



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

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Selectboard@brookline.nh.us

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*Minutes
Selectboard
Tuesday, January 16, 2018*

Selectboard members present: John Carr, Brendan Denehy, Tom Humphreys, Val Ogden and Eddie Arnold along with Town Administrator Tad Putney. Also present: Finance Committee member Brian Rater, Police Chief Bill Quigley, Overseer of Public Welfare Mary Bunker, Town Moderator Peter Webb, Recreation Commission member Rich Vertullo, Fire Chief Charlie Corey, Fire Wards Dave Joki and Dave Santuccio, Road Agent Jerry Farwell, residents Roger Ogden, Ann Somers and Loring Webster.

6:30pm John opened the meeting with the Pledge of Allegiance.

Public Input

There was no public input.

Minutes

Brendan moved, seconded by Tom, to approve the minutes from the Monday December 11th meeting; Voted Yes 5-0.

Warrants

The Board signed Accounts Payable Warrant #3 in the amount of \$119,877.45 and Payroll Warrant #4 in the amount of \$52,571.07.

Old Business

There was no old business.

Appointments

The Board signed the appointment slip for Christopher Duncan to become a full Planning Board member. **Brendan** stated there is now an alternate position open.

Review Basis for 2018 Mason Ambulance Contract

Tad reviewed the recent formula used to charge Mason for annual ambulance services. He said we take the percentage of calls from the prior year that went to Mason and apply it to selected ambulance budget line items. He noted there are nine budget line items that are included and we also add pro-rated costs for a new ambulance and defibrillators. **Val** asked why there is a distinction between daytime paid attendant hours and volunteer hours. **Tad** explained the volunteer shifts are not paid and

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therefore have no monetary impact on Mason calls. **John** asked how many years we have been charging Mason. **Tad** estimated 8-10 years. **Roger** said if the budget for the ambulance is \$190,000 and we are charging Mason \$20,000, the math doesn't work. **Roger** said Brookline is paying to train our volunteers and buying new equipment that Mason doesn't have to pay for. **Val** asked if Mason responders do some cross-training with our ambulance personnel. **Tad** said yes. **Eddie** said his concern is the wear and tear on the ambulances driving on Mason's roads. **John** said these are valid points and we should consider changing the formula. **Tad** said he will add in the additional Ambulance budget line items and bring the figures back at tomorrow's meeting. **Brian** asked is there a contract with Mason. **Tad** said yes we have an annual contract with them.

Adding Board Member Phone Numbers to Website

The Board agreed to add their phone numbers to the Selectboard page on the town website. **Ann** said she prefers to email and wants to confirm that the emails on the website are current. **Roger** asked about the timeframe for calling. The Board agreed to note calls should occur between 9am-9pm.

Discuss Department Head Performance Review Process

John said the whole Board should sit in on evaluations and suggested a non-public meeting for the evaluations. The Board agreed to continue with department head's completing a self-evaluation. **Brendan** suggested that a section for evaluating goals from the previous year be added to the evaluation form. **Tad** will make the change.

Town Office Open Seats

Tad announced that the filing period for elected town offices opens Jan 24th and closes Feb 2nd.

7:00pm Budget Hearing

Police: Chief Bill Quigley - **Proposed Budget \$820,211**

Pest Control: Chief Bill Quigley – **Proposed Budget \$200**

Fire: Chief Charlie Corey – **Proposed Budget \$475,008**

Public Welfare: Overseer Mary Bunker – **Proposed Budget \$15,000**

Recreation Commission: Rich Vertullo – **Proposed Budget \$42,575**

Conservation Commission: Jay Crystal – **Proposed Budget \$34,323**

Highways, Streets & Bridges: Road Agent Jerry Farwell - **Proposed Budget \$652,001**

Sanitation: Road Agent Jerry Farwell – **Proposed Budget \$300,594**

Patriotic Purposes: Tad Putney – **Proposed Budget \$8,750**

Legal: to be discussed further tomorrow night.

Building Inspection: Tad Putney – **Proposed Budget \$34,051**

Regional Association: Tad Putney – **Proposed Budget \$4,005**

Communication Center: Tad Putney – **Proposed Budget \$118,866**

Cemeteries: Sexton Jerry Farwell – **Proposed Budget \$16,000**

8:10pm - Public Hearing Recessed until Wednesday at 7pm

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Val moved, seconded by Eddie, to have emails that are addressed to the selectboard email address automatically forwarded to the Selectboard Chair; Voted Yes 5-0.


John moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (a) personnel; Roll Call Vote 5-0.

John moved, seconded by Eddie, to come out of non-public session and seal the minutes; Voted Yes 5-0.

