



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, April 15, 2013*

Selectboard members Darrell Philpot, Karl Dowling, John Carr, Susan Adams and Brendan Denchey were present along with Town Administrator Tad Putney. Also present were Ann Somers, Helen Ballou, Buddy Dougherty, Peter Cook, Linda Chomiak, Brian Rater and Keith Thompson.

Darrell opened the meeting with the Pledge of Allegiance.

Non Public Session

Darrell moved, seconded by John to go into non public session under RSA 91-A: 3, II (c) reputation. Voted yes 5-0.

On returning to public session *Darrell moved, seconded by Karl to seal the minutes. Voted yes 5-0.* Sue noted that the non public session was about tax liens, which is a reputation issue.

Safety Complex – Police Dept. Addition

Peter Cook said the building committee voted to turn over the building to the town. He said there are some bits and pieces that need to be addressed as well as landscaping.

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Karl moved, seconded by John to approve the public session minutes of April 1st and 12th. Voted yes 5-0.

Sue moved, seconded by Karl to approve the 4 sets of non public session minutes of April 1st. Voted yes 5-0.

Warrants

The Selectboard signed Warrant # 16 in the amount of \$41,124.41 and payroll in the amount of \$43,041.87.

Wildwood Rd – Canney Hill Subdivision

On the recommendation of the planning board and town engineer *Brendan moved, seconded by Sue to reduce the construction bond for Phase 2 of Wildwood Road to \$34,650. Voted yes 5-0.*

Library Elevator

Tad said Scott Knowles liked the feature of the battery lowering device and recommended Great Northern Elevator. After reviewing the comparisons Tad made between Pine State Elevator and Great Northern Elevator for the repairs to the elevator, *Sue moved, seconded by John to award the bid to*

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Great Northern Elevator at the price of \$20,936 plus an additional \$500-1,000 for electrical work. We will ask for the materials to be shipped to the site. Voted yes 5-0.

Buddy asked if the library had any cuts to their budget as a result of the \$60,000 reduction in the operating budget. The library budget was not reduced. It was noted that the estimate of \$25,000 was dated March 14th, the day after town meeting. **Darrell** suggested we ask the library trustees in to the next meeting to defer media expenses in their budget. **Helen** said it's a building maintenance issue and it's not appropriate to take the money from the library operating budget.

2013 Facilities Committee Charter

Karl moved, seconded by John to approve the Charter after making the change that the Selectboard will review plans before they are finalized and accept and approve any bids for the renovations to the town hall. Voted yes 5-0. **Tad** said the full members consist of Tad, John Carr, Jay Sartell and Linda Chomiak at this time. Residents interested in serving on the committee for the Annex, Chapel and Brusck Hall are Louise Price and Jodi Tochko. Keith Thompson would like to be involved as time permits.

Town History Committee Charter

Brendan moved, seconded by Karl to accept the Charter as drafted. Voted yes 5-0. Anyone interested in serving on the committee should contact Tad.

Plodzick & Sanderson

Sue moved, seconded by Brendan to authorize Darrell to sign the engagement letter with Plodzick & Sanderson to perform the 2012 audit. Voted yes 5-0.

The auditors have asked that the Selectboard review any modified transactions in Quick Books after the town administrator has reviewed them. *Karl moved, seconded by Brendan to authorize Darrell to sign off on January, February and March transactions. Voted yes 5-0.*

Motor Vehicle Audit

On February 12, 2012 the State of NH, Division of Motor Vehicles conducted an audit of Municipal Registration Agent Patti Howard-Barnett. They concluded the municipal agent was in compliance with the applicable statutes, rules and procedures.

Recreation Commission

Darrell noted that Derek Dvareckas is interested in serving on the Recreation Commission. The Selectboard will address the appointment at the next meeting.

Parker's Maple Barn

Brendan moved, seconded by Karl to sign the annual permit for the Parker's Maple Barn sign at the intersection of Route 13 and Mason Road. Voted yes 5-0.

Emergency Management Grant

Karl moved, seconded by John to authorize Darrell to sign the paper work for the \$1,585 grant of an APX 2500 portable radio for use by emergency management. Voted yes 5-0.

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Iron Works Lane

The Town of Hollis has sent a new proposed three year agreement for the maintenance of Iron Works Lane in the amount of \$1,997 annually. This is an increase of 10% over the previous three year agreement. 800' of the road is in Brookline and is in the middle portion of the road. 2100' of the road is in Hollis. **Tad** said we plowed four private roads last year for \$780. He said he talked to Jerry Farwell regarding the proposed contract. Since approximately 27.6% of the road is in Brookline Jerry suggested that Hollis maintain the road for three years and Brookline maintain it the fourth year or Brookline offer to maintain the road and charge Hollis. Tad will talk to Troy Brown in Hollis.

Transfer Station

Tad reported that Camp Tevya will be conducting a logging operation and will access the area through the transfer station.

Non Public Session

Darrell moved, seconded by John to go into non public session under RSA 91-A, 3, II (a) compensation, (c) reputation and (e) litigation. Voted yes 5-0.

On returning to public session *Darrell moved, seconded by Brendan to seal the minutes. Voted yes 5-0.*

Zoning Board of Adjustment

Darrell noted that we have a Notice of Decision from the ZBA on Case No. 370. Since the decision, a ZBA member sent a memo requesting a rehearing based on her belief that an error was made in the ruling of the case.

