



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

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*Minutes  
Selectboard  
Monday, June 4, 2018*

Selectboard members present: Brendan Denehy, Eddie Arnold, Val Ogden and Tom Humphreys along with Town Administrator Tad Putney.

Also present: Brian Rater, Linda Chomiak, Buddy Dougherty, Ann Somers, Denise Morrisette, Roger Ogden, Dave Joki, Dave Santuccio, Scott Boggis, Jay Kramarczyk, Francis Gavin, Jim Deffley, Trish McCubrey, and Deena Hall.

**6:30pm Brendan** opened the meeting with the Pledge of Allegiance.

**Public Input**

**Brendan** announced that the Fireworks at Lake Potanipo will be held Wednesday, July 4th at dusk with a Rain Date of Thursday, July 5<sup>th</sup>.

**Denise** asked questions and expressed concerns about the Melendy Pond Planning Committee (MPPC) charter and why another committee is needed. She said the voters have said they do not want the leases extended. **Tad** said there are potentially significant future expenses to the town for the removal of the structures and the potential extension of some leases could cover those expenses. **Denise** said the Town should be able to take legal steps to have the leaseholders cover the costs. **Tad** said the committee will be looking into the legal options to do so and regardless of what recommendations come out of the committee's work, the voters will have the final say on any changes. **Eddie** noted there is no Recreation Commission member on the 2018 MPPC. Adding a Recreation Commission member will be considered at the next meeting.

**Roger** asked about his April request for an estimate of the tax impact from March's school and town meetings. **Linda** said the Finance Committee will be meeting and responding later this month.

**Approve Minutes**

***Eddie moved, seconded by Val, to approve the minutes from the Thursday, May 24, 2018 and Monday, May 21, 2018 meetings as written; Voted Yes 4-0. Eddie moved, seconded by Val, to approve the non-public minutes (sets 1, 3 & 4) from the Monday, May 21, 2018 meeting as written, and to unseal set (3); Voted Yes 4-0.***

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**Sign Warrants for Payment**

*The Board signed Accounts Payable Warrant #23 in the amount of \$810,647.66, Payroll Warrant #24 in the amount of \$55,747.02 and a Police Detail Payroll Warrant in the amount of \$997.50.*

**Fire Wards – Conceptual Discussion of Fire Station Addition**

**Scott Boggis** presented a conceptual drawing and preliminary ideas for building an additional bay off the driveway side of the Fire Station to house antique fire trucks and equipment. He said it would look like an added bay of the town hall side of the fire station and allow for residents to actually see the equipment. He said they are seeking Selectboard approval before moving forward too far and the Fire Association will fund the construction. **Val** asked if parking would be affected. **Scott** said it will not. **Linda** asked about the cost impact on building insurance and insurance on the equipment if it is available for public display. **Brendan** asked the fire department to come back with more information on insurance and maintenance/upkeep costs. **Roger** expressed concern about the growth in fire department costs over recent years.

**Open Sealed Bids for Retired Police Car**

Sealed bids were opened from six different parties. The bids were for: \$3,551, \$4,207, \$801, \$1,313.13, \$2,578 and \$3,609. The winning bid was from Chicago Motors for \$4,207.

**Old Business**

**Water Testing** - **Tad** said **John Carr** was not able to attend the workshop in late May that he had mentioned when the Board most recently discussed the water testing issue. He said that he and Romeo will bring further water testing information to the Board at a later date. **Cluster of Signs on Route 13 (South of Safety Complex)** – **Eddie** asked about the signs that impede line-of-sight for motorists on Route 130 looking south at the Route 13 intersection. **Tad** said that NHDOT had agreed to remove some of the “no parking” signs, but it still has not been done. **He** said he just sent them a picture suggesting that it was more the white “state route” signs that were impeding vision than the “no parking” signs. He will continue to push for them to be moved. **Tad** said that NHDOT did agree to the concept of allowing the placement of a “do not enter/no left turn” sign on the island at the Post Office on Route 13 for southbound traffic, but it would be the town’s responsibility to install and maintain.

**Brush Overgrowth**

**Eddie** said there are trees at the end of Steam Mill Hill Road that are blocking vision on Route 130 as well as limited visibility approaching the intersection in front of the town hall due to the two large maple trees at the church. **Tad** said he would look into potential trimming.

