



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, February 26, 2018*

Selectboard members present: John Carr, Brendan Denehy, Tom Humphreys, Val Ogden and Eddie Arnold along with Tad Putney Town Administrator.
Also present: Brian Rater, Roger Ogden, Ann Somers, Loring Webster, Jay Kramarczyk, Roy Wallen, and Eric Pauer.

6:00pm **John** opened the meeting. *John moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (c) Reputation; Voted Yes 5-0.*

6:30pm *John moved, seconded by Brendan, to come out of non-public session and seal the minutes; Roll Call Vote Yes 5-0.* John stated that the non-public session was for the Board to conduct Police Chief Bill Quigley's annual performance review.

Minutes

Brendan moved, seconded by Eddie, to approve and unseal the non-public minutes from the Monday, February 12, 2018 meeting as written; Voted Yes 4-0, Val abstained. Brendan moved, seconded by Eddie, to approve the minutes from the Monday, February 12, 2018 meeting as written; Voted Yes 4-0, Val abstained. Brendan moved, seconded by Eddie, to approve the minutes from the Thursday, February 15, 2018 meeting as written; Voted Yes 5-0.

Sign Warrants for Payment

The Board signed **Accounts Payable Warrant #9** in the amount of **\$100,303.27**, **Payroll Warrant #10** in the amount **\$54,202.05** and **Police Detail** in the amount of **\$360.00**.

Review Year to Date Expenses

Tad referred to the one page summary of year to date expenses as of tonight's warrant, but excluding tomorrow's payroll. He said we are 16% of the way into the year as of the end of February and the expense report shows we have spent 15% of the 2018 operating budget. **Tad** said two things skew the numbers a bit. One is the fact that we have paid 100% of the "Insurance" budget for the year and secondly we have paid 50% of the fireworks contract under "Patriotic Purposes". **John** asked how much we have spent on legal to date. **Tad** said \$4,008 or 11% of the 2018 "Legal" budget.

Minutes
Selectboard
Monday, February 26, 2018
Page 2

Old Business

Emergency Operations Plan Grant: *Val moved to not move forward with the grant for the emergency operations plan.* Eddie asked for background on the motion. Val said we don't have anyone identified for emergency management yet, and it is being reorganized so until we get everything straightened out, it doesn't make sense to move forward with the grant. Val asked Tad to explain what the grant is for. Tad said the Emergency Operations Plan was last updated in 2007 and is compiled in a large 3 ring binder. He said about eight weeks ago, he, Val, and Jan met with Heather Dunkerlee from Homeland Security and the state's emergency management group and she advised us about the process for updating the plan. She explained that the cost is based on the town's population. It would cost us \$4,500. 100% of the \$4,500 is reimbursed via grant funds. We choose one of two or three vendors who help the Town with the update. Tad said it doesn't cost the town except for the time of the department heads who spend five or six meetings assisting with the update. It takes about 8-12 months to complete. Tad said the benefits include getting department heads around the table to discuss what to do in various situations and, by applying for it, allows us to be eligible for other grants. He said since it has been eleven years since it was last updated, he feels it is worth thinking about. Eddie asked if we have to apply for it. Tad said yes and that Heather said she would come down and walk us through the application process, but the first step would be the Board taking a vote to pursue the grant. Eddie said it might be worthwhile to apply for it now. Tad said we have \$4,000 in the 2018 budget plus \$4,000 of off-setting revenue from the grant, so there is no tax impact. He said it's a matter of whether the Board wants it in the 2018 budget. Eddie asked if there is a set application period. Tad said no, it can be applied for at any time. John said he feels we should keep it in the current budget and wait for the new Director. The Board agreed.

Milfoil Grant: Brendan said the 2018 budget has \$20,000 for dealing with milfoil, but at the last meeting NHDES provided a 25% grant to the Town, which recommends total 2018 costs on milfoil of up to \$48,000. He said the commission set the \$20,000 figure before having DES's guidance. He said that he does not want a decision tonight from the Board, but would like to see the amount for 2018 increased prior to town meeting. John said we will revisit this at the March 12 meeting. Val asked Brendan to provide recent milfoil expense history for the next meeting.

Review and Discuss Appointment of the New Grove Manager

Tad said the Recreation Commission has recommended the appointment of Grove swimming instructor Emily Messer to the position of Grove Manager following an interview with her. *Brendan moved, seconded by Tom, to appoint Emily Messer as Grove Manager; Voted Yes 5-0.*

Review and Discuss Draft Presentation for Town Meeting

Tad referred to the draft presentation for town meeting and asked the Board if they have any questions or edits. Tad said he has included some slides for several of the warrant articles and more can be drafted, if desired. After Board members signed up

*Minutes
Selectboard
Monday, February 26, 2018
Page 3*

to introduce various warrant articles, **Eddie** asked **Tad** to draft a slide for the commercial exemption article.

