



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

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*Minutes  
Selectboard  
Monday, December 4, 2017*

Selectboard members present: John Carr, Brendan Denehy, Tom Humpheys, Valerie Ogden and Eddie Arnold along with Town Administrator Tad Putney.  
Also present: Conservation Commission member Drew Kellner, Finance Committee member Brian Rater, NRPC representative Jill Longval, resident Ann Somers, Lions Club members.

6:30pm John opened the meeting with the Pledge of Allegiance.

**Public Input**

**Ann** had sent the Board a note inquiring about the absence of “public input” on recent agendas and suggesting that the Local Officials Workshops be attended by new members of the Board. **Tad** said that he would ensure “public input” is included in future agendas and will make a note to advise future boards each March of upcoming Workshops.

**Approve Minutes**

*Eddie moved, seconded by Brendan, to approve the minutes from the Monday, November 20<sup>th</sup> and Monday, November 27<sup>th</sup> meetings as written and Saturday, November 4<sup>th</sup> meeting as amended; Voted Yes 5-0. Brendan moved, seconded by Eddie, to approve the non-public minutes from the Monday, November 27<sup>th</sup> meeting as amended; Voted Yes 5-0.*

**Sign Warrants for Payment**

The Board signed the **Accounts Payable Warrant #49** in the amount of \$4,107,741.99, the **Payroll Warrant #50** in the amount of \$56,989.03, the **Police Detail Warrant** in the amount of \$990.00, and the annual **Fire Department Pay** in the amount of \$17,675.49.

**Pole License Requests - Mason Rd and North Mason Rd**

**Tad** advised the Board that Eversource has responded to the Board’s letter requesting it be given the opportunity to approve pole license requests prior to poles being installed. Eversource said they will try to meet this request, but there will be exceptions in the case of emergencies. **Tad** said that the State of NH and many towns, according to Eversource, request the poles be set prior to receiving the license request so they can ensure the location of the poles is accurately reflected in the license paperwork. The **Board** approved the two pending pole license requests.

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**Review 2017 Audit Engagement Letter**

*Brendan moved, seconded by Eddie, to authorize John and Tad to sign the 2017 audit engagement letter; Voted Yes 5-0.*

**2018 HealthTrust Benefits Contract**

**Tad** said for 2018 health insurance premiums will decrease by 6.2% and dental insurance premiums will increase by 2.3%. *Brendan moved, seconded by Tom, to authorize John to sign the 2018 HealthTrust Benefits contract; Voted Yes 5-0.*

**Lions Club Membership Dedication to Joseph King**

On behalf of the Lions Club, **Diane Gryzb** presented a memorial plaque and honorary Lion's Club membership dedicated to Joseph King for his numerous efforts of volunteering, including being the guiding force and energy surrounding the documentation – and diving and recovery of artifacts - of Brookline's ice harvest history on Lake Potanipo.

**NRPC - Solid Waste Management District Cooperative Agreement**

NRPC Representative **Jill Longval** gave a presentation on toxic, flammable, corrosive and reactive household hazardous waste collection. **Jill** stated that the NRPC holds five collection events per year in surrounding towns for anyone in the area who wants to participate. She added that environmental service companies handle the proper disposal of the waste. **Jill** said the NRPC gets a percentage of funding from participating municipalities and a DES grant and charges participants \$10 per car load. **Tom** asked if the NRPC has an idea of how much toxic waste is simply being taken to the dump in trash bags. **Jill** said there is no way of knowing that and recognized the NRPC still has a way to go to reach more of the population and invited the **Board** to contribute ideas to get the word out so more residents will participate in future collection days. **Val** suggested making hazardous waste separation competitive between communities. **Tom** agreed. **Brendan** said when you are greeted at these collection events by handlers in hazmat suits that off-load everything for you, it makes you realize the danger of these toxic chemicals. **John** asked if the NRPC has reached out to state representatives to put pressure on companies to find ways to reduce toxic waste. **Jill** said no. **Jill** said the town and district report shows there were 50 households from Brookline who participated in 2016 and 53 in 2017. *Brendan moved, seconded by Tom, to authorize John to sign the solid waste management district cooperative agreement with NRPC; Voted Yes 5-0.*

**Review Comparison of 2018 Safety Complex Landscaping Bids**

**Tad** reviewed a one page summary comparing the two landscaping bids with the Board. Wilson's totals \$6,498 annually and Vertullo's \$7,856.80. He said the scope of work between the two vendors was very comparable, except Vertullo included two lime applications per year and Wilson's included one. He noted Wilson's had proposed a three-year contract with no price increases. **Tom** asked if there was a reply by date. **Tad** said no. The **Board** agreed to decide at the next meeting.

