military in 2022: Alexander Hadley - US Airforce, Nicholas Murphy - US Air Force, ROTC, Katherine Carr - US Army, Caden Head - US Army, Kristin Hallerman - US Army, ROTC, Catherine MacDonough - US Army, ROTC, Alexandra Mills - US Army, Troy Moscatelli - US Army, ROTC, and Gregory Dushkin - US National Guard.

Over the course of the past year, HBHS administration has undergone some changes with the retirement of our longstanding Assistant Principal, Mr. Bob Ouellette, who retired after 26 years in that role. Replacing Mr. Ouellette is Ms. Yolanda Flamino, who has returned to HBHS where she once taught chemistry and coached track and field from her most recent role as the Assistant Principal of HBMS. In addition, Mrs. Aisha Weaver has taken on the role of the Assistant Principal of Student Services while Mrs. Amanda Zeller and Mr. Tim Girzone return to their Assistant Principal and Principal roles, respectively. The transition has been smooth and the focus on providing students with the best possible educational experience has never wavered.

Our Social Studies Department continues to work to prepare our students to be knowledgeable and critically thinking citizens through a variety of rich experiences both in and outside of the classroom. Starting with the Class of 2024, all high school graduates in the State of NH will be required to successfully complete the mandated 128-question Citizen test. It is with great pride that we can say all students in our Junior class (of 2024) who are enrolled in Civics classes this fall successfully completed this test with the plan being that all juniors will meet the requirement by the end of this school year (2022-2023). Our AP Government students once again competed in the annual 'We the People' event in Concord, NH. This experience allows our students to showcase their constitutional understanding through hearings with members of the NH Bar Association during simulated congressional hearings. For the first time since the pandemic, HBHS hosted a full capacity Veterans Day Assembly with the entire student body to honor our local heroes who have served in various branches of the military. The ceremony was highlighted with speeches by our Student Body President, Austyn Kump and the keynote speaker US Air Force, Staff Sgt. and Hollis resident, Mr. Christopher Lussier. In collaboration with our Music Department, our band students were able to rehearse and perform with members of the 39th Army Band Music Festival both in school as part of the preparation and performance to honor our Veterans, as well as at the Capitol Center for the Arts as part of the first ever 39th Army Band Music Festival. In addition, prior to the Veterans Day celebration, our local Veterans also had the opportunity to meet with students in our 'Veterans in the Classroom' program which includes Q & A sessions offered by our Social Studies Department throughout the weeks leading up to our ceremony.

The HBHS Math Team had a fabulous 2021 - 2022 competition season! It was exciting for all of our team members to return to traveling to different schools across southern New Hampshire for in-person competitions. The team finished the season ***undefeated*** and proudly brought home the division championship trophy. Along with our team championship, current senior Will Longtin earned the honor of second highest scoring Junior across ***all*** divisions.

In addition to our school annually being ranked among the State's top schools, we continuously have students excel individually across all disciplines and co-curricular activities. Every year, high school juniors enter the National Merit Scholarship Program by taking the PSAT/NMSQT test. HBHS is very proud to announce that we have three (3) National Merit Semifinalists this year along with four (4) students receiving Commendation status. Congratulations to our two (2) semifinalists Noah Moyer and Will Longtin as they are among the top 16,000 students nationwide that are now eligible to advance to the Finalist level of competition which includes potential National Merit Scholarships. In addition, congratulations to Scott Happy, Ania Szczeszynski, Celia Wallis and John Lager for being recognized as Commended students for their exceptional academic promise demonstrated by their outstanding performance on the qualifying test.

Teachers and staff continue to give countless hours outside of the classroom to help our students succeed. With dozens of clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged.

Our Athletic Department had another very successful year, with many team and individual successes to celebrate. HBHS continues to produce highly competitive athletic programs when compared to the rest of the State of New Hampshire. In 2022, Hollis Brookline High School produced four state championship teams: Girls Swimming, Wrestling, Boys Volleyball, and Baseball, along with two runner-up finishes: Girls Lacrosse in the spring and Girls Volleyball in the fall. Additionally, the high school saw many individuals earn state championship, all-state, and academic honors throughout the course of the year. Our facilities also continue to improve with the addition of bleachers, press box, and additional parking at the multi-purpose turf field, which has created a positive and exciting atmosphere for all of our teams to play on and for which to be proud.

