



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

Selectboard@brookline.nh.us

<http://www.brookline.nh.us>

*Minutes
Selectboard
Monday November 6, 2017*

Selectboard members present: John Carr, Brendan Denehy, Tom Humphreys, Valerie Ogden and Eddie Arnold along with Town Administrator Tad Putney.

Also present: Finance Committee Members Brian Rater, Linda Chomiak and Gale Taylor, Transfer Station Attendant Jim Solinas, Road Agent Jerry Farwell, Library Director Myra Emmons, Library Trustee David Partridge, Residents Loring Webster and Ann Somers.

6:30pm John opened the meeting with the Pledge of Allegiance.

Public Input

Brendan announced that the Fire Department has received a grant for \$1,869 from the State of NH Division of Forests and Lands for the purchase of forestry equipment. He also announced that as a result of the Town hiring a full time Fire Chief and implementing other safety measures, our Insurance Service Office (ISO) rating has been lowered resulting in the possibility of lower homeowners insurance rates for residents. **Eddie** said we received a letter with an invitation to make holiday cards addressed to sailors on the USS Roosevelt CNV71.

Approve Minutes

Tom moved, seconded by Eddie, to approve the minutes from the October 27th meeting as written; Voted Yes 5-0. Brendan moved, seconded by Tom, to approve two sets of non-public minutes from the Sept 29th meeting and the non-public minutes from the October 23rd meeting as written; Voted Yes 5-0.

Sign Warrants for Payment

The Board signed **Accounts Payable Warrant #45** in the amount of \$448,613.35, **250th Anniversary Special Warrant #3** in the amount of \$1,100, **Payroll Warrant #46** in the amount of \$55,829.13, **Police Detail Warrant** in the amount of \$1,946.25 and **Annual Stipend Warrant** in the amount of \$21,950.

Review Year to Date Expenses

Tad said at the end of October we were 83% of the way through the year and had spent 77% of the operating budget and as we look at each individual line item there are not any areas of concern. **Brendan** said he was curious why General Government Buildings is only at 55% spent. **Tad** said the Fire Station roof is a big ticket item and the project has only just started.

*Minutes
Selectboard
Monday November 6, 2017
Page 2*

Notice to Appoint

The **Board** gave notice that they intend to appoint **Peter Keenan** as an Alternate member to the Planning Board at the next Board meeting.

Review and Discuss 3-Year Dispatch Agreement with Hollis

Tad said the three-year contract has a 5% annual increase beginning in 2018 and an annual cost of \$111,016. It is the first increase in six years. He said he thinks it is a good deal as opposed to a very costly independent approach consisting of full-time personnel and expensive equipment. The **Board** will decide at the next meeting.

Review and Discuss Forest Fire Warden Appointment Form

The **Board** reviewed and signed the annual form from the State of NH appointing the Forest Fire Wardens.

Open Bids for Annual Report Printing

Tad said there were four bids for printing 550 copies. Three were open and one was sealed. **Brendan** opened the sealed bid and said it was from Ram Printing for \$1,726. **Tad** said the open bids were from Kase Printing for \$2,060, Country Press for \$1,492, and Bradshaw Printing for \$1,496. Country Press was the lowest bid and **Tad** noted the firm had printed the Town Report for the last three years with positive results. **Eddie moved, seconded by Brendan, to accept the bid for \$1,492 from Country Press Inc for the printing of the 2017 Town Report; Voted Yes 5-0.**

Discuss Route 13 Turning Lane at Old Milford Road

Tad said the Town had asked for a left turning lane southbound on Route 13 at Old Milford Road and that the project had been added to the State's 10-year Plan. The Town has been informed that the timeframe for the engineering portion of the project has been moved forward to 2023. However, construction is still scheduled for 2026, so we will push for construction to be moved forward as well. **Eddie** suggested we seek the addition of a left turning lane on Route 130 westbound at the intersection of Route 13. The Board agreed.

Thank You Notes

Brendan read a thank you letter to Jessica Royea for her service as Welfare Officer, Lorraine Marshall for her service at the Transfer Station, and Joan Cudworth for providing the Board with a tour of the Hollis Transfer Station.