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**Discuss Proposed Conservation Easements for:  
Lots H-101, H-102, H-127 and K-62 and K-62-1**

**Drew** stated the reason for the easements is to bring all of these parcels together and provide future protections of them. He pointed out that snow mobiles will be permitted access on the rail bed between Route 13 and South Main Street so the street crossing is safer, the three parcels behind Sunoco will eventually have a handicapped accessible trail and the Fire Department drafting area will be preserved. He added that there are heavier restrictions on the rail bed between South Main Street and Bohanon Bridge Road. **Val** asked what the circumstances would be for the need to impact wetlands. **Drew** said the Conservation Commission just completed an erosion repair project off Oak Hill Road, which serves as an example of the type of project that may be needed in the future. **Drew** said at this point we would like to close on December 19<sup>th</sup> or 20<sup>th</sup> of 2017 so if the **Board** agrees to the summary, we can move the full version of the proposal on for legal review. The **Board** agreed.

**Update on Welfare Officer Position Posting**

**Tad** said that two residents submitted applications for the Welfare Officer position, adding that he would like to interview them this week and have the **Board** give notice to appoint at the next meeting.

**Review Proposed Agenda Items for Next Meeting**

Review 2017 spending to date  
Review 2018 budget and warrant articles.  
Review peer town survey data on 2018 pay increases.  
Add "Old Business" to Selectboard meeting agenda.

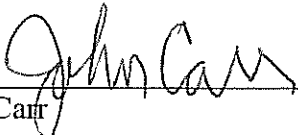
*John moved, seconded by Brendan, to move into non-public session per RSA 91-A:3 II(a) personnel; Roll call vote Yes 5-0.*

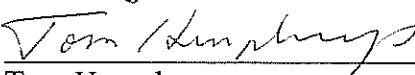
*John moved, seconded by Tom, to come out of non-public session and seal the minutes; Voted Yes 5-0.*

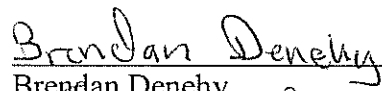
*Brendan moved, seconded by Tom, to adjourn; Voted Yes 5-0.*

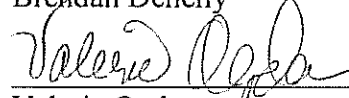
8:50pm meeting adjourned.