Along with their success on the field, our student athletes also excel in the classroom. Hollis Brookline High School is also proud to announce that we are home to 26 NHIAA Scholar Athletes, who have participated and lettered in two or more sports, while maintaining a B+ average or better, and participating in community service. This academic success is also evident in the fact that HBHS saw twelve of our seniors move on to compete and study at the collegiate level. Our student athletes' performance in the athletic arena and focus in the classroom is truly amazing.

Under the tutelage of Matt Barbosa, Chazz Rogers, Dylan Silcox, and Matt Portu, our HBHS performing ensembles continued their state-wide reputation of unparalleled activity and high quality throughout past year. Boosted by the continuation of adapted performance in 2021, our HBHS performing ensembles returned to full, live performances throughout the year without much disruption.

The 2022 NHMEA All State Festival included 7 of our HBHS students, while the 2022 NHMEA Chamber All State Festival included 4 HBHS participants. In addition, 3 HBHS students were accepted into the 2022 NHMEA Jazz All State Festival, including the state's top ranked percussionist. Our Honors Jazz Band students again participated in the Clark Terry Jazz Festival at UNH, and our HBHS Jazz Combo performed for The Hollis Senior Society in June as part of their community outreach. In addition, our HBHS Pep Band supported most of our home Varsity basketball games, and auditioned vocalists performed the national anthem for a bevy of HBHS athletic and community events.

In addition to our annual concerts, our Tri-M Chapter produced a student chamber recital, under the advisement of Chazz Rogers, for the first time since the pandemic. Our Tri-M members each accumulated a minimum of 10 community service hours, 6 of which were music related, over the course of the year. Our curricular Improv 1 and Dance, Music and Movement classes produced public performances as part of their respective learning opportunities as well. At the 2022 Graduation Ceremony, both the Concert Band and the Senior members of our Honors and Concert Choirs performed and celebrated all of our graduates, including the several graduates who have continued their music studies in their post-secondary education.

The 2022 Guitar Night Club Guitar Night performances were a repeated success, advised by Eric and Nicole Perry. Both nights' performances featured a bevy of student and alumni bands and singer-songwriters performing a wide range of pop, rock, and jazz tunes.

The annual musical production, *Hello Dolly!*, directed by Dylan Silcox, offered four performances across two weekends in March for the over 80 students involved both onstage and off. In May, our International Thespian Society Chapter produced two original one act shows authored and directed by HBHS Seniors, produced by Matt Portu. The HBHS Spring play produced two performances of Jane Kendall's adaptation of the classic satire *Pride and Prejudice* in early June, including collaborative work from over 40 students and directed by Matt Barbosa.

Our Fall Preview Concert, featuring all of our curricular ensembles, was performed in mid-October. We celebrated a school-tying record of 16 HBHS Honors Choir Students selected in to the 2022 All New England Choral Festival at Plymouth St. University, as well as school-record setting numbers of students accepted from our Concert/Jazz Choir, Honors Choir, and Concert and Honors Jazz Bands for the 2023 Monadnock Valley Music Festival at Keene High School in January. 11 of our band students also were accepted into the All New England Band Festival at Plymouth St. University in late November.

In addition, four of our HBHS Performing Arts students were accepted into the 2023 NHMEA Jazz All State Festival, including our first vocalist since 2019 and the top guitarist score in the state. We also celebrated four students making the 2023 NHMEA All State Festival as well as four students making the 2023 NHMEA Chamber All State Festival.

Our Fall play involved over 50 students in a moving production of Celeste Raspanti's *I Never Saw Another Butterfly*. The performances included a live talkback session, hosted by student journalists from HBNewsOnline, and a varying panel of cast and crew members as they discussed the process, challenges, and transformative discoveries in producing such a difficult, but valuable, story.

In response to our school community's growing mental health awareness needs, HBHS has come together to create a group of staff and students whose mission is to develop and foster a healthier school community. This group is titled the Community Wellness Ambassadors (CWA). A more focused mission of this group is fostering **connection**, which has shown to be one of the most protective factors in preventing mental health disorders. We aim to **connect** students to resources within the building and greater community when in need and to create **connections** among staff and students. Students selected for this group have shown the ability to lead and be peer exemplars by being positive role models and inclusive friends. Students and staff within the CWA have met regularly to create a number of initiatives within our school community to promote **connection and wellness** including the following: **Toilet Talk**- a monthly publication located in all stalls of the school bathrooms, outlining community resource phone numbers and ways to connect within the greater school community. **Wellness Wednesday CavBlock offerings**- sessions have been created for students to promote student wellness, including mindful art and group fitness offerings. **Walk for Change**- Have assisted in the organization of the Walk for Change day which occurs in the spring. This is a half-day during the school day for students and staff to focus on

mental health and healthy coping mechanisms. We will once again have a school wide walk, breakout sessions including staff vs student softball, volleyball, board games, art, trivia, live music etc.

