



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

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*Minutes  
Selectboard  
Monday, November 20, 2017*

Selectboard members present: John Carr, Brendan Denehy, Valerie Ogden and Eddie Arnold along with Town Administrator Tad Putney.

Also present: Conservation Commission member Drew Kellner, Finance Committee member Brian Rater, residents Ann Somers, Roger Ogden and Bonnie Reilly.

6:30pm John opened the meeting with the Pledge of Allegiance.

**Approve Minutes**

*Eddie moved, seconded by Brendan, to approve the minutes from the Monday, October 23<sup>rd</sup> and Monday, November 6<sup>th</sup> meetings; Voted Yes 4-0. Brendan moved, seconded by Eddie, to approve four sets of non-public minutes from the Monday, November 6<sup>th</sup> meeting; Voted Yes 4-0.*

**Sign Warrants for Payment**

The Board signed **Accounts Payable Warrant #47** in the amount of \$109,763.84, **Payroll Warrant #48** in the amount of \$53,944.65 and **Police Detail Warrant** in the amount of \$495.00.

**Appointments**

The **Board** signed the appointment slip for **Peter Keenan** as an alternate to the Planning Board.

**Review and Decide on 3-Year Dispatch Agreement with the Town of Hollis**

The Board reviewed the 3-year dispatch agreement with Hollis that includes a 5% increase each year for the next 3 years. *Brendan moved, seconded by Eddie, for the Town to enter into the contract with the Town of Hollis; Voted Yes 4-0.*

**Open Safety Complex Lawn Care bids**

The Board opened the Safety Complex lawn care bids. Vertullo Landscaping & Lawn Care was for \$7,856.80. Wilson's Ground Maintenance was for \$6,498.00. It was agreed **Tad** will prepare a side-by-side comparison of the bids for the next meeting.

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**Coop Annual Meeting Date**

The new date for the Coop annual meeting is Thursday, March 15, 2018 (snow date Friday, March 16, 2018).

**Brookline Historical Spending**

**Roger Ogden** presented the Board with historical spending graphs by department spanning the last 10 years. He noted General Government Buildings shows a spike in 2013, 2014, 2015 and 2016. **Brendan** said the addition on the Safety Complex happened in 2013. **Tad** said there were also some deferred building maintenance projects resulting in catch up spending over these years. **Roger** noted the Police and Ambulance Departments had a lot of spikes and dips. **Tad** said some of the reasons for the spikes in the Police budget were significant police details in some years, which have since been taken out of the budget. He said variations in training from year to year impacts the Ambulance Department budget. **Roger** moved on to the Fire Department noting that its budget is increasing every year. **Tad** explained that Brookline had approved the full time Fire Chief position and also had included the second and third annual lease payments for the new radio equipment in the budget. **Brian** said our Ambulance and Fire Departments run on volunteers and that saves money, but our volunteers are aging. He added that we need to be sensitive to the requirements of department volunteers. **Roger** said the Highway Department is fairly level with one dip in 2012 and then a spike the following year and then a gradual increase. **Tad** said in 2012 there was minimal resurfacing done, which caused the dip. **Brian** informed **Roger** of the next Finance Committee meeting on Thursday, December 7<sup>th</sup>.

**Preliminary Budget Discussions**

**Ambulance - Jan Watt** presented a proposed budget of \$190,451.

**Emergency Management - Jan Watt** presented a proposed budget of \$24,333.

**Executive – Tad** presented a proposed budget of \$220,236.

**Building Inspection - Tad** presented a proposed budget of \$34,051.

**Regional Association -Tad** presented a proposed budget of \$4,005.

**Debt Service – Tad** presented a proposed budget of \$303,213. He noted that \$73,949 of the expense would be covered by funds from the Conservation Commission to service the bond on the Martin/Austin parcels and therefore not require taxpayer funds.

**Cemeteries - Tad** presented a proposed budget of \$16,000.

**Insurance - Tad** presented a proposed budget of \$82,754.

**Legal - Tad** presented a proposed budget of \$25,000.

**Financial Administration – Tad** noted as a follow-up item from the last meeting that he had obtained leasing information for five new computers. If leased over five years the cost would total over \$8,500 compared to \$6,500 if they were purchased outright. It was agreed that the IT budget line item for 2018 will be \$44,250, resulting in a Financial Administration budget of \$183,887 at this time.

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**2017 Budget**

**Brendan** asked **Tad** to provide an update on 2017 expenses against budget at the next Board meeting, so the Board can evaluate potential year-end spending.

*John moved, seconded by Tom, to go into non-public session re RSA 91-A:2 I (a) union negotiations and RSA 91-A:3 II (c) reputation; Roll call vote Yes 4-0.*

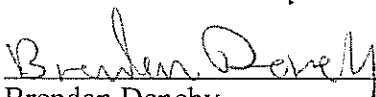
*John moved, seconded by Eddie, to come out of non-public session and seal the minutes; Voted Yes 4-0.*

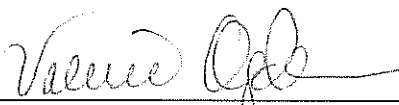
*Brendan moved, seconded by Eddie, to adjourn; Voted Yes 4-0.*

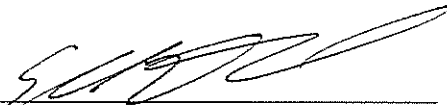
8:27pm meeting adjourned.

