



TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD

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Minutes
Selectboard
Monday, June 24, 2013

Selectboard members Darrell Philpot, Karl Dowling, John Carr, Susan Adams and Brendan Denehy were present along with Town Administrator Tad Putney.

Also present were Keith Thompson, Ron Pelletier, Ann Somers, Melanie Levesque, Brian Rater and Peter Cook.

Brookline Event Center H-73, 32 Proctor Hill Rd

Ron Pelletier was present to say the state requires him to get a letter from the town allowing him to have alcohol outside the building on the patio. He said the fire department needs to set the capacity of people in the outside area. **Karl** questioned whether a hearing is needed to notify abutters. **Ron** said he already talked to the planning board and he will notify the abutters. He said there has never been a police incident at the Center. ***Karl moved, seconded by John to authorize Darrell to sign a letter once the fire department has issued their letter and Ron has notified his abutters. Voted yes 5-0.***

Mad Hatter Bar & Grille – H-35, 99 Route 13

Len Simone and his partner were in regarding opening the Mad Hatter Bar & Grille (formerly Riverside Restaurant) at 99 Route 13. Len said they need a letter of approval from the town in order to get a liquor license. He said they plan to open on the weekend of July 13th. ***Karl moved, seconded by Sue to authorize Darrell to sign a letter of approval from the Board. Voted yes 5-0.***

Town History Committee

Keith Thompson said Bob Ottavi is interested in being the 7th member of the Town History Committee. The Selectboard will address the appointment at the next meeting. Keith said he doesn't have a cost yet to produce the town history.

Minutes

John moved, seconded by Brendan to approve the public session minutes of June 10th. Voted yes 5-0.
Brendan moved, seconded by Karl to approve the five sets of non public session minutes of June 10th. Voted yes 5-0.

Warrants

The Selectboard approved Warrant #26 in the amount of \$1,015,347.93 and payroll in the amount of \$43,630.65.

2013 Budget

Tad presented a list of budget line items in the amount of \$29,480 that he expects will be under spent in order to find money to cover the library elevator repairs.

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Town Hall

Tad noted that we had no A/C in the town offices today. Kevin Gorgoglione of Absolute Mechanical Services was in to work on it. Kevin came into the meeting and submitted a quote in the amount of \$1,800 for a new compressor. **Tad** asked that the Selectboard make an exception to the purchasing policy to require three bids as it will be over 90 degrees again tomorrow. **John moved, seconded by Brendan to make an exception to the purchasing policy and allow Absolute Mechanical to work on the air conditioning in the town offices. Voted yes 5-0.**

LGC Return of Surplus

LGC has notified us that we will receive \$24,532.45 as a 2010 surplus. **Tad** recommended that we take it as a credit on future invoices. **Karl moved, seconded by John to receive it as a credit on future invoices rather than a check. Voted yes 5-0.**

Iron Works Lane Agreement

Tad prepared a counter offer to the Hollis selectmen for maintenance of Iron Works Lane:

1. The two towns enter into a four-year agreement. Hollis provides regular maintenance for all of Iron Works Lane during the first, third, and fourth years of the agreement. Brookline provides regular maintenance for all of Iron Works Lane during the second year of the agreement.
2. The current agreement is renewed for a three-year period at a cost to the town of Brookline of \$1,000 per year.

The Board approved the contents of the letter, which will be forwarded to the Hollis Board of Selectmen.

Grove

Tad said due to the hot weather before the opening of the Grove, he contacted LGC on whether there was any liability if we opened early with no lifeguard on duty. They said we are not at risk as long we let people know there is no lifeguard on duty. LGC's staff attorney suggested the town check with its insurer given that we charge for use of the Grove. After checking with our insurer, **Tad** reported that we are okay to charge and the insurer advised that a safety check of the beach should be conducted. One has been scheduled for June 27th.

Economic Development email List

Melanie Levesque requested a policy for use of the email list. She said Representative Flanagan sent out an invitation thru the email list in April but she was denied use of the list in May. **Melanie** said there should be a policy for all organizations. **Tad** said the email list was set up as a tool for the economic development committee to notify the businesses in town. **Karl** questioned whether there are any RSAs regarding town email lists. **Tad** will check on it. **Darrell** said an email address is not considered private. **Brendan** asked how an employee would know what could be sent through the list if there's not a written policy. **Ann Somers** said when she gives her email to a Board she doesn't expect it to be given out. The Board agreed any broadcast emails going out will have to be approved by the Selectboard.

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New Assessments

Peter Cook said letters have gone out to all property owners with their new assessed values. They can look it up on the Avitar Associates website for 30 days. If there is an issue they can call to make an appointment to review their assessment card.

July Fireworks

Tad noted that the fireworks will be held on Saturday, July 6th at the Grove.

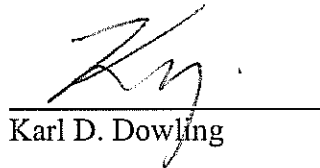
Non Public Session

Darrell moved, seconded by Karl to go into non public session under RSA 91-A: 3, II (c) reputation. Voted yes 5-0.

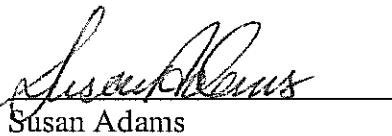
Meeting adjourned at 8:10 pm.

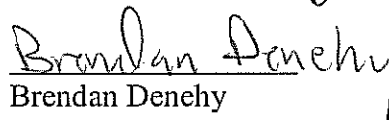
Minutes submitted by Rena Duncklee.