On May 20, 2022 HBHS students once again had the opportunity to visit and engage with live demonstrations from the Portsmouth Naval Shipyard. The staff from the Shipyard offered great information regarding full time employment, registered apprenticeships and various pathways leading to lucrative careers. The demonstrations included such things as: machinists, mechanics, scientists, engineers, non-destructive testers, welders, shipwrights, shipfitters, HVAC, electricians and iron workers. The partnership with the Portsmouth Naval Shipyard is something we are proud of. We have had the honor of hosting them on campus twice and we are looking forward to many more years of collaboration.

Once again, with every challenge and obstacle we encounter, the HBHS staff and community continue to demonstrate a relentless commitment to an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted
Timothy E. Girzone, Principal

Scholarships and Awards

American Red Cross	National Honor Society	Latin Honors
Constance Mulligan	Peyton Arbogast	Summa Cum Laude
American Association of University Women	Hallie Bardani	Peyton Arbogast
Mia Karlsson	Michael Bauer	Michael Bauer
Amherst Orthodontic Scientific Woman's Scholarship Award	Ethan Bender	Ashlesha Bhojane
Liliana Pistor	Ashlesha Bhojane	William Bird
Athlete Citizen Scholar Award	William Bird	Rachel Brackett
Rachel Brackett	Ava Blazonis	Jordan Cassidy
Troy Moscatelli	Rachel Brackett	Lara Coady
Brookline Historical Society Book Award	Morgan Broadhurst	Rachel DeLong
Emily Turnbull	Dylan Brown	Emily Fox
Brookline Women's Club Scholarship	Miriam Burgher	Emma Harley
Emma Harley	Riley Callahan	Kathryn Hersey
Cavalier Leadership for Athletics Award	Jordan Cassidy	Mia Karlsson
Emily Sartell	Kaitlyn Castriotta	Jeremy King
Hayden Smith	Ava Chretien	Paige Knudsen
Cavalier Sportsmanship for Athletics Award	Lara Coady	Tais Morel
Nicole Heiter	Isabelle Colantuonio	Anna Musteata
Aidan Dufoe	Justin Colby	Claudia Pack
Cavalier of the Year Award	Jalisa Cora	Liliana Pistor
Ryan Mercier	Margaret Crooks	Abigail Riseman
Charles Zylonis Memorial Scholarship	Shea Decoteau	Meredith Scott
Lukas Paradie	Rachel DeLong	Titus Tieman
Coach Korcoulis Scholarship	Emily Fox	Emily Turnbull
Amy Pattelena	Kristin Hallerman	Sophia Warren
Michael Bauer	Emma Harley	John Wertz
Community of Caring Scholarship	Nicole Heiter	Jack Young
Constance Mulligan	Kathryn Hersey	William Bird
Riley McQuilken	Alexandra Hill	
Jalisa Cora	Carolyn Hultz	Magna Cum Laude
Concert Band Award	Mia Karlsson	Maria Anton
Claudia Pack	Jeremy King	Hallie Bardani
Dollars for Scholars	Paige Knudsen	Ethan Bender
William Bird	Rachel Lindof	Ava Blazonis
Emma Harley	Owen MacDonald	Kaitlyn Castriotta
Rachel Lindof	Catherine MacDonough	Ava Chretien
Liliana Pistor	Riley Maguire	Isabelle Colantuonio

