



TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD

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*Minutes
Selectboard
Monday, August 27, 2018*

Selectboard members present: Brendan Denehy, Eddie Arnold, Tom Humphreys, and Ron Olsen along with Town Administrator Tad Putney.

Also present: Mike Wenrich, Brian Rater, Drew Kellner and Ann Somers.

6:30pm - **Brendan** opened the meeting with the Pledge of Allegiance.

Public Input

Brendan announced the passing of Brookline residents **Tyler Ricard** and **John Kramarczyk** as well as the mother of fellow Board member Valerie Ogden. **Brendan** also said **John Carr** has submitted a letter of resignation as Health Officer. He said on behalf of the Board, he would like to thank **John** for all of his years of service as Health Officer and asked that the Board sign a letter of thanks. **Brendan** said at the last meeting there were Fire Department command car bills that he signed as Chair given he had been given the authority to do so, but he had not publicly announced the action in the meeting, so he is highlighting it now for the record.

Approve Minutes

Eddie moved, seconded by Ron, to approve the minutes from the Monday, August 13th 2018 meeting as written; Voted Yes 4-0. Eddie moved, seconded by Ron, to approve four sets of non-public minutes from the Monday, August 13th 2018 meeting as written; Voted Yes 4-0.

Sign Warrants for Payment

The Board signed Accounts Payable Warrant #35 in the amount of \$46,797.91, 250th Anniversary Warrant #8 in the amount of \$900.00, Payroll Warrant #36 in the amount of \$56,268.38 and Police Detail Warrant in the amount of \$688.75.

Old Business

• **Prohibition of Political Signs at Selected Town Facilities**

Brendan said the prohibited facilities include: Town Hall at 1 Main Street, Fire Station at 4 Bond Street, Safety Complex at 3 Post Office Drive, Annex at 4 Main Street, Library at 16 Main Street, Chapel/Brusch Hall at 36 Main Street, Brookline Ball Park on Frances Drive and The Grove on Mason Road.

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Brendan also said, per RSA 664:17, any signs that are removed by town maintenance or law enforcement personnel, will be held at the Town Administrator's office until one week following the election so a candidate can retrieve them, after which time the signs will be discarded. ***Eddie moved, seconded by Ron, to approve and sign the Prohibition of Political Signs at Selected Town Facilities; Voted Yes 4-0.***

- **Discuss Town Hall Slate Repairs**

Tad identified questions **Val** had raised in an email since the last meeting as well as answers he had researched. He said the slate roof is 21 years-old and, according to a contact at Primex, a properly installed slate roof should last 100-200 years. **Tad** said there was no warranty provided when the roof was installed and Primex said that some installers will provide a one-year warranty, but that would be it. **Tad** said the slates that need repair are in the same general area as repairs made in 2014 – near the edge of the roof, but he could not say if the same slates were involved. **Tad** said we received three bids that are all around \$7,000 and, after checking references, he would recommend Joseph Robine. **Tad** said Primex will pay \$4,100 and he would like to use the Town Facilities Capital Reserve Fund for the balance of the costs. ***Eddie moved, seconded by Ron, to authorize Brendan to sign the contract to replace the slates on the Town Hall Roof with Joseph Robine, and pay the balance, after insurance, from the Town Facilities Capital Reserve Fund; Voted Yes 4-0.***

Public Works Truck Funding Request

Tad said at the March 2018 town meeting a Capital Reserve Fund was established for future equipment for the Department of Public Works. **Mike** said he is recommending the first piece of equipment be a 2017 Ford F550 truck with plow and sander. **Ron** asked about the benefits of the larger truck size. **Mike** said it will allow for him to stay out on the road longer given the greater quantity of sand/salt it will hold. He also said the stainless steel option will make it last much longer. He also said he has had a good experience with MHQ, which would be providing the truck. He said they are both the dealer and the upfitter. **Tad** said the total price is approximately \$78,000. ***Ron moved, seconded by Eddie, to purchase the 2017 Ford F550 from MHQ for a total price not to exceed \$80,000 with funds coming from the Public Works Capital Reserve Fund; Voted Yes 4-0.***

Open Propane Bids

Brendan said he would like to hold off on opening the bids until the Sept 10th meeting when we have a full Board.

