



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

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## *Charter for the Melendy Pond Management Committee*

### **Purpose**

The Brookline Selectboard has established the Melendy Pond Management Committee (MPMC) to serve as the Board's agents to manage the property (Lot B-55), including:

- Serving as the point of contact for/with tenants
- Invoicing tenants for rent and related documentation; following up as needed
- Coordinating with the Tax Collector regarding status of tenant tax payments
- Coordinating with other town officials (e.g., Building Inspector/Code Enforcement, Public Works) to address issues, as needed
- Providing assistance on other matters as directed by the Selectboard

The committee's charter will end at the conclusion of the 2021 town meeting. Meetings will be noticed and minutes taken consistent with RSA 91-A and any existing emergency orders pertaining to Executive Order 2020-04.

### **Organization**

The MPMC will consist of three voting members appointed by the Selectboard. All MPMC members will be Brookline residents and include:

- One member of the Selectboard
- One former member of the Melendy Pond Authority
- One non-tenant, at-large resident

At its first meeting, the MPMC will elect a Chair, Vice-Chair. The Town Administrator will serve as Secretary and Bookkeeper and be a non-voting member.

Committee charter adopted on April 6, 2020.

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Brendan Denehy

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Eddie Arnold

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Ron Olsen

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Drew Kellner

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Dana Ketchen