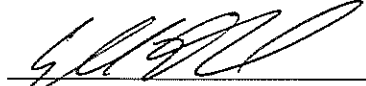
Minutes submitted by Sharon Sturtevant

  
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John Carr

  
\_\_\_\_\_  
Tom Humphreys

  
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Brendan Denehy

  
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Valerie Ogden

  
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Eddie Arnold

12/04/17

Town of Brookline, NH  
W#49-2017

Date	Num	Name	Memo	Amount
<b>1010 - General Checking Acc't</b>				
12/01/201	51072	Grey Rock Landscaping	W#49-2017	-7,432.00
12/04/201	51073	Aimee Paradise	W#49-2017	-68.00
12/04/201	51074	AppRiver LLC	W#49-2017	-536.80
12/04/201	51075	Arcomm Communications	W#49-2017	-233.75
12/04/201	51076	AT&T	W#49-2017	-24.83
12/04/201	51077	Avitar Assoc of New Engla...	W#49-2017	-5,903.00
12/04/201	51078	Bellemore Catch Basin Ma...	W#49-2017	-1,960.00
12/04/201	51079	Beltronics Inc	W#49-2017	-85.00
12/04/201	51080	Bound Tree Medical LLC	W#49-2017	-543.73
12/04/201	51081	Brian Yevick	W#49-2017	-9.78
12/04/201	51082	Brookline Library Trustees	W#49-2017	-21,265.25
12/04/201	51083	Brookline School District	W#49-2017	-1,600,000.00
12/04/201	51084	C L Farwell Construction L...	W#49-2017	-3,625.50
12/04/201	51085	Charter Communications	W#49-2017	-7.22
12/04/201	51086	Ciardelli Fuel Co Inc	W#49-2017	-174.90
12/04/201	51087	Continental Paving Inc	W#49-2017	-65,877.00
12/04/201	51088	Corelogic Tax Services	W#49-2017	-4,645.00
12/04/201	51089	D.C. Slocomb Co	W#49-2017	-1,472.00
12/04/201	51090	David Cook	W#49-2017	-180.00
12/04/201	51091	DeMoulas Supermarkets Inc	W#49-2017	-100.00
12/04/201	51092	DNG Auto	W#49-2017	-808.36
12/04/201	51093	East Coast Emergency Ou...	W#49-2017	-59.00
12/04/201	51094	Eversource	W#49-2017	-2,074.42
12/04/201	51095	FairPoint Communications	W#49-2017	-927.67
12/04/201	51096	Freedom Medical	W#49-2017	-527.13
12/04/201	51097	Granite State Minerals Inc	W#49-2017	-3,615.30
12/04/201	51098	Health Trust	W#49-2017	-24,708.63
12/04/201	51099	Health Trust Inc	W#49-2017	-57.69
12/04/201	51100	Hillsborough County Treas...	W#49-2017	-49.38
12/04/201	51101	Hillsborough Cty Treasurer	W#49-2017	-724,333.00
12/04/201	51102	Hollis/Brookline Co-op Sch...	W#49-2017	-1,600,000.00
12/04/201	51103	Kevin & Linda Guay	W#49-2017	-56.00
12/04/201	51104	Lisa Cole	W#49-2017	-125.00
12/04/201	51105	Metropolitan Life	W#49-2017	-370.00
12/04/201	51106	Michael Bates	W#49-2017	-10.80
12/04/201	51107	Mitchell Municipal Group, ...	W#49-2017	-39.00
12/04/201	51108	Monadnock Mtn Spring W...	W#49-2017	-99.00
12/04/201	51109	Nashua Reg Plan Commis...	W#49-2017	-2,339.38
12/04/201	51110	NH City & Town Clerks' As...	W#49-2017	-20.00
12/04/201	51111	NH Dept. of Health & Hum...	W#49-2017	-444.00
12/04/201	51112	NH Lakes	W#49-2017	-20.00
12/04/201	51113	NH Superior Repair	W#49-2017	-372.40
12/04/201	51114	Razzaboni Home Builders ...	W#49-2017	-2.00
12/04/201	51115	Rymes Propane & Oil	W#49-2017	-1,072.76
12/04/201	51116	Sanel Auto Parts	W#49-2017	-10.56

12/04/17

Town of Brookline, NH  
W#49-2017

Date	Num	Name	Memo	Amount
12/04/201	51117	Solitude Lake Management	W#49-2017	-2,200.00
12/04/201	51118	Spaulding Hill Networks, L...	W#49-2017	-206.53
12/04/201	51119	Staples Credit Plan - Amb	W#49-2017	-635.50
12/04/201	51120	State of NH-Criminal Reco...	W#49-2017	-25.00
12/04/201	51121	State of NH - DMV	W#49-2017	-15.00
12/04/201	51122	Tad Putney	W#49-2017	-54.64
12/04/201	51123	The Business Clinic	W#49-2017	-1,291.50
12/04/201	51124	Town of Hollis	W#49-2017	-26,432.50
12/04/201	51125	Treas, St. of NH, COAF	W#49-2017	-77.00
12/04/201	51126	True Blue Cleaners	W#49-2017	-10.58
12/04/201	51127	U.S. Cellular	W#49-2017	-508.50
Total 1010 - General Checking Acc't				-4,107,741.99
<b>TOTAL</b>				<b>-4,107,741.99</b>