Review and Discuss New Road Bond for Sawtelle Rd

Tad said the Town Engineer recommended to the Planning Board that a road bond be put into place for the extension of Sawtelle Road in the amount of \$634,600 and the Planning Board, in turn, is seeking the Selectboard's approval. ***Eddie moved, seconded by Ron, to approve the road performance guarantee in the amount of \$634,600 for the extension of Sawtelle Road; Voted Yes 4-0.***

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Discuss Update to Dispatch Contract

Tad said the Town of Hollis has amended the Dispatch contract with language to include offering dispatch services for the Brookline Department of Public Works during non-business hours. **Tad** said the final step is having the Board counter-sign the amended contract. ***Eddie moved, seconded by Ron, to approve the amended contract for Dispatch services with the Town of Hollis; Voted Yes 4-0.***

Discuss Planet Aid Contract for a Bin at the Transfer Station

Tad said two representatives from Planet Aid attended the last Transfer Station Evaluation Committee meeting. He said they would place a bin there and pay the Town five cents per pound for items collected. The Committee recommends the Board sign-off on adding the bin. **Brendan** suggested waiting for the Committee to complete the study and see where this fits in. The Board agreed to wait.

Discuss Potential Increase in Transfer Station Fees

Tad said the costs to dispose of construction debris have recently increased from \$71 to \$100 per ton, resulting in a shortfall so far this year of about \$3,700. He said the Transfer Station Evaluation Committee recommends that the Board increase the fees now to address the shortfall. ***Eddie moved, seconded by Tom, to increase the Transfer Station Fees for construction debris beginning September 1, 2018; Voted Yes 4-0.***

7:00pm Public Hearing re Prohibition of Animals in Cemeteries and Ball Park

Patricia Thompson said she is concerned there are less and less places for people to take their dogs and taking them to places is very beneficial for them. She said she would be very sad if she is not to be able to take her dogs to these public places. **Kathy Ford** asked why the ordinance was being considered. **Tad** said there were a couple residents complaining about people either playing fetch with their dog in the cemetery or dog waste being left behind. **Brian** said there are concerns about animal waste ruining the grave stones. **Ann** said if there is an ordinance then the police have authority to enforce it. **Drew** said he agrees with the comment about the importance of socializing dogs and asked why the Ball Park was included. **Eddie** said it was his suggestion to add the Ball Park as there have been signs prohibiting dogs there and he feels we either need to enforce the rule or remove the signs. **Kathy** said we have a leash law in town and maybe we should enforce that more. **Brendan** closed the hearing at 7:18 PM. **Eddie** said he is hearing overwhelming opposition and maybe we should wait on this. **Ron** said if the dog is on a leash and the dog is going to the bathroom all over the place, then the owner should be spoken to, but if they are off leash that should be enforced. **Brian** said we should amend the ordinance to ask that people use leashes and pick up after their dogs. **Drew** said if you supply waste bags, then you need receptacles and you may find businesses that want to sponsor receptacles. **Brendan** said we should defer to the Cemetery Trustees and Recreation Commission for further guidance. The Board agreed.

Finalize Schedule for September 11th Primary

The Board finalized the schedule for the September 11th primary.

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Notice of Appointment

The Board noticed to appoint **Chris Adams** to the Melendy Pond Planning Committee at the next meeting.

Review Mail Folder

The Board reviewed the mail folder.

Next Meeting Agenda Items

The following were noted as items for the next meeting agenda:

- Interim report from the Melendy Pond Planning Committee
- Peter Cook with information on Elderly Exemptions
- Open Propane Bids
- Chief Jackson to discuss staffing for next year as well as a draft charter for evaluating ambulance billing

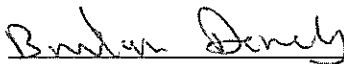
Brendan moved, seconded by Eddie, to move into non-public session per RSA 91-A:3 II (b) hiring; Roll Call Vote Yes 4-0.

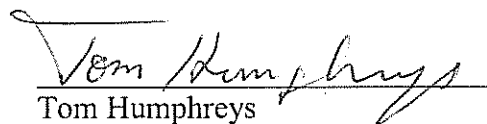
Brendan moved, seconded by Eddie, to come out of non-public session and seal the minutes; Roll Call Vote Yes 4-0.

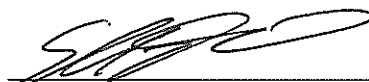
Eddie moved seconded by Ron, to adjourn the meeting; Voted Yes 4-0.