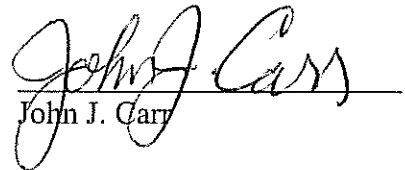
Meeting adjourned at 8:50 pm.

Minutes submitted by Rena Duncklee.

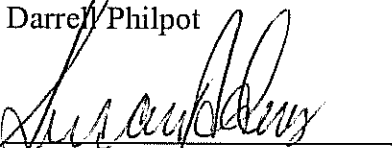


Darrell Philpot

Karl D. Dowling



John J. Carr



Susan Adams



Brendan Denehy

Town of Brookline, NH

W#16-2013

04/15/13

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
4/15/2013	44156	A-F Fuels	W#16-2013	-165.90
4/15/2013	44157	Aquatic Control Technology Inc	W#16-2013	-1,250.00
4/15/2013	44158	AT & T	W#16-2013	-34.16
4/15/2013	44159	Bergeron Protective Clothing	W#16-2013	-29.80
4/15/2013	44160	Business Card	W#16-2013	-984.45
4/15/2013	44161	C L Farwell Construction LLC	W#16-2013	-6,186.00
4/15/2013	44162	Central Paper Products Inc	W#16-2013	-124.08
4/15/2013	44163	Chief Supply Corp	W#16-2013	-38.00
4/15/2013	44164	David Cook	W#16-2013	-300.00
4/15/2013	44165	DeMoulas Supermarkets Inc	W#16-2013	-49.85
4/15/2013	44166	Dennis Mires, P.A.	W#16-2013	-3,846.00
4/15/2013	44167	Drescher & Dokmo	W#16-2013	-700.00
4/15/2013	44168	Electrical Supply of Milford	W#16-2013	-102.19
4/15/2013	44169	Fimbel Paunet Corp	W#16-2013	-316.00
4/15/2013	44170	Grainger	W#16-2013	-436.16
4/15/2013	44171	H. Welch & J. Chierus	W#16-2013	-337.00
4/15/2013	44172	Harvey Recycling of Fitchburg LLC	W#16-2013	-519.76
4/15/2013	44173	Hillsborough County Treasurer	W#16-2013	-184.80
4/15/2013	44174	InfoRad Inc	W#16-2013	-68.00
4/15/2013	44175	John Leslie Consulting	W#16-2013	-20.00
4/15/2013	44176	Kristen Austin	W#16-2013	-77.99
4/15/2013	44177	LaBombard Engineering	W#16-2013	-200.00
4/15/2013	44178	LexisNexis	W#16-2013	-50.00
4/15/2013	44179	Massachusetts Dept. of Revenue	W#16-2013	-352.00
4/15/2013	44180	MD's Trash Removal Inc	W#16-2013	-192.75
4/15/2013	44181	Metropolitan Life	W#16-2013	-1,700.00
4/15/2013	44182	NH Ass'n of Fire Chief, Inc	W#16-2013	-75.00
4/15/2013	44183	NH Dept. of Health & Human Serv...	W#16-2013	-502.00
4/15/2013	44184	NH Planners Association	W#16-2013	-200.00
4/15/2013	44185	NH Superior Repair	W#16-2013	-80.00
4/15/2013	44186	Norma J Glow Revocable Trust	W#16-2013	-188.00
4/15/2013	44187	Office of Energy & Planning	W#16-2013	-60.00
4/15/2013	44188	Pitney Bowes - P	W#16-2013	-32.98
4/15/2013	44189	Protection One Alarm Monitoring I...	W#16-2013	-180.00
4/15/2013	44190	PSNH	W#16-2013	-899.38
4/15/2013	44191	Rich Vertullo Landscaping and La...	W#16-2013	-4,783.00
4/15/2013	44192	Ross Jensen Carpentry	W#16-2013	-220.00
4/15/2013	44193	Sequoia Technologies Group LLC	W#16-2013	-1,385.66
4/15/2013	44194	Shattuck-Malone Oil Co	W#16-2013	-773.08
4/15/2013	44195	Staples Contract & Commercial	W#16-2013	-236.62
4/15/2013	44196	Tad Putney	W#16-2013	-7,651.57
4/15/2013	44197	TDS Telecom	W#16-2013	-160.23
4/15/2013	44198	The County Stores Inc	W#16-2013	-146.68
4/15/2013	44199	Tim Martineau	W#16-2013	-570.00
4/15/2013	44200	Town Hall Streams	W#16-2013	-250.00

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W#16-2013

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Date	Num	Name	Memo	Amount
4/15/2013	44201	Treas, St. of NH, COAF	W#16-2013	-189.00
4/15/2013	44202	TruGreen Commercial	W#16-2013	-2,384.35
4/15/2013	44203	Two Dave's Auto Inc	W#16-2013	-803.50
4/15/2013	44204	U.S. Cellular	W#16-2013	-30.04
4/15/2013	44205	Ultimate Green Cleaning	W#16-2013	-450.00
4/15/2013	44206	United Site Services	W#16-2013	-55.50
4/15/2013	44207	Verizon Wireless	W#16-2013	-160.04
4/15/2013	44208	Wendy Drouin	W#16-2013	-90.00
4/15/2013	44209	WEX Bank	W#16-2013	-299.89
4/15/2013	44210	U.S. Cellular	W#16-2013	-3.00
Total 1010 - General Checking Acc't				-41,124.41
TOTAL				-41,124.41

Daniel P. Hyslop K.J. John J. L...

... Brian D...