**Year to Date Expenses**

**Tad** said through May we are just over 41% through the year and 39% of the way through the 2018 operating budget. He said in looking at the report line-by-line the Revaluation of Property is over budget. **Tad** said it had been discovered that the Assessors signed a contract with a \$72,800 expense to conduct the

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town-wide revaluation, but no money was included in their 2018 budget for the contract. **Tad** said he has a running count of unanticipated savings/deferrals versus unanticipated expenses for the year. The discovery of this unbudgeted assessing cost results in about \$113,000 in total unanticipated costs not in the budget. He said that he has reviewed the budget and identified twelve additional items that lead to a total of about \$119,000 in savings/deferrals to address the shortfall. The Board reviewed the items. **Tad** noted none of the savings/deferrals impacted emergency services budgets. **Linda** asked if there is an opportunity to defer some of the revaluation payments to 2019. **Tad** said while it may be possible, we signed a contract for it to be fully paid in 2018. **Brendan** said the department heads are meeting on Wednesday and we will ask everyone to be mindful of it. **Buddy** said why not put off some paving for this year. **Tad** said he would like to avoid that given the full repaving budget has not been spent in recent years. **Val** asked about 2013 – when the full revaluation was last done - and how it was shown in the budget. **Brendan** suggested leaving a “full update” line item in the department budget every year so that it will not be missed in the future.

**Consider Closing Frances Drive on July 22 from 11am-12 Noon**

**Tad** said the Women’s Club has requested the closing of Frances Drive for the annual bike parade between the hours of 11am and Noon on July 22<sup>nd</sup> during the Blueberry Bash. *Eddie moved, seconded by Tom, to allow the Women’s Club to close Frances Drive between the hours of 11am and Noon on Saturday, July 22, 2018 as long as no parking signs are posted and the closure is located after the entrance to the Ball Park parking lot; Voted Yes 3-1, Val Voted No.*

**Discuss Compactor Recommendations for Transfer Station**

**Tad** reviewed a spreadsheet that had been prepared for last week’s Transfer Station Evaluation Committee meeting. It compared the potential savings in hauling fees if mixed paper, mixed plastics, aluminum cans and translucent plastics are separated and compacted. He said the analysis shows compacting mixed paper provides the greatest cost savings, followed by mixed plastics. In addition, compacted translucent plastics are generating \$560 a ton. He said the committee unanimously voted to recommend two compactors be added to our transfer station – one for mixed plastics and one for translucent plastics. He said the layout of recycling bins will need to be adjusted and it is expected the glass and newspaper recycle bins will be placed where the current plastic bins are located so residents do not need to climb steps to recycle these items. The Board did not express any concerns with the committee’s recommendations.

**Review and Discuss Posting for Part-Time Position at Transfer Station**

**Tad** said **Jim** feels he needs more assistance on Saturdays. **Tad** said that there used to be a fourth person who worked Saturdays from 9-4 and he has drafted a posting to fill this position that has been vacant since Lorraine Marshall retired in 2017. *Eddie moved, seconded by Val, to table the discussion; Voted Yes 4-0.*

**Review and Discuss Letter of Support for Upper Bartell Trail Project**

**Eddie** asked several questions about the proposed project to upgrade the Upper Bartell Trail. **Buddy** responded to the questions and the Board members signed the letter of

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support for the Upper Bartell Trail Project, so it could be included in the grant application.

**Girl Scout Letter**

The Board signed a letter congratulating **Cordelia Scales** for receiving the Girl Scout Gold Award for her comprehensive project at the Cider Mill Trail Head.

**Review Mail Folder**

The Board reviewed the mail folder.

**Next Meeting Agenda Items**

**Tad** noted the following items are expected to be in the next meeting agenda:

- Appoint new Welfare Officer
- Review peer group towns for elderly exemption data
- Finalize Melendy Pond Planning Committee Members

**Dogs in Cemeteries**

**Tad** said that **Chief Quigley** recently mentioned that an individual had been seen playing fetch with his dog in the Pine Grove Cemetery. He suggested that the Board may want to consider a prohibition against dogs in the cemeteries. It was agreed that the Cemetery Trustees will attend a future Board meeting to discuss the topic further.

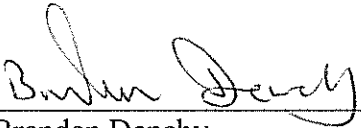
***Brendan moved, seconded by Eddie, to go into non-public session per RSA 91-A:3 II (a) personnel (b) hiring (c) reputation; Roll Call Vote Yes 4-0.***


***Brendan moved, seconded by Eddie to come out of non-public session and seal the minutes; Roll Call Vote Yes 4-0.***

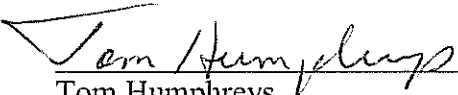
***Eddie moved, seconded by Val, to adjourn; Voted Yes 4-0.***

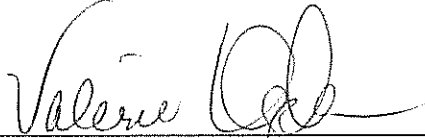
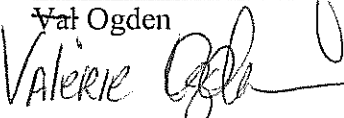
Adjourned 8:55pm

Minutes submitted by Sharon Sturtevant.

