



TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD

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*Minutes  
Selectboard  
Monday, June 10, 2013*

Selectboard members Darrell Philpot, Karl Dowling, John Carr, Susan Adams and Brendan Denelhy were present along with Town Administrator Tad Putney. Also present were Linda Chomiak, Ann Somers and Loring Webster.

**Minutes**

*Sue moved, seconded by Brendan to approve the public session minutes of May 28<sup>th</sup>. Voted yes 5-0.  
John moved, seconded by Sue to approve the 4 sets of non public session minutes of May 28<sup>th</sup>. Voted yes 5-0.*

**Tad** noted that we paid Sequoya early to get a 2% discount. The Selectboard said they were okay with sending out a check before a meeting to get a discount or avoid late fees.

**Library Elevator**

**Sue** said she noticed they were working on the library elevator. **Tad** said they hope to have it operational by the end of the week.

**Budget**

The Selectboard reviewed the disbursements and revenues through May.

**NH Retirement System**

A meeting is scheduled for June 25<sup>th</sup> from 6 to 8 pm between representatives from the towns of Brookline and Hollis, school governing bodies, budget committees and business administrators to understand and address concerns relating to the increases in the contributions to the NHRS. The meeting will be held at the Lawrence Barn in Hollis. **Brendan** said he is planning to attend.

**Rental Checklist**

The Selectboard reviewed the revised checklist to be completed after a town building is used and approved the revision.

**Sue** left the meeting at this point.

**Groundwater Monitoring**

**Tad** said ChemServe is willing to do a 3 year contract for monitoring the wells at the transfer station at the same price of \$1,520.16 yearly. **Karl** said the other two bidders weren't offered the same option of a three year contract. **Linda** suggested we request a multi year contract to the others. The Selectboard said for Tad to do what's most efficient.

## *Minutes*

### *Selectboard*

*Monday, June 10, 2013, Pg. 2*

#### **Town Hall Renovations**

The Selectboard reviewed the Invitation to Bid packet for renovations to the lower town hall. **Tad** said the Invitation to Bid will be in the Brookliner, Hollis/Brookline Journal, Milford Cabinet, Bedford Journal and Merrimack Journal. Bidders have until July 8 to submit their bids. He said the plan is for the Selectboard to open the bids on July 8<sup>th</sup> and turn the bids over to the facilities committee to review and make a recommendation to the Selectboard at their meeting on July 22<sup>nd</sup>. ***John moved, seconded by Brendan to accept the Invitation to Bid packet. Voted yes 4-0.***

#### **Cash Receipts Policy**

The Selectboard approved and signed the Cash Receipts Policy as drafted.

#### **Class VI Roads**

**Pierce Lane** – **Tad** said a portion of Pierce Lane (located on the Annex property) was discontinued in 1966.

**Mathews Road** – **Tad** said an article to discontinue Mathews Road in the 1982 warrant was defeated. He said the end of the road is blocked off by a chain which is not permitted by RSA 231:21-a unless it is unlocked. **Brendan** said the chain is removed in the winter for snowmobiling.

**Spaulding Brook Road** – **Tad** said an article in 1973 to discontinue Spaulding Brook Road was passed over at town meeting. He said Spaulding Brook Road is blocked by large boulders which do not permit passage for a car. The Board directed Tad to make sure the boulders are moved so the road is passable per the RSAs.

#### **Historical Society**

**Linda** said the Historical Society did a great job on the spaghetti supper last Saturday.

#### **Revaluation**

**Tad** said the new assessments on properties should be in the mail to owners next month. People with questions can schedule an appointment with Avitar Associates to review their assessment cards.

#### **July 4<sup>th</sup> - Fireworks**

**Tad** said the fireworks were scheduled for July 5<sup>th</sup> but that day is a holiday for Camp Tevya. He said they are looking at another date.

#### **Non Public Session**

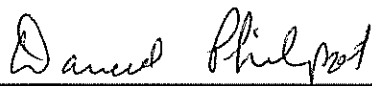
***Darrell moved, seconded by Karl to go into non public session under RSA 91-A: 3, II (a) litigation and (c) reputation. Voted yes 4-0.***


On returning to public session ***Darrell moved, seconded by Brendan to seal the minutes. Voted yes 4-0.***


Meeting adjourned at 8:00 pm.


Minutes submitted by Rena Duncklee.


