



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
PLANNING BOARD**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855  
Fax (603) 673-8136

[valerie@brookline.nh.us](mailto:valerie@brookline.nh.us) <http://www.brookline.nh.us>

**CAPITAL IMPROVEMENTS COMMITTEE  
Minutes  
October 10, 2013**

Meeting started 4:00 pm

**Present:** Karl Dowling, Ann Somers, Alan Rosenberg, Brian Rater

**Secretary's Report**

Minutes from the September 26, 2013 meeting were approved unanimously.

**Selectboard / Town Administrator**

**Karl** spoke for the Selectboard. The Selectboard and Town Administrator are looking to come up with more specific numbers for fixing the Annex. The \$10,000 request is a place-holder for now. The Selectboard is planning to have a second public hearing after more solid costs are known. There was discussion about how to do the town hall renovations - piecemeal vs. just doing it all at once.

*Assigned priorities:*

Repair trim at Town Hall and paint - necessary

Re-shingle fire station - necessary

Annex roof and trim repairs - research

Architectural consultation for new library - research

Land acquisition for town and library (split off from library building) - research

Construction of library building - research

**Library**

**Louise Price** and **Myra Emmons** are representing the Library Trustees. **Louise** brought a packet of information about the proposed new building.

No specific land is currently envisioned. The assumption is that there will be a major donor who will fund much of the costs.

**Alan** asked if we have a vision for where libraries will go in 25 years. **Myra** says that technology will continue to be incorporated, but there will still be a demand for print books for the foreseeable future.

**Ann** added that libraries are still used for meeting spaces. **Myra** added that the library has many programs that they facilitate.

There was discussion about the future population growth of Brookline. **Alan** suggested that we can update the population estimates in the CIP; however the total build out number (9600) should be constant.

**Alan** suggested that we split the building project into two separate projects: one to purchase general town land, the other to build a library on part of that land.

**Ann** suggested that we add the tables of bond payments to the CIP.

*Assigned priorities:*  
(See Selectboard above)

### **Ambulance / Emergency Management**

**Wes Whittier** is representing the Ambulance Department. The request is for a replacement ambulance in 2017 and to replace a town car in 2019.

*Assigned priorities:*  
Town vehicle - necessary  
Ambulance - necessary

### **Police Department**

**Chief Bill Quigley** is representing the Police Department. The Chief sees a need for new radios in the near future. They cost about \$6,000 to \$7,000 each for 5 vehicles. They would not need to be replaced all at once. The radios currently work, so there is no CIP request, but this may be coming soon. The previous ones were paid for by state and federal grants. It may be possible to buy used radios as well.

*Assigned priorities:*  
Cruiser leases - necessary

### **Road Agent**

The Road Agent, **Jerry Farwell**, joined us by phone.

**Karl** reports that the Selectboard has asked for a "big picture" strategy from the Road Agent. We are currently working on a 15 year plan. **Ann** suggested that it may be time to evaluate the plan. **Ann** asked whether or not the current funding level will be sufficient to finish the plan given the inflation and when was the annual amount last raised.

The concrete on the bridge by the Fire Station is falling and will need repairs. This is being evaluated. We don't know yet how much the repairs will cost. **Jerry** will look to have a free estimate done for the repairs.

*Assigned priorities:*  
Dirt road upgrades - desirable

**Fire Department**

There was no representative from the Fire Department.

**Brian** suggested that we include the lease payments for the fire truck to the CIP planning along with the bonds because finishing the lease will have a significant impact on the overall town funding levels.

*Assigned priorities:*

- Re-roof - necessary
- Fire trucks - necessary

**Schools**

Hollis school populating is trending down. Brookline has been trending down in recent years, but there is some concern that the population may start expanding again as the economy recovers.

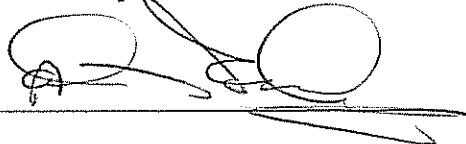
The school accreditation agency is still pushing for more building space in the high school.

*Assigned priorities:*

- Roof repairs in 2014 -\$10k - necessary
- Replace boilers in 2016 - \$30k - necessary
- Replace ceiling tiles \$22.5k - ongoing - necessary

**Meeting adjourned 5:58pm**

Alan Rosenberg



Ann Somers



Karl Dowling

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Brian Rater

