



Telephone (603) 673-8855, ext. 213  
Fax (603) 673-8136

**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
MELENDY POND MANAGEMENT COMMITTEE**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

<http://www.brooklinenh.us>

*Minutes*

*Melendy Pond Management Committee (MPMC)  
Monday, April 27, 2020*

Attendees for the meeting were members Brendan Denehy, Randy Haight, and Susan Holroyd along with Town Administrator Tad Putney.

**Brendan** called the meeting to order at 6:45pm. He noted we are meeting electronically and remotely under the governor's Executive Order 2020-04 and Executive Orders #12 and #23. In following with these orders, **Brendan** asked each committee member to state where they are, why they are there and who, if anyone, is in the room with them. All members responded.

Minutes

***Brendan moved, seconded by Randy, to approve the minutes from the February 25, 2020 meeting as written; Roll Call vote in favor 3-0-1, with Susan abstaining.***

Update on Rent and Documentation

**Tad** reviewed the updated tracking spreadsheet. He said rent had been collected from all but three tenants. He said he had heard from one of the three and expected that individuals rent in the next few days. He said the tenant's invoice had been forwarded to Florida and that delayed payment. **Tad** said further research on one late payment may have an updated address, which he will use for a follow-up letter. He said the third situation will be discussed later. **Tad** also noted that no leases are due to expire in 2020 and two will expire in the second half of 2021.

Update on Revolving Fund

**Tad** shared a spreadsheet with the Revolving Fund detail and noted a current balance of \$53,990.31. He noted the balance last year at this time was about \$30,000. He also pointed out the fund's first two expenses had been paid since the last meeting: \$1,284 for crushed stone that was spread on Melendy Pond Road and \$29.95 that was reimbursed to him for the purchase of a seasonal sign to warn about mud in the road.

Road Work

**Randy** said that annually they have had the ditch and culverts cleaned out and beach cleaned up by Memorial Day. **Brendan** suggested we could ask **Mike Wenrich** if he could identify someone to subcontractor the work. **Tad** said he will talk to **Mike**.

**Brendan** asked how much is usually spent each year. **Randy** said about \$1,500. **Susan** asked if the Selectboard will be discussing if **Mike** (and the town) will be reimbursed for

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any labor **Mike** spends on Melendy Pond. **Brendan** said yes and asked **Tad** to add it to next Monday's Selectboard agenda. **Randy** asked about **Mike's** plowing of the road last winter and whether that should be reimbursed from Melendy Pond funds. **Brendan** said that also should be discussed with the Board. ***Brendan moved, seconded by Susan, to authorize up to \$1,500 to be spent on ditch and culvert clean-up along Melendy Pond Road as well as beach clean-up; Roll call vote in favor 3-0.***

**Pam Austin Sublease**

**Tad** said that since the last meeting we received a signed acknowledgement from the **Austin's** sublessee regarding the community rules.

**Schedule Next Meeting**

It was agreed the next meeting will be on Monday, May 11<sup>th</sup> beginning at 6:30pm.

***At 7:18pm Brendan moved, seconded by Randy, to go into non-public session per RSA 91-A:3 II (c) reputation; Roll Call Vote Yes 3-0.***

***At 7:30pm Brendan moved, seconded by Randy, to come out of non-public sessions and seal the minutes; Roll Call Vote Yes 3-0.***

Meeting adjourned at 7:31pm.

Minutes submitted by Tad Putney.