Minutes submitted by Sharon Sturtevant.

  
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John Carr

  
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Brendan Denchy

  
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Valerie Ogden

  
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Eddie Arnold

11/20/17

Town of Brookline, NH  
W#47-2017

Date	Num	Name	Memo	Amount
<b>1010 - General Checking Acc't</b>				
11/14/201	51015	NH Retirement System	W#47-2017	-29,791.05
11/20/201	51016	Aflac	W#47-2017	-605.42
11/20/201	51017	AFSCME Council 93	W#47-2017	-251.46
11/20/201	51018	AT & T	W#47-2017	-42.03
11/20/201	51019	Avitar Assoc of New Engla...	W#47-2017	-3,366.66
11/20/201	51020	Bobbie Canada	W#47-2017	-15.00
11/20/201	51021	Business Card	W#47-2017	-840.67
11/20/201	51022	C L Farwell Construction L...	W#47-2017	-32,252.00
11/20/201	51023	Central Paper Products Inc	W#47-2017	-124.54
11/20/201	51024	Chappell Tractor Sales Inc	W#47-2017	-94.14
11/20/201	51025	Charter Communications	W#47-2017	-320.35
11/20/201	51026	Chem Serve	W#47-2017	-475.00
11/20/201	51027	Cook, Little, Rosenblatt & ...	W#47-2017	-10,855.76
11/20/201	51028	D.C. Slocomb Co	W#47-2017	-100.00
11/20/201	51029	Daryl Pelletier	W#47-2017	-2,145.00
11/20/201	51030	DeMoulas Supermarkets Inc	W#47-2017	-63.21
11/20/201	51031	Devine Millimet & Branch	W#47-2017	-988.72
11/20/201	51032	Drescher & Dokmo	W#47-2017	-594.40
11/20/201	51033	Eversource	W#47-2017	-922.45
11/20/201	51034	Francis Gavin	W#47-2017	-7.18
11/20/201	51035	Granite State Concrete Co...	W#47-2017	-588.83
11/20/201	51036	Great Northern Elevator C...	W#47-2017	-1,591.00
11/20/201	51037	Hallmark Copier Co Inc	W#47-2017	-594.00
11/20/201	51038	Hampshire Fire Protection ...	W#47-2017	-625.00
11/20/201	51039	Health Trust Inc	W#47-2017	-57.69
11/20/201	51040	Hillsborough County Treas...	W#47-2017	-104.92
11/20/201	51041	James Deffely'	W#47-2017	-50.00
11/20/201	51042	Janice M Watt	W#47-2017	-139.80
11/20/201	51043	JP Pest Services	W#47-2017	-168.75
11/20/201	51044	LaBombard Engineering L...	W#47-2017	-430.00
11/20/201	51045	Liberty Supply Inc	W#47-2017	-201.20
11/20/201	51046	MD's Trash Removal Inc	W#47-2017	-230.00
11/20/201	51047	Metropolitan Life	W#47-2017	-370.00
11/20/201	51048	Nashua Reg Plan Commis...	W#47-2017	-2,348.18
11/20/201	51049	Neptune Uniforms & Eqpt.,...	W#47-2017	-192.00
11/20/201	51050	NH Building Officials Asso...	W#47-2017	-75.00
11/20/201	51051	NH Dept. of Health & Hum...	W#47-2017	-444.00
11/20/201	51052	Northeast Resource Recov...	W#47-2017	-30.00
11/20/201	51053	Pepperell Community Medi...	W#47-2017	-714.00
11/20/201	51054	Scott Brooks Excavation L...	W#47-2017	-9,552.00
11/20/201	51055	Shattuck-Malone Oil Co	W#47-2017	-1,260.09
11/20/201	51056	Sheryl Corey	W#47-2017	-13.96
11/20/201	51057	Sidney Hall Jr	W#47-2017	-419.20
11/20/201	51058	Spaulding Hill Networks, L...	W#47-2017	-1,860.00
11/20/201	51059	St Joseph Business & Hea...	W#47-2017	-185.00

11/20/17

Town of Brookline, NH  
W#47-2017

Date	Num	Name	Memo	Amount
11/20/201	51060	Staples Credit Plan	W#47-2017	-247.73
11/20/201	51061	Syncb/Amazon	W#47-2017	-49.99
11/20/201	51062	Tad Putney	W#47-2017	-26.98
11/20/201	51063	TDS Telecom	W#47-2017	-158.79
11/20/201	51064	The County Stores Inc	W#47-2017	-41.12
11/20/201	51065	The Telegraph	W#47-2017	-36.80
11/20/201	51066	Townsend Ford	W#47-2017	-926.00
11/20/201	51067	Treas, St. of NH, COAF	W#47-2017	-174.00
11/20/201	51068	U.S. Cellular	W#47-2017	-141.30
11/20/201	51069	United Site Services	W#47-2017	-72.50
11/20/201	51070	WEX Bank-WEX Fleet Uni...	W#47-2017	-547.31
11/20/201	51071	WEX Bank - Sunoco Sun ...	W#47-2017	-1,241.66
Total 1010 - General Checking Acc't				-109,763.84
<b>TOTAL</b>				<b>-109,763.84</b>

