



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

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*Minutes  
Selectboard  
Monday, July 22, 2013*

Selectboard members Darrell Philpot, Karl Dowling, John Carr and Susan Adams were present along with Town Administrator Tad Putney.

Also present were Brian Rater, Ann Somers, Loring Webster, Susan Santoski, Christian Santoski and Julie Spokane.

**Minutes**

*John moved, seconded by Sue to approve the minutes of July 8<sup>th</sup>. Voted yes 4-0.*

**Warrants**

The Selectboard approved Warrant # 30 in the amount of \$191,840.03 and payroll in the amount of \$42,230.25.

**Town History Committee**

The Selectboard approved Bob Otavi as a member of the Town History Committee.

**Bond – Hobart Hill Road/Louis Drive**

On the recommendation of the planning board and town engineer Dennis LaBombard, *Sue moved, seconded by Karl to increase the bond to \$113,650 for the completion of Hobart Hill Road and Louis Drive. Voted yes 4-0.*

**Police – Pistol Permit Money**

Chief Bill Quigley asked the Selectboard to approve the expenditure of \$1,500 from the pistol permit money received for the purchase of a copier. *John moved, seconded by Karl to approve the purchase of the copier from pistol permit funds. Voted yes 4-0.*

Bill said things are going very well in the police department. Crime is at its lowest since he came on the department. There is more police visibility on the roads. Bill said Officer Nicosia came up with a good idea to hand out discount cards for ice cream to kids for obeying rules such as wearing helmets while riding their bikes and wearing seat belts. He said the officers made over 400 stops in June but gave out few tickets. They find that most people who receive a warning will follow the rules.

Bill said there are some minor things to be done at the new police station so he would like to wait until they are finished to have an open house. He wants to have all officers at the open house and some are on vacation this month and in August.

## ***Minutes***

### ***Selectboard***

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**Bill** questioned whether there is any difference if he hires one part time officer or ten to cover part time shifts. **Karl** said he would like to check on a few things first. **Darrell** said we need to check on whether there are any secondary costs to hire more part time officers.

**Bill** said a deer hit a cruiser and the damage was \$2,500. He asked the Selectboard to accept the unanticipated revenue of \$1,500 so that amount doesn't come out of his budget. ***Karl moved, seconded by John to accept the unanticipated revenue of \$1,500 from the insurance company. Voted yes 4-0.*** The \$1,000 deductible will come from the budget.

### **Health Agencies**

**Tad** checked with our town peer group on what they budget for health agencies. The median is \$15,000. Brookline is above average at \$21,125. It was agreed the information should be revisited during budgeting for 2014.

### **Memorandum of Agreement – Duncklee**

The Selectboard signed a new Memorandum of Agreement with Rena Duncklee. The only difference from the previous Agreement is that Rena and the town will no longer contribute to the NH Retirement System since Rena went to 32 hours per week. Rena and the town will now contribute to social security.

### **Town Hall**

**Tad** said replacing trim work on the town hall has begun. They are replacing areas where they find rotten clapboards. **Darrell** said we'll have to start thinking about painting the building.

### **Town Hall Renovations**

**Tad** said he's received 10 requests for the bid packets since the ad was placed in the Nashua Telegraph and Manchester Union Leader. The deadline to submit bids is July 31<sup>st</sup>.

### **T.E. Grant – Sidewalks**

**Tad** said the final plans for the sidewalk project have been submitted to the Dept. of Transportation. They will put it out to bid at the beginning of August. Hopefully by the end of August we will have a contractor. It's estimated to take three months to complete the project.

**Tad** said costs have increased and our additional 20% share is about \$29,000. We have \$25,000 in the sidewalk line item. ***Karl moved, seconded by John to authorize Darrell to sign the letter to guarantee payment of Brookline's 20% of the increase. Voted yes 4-0.***

### **Meetings**

**Tad** said it would cost about \$350 to install a camera so people watching a meeting from home can see who is speaking in the audience. The Selectboard agreed to the purchase. **Darrell** agreed to control the camera at Selectboard meetings.

### **Hawkers and Peddlers**

**Tad** said the town is required to pass an ordinance which requires background checks on individuals applying for licensure as hawkers and peddlers. The Selectboard agreed to have Tad check with Attorney Drescher on an ordinance.

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**Annex**

**Tad** said the facilities committee is looking into what to do with the Annex. He said there are two different deeds for the land. The road agent, police department and fire department said they have no current use for the building. The only place that the speed trailer will fit is in one of the bays. Otherwise it could be stored behind the fire station. The big issue is the books that are still in circulation at the annex and the books being stored for the next book sale. The bay on the right of the building needs attention as it leaks and is very damp. **Darrell** suggested buying kindles instead of spending money on the building. **Julie** said the library has several kindles and they rarely go out. She said the patrons of the library want the books. The facilities committee will make a recommendation at the end of the summer.

**August 5<sup>th</sup> Meeting**

**Tad** said two board members won't be at the August 5<sup>th</sup> meeting and checked to see if at least 3 will be present. He was assured they would be here on the 5<sup>th</sup>.

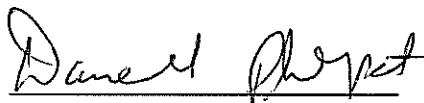
**Non Public Session**

***Darrell moved, seconded by John to go into non public session under RSA 91-A: 3 II (d) real estate, (e) litigation and (c) reputation. Voted yes 4-0.***

On returning to public session ***Darrell moved, seconded by John to seal the minutes. Voted yes 4-0.***

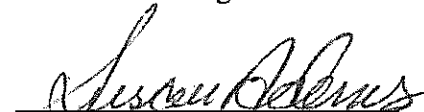
Meeting adjourned at 8:30 pm.

