



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
PLANNING BOARD**

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**CAPITAL IMPROVEMENTS COMMITTEE
Minutes
September 26, 2013**

Present: Karl Dowling, Ann Somers, Allan Rosenberg, Brian Rater

Election of Officers

Rosie was elected Chair

Brian was elected Secretary

Use of electronic devices

Karl suggested that the committee have a policy to specifically allow members of the committee to use electronic devices during meetings. To our knowledge, the Selectboard does not have a similar policy.

Karl moved that we accept the use of electronic devices that are pertinent to the meeting and the agenda, and not to be used to subvert the public right to know law. Ann seconded. Adopted unanimously.

Google Drive Documents

Karl asked who has access to the Google Documents. **Alan** indicated that they are public documents and that we can have Tad put a copy of the working document on the town website. Currently, anyone with the link can view the documents on Google Documents, but only Alan has permissions to edit. **Alan** has extended permissions to allow the other committee members and Valerie Rearick to edit the documents.

Alan notes that the CIP has been tracking all projects over \$5,000 and not just the capital improvements. Also, the plan includes the source of funding for each project (bond, specific budget items, etc).

Meeting Dates

We will meet with the department heads in a public hearing on October 10th from 4:00 pm to 7:00 pm.

Alan will then draft an updated CIP document and provide it to the Committee.

The Committee will then meet on October 24th at 7:00 pm to review the draft and make final edits.

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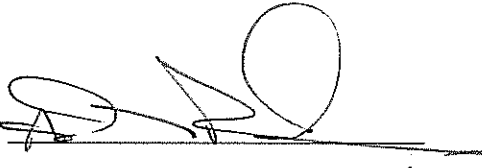
Alan will then send the final version to the Planning Board for adoption.

Alan will send an email to Valerie to notify the Department Heads and to reserve the Selectboard room for these dates.

Ann moved to adjourn. Karl seconded. All approved.

Adjourned 8:27 pm

Alan Rosenberg



Ann Somers



Karl Dowling



Brian Rater