7:00pm Public Hearing to Discuss Allowing the Operation of KENO

Tad said Senate Bill 191 passed this year and funds full-day kindergarten with revenue from the lottery game KENO. He said this public hearing is the first step in the Board bringing a warrant article to Town Meeting that would make KENO allowable in Brookline establishments with a liquor license. **Tad** noted if the Town does not approve KENO, we would still receive the benefits of the funding. He said the Town is not involved in the game at all; it is run by the state lottery. **Eric** asked which establishments qualify. **Tad** said Chrysanthi's, Juanitas and Kun Garden. **7:04PM - Hearing closed.**

7:05 Public Hearing re Official Ballot Voting ("SB2")

Tad said Town Counsel is available for questions by phone, if needed. **Roy Wallen** asked if this is a petition warrant article. He was told it is. **Eric** said he believes SB2 would be a positive change as voters have time to be educated on the issues between the Deliberative Session and voting day and if they can't make it to the meeting they can vote by absentee ballot. **Eric** also noted that it provides private voting as opposed to the current card-counting approach. He said SB2 increases voting participation and he encourages residents to support SB2. **Ann** said she is in favor of traditional town meeting because of the participation in discussions and more flexibility to change things around to meet people's needs. **Brian** said one concern in towns that have gone to SB2 is that there is very little information and flyers have been distributed with false information, but at a town meeting officials are able to verify facts. **Peter Cook** asked what happens if military duty takes him out of town for the Deliberative Session. He said he can't go. **Roy** spoke against SB2 and in favor of town meeting when neighbors can talk to each other about issues. **Roger** said he doesn't see much of a difference. **Brendan** said we have had the experiment with SB2 with the schools over the past two years and, as it was explained to us, we have very little control over the warrant. **Brendan** said he likes the system that we have and is concerned about SB2 shenanigans and manipulation. **Eric** said they have changed some of the SB2 laws. **Tad** said some people think that this will be discussed at Town Meeting but it will not. It will be voted on during all day voting. **Brian** said there are two warrant articles – one for the town and one for the COOP. **7:25 – Hearing closed.**

Follow up Discussion on TAP-2 Sidewalk/Bridge Project

Tad said he had a productive meeting with Fairpoint and Eversource on Friday to discuss potential pole relocations along South Main Street. Following the meeting, he put together a list of pros and cons for potential locations of the future sidewalk/pedestrian bridge. **Tom** said Fairpoint is now Consolidated Communications. **Tad** said in one way the issues come down to whether the town wants to spend an additional \$9,000 to avoid impacts to residents and pole relocations and allow improved safety of the intersection of Cross Road and South Main Street. **Eddie** said he would like to hear from the residents of South Main Street. **Tad** said one idea would be to take the pros and cons list and mail a letter to each of them and solicit direct input.

*Minutes
Selectboard
Monday, February 26, 2018
Page 4*

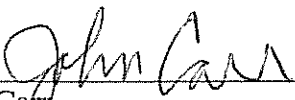
Roy Wallen said on the other end of Cross Road, when we did the recent sidewalk project, the safety of the intersection was considered, so why wouldn't we consider the safety of the other end as part of this next project. **Roy** added that he would support getting the feedback from the residents. The Board agreed with sending a letter to residents with pros and cons. **Tad** said once there is a design, we can get residents in for additional input. Asked why the Town had sought both the Mason Road and South Main Street projects as part of the most recent grant, **Tad** said there was minimum grant application amount of \$500,000 so the town put the projects together. **Jay** noted the current project is downsized from the original plan, which had called for the sidewalk to extend further along Mason Road. **Tad** noted since the last meeting the Board members had received an email from a project abutter on Mason Road clearly stating that they are not interested in the project being on any part of their property. **Tad** also noted the Potanipo Hill Road covenants and easement areas have been obtained. He said that if a pedestrian bridge is placed on the south side of the vehicular bridge, it will need to remain fully within the public right-of-way to meet the abutter's concerns and there looks to be about 12 feet to work with. **Eddie** noted they would not appreciate if we put the bridge across to fire hole area. An alternative is putting the bridge on the north side of the vehicular bridge, but it would be significantly more expensive. **Tad** noted that **Val** had asked him about a 3rd option – placing the bridge at an angle on the north side of the vehicular bridge, but the engineers have looked at it and believe the substantial impacts on wetlands would make approval unlikely. **Jay** asked how wide the pedestrian bridge would be and **Tad** replied 5 to 6 feet. **Eddie** asked if it is possible to build a pedestrian bridge in the right of way that could be tied into the eventual replacement vehicular bridge that will be constructed in the future. **Tad** will ask the engineers. He said it will probably take 4-5 months for design.