Abigail Riseman	Helene McNabb	Jalisa Cora
Ed Berna Memorial Award for Track	Kaden McQuilkin	Margaret Crooks
Rachel Brackett	Riley McQuilkin	Nicole Heiter
Jacob Dwyer	Miles Montgomery	Morgan Hudon
Fred Waring Director's Award	Constance Mulligan	Carolyn Hultz
Rachel DeLong	Anna Musteata	Aliya Lewis
Jack Young	Claudia Pack	Rachel Lindof
Gene Haas Foundation Scholarship	Lukas Parade	Owen MacDonald
Evan Rosenblatt	Abigail Riseman	Zoe Mizula
HBHS Collaborative Artist of the Year	Brady Rogers	Constance Mulligan
Anna Musteata	Evan Rosenblatt	Amy Pattelena
HBHS Louis Armstrong Award	Amy Ryherd	Evan Rosenblatt
Miles Montgomery	Jonah Sacks	Emily Sartell
Hollis Agricultural Scholarship	Emily Sartell	Daniel Sattler
Emma Harley	Daniel Sattler	Elisabeth Stapelfeld
Morgan Hudon	William Scales	Addison Whitehead
Lillian Sullivan	Trent Schlag	Allison Wood
Hollis Brookline Rotary	Meredith Scott	
Constance Mulligan	Samantha Shepard	Cum Laude
Hollis Historical Society Book Award	Noah Sinclair	Patrick Adair
Tais Morel	Hayden Smith	Dylan Brown
Hollis Nor'Easters Snowmobile Club	Elisabeth Stapelfeld	Miriam Burgher
Daniel Sattler	Titus Tieman	Shea Decoteau
Hollis Republican Town Committee Scholarship	Emily Turnbull	Lindsey DeJoie
Lillian Sullivan	Sofia Walle	Chase Hoenninger
Hollis Veterinary Hospital Scholarship	Sophia Warren	Jake Laborde
Emma Harley	Addison Whitehead	Catherine MacDonough
Hollis Women's Club Scholarship	Allison Wood	Kaden McQuilkin
Mia Karlsson		Randall O'Neil
International Thespian Society	US Military	Joshua Paquin
Rachel DeLong	Alexander Hadley - US Airforce	Lukas Parade
Emily Fox	Nicholas Murphy - US Air Force, ROTC	Brady Rogers
Emma Harley	Katherine Carr - US Army	Amy Ryherd
Kathryn Hersey	Caden Head - US Army	Jonah Sacks
Mia Karlsson	Kristin Hallerman - US Army, ROTC	William Scales
Victoria Madsen	Catherine MacDonough - US Army, ROTC	Samantha Shepard
Claudia Pack	Alexandra Mills - US Army	Noah Sinclair

Alexander Shutt		Troy Moscatelli - US Army, ROTC	Hayden Smith
		Gregory Dushkin - US National Guard	Nicole Smith
			Kelsey Whiting
Jeanie's Jar of Hope Foundation			
Paige Knudson			
Leadership in Theatre Tech			
Kathryn Hersey			
National Merit Scholarship Finalist			
Ashlesha Bhojane			
Mia Karlsson			
Emily Turnbull			
National School Choral Award			
Emily Fox			
Victoria Madsen			
NH Interscholastic Athletic Association (3 sports for 4 years)			
Kaitlyn Castriotta			
Amelia Collard			
Aidan Dufoe			
John Kotelly			
Amy Pattelena			
Emily Sartell			
Leia Scott			
Nicholas Jennings Memorial Scholarship			
Rachel Lindof			
Melanie Winters			
Richard Maghakian Memorial Award			
Isabelle Colantounio			
Richard Nagy Memorial Scholarship			
Mia Karlsson			
Robotics 1073 Mentors Scholarship			
Claudia Pack			
Ruth Wheeler Scholarship			
Zoe Mizula			

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT

PROFESSIONAL STAFF ROSTER 2022-2023

First Name	Last Name	Assignment	College/University	Degree
Brian	Bumpus	Athletic Coordinator, COOP	UMASS Lowell	B.A.
Kathryn	Ransom	Special Ed. Administrator, HBMS	SNHU	C.A.G.S.
Yolanda	Flamino	Assistant Principal, HBHS	Smith/Rivier	M.S./M.A.
Timothy	Girzone	Principal, HBHS	Rivier	C.A.G.S.
Aisha	Weaver	Assistant Principal, HBHS	Plymouth State	C.A.G.S.
Allison	Buschmann	Assistant Principal, HBMS	Springfield College	M.A.
Rhon	Rupp	Athletic Director, HBHS	Univ. North Carolina	B.A.
Patrick	West	Principal, HBMS	SNHU	M.S.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Summer	Anderson	Science	Univeristy of North Florida	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	C.A.G.S.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Justin	Ballou	Social Studies	Plymouth State Univ.	B.S.
Ellen	Banning	Board Certified Behavior Analyst	Keene State	M.edu
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Bethany	Beck	Special Education	Grand Canyon University	M.Ed.
Jessica	Belch	Spanish	Lesley College	M.Ed.
Danielle	Berube	School Nurse	Fitchburg State	BSN
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A/EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Jordan	Brown	English	UNH	M.A.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Cole	Buschmann	Physical Education	Keene State	B.S
Cristin	Cahill	Program Clinician	Rivier	M.A.
Danielle	Cambray	Science	University of Delaware	B.S.
Jennifer	Campbell	Special Education	New England College	C.A.G.S.
Camille	Carson	Science	Rivier	M.S.
Julie	Catauro	Social Studies	Rivier	M.A.T.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Susan	Connelly	Social Studies	NYU	M.A.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Lisa	Danis	English	UNH	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Lynn	DiZazzo	English	Fairfield Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Devin	Fauteux	Technology Education	Boston College	M.Ed.
Victoria	Flaherty	English	UNH	M.A.T.
Lance	Flamino	Mathematics	Keene State	M.Ed.
Nicole	Fortuna	Physical Education	Manhattanville college	M.S.
Michael	Fox	English	Middlebury	M.A.
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Adam	Goldstein	Science	University of Delaware	M.S.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Patrick	Groleau	English	UNH	M.A.
Lauren	Grosse	ELL	UNH	M.A.T.
Jane	Habert	Special Education	Old Dominion University	M.A.