Minutes submitted by Rena Duncklee.

  
Darrell Philpot

  
John J. Carr

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Karl D. Dowling

  
Susan Adams

07/22/13

Town of Brookline, NH  
W#30-2013

Date	Num	Name	Memo	Amount
<b>1010 - General Checking Acc't</b>				
7/22/2013	44545	A-F Fuels	W#30-2013	-168.56
7/22/2013	44546	Absolute Mechanical Systems LLC	W#30-2013	-282.00
7/22/2013	44547	Alec's Shoes	W#30-2013	-329.90
7/22/2013	44548	Amherst Garden Center & Flower ...	W#30-2013	-1,137.20
7/22/2013	44549	Arrow Septic & Drain Service	W#30-2013	-130.00
7/22/2013	44550	AT & T	W#30-2013	-34.37
7/22/2013	44551	Atlas PyroVision Productions Inc	W#30-2013	-5,500.00
7/22/2013	44552	Avitar Assoc of New England Inc	W#30-2013	-19,157.12
7/22/2013	44553	Big Green Recycling	W#30-2013	-14.00
7/22/2013	44554	Bound Tree Medical LLC	W#30-2013	-24.54
7/22/2013	44555	Business Card	W#30-2013	-255.75
7/22/2013	44556	C L Farwell Construction LLC	W#30-2013	-19,995.50
7/22/2013	44557	Chappell Tractor Sales Inc	W#30-2013	-39.98
7/22/2013	44558	Charter Communications	W#30-2013	-195.75
7/22/2013	44559	D.C. Slocomb Co	W#30-2013	-225.00
7/22/2013	44560	D.C. Slocomb Co., LLC	W#30-2013	-100.00
7/22/2013	44561	DeMoulas Supermarkets Inc	W#30-2013	-50.00
7/22/2013	44562	Devine Millimet & Branch	W#30-2013	-453.20
7/22/2013	44563	EarthLink Business	W#30-2013	-630.76
7/22/2013	44564	Eckman Construction	W#30-2013	-117,865.99
7/22/2013	44565	Eric & Christine Bell	W#30-2013	-11.99
7/22/2013	44566	FairPoint Communications	W#30-2013	-49.10
7/22/2013	44567	Gall's Inc	W#30-2013	-23.05
7/22/2013	44568	Gecrb.Amazon	W#30-2013	-409.21
7/22/2013	44569	Hollis Pharmacy	W#30-2013	-20.00
7/22/2013	44570	JP Pest Services	W#30-2013	-234.00
7/22/2013	44571	LaBombard Engineering	W#30-2013	-1,150.00
7/22/2013	44572	LexisNexis	W#30-2013	-50.00
7/22/2013	44573	Massachusetts Dept. of Revenue	W#30-2013	-352.00
7/22/2013	44574	MD's Trash Removal Inc	W#30-2013	-212.75
7/22/2013	44575	Metropolitan Life	W#30-2013	-2,100.00
7/22/2013	44576	Nashua Reg Plan Commission	W#30-2013	-3,777.00
7/22/2013	44577	Neptune Uniforms & Eqpt., Inc	W#30-2013	-73.45
7/22/2013	44578	NH Dept. of Health & Human Serv...	W#30-2013	-502.00
7/22/2013	44579	NH State Firemen's Ass'n	W#30-2013	-660.00
7/22/2013	44580	NH Superior Repair	W#30-2013	-288.80
7/22/2013	44581	Northeast Utilities A	W#30-2013	-651.00
7/22/2013	44582	NRSWMD	W#30-2013	-4,774.00
7/22/2013	44583	Provencher Electric	W#30-2013	-345.00
7/22/2013	44584	PSNH	W#30-2013	-1,815.18
7/22/2013	44585	Puroclean Emergency Restoratio...	W#30-2013	-400.00
7/22/2013	44586	Sennott Tree Service	W#30-2013	-3,200.00
7/22/2013	44587	Staples Contract & Commercial	W#30-2013	-50.97
7/22/2013	44588	Staples Credit Plan	W#30-2013	-273.94
7/22/2013	44589	Tad Putney	W#30-2013	-102.89

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Town of Brookline, NH  
W#30-2013

Date	Num	Name	Memo	Amount
7/22/2013	44590	TDS Telecom	W#30-2013	-145.86
7/22/2013	44591	The County Stores Inc	W#30-2013	-130.62
7/22/2013	44592	Thompson West	W#30-2013	-40.25
7/22/2013	44593	U.S. Cellular	W#30-2013	-268.61
7/22/2013	44594	Ultimate Green Cleaning	W#30-2013	-362.00
7/22/2013	44595	United Site Services	W#30-2013	-55.50
7/22/2013	44596	W D Perkins	W#30-2013	-910.00
7/22/2013	44597	WEX Bank	W#30-2013	-1,641.24
7/22/2013	44598	Wilson Technologies LLC	W#30-2013	-170.00
Total 1010 - General Checking Acc't				-191,840.03
<b>TOTAL</b>				<b>-191,840.03</b>

Daniel Mulgoot

RJ

John J. Carr

Susan Perkins