



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, January 29, 2018*

Selectboard members present: John Carr, Brendan Denehy, Val Ogden and Eddie Arnold along with Town Administrator Tad Putney. Tom Humphreys arrived at 7pm. Also present: Finance Committee members Linda Chomiak and Brian Rater, Acting Ambulance Director Jan Watt and Ambulance Service Members Francis Gavin and Gary Arruda, Police Chief Bill Quigley, Fire Chief Charlie Corey, Fire Wards David Joki and David Santuccio, residents Ann Somers, Loring Webster, Sheryl Corey and Roger Ogden.

6:00pm John opened the meeting with the Pledge of Allegiance.

Public Input

None

Minutes

Brendan moved, seconded by Eddie, to approve the minutes from the Monday, January 8th, Tuesday, January 16th and Wednesday, January 17th, 2018 meetings as written; Voted Yes 4-0. Tom had not arrived yet.

Sign Warrants

The Board signed Accounts Payable Warrant #5 in the amount of \$155,497.26, Payroll Warrant #6 in the amount of \$54,024.29 and Police Detail Payroll in the amount of \$630.00.

Old Business - Mason Ambulance Contract

Val said the Board needs to look at the past ten years of providing ambulance service to Mason. **Tad** said we have used the current formula for about the past four years. **Val** said if Brookline has to pay the increased costs for goods and services, then those costs have to be passed on to Mason as well. **Eddie** said he likes the compromise approach of \$23,600 that **Brendan** had suggested at the last meeting and that the Board had voted on. **John** asked what happens if Mason decides not to sign the contract. **Tad** said then we don't receive payment from them and we don't answer calls for them. **Jan** explained the system that the Ambulance Service uses to track expenses and added that when they treat patients with medications, the hospitals reimburse us one-for-one at no cost. **Brendan** said we should decide on the amount of the contract in enough time for Mason to also decide if they want to continue with Brookline or seek an alternative.

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Linda said we are in 2018 so from a good neighbor perspective, we should bump up by half of what is really owed and then set the stage for next year. **Tad** said we are at a point where we need to get word to Mason so the Board should wrap it up tonight. The Board agreed to keep the previously voted on contract amount at \$23,600 for 2018.

Notice to Appoint

The Board gave notice to appoint Roger Ogden to the Finance Committee, at the next scheduled meeting, to fill the vacated position that expires in March 2018.

Review and Discuss 2017 Selectboard Report

The Board accepted the report as written.

Review and Discuss Cover Pictures for Town Report

The Board looked at potential pictures and chose one of the American Legion marching in the July 4th parade for the cover. **Brendan** suggested that an announcement to save the dates for the 250th Anniversary events be printed on the back cover. The Board agreed.

6:30 Continuation of 2018 Budget Hearing from Wednesday, January 17th 2018

Ambulance: Jan Watt - **Proposed Budget \$190,451.**

Emergency Management: Jan Watt - **Proposed Budget \$24,333.**

“Communications” Line Items Revisited

Chief Quigley reviewed the Police Department’s communications budget and pointed out that each item on the list is important to the daily operation of the department and not one of them can they do without. **Chief Corey** reviewed the Fire Department’s communications budget noting pagers, two land lines, a fax line and two cell phones as the basis for expenses.

Fire Department Command Car Revisited

Eddie asked Chief Corey how often he and JP actually need separate vehicles at the same time. **Charlie** said the pickup is not really set up as a command post. This will be set up for unified command with radios and maps and everything you would need for any emergency and with the pick-up there is not enough room. **Eddie** said eventually we will be getting rid of one of the police Explorers. He asked if one could be used for the command vehicle. **Charlie** said they are not big enough and he had no intention of using his own vehicle. **Bill** said if something happens to your vehicle while on town business, the town’s insurance will not cover any damage.

Operating Budget Proposed Warrant Article: To see if the town will raise and appropriate \$4,700,294; Roll Call Vote: Selectboard John yes, Brendan yes, Eddie yes, Val no, Tom abstained having just arrived at the meeting, Finance Committee: Linda yes, Brian yes.

7:05pm Budget Hearing Closed.

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Comstar Ambulance Billing Service - Jenna Holbert Presenting

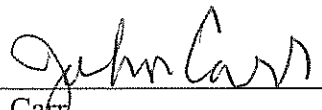
John said he had invited Comstar to come and give a presentation on Ambulance billing services. **Jenna** provided background on Comstar, including who the owners are, the general areas in NH they work and how their services work. **Jan** said this has come up every year, and we are always hearing "why don't we bill." She said there have been a lot of residents in favor of billing. **Jan** said we polled our volunteers and some oppose billing, some are in the middle and some are for it, but when it comes to billing then the volunteers need to be paid. **Jan** said we have a lot more data that we would like to discuss and would like to propose setting up some time to discuss the topic further. **John** asked who Comstar works for in the area. **Jenna** said she can give a list of clients in our area and include resident feedback. **Jenna** said Comstar makes a percentage of receipts. Based on volume for this area, she estimated they would charge about 9%. **Val** asked Jenna what other towns in the area provide free ambulance service and do not bill. **Jenna** said none that she is aware of. **Brendan** said we have not been discussing this in non-public, but when it came up we needed to bring in more information to get educated. **Brendan** said he found a report from the year 2000 about this and you could literally change the date on it to now and it's the same response. **Ann** asked about non-transport and suggested most insurance does not cover non-transport calls. **Sheryl Corey** defended the billing process given her experience in Hollis and said there has never been a problem with people that can't pay their bill. Hollis uses Comstar and she said they are great. **Sheryl** said that's not to say there won't be a transition for the ambulance personnel at first. **John** said in the interest of informing people and ourselves, we brought Comstar in because we need the information at this time. **Val** asked Sheryl how many ambulances does Hollis have. **Sheryl** said two. **Charlie** suggested speaking with other towns about how they handle ambulance services. **John** thanked Jenna for her presentation.