  
Brendan Denehy

  
Eddie Arnold

  
Tom Humphreys

  
Val Ogden  


06/04/18

Town of Brookline, NH  
W#23-2018

Date	Num	Name	Memo	Amount
<b>1010 - General Checking Acc't</b>				
06/04/201	51791	Air Cleaning Specialists of ...	W#23-2018	-686.00
06/04/201	51792	AppRiver LLC	W#23-2018	-536.80
06/04/201	51793	AT&T	W#23-2018	-47.31
06/04/201	51794	Beltronics Inc	W#23-2018	-560.00
06/04/201	51795	Brookline Library Trustees	W#23-2018	-21,670.52
06/04/201	51796	Brookline School District	W#23-2018	-264,019.00
06/04/201	51797	Charter Communications	W#23-2018	-7.22
06/04/201	51798	Consolidated Communicati...	W#23-2018	-843.91
06/04/201	51799	D.C. Slocomb Co	W#23-2018	-775.80
06/04/201	51800	DeVincentis Electric	W#23-2018	-235.00
06/04/201	51801	Devine Millimet & Branch	W#23-2018	-55.00
06/04/201	51802	DNG Auto	W#23-2018	-826.06
06/04/201	51803	East Coast Emergency Ou...	W#23-2018	-105.00
06/04/201	51804	Eversource	W#23-2018	-2,279.84
06/04/201	51805	Future Supply Corp	W#23-2018	-215.40
06/04/201	51806	Graham Loff	W#23-2018	-99.99
06/04/201	51807	Health Trust	W#23-2018	-21,840.05
06/04/201	51808	Health Trust Inc	W#23-2018	-30.00
06/04/201	51809	Hollis/Brookline Co-op Sch...	W#23-2018	-450,496.00
06/04/201	51810	Janice M Watt	W#23-2018	-160.79
06/04/201	51811	Liberty Supply Inc	W#23-2018	-75.00
06/04/201	51812	Lisa Shutt	W#23-2018	-32.57
06/04/201	51813	Massachusetts Municipal ...	W#23-2018	-270.00
06/04/201	51814	Metropolitan Life	W#23-2018	-320.00
06/04/201	51815	Monadnock Mtn Spring W...	W#23-2018	-102.25
06/04/201	51816	Nashua Reg Plan Commis...	W#23-2018	-2,508.77
06/04/201	51817	NH Dept. of Health & Hum...	W#23-2018	-444.00
06/04/201	51818	NH Retirement System	W#23-2018	-28,792.92
06/04/201	51819	Northeast Resource Recov...	W#23-2018	-245.00
06/04/201	51820	People's United Bank	W#23-2018	-2,684.38
06/04/201	51821	Powell Stone & Gravel	W#23-2018	-207.90
06/04/201	51822	Spaulding Hill Networks, L...	W#23-2018	-2,014.99
06/04/201	51823	Staples Credit Plan	W#23-2018	-199.40
06/04/201	51824	State of NH-Criminal Reco...	W#23-2018	-75.00
06/04/201	51825	State of NH - DMV	W#23-2018	-45.00
06/04/201	51826	The Business Clinic	W#23-2018	-658.00
06/04/201	51827	Thomas J & Susan Shutt	W#23-2018	-4,250.00
06/04/201	51828	Town Hall Streams	W#23-2018	-250.00
06/04/201	51829	Tritech's Perform Solutions	W#23-2018	-300.00
06/04/201	51830	U.S. Cellular	W#23-2018	-431.90
06/04/201	51831	United Site Services	W#23-2018	-80.50
06/04/201	51832	Valerie Rearick	W#23-2018	-13.38
06/04/201	51833	WBMASON	W#23-2018	-344.51
06/04/201	51834	Wilson's Ground Maintena...	W#23-2018	-812.50

06/04/18

Town of Brookline, NH  
W#23-2018

Date	Num	Name	Memo	Amount
Total 1010 - General Checking Acc't				-810,647.66
TOTAL				<u>-810,647.66</u>

Brendan Denehy

Tom Dempsey

[Signature]

Valerie Ogden

Ronald D. Olan