Darrell Philpot


Karl D. Dowling


John J. Carr


Susan Adams


Brendan Denehy

06/24/13

Town of Brookline, NH
W#26-2013

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
6/24/2013	44425	Absolute Mechanical Systems LLC	W#26-2013	-105.00
6/24/2013	44426	Academy of First Response Inc	W#26-2013	-1,000.00
6/24/2013	44427	Aflac	W#26-2013	-302.20
6/24/2013	44428	Alec's Shoes	W#26-2013	-199.85
6/24/2013	44429	Aquatic Control Technology Inc	W#26-2013	-6,289.50
6/24/2013	44430	Avitar Assoc of New England Inc	W#26-2013	-15,639.28
6/24/2013	44431	Big Brothers Big Sisters of Greate...	W#26-2013	-400.00
6/24/2013	44432	Bound Tree Medical LLC	W#26-2013	-337.75
6/24/2013	44433	Bridges	W#26-2013	-600.00
6/24/2013	44434	Brookline School District	W#26-2013	-246,983.00
6/24/2013	44435	Business Card	W#26-2013	-971.66
6/24/2013	44436	C L Farwell Construction LLC	W#26-2013	-12,407.00
6/24/2013	44437	CASA of NH	W#26-2013	-200.00
6/24/2013	44438	Century Link	W#26-2013	-35.06
6/24/2013	44439	Chappell Tractor Sales Inc	W#26-2013	-27.31
6/24/2013	44440	Charter Communications	W#26-2013	-54.99
6/24/2013	44441	Child Advocacy Center	W#26-2013	-200.00
6/24/2013	44442	Critical Alert Systems LLC	W#26-2013	-119.40
6/24/2013	44443	D.C. Slocumb Co., LLC	W#26-2013	-325.00
6/24/2013	44444	DeMoulas Supermarkets Inc	W#26-2013	-199.96
6/24/2013	44445	DuBois & King Inc	W#26-2013	-20,805.00
6/24/2013	44446	EarthLink Business	W#26-2013	-653.61
6/24/2013	44447	FairPoint Communications	W#26-2013	-86.60
6/24/2013	44448	Gavin Remodeling Inc	W#26-2013	-4,000.00
6/24/2013	44449	Gecrb.Amazon	W#26-2013	-192.05
6/24/2013	44450	Granite State Concrete Co Inc	W#26-2013	-919.91
6/24/2013	44451	Great Northern Elevator Co LLC	W#26-2013	-13,608.46
6/24/2013	44452	Greater Nashua Council on Alcoh...	W#26-2013	-600.00
6/24/2013	44453	Grey Rock Landscaping	W#26-2013	-6,650.00
6/24/2013	44454	Gtr. Nashua Mental Health Ctr	W#26-2013	-3,200.00
6/24/2013	44455	Harvey Recycling of Fitchburg LLC	W#26-2013	-462.82
6/24/2013	44456	Healthy at Home	W#26-2013	-250.00
6/24/2013	44457	Hollis/Brookline Co-op School Dis...	W#26-2013	-652,120.00
6/24/2013	44458	Home Health & Hospice Care	W#26-2013	-10,000.00
6/24/2013	44459	JP Pest Services	W#26-2013	-337.37
6/24/2013	44460	LaBombard Engineering	W#26-2013	-200.00
6/24/2013	44461	Lamprey Health Care	W#26-2013	-1,100.00
6/24/2013	44462	LexisNexis	W#26-2013	-50.00
6/24/2013	44463	Liberty Supply Inc	W#26-2013	-259.25
6/24/2013	44464	Massachusetts Dept. of Revenue	W#26-2013	-352.00
6/24/2013	44465	MD's Trash Removal Inc	W#26-2013	-257.75
6/24/2013	44466	Metropolitan Life	W#26-2013	-1,700.00
6/24/2013	44467	Milford Regional Counseling Servi...	W#26-2013	-250.00
6/24/2013	44468	NH Dept. of Health & Human Serv...	W#26-2013	-502.00
6/24/2013	44469	NH Retirement System	W#26-2013	-192.00

Town of Brookline, NH

W#26-2013

06/24/13

Date	Num	Name	Memo	Amount
6/24/2013	44470	Northeast Utilities System	W#26-2013	-685.62
6/24/2013	44471	Northeast Utilities A	W#26-2013	-134.64
6/24/2013	44472	Pitney Bowes Global Financial Se...	W#26-2013	-133.20
6/24/2013	44473	PSNH - R	W#26-2013	-2,373.12
6/24/2013	44474	Rena Duncklee	W#26-2013	-38.97
6/24/2013	44475	Rodney C Woodman Florist Inc	W#26-2013	-53.00
6/24/2013	44476	SHARE Outreach Inc	W#26-2013	-2,000.00
6/24/2013	44477	Sheryl Corey	W#26-2013	-252.19
6/24/2013	44478	Souhegan Valley Transp. Collabo...	W#26-2013	-1,500.00
6/24/2013	44479	St Joseph Community Services Inc	W#26-2013	-825.00
6/24/2013	44480	Staples Credit Plan	W#26-2013	-304.84
6/24/2013	44481	Tad Putney	W#26-2013	-50.85
6/24/2013	44482	TDS Telecom	W#26-2013	-146.10
6/24/2013	44483	The County Stores Inc	W#26-2013	-174.11
6/24/2013	44484	Two Dave's Auto Inc	W#26-2013	-1,030.00
6/24/2013	44485	U.S. Cellular	W#26-2013	-262.30
6/24/2013	44486	United Site Services	W#26-2013	-55.50
6/24/2013	44487	WEX Bank	W#26-2013	-182.71
Total 1010 - General Checking Acc't				-1,015,347.93
TOTAL				-1,015,347.93

Danell Philpot

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John Am

Jason Blum

Brandon Dench