John moved, seconded by Val, to move into non-public session per RSA 91-A:3 II (a) personnel; Voted Yes 5-0.

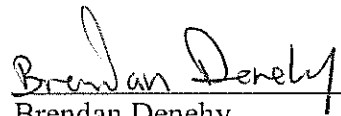
John moved, seconded by Eddie, to come out of non-public and seal minutes; Voted Yes 5-0.

Eddie moved, seconded by Brendan, to adjourn the meeting; Voted Yes 5-0.


Meeting adjourned 9:18pm. Minutes submitted by Sharon Sturtevant.



John Carr

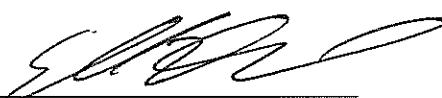


Brendan Denehy



Tom Humphreys

Valerie Ogden



Eddie Arnold

Town of Brookline, NH

W#5-2018

01/29/18

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
01/29/201	51332	Aflac	W#5-2018	-605.42
01/29/201	51333	AFSCME Council 93	W#5-2018	-377.19
01/29/201	51334	AppRiver LLC	W#5-2018	-536.80
01/29/201	51335	Arrow International Inc	W#5-2018	-935.77
01/29/201	51336	AT&T	W#5-2018	-15.00
01/29/201	51337	AXON Enterprise Inc	W#5-2018	-62.00
01/29/201	51338	Ben Senter Trucking	W#5-2018	-4,484.00
01/29/201	51339	Bound Tree Medical LLC	W#5-2018	-547.20
01/29/201	51340	C L Farwell Construction L...	W#5-2018	-68,058.75
01/29/201	51341	Card Tech	W#5-2018	-13.07
01/29/201	51342	Charter Communications	W#5-2018	-103.89
01/29/201	51343	Daryl Pelletier	W#5-2018	-2,106.00
01/29/201	51344	DeMoulas Supermarkets Inc	W#5-2018	-70.64
01/29/201	51345	Devine Millimet & Branch	W#5-2018	-1,402.50
01/29/201	51346	DuBois & King Inc	W#5-2018	-20,578.56
01/29/201	51347	Eric Pauer	W#5-2018	-12.62
01/29/201	51348	Eversource	W#5-2018	-2,912.71
01/29/201	51349	FairPoint Communications	W#5-2018	-929.48
01/29/201	51350	Fimbel Garage Doors	W#5-2018	-588.00
01/29/201	51351	FireMed LLC	W#5-2018	-1,175.00
01/29/201	51352	Granite State Minerals Inc	W#5-2018	-1,843.02
01/29/201	51353	Hallmark Copier Co Inc	W#5-2018	-285.00
01/29/201	51354	Health Trust	W#5-2018	-21,039.33
01/29/201	51355	Health Trust Inc	W#5-2018	-30.00
01/29/201	51356	Jane Provins	W#5-2018	-1,615.00
01/29/201	51357	Jim Solinas	W#5-2018	-69.76
01/29/201	51358	Leggs Painting LLC	W#5-2018	-3,675.00
01/29/201	51359	Metropolitan Life	W#5-2018	-320.00
01/29/201	51360	Monadnock Mtn Spring W...	W#5-2018	-61.75
01/29/201	51361	Nashua Reg Plan Commis...	W#5-2018	-4,965.84
01/29/201	51362	National Fire Codes	W#5-2018	-1,345.50
01/29/201	51363	NH Dept. of Health & Hum...	W#5-2018	-444.00
01/29/201	51364	NH Health Officers Associ...	W#5-2018	-70.00
01/29/201	51365	NH Superior Repair	W#5-2018	-36.44
01/29/201	51366	NHMA Inc	W#5-2018	-25.00
01/29/201	51367	Patenaude Const & Dev LLC	W#5-2018	-1,698.56
01/29/201	51368	R H. Austin Plumbing & Ht...	W#5-2018	-245.70
01/29/201	51369	Razzaboni Home Builders ...	W#5-2018	-2,028.00
01/29/201	51370	Rena Duncklee	W#5-2018	-92.86
01/29/201	51371	Rymes Propane & Oil	W#5-2018	-3,054.56
01/29/201	51372	Sharon Sturtevant	W#5-2018	-176.20
01/29/201	51373	Shattuck-Malone Oil Co	W#5-2018	-1,405.45
01/29/201	51374	Spaulding Hill Networks, L...	W#5-2018	-1,860.00
01/29/201	51375	Staples Credit Plan	W#5-2018	-1,361.81
01/29/201	51376	The Business Clinic	W#5-2018	-1,472.00

Town of Brookline, NH
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Date	Num	Name	Memo	Amount
01/29/201	51377	The Telegraph	W#5-2018	-46.00
01/29/201	51378	Treas., St. of NH-DOL	W#5-2018	-100.00
01/29/201	51379	Treasurer State of NH-NHCI	W#5-2018	-53.81
01/29/201	51380	U.S. Cellular	W#5-2018	-519.58
01/29/201	51381	Valerie Rearick	W#5-2018	-42.49
Total 1010 · General Checking Acc't				-155,497.26
TOTAL				-155,497.26

John Gam

Brandon Donohy

Tom Humphrey

Valerie Ogle

[Signature]