7:49 pm meeting adjourned.

Minutes submitted by Sharon Sturtevant.


Brendan Denehy


Tom Humphreys


Eddie Arnold

Ron Olsen

08/27/18

Town of Brookline, NH
W#35-2018

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
08/27/201	52109	Academy of First Respons...	W#35-2018	-1,000.00
08/27/201	52110	Aflac	W#35-2018	-451.58
08/27/201	52111	AFSCME Council 93	W#35-2018	-231.66
08/27/201	52112	AppRiver LLC	W#35-2018	-604.10
08/27/201	52113	Aqualogic Inc	W#35-2018	-5,525.00
08/27/201	52114	Avitar Assoc of New Engla...	W#35-2018	-9,433.32
08/27/201	52115	B & S Locksmiths Inc	W#35-2018	-47.50
08/27/201	52116	Bound Tree Medical LLC	W#35-2018	-237.83
08/27/201	52117	Brookline Auction Gallery	W#35-2018	-603.00
08/27/201	52118	C L Farwell Construction L...	W#35-2018	-11,179.50
08/27/201	52119	Charter Communications	W#35-2018	-103.89
08/27/201	52120	Chem Serve	W#35-2018	-130.00
08/27/201	52121	Clinical 1 Home Medical	W#35-2018	-353.25
08/27/201	52122	D.C. Slocomb Co	W#35-2018	-745.00
08/27/201	52123	Eversource	W#35-2018	-3,339.17
08/27/201	52124	Fire Tech & Safety of NE	W#35-2018	-150.50
08/27/201	52125	Future Supply Corp	W#35-2018	-150.09
08/27/201	52126	Geico	W#35-2018	-76.16
08/27/201	52127	Hallmark Copier Co Inc	W#35-2018	-1,075.00
08/27/201	52128	Health Trust Inc	W#35-2018	-30.00
08/27/201	52129	Janice M Watt	W#35-2018	-41.56
08/27/201	52130	Janusz Tomaszewski	W#35-2018	-557.00
08/27/201	52131	Kelly Chisholm	W#35-2018	-100.00
08/27/201	52132	LaBombard Engineering L...	W#35-2018	-1,567.50
08/27/201	52133	Metropolitan Life	W#35-2018	-320.00
08/27/201	52134	NH Dept. of Health & Hum...	W#35-2018	-444.00
08/27/201	52135	NH Lakes	W#35-2018	-80.00
08/27/201	52136	NHLWAA	W#35-2018	-15.00
08/27/201	52137	OneMain	W#35-2018	-217.16
08/27/201	52138	Pepperell Community Medi...	W#35-2018	-127.50
08/27/201	52139	Roberts Co., Inc.	W#35-2018	-384.50
08/27/201	52140	Sarah Whitcomb	W#35-2018	-9.50
08/27/201	52141	Skillings and Sons Inc	W#35-2018	-319.25
08/27/201	52142	Solitude Lake Management	W#35-2018	-994.00
08/27/201	52143	Spaulding Hill Networks, L...	W#35-2018	-1,860.00
08/27/201	52144	Staples Credit Plan	W#35-2018	-303.68
08/27/201	52145	Staples Credit Plan - Amb	W#35-2018	-17.78
08/27/201	52146	Syncb/Amazon	W#35-2018	-118.85
08/27/201	52147	TDS Telecom	W#35-2018	-162.26
08/27/201	52148	The Business Clinic	W#35-2018	-951.64
08/27/201	52149	Townsend Ford	W#35-2018	-490.10
08/27/201	52150	Treasurer State of NH-NHCI	W#35-2018	-112.25
08/27/201	52151	U.S. Cellular	W#35-2018	-855.80
08/27/201	52152	United Site Services	W#35-2018	-88.50
08/27/201	52153	University of New Hampshire	W#35-2018	-240.00

08/27/18

Town of Brookline, NH
W#35-2018

Date	Num	Name	Memo	Amount
08/27/201	52154	W D Perkins	W#35-2018	-900.00
08/27/201	52155	WBMASON	W#35-2018	-53.53
Total 1010 - General Checking Acc't				-46,797.91
TOTAL				-46,797.91

Brandon Denehy

Tom Humphreys

[Signature]

Ronald F. Oba