*Minutes*  
*Selectboard*  
*Monday, June 10, 2013, Pg. 3*

  
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Darrell Philpot

  
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Karl D. Dowling

  
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John J. Carr

  
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Susan Adams

  
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Brendan Denehy

06/10/13

Town of Brookline, NH  
W#24-2013

Date	Num	Name	Memo	Amount
<b>1010 - General Checking Acc't</b>				
6/6/2013	44368	Sequoia Technologies Group LLC	W#24-2013	-4,021.85
6/6/2013	44369	The Business Clinic Inc	W#24-2013	-261.40
6/6/2013	44370	Sequoia Technologies Group LLC	W#24-2013	-647.37
6/10/2013	44371	A-F Fuels	W#24-2013	-117.12
6/10/2013	44372	Absolute Mechanical Systems LLC	W#24-2013	-740.00
6/10/2013	44373	Arcomm Communications	W#24-2013	-156.00
6/10/2013	44374	AT & T	W#24-2013	-29.87
6/10/2013	44375	B & S Locksmiths Inc	W#24-2013	-120.00
6/10/2013	44376	Bergeron Protective Clothing	W#24-2013	-9,192.63
6/10/2013	44377	Big Green Recycling	W#24-2013	-6.00
6/10/2013	44378	Bob Rochford	W#24-2013	-47.98
6/10/2013	44379	Bot-L-Gas Inc	W#24-2013	-156.38
6/10/2013	44380	Brookline Library Trustees	W#24-2013	-17,534.00
6/10/2013	44381	Brookline School District	W#24-2013	-323,193.00
6/10/2013	44382	Charter Communications	W#24-2013	-117.00
6/10/2013	44383	Clarey's Safety Eqpt	W#24-2013	-81.05
6/10/2013	44384	Devine Millimet & Branch	W#24-2013	-567.10
6/10/2013	44385	Drescher & Dokmo	W#24-2013	-2,315.75
6/10/2013	44386	Future Supply Corp	W#24-2013	-140.12
6/10/2013	44387	Harvey Recycling of Fitchburg LLC	W#24-2013	-445.30
6/10/2013	44388	Hillsborough County Treasurer	W#24-2013	-109.12
6/10/2013	44389	Hollis Pharmacy	W#24-2013	-90.00
6/10/2013	44390	Hollis/Brookline Co-op School Dis...	W#24-2013	-259,215.00
6/10/2013	44391	John Leslie Consulting	W#24-2013	-20.00
6/10/2013	44392	Kustom Signals Inc	W#24-2013	-46.00
6/10/2013	44393	Lee Duval	W#24-2013	-68.84
6/10/2013	44394	Massachusetts Dept. of Revenue	W#24-2013	-352.00
6/10/2013	44395	Metropolitan Life	W#24-2013	-1,700.00
6/10/2013	44396	Monadnock Mtn Spring Water Inc	W#24-2013	-72.50
6/10/2013	44397	NH Dept. of Health & Human Serv...	W#24-2013	-502.00
6/10/2013	44398	NH Lakes	W#24-2013	-2,200.00
6/10/2013	44399	NH Retirement System	W#24-2013	-18,171.47
6/10/2013	44400	NH Superior Repair	W#24-2013	-49.00
6/10/2013	44401	NHLWAA	W#24-2013	-30.00
6/10/2013	44402	Paul Girouard	W#24-2013	-300.00
6/10/2013	44403	Peoples United Bank	W#24-2013	-4,521.88
6/10/2013	44404	Pepperell Community Media Inc	W#24-2013	-577.19
6/10/2013	44405	Pitney Bowes	W#24-2013	-32.98
6/10/2013	44406	Poseidon Air Systems	W#24-2013	-195.00
6/10/2013	44407	PSNH	W#24-2013	-984.32
6/10/2013	44408	Rena Duncklee	W#24-2013	-28.45
6/10/2013	44409	Richard Vertullo	W#24-2013	-175.15
6/10/2013	44410	Sanel Auto Parts	W#24-2013	-34.99
6/10/2013	44411	Staples Contract & Commercial	W#24-2013	-70.76
6/10/2013	44412	Tad Putney	W#24-2013	-174.93

Town of Brookline, NH  
W#24-2013

06/10/13

Date	Num	Name	Memo	Amount
6/10/2013	44413	The Country Press Inc	W#24-2013	-1,675.75
6/10/2013	44414	The County Stores Inc	W#24-2013	-69.00
6/10/2013	44415	Town Hall Streams	W#24-2013	-250.00
6/10/2013	44416	Treas, St. of NH, COAF	W#24-2013	-294.00
6/10/2013	44417	Treas., St. of NH-DOL	W#24-2013	-50.00
6/10/2013	44418	Valerie Maurer	W#24-2013	-28.25
6/10/2013	44419	Verizon Wireless	W#24-2013	-160.04
6/10/2013	44420	WEX Bank	W#24-2013	-1,876.05
Total 1010 - General Checking Acc't				-654,014.59
TOTAL				<u>-654,014.59</u>

Daniel Philpot

R J

John J. Carr

Susan Adams

Brendan Dench