Christine	Haight	Reading	Rivier	M.A.T. & Ed.D.
Katrina	Hall	Mathematics	Univ. of New England	Ph.D.
Heather	Hamilton	English	UNH	M.Ed.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Shaun	Hastings	Mathematics	Keene State	B.S.-B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
David	Hersey	Guidance	Rivier	M.Ed
Colleen	Hoffman	Physical Education	Minnesota State	M.S.
Nicholas	Houseman	Science	University of Rhode Island	B.S.
Linda	Illingworth	English	UNH	M.A.T.
Susan	Joyce	Guidance	Georgian Court University	M.A.
Cory	Kaufold	Social Studies	UNH	M.A.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Chantel	Klardie	Guidance	UNH	M.Ed.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Adam	Knedeisen	Science	UNH	B.S.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Jennifer	Labonte	Social Studies	Simmons College	M.A.T.
Janet	Lash	Spanish	Regis College	B.A.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Kirsten	Leroij	Science	University of Waterloo	B.S.
Mathew	MacFarlane	Latin	Brandeis University	M.A.
Elissa	McCormick	French	Plymouth State Univ.	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
George	Minott	Science	UNH	B.A.
Jessica	Minott	French	UNH	M.Ed.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Kyle	Morrill	Social Studies	New England College/Keene State Coll.	B.A./B.A.
Melissa	Moyer	Guidance	UNH	M.S.
Ina	Nakuci	English	Plymouth State Univ.	M.Ed.
Elisabeth	Nault	Music	Southern NH University	M.Ed.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Melissa	Palmer	School Psychologist	Rivier	M.Ed./CAGS
Tyler	Pare	Social Studies	Rivier	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Eric	Penniman	Psychologist	Plymouth State Univ.	M.Ed.
Lina	Pepper	Art	Plymouth State Univ.	B.S.
Nicole	Perry	English/Special Education	Plymouth State Univ.	M.A.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Charles	Rogers	Music	UNH	B.Music
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Maricalana	Salamone	English	Rivier	M.A.
Jennifer	Shreves	Science	UNH	M.PH
Mannat	Sidhu	Social Studies	Rivier	M.A.
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Lorna	Spargo	Mathematics	University of Phoenix	M.S.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Domenic	St.Laurent	Special Education	Franklin Pierce University	M.Ed.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.

Sara	Steffensmeier	Art	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Trudi	Thompson	Science	Clemson	M.S.
Emily	Thompson	Guidance	Rivier	M.Ed.
Scott	Turcotte	Computer	SNHU	B.A.
Kristine	Turcotte	Guidance	UNH	M.Ed.
Kristen	Welter	English	Lewis University	M.A.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Allison	Wittig	Special Education	California State University	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN

- IN AN EMERGENCY -

*** FIRE * POLICE ***

*** AMBULANCE***

Call or Text 911

Non-Emergency - Police..... 673-3755

Non-Emergency – Fire..... 672-8531

Non-Emergency - Ambulance..... 672-6216

Town Offices - 673-8855 - *Open Monday thru Friday 8am-2pm*

Scott Butcher, Town Administrator..... Ext. 213

Sharon Sturtevant, Admin. Asst./Bookkeeper..... Ext. 214

Michele Decoteau, Town Planner..... Ext. 215

Kristen Austin, Assessors/ZBA/Cons. Commission..... Ext. 216

Town Clerk/Tax Collector..... Ext. 218

Patti Howard-Barnett - *Monday thru Friday, 8am-2pm, Wed. 5-8pm*

Tammy Salisbury, Deputy Town Clerk/Tax Collector..... Ext. 219

Steve Sacherski, Building Official..... Ext. 212

Monday, Wednesday, Friday, 8am-4pm