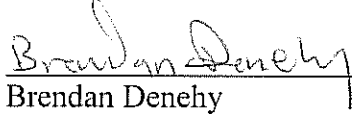
Brendan moved, seconded by Tom, to adjourn the meeting; Voted Yes 5-0.

8:53pm meeting adjourned.

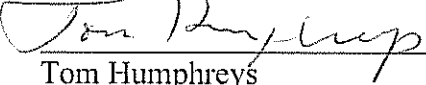
Minutes submitted by Sharon Sturtevant



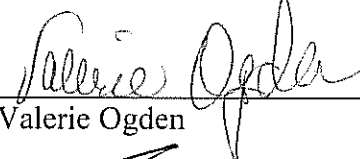
John Carr



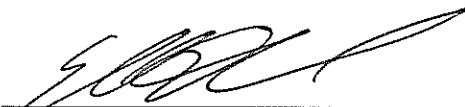
Brendan Denehy



Tom Humphreys



Valerie Ogden



Eddie Arnold

Town of Brookline, NH

01/16/18

W#3-2018

Date	Num	Name	Memo	Amount
1010 · General Checking Acc't				
01/16/201	51291	Absolute Mechanical Syste...	W#3-2018	-4,735.00
01/16/201	51292	AED Superstore/Allied 100	W#3-2018	-114.00
01/16/201	51293	Alec's Shoes	W#3-2018	-99.95
01/16/201	51294	AT & T	W#3-2018	-42.03
01/16/201	51295	Avitar Assoc of New Engla...	W#3-2018	-8,724.34
01/16/201	51296	Ben Senter Trucking	W#3-2018	-2,000.00
01/16/201	51297	Charter Communications	W#3-2018	-223.68
01/16/201	51298	Dana & Denise Harnett	W#3-2018	-60.10
01/16/201	51299	Eric Pauer	W#3-2018	-55.93
01/16/201	51300	FirePrograms	W#3-2018	-861.00
01/16/201	51301	Granite State Minerals Inc	W#3-2018	-5,423.22
01/16/201	51302	Great Northern Elevator C...	W#3-2018	-378.00
01/16/201	51303	Health Trust Inc	W#3-2018	-35.00
01/16/201	51304	Hillsborough County Treas...	W#3-2018	-102.00
01/16/201	51305	Hollis Police Dept.	W#3-2018	-240.00
01/16/201	51306	IACP-Membership	W#3-2018	-150.00
01/16/201	51307	Janice M Watt	W#3-2018	-25.00
01/16/201	51308	Jason R & Kelly M Lane	W#3-2018	-12.08
01/16/201	51309	Kristen Austin	W#3-2018	-20.00
01/16/201	51310	Liberty Supply Inc	W#3-2018	-28.00
01/16/201	51311	MD's Trash Removal Inc	W#3-2018	-115.00
01/16/201	51312	Metropolitan Life	W#3-2018	-320.00
01/16/201	51313	Nashua Reg Plan Commis...	W#3-2018	-1,312.77
01/16/201	51314	NH Dept. of Health & Hum...	W#3-2018	-444.00
01/16/201	51315	NH Municipal Managemen...	W#3-2018	-50.00
01/16/201	51316	Patricia Howard-Barnett	W#3-2018	-15.25
01/16/201	51317	Pepperell Community Medi...	W#3-2018	-100.49
01/16/201	51318	Primex	W#3-2018	-82,054.00
01/16/201	51319	Razzaboni Home Builders ...	W#3-2018	-1,655.01
01/16/201	51320	Robert Pelletier	W#3-2018	-19.99
01/16/201	51321	Rymes Propane & Oil	W#3-2018	-1,033.19
01/16/201	51322	Sanel Auto Parts	W#3-2018	-16.90
01/16/201	51323	Souhegan Valley Chamber...	W#3-2018	-260.00
01/16/201	51324	TDS Telecom	W#3-2018	-158.26
01/16/201	51325	Treas.St. of NH, COAF	W#3-2018	-278.00
01/16/201	51326	Tritech's Perform Solutions	W#3-2018	-6,673.75
01/16/201	51327	U.S. Cellular	W#3-2018	-166.05
01/16/201	51328	United Site Services	W#3-2018	-72.50
01/16/201	51329	Verizon Wireless	W#3-2018	-160.04
01/16/201	51330	WEX Bank - Sunoco Sun ...	W#3-2018	-1,442.92
01/16/201	51331	WhenToWork Inc	W#3-2018	-200.00

Total 1010 · General Checking Acc't

-119,877.45

Town of Brookline, NH
W#3-2018

01/16/18

Date	Num	Name	Memo	Amount
TOTAL				<u>-119,877.45</u>

John Carr
Thomas Humphreys

Brandon Denehy
Valerie Stala

[Signature]