John moved, seconded by Eddie, to move into non-public session re 91-A:3 II (b) (hiring) and (c) (reputation); Roll Call Vote Yes 5-0.


John moved, seconded by Tom, to come out of non-public session and seal the minutes; Voted Yes 5-0.

9:20 Eddie moved, seconded by Tom, to adjourn; Voted Yes 5-0.

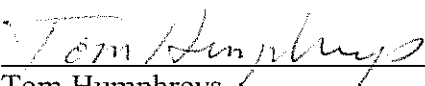
Minutes submitted by Sharon Sturtevant.



John Carr



Brendan Denehy



Tom Humphreys

Valerie Ogden



Eddie Arnold

Town of Brookline, NH

W#9-2018

02/23/18

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
02/15/201	51440	One Source Security & Aut...	W#9-2018	-753.00
02/26/201	51441	Advanced Electronic Desig...	W#9-2018	-4,321.00
02/26/201	51442	Aflac	W#9-2018	-605.42
02/26/201	51443	AFSCME Council 93	W#9-2018	-251.46
02/26/201	51444	Arcomm Communications	W#9-2018	-276.25
02/26/201	51445	Avitar Assoc of New Engla...	W#9-2018	-9,558.32
02/26/201	51446	Ben Senter Trucking	W#9-2018	-3,344.00
02/26/201	51447	C L Farwell Construction L...	W#9-2018	-35,124.75
02/26/201	51448	Charter Communications	W#9-2018	-327.57
02/26/201	51449	DeMoulas Supermarkets Inc	W#9-2018	-99.63
02/26/201	51450	DeVincentis Electric	W#9-2018	-130.00
02/26/201	51451	Devine Millimet & Branch	W#9-2018	-2,557.50
02/26/201	51452	Donald Gagnon	W#9-2018	-19.99
02/26/201	51453	East Coast Emergency Ou...	W#9-2018	-10.00
02/26/201	51454	Eric Pauer	W#9-2018	-60.62
02/26/201	51455	Eversource	W#9-2018	-2,699.59
02/26/201	51456	Granite State Minerals Inc	W#9-2018	-5,338.98
02/26/201	51457	Hampshire Fire Protection ...	W#9-2018	-550.00
02/26/201	51458	Health Trust	W#9-2018	-21,817.91
02/26/201	51459	Health Trust Inc	W#9-2018	-32.75
02/26/201	51460	Henley Enterprise	W#9-2018	-10.00
02/26/201	51461	Jim Solinas	W#9-2018	-83.28
02/26/201	51462	Law Enforcement Mainten...	W#9-2018	-375.00
02/26/201	51463	Neptune Uniforms & Eqpt.,...	W#9-2018	-168.95
02/26/201	51464	NH Association of Assessi...	W#9-2018	-20.00
02/26/201	51465	NH Dept. of Health & Hum...	W#9-2018	-444.00
02/26/201	51466	NH Superior Repair	W#9-2018	-181.90
02/26/201	51467	NHCTCA	W#9-2018	-90.00
02/26/201	51468	Physio-Control Inc	W#9-2018	-417.84
02/26/201	51469	Razzaboni Home Builders ...	W#9-2018	-1,638.00
02/26/201	51470	Richard Gribble	W#9-2018	-84.99
02/26/201	51471	Romeo Dubreuil	W#9-2018	-35.00
02/26/201	51472	Rymes Propane & Oil	W#9-2018	-1,854.23
02/26/201	51473	Shattuck-Malone Oil Co	W#9-2018	-457.85
02/26/201	51474	Sidney Hall Jr	W#9-2018	-731.60
02/26/201	51475	Southworth-Milton Inc	W#9-2018	-455.96
02/26/201	51476	Spaulding Hill Networks, L...	W#9-2018	-1,860.00
02/26/201	51477	Staples Credit Plan	W#9-2018	-334.64
02/26/201	51478	Star Packer Badges	W#9-2018	-2,039.50
02/26/201	51479	TDS Telecom	W#9-2018	-158.26
02/26/201	51480	Treasurer, State of NH-DES	W#9-2018	-150.00
02/26/201	51481	U.S. Cellular	W#9-2018	-683.53
02/26/201	51482	Wheelabrator Concord Inc	W#9-2018	-150.00

02/23/18

Town of Brookline, NH
W#9-2018

Date	Num	Name	Memo	Amount
		Total 1010 · General Checking Acc't		-100,303.27
TOTAL				-100,303.27

John Cam

Brandon Denehy

Tom Humphrey

[Signature]