Discuss Commercial Use of Transfer Station

Tad noted that there is a question of whether businesses should be permitted to dump in the trash compactor. He said that the current rules for the transfer station state that "no commercial entity (individual or company that is compensated for disposing of trash) is allowed to dispose of trash in the refuse compactors." He said that Hollis had looked at this issue and determined the amount of dumping was minimal, so they allow it. **Tad** said that if businesses bring cardboard or mixed paper, we would be fine with it as it provides revenue to the town, however, bottles or trash have a disposal cost for the town. **Jerry** said the town of Amherst has a scale so they can weigh what is being dumped.

*Minutes
Selectboard
Monday November 6, 2017
Page 3*

Jim suggested that most of the businesses currently using the trash compactor are likely from in town, but some may be dumping from out of town. **Tad** said we are not looking for a decision tonight, but there is a need to clarify our policy. It was agreed that Jim will collect information on the amount of businesses that use the trash compactor. **Eddie** said we could look at permit stickers for residents and have different ones for businesses, which would pay more for dumping. **Jerry** said that if we collect money for businesses to dump trash, the funds need to go directly to the Souhegan Regional Landfill District as opposed to the town.

Preliminary 2018 Budget Review

7:00 Library: **David Partridge** presented - Proposed \$260,353 with Tad and Myra to work out final health insurance figures.

7:20 Health Agencies: **Tad** presented - Proposed \$23,710

7:30 Public Welfare: **Tad** presented - Proposed \$15,000

7:40 Financial Administration: **Tad** and **Patti** presented (figures to be revisited Nov. 20)

7:55 Personnel Administration: **Tad** presented - Proposed \$533,286

8:10 Economic Development: **Tad** presented - Proposed \$3,550

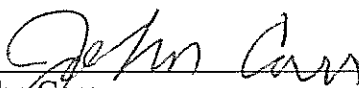
8:20 Communications: **Tad** presented - Proposed \$115,866

John moved, seconded by Brendan, to move into non-public session re RSA 91-A:2 I (a) union negotiations and RSA 91-A:3 II (c) reputation; Roll call vote Yes 5-0.

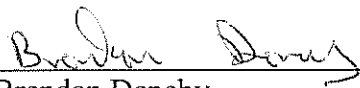
John moved, seconded by Brendan, to come out of non-public session and seal the minutes; Voted Yes 5-0.

Brendan moved, seconded by Eddie, to adjourn; Voted Yes 5-0.

9:00pm meeting adjourned. Minutes by Sharon Sturtevant




John Carr

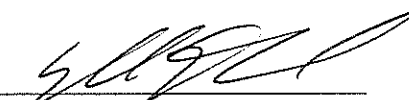


Brendan Denehy

Tom Humphreys



Valerie Ogden



Eddie Arnold

11/06/17

Town of Brookline, NH
W#45-2017

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
11/06/201	50963	AppRiver LLC	W#45-2017	-536.80
11/06/201	50964	AT&T	W#45-2017	-50.65
11/06/201	50965	Bound Tree Medical LLC	W#45-2017	-85.18
11/06/201	50966	Brian Fessenden Electric	W#45-2017	-616.00
11/06/201	50967	Brookline Library Trustees	W#45-2017	-21,265.25
11/06/201	50968	Brookline School District	W#45-2017	-100,000.00
11/06/201	50969	Brox Industries Inc	W#45-2017	-771.32
11/06/201	50970	C L Farwell Construction L...	W#45-2017	-29,285.00
11/06/201	50971	Card Tech	W#45-2017	-330.47
11/06/201	50972	Charter Communications	W#45-2017	-7.22
11/06/201	50973	ChemDry	W#45-2017	-425.00
11/06/201	50974	D.C. Slocomb Co	W#45-2017	-665.80
11/06/201	50975	DNG Auto	W#45-2017	-45.00
11/06/201	50976	DuBois & King Inc	W#45-2017	-11,631.36
11/06/201	50977	Eversource	W#45-2017	-2,357.12
11/06/201	50978	FairPoint Communications	W#45-2017	-926.51
11/06/201	50979	Fire Tech & Safety of NE	W#45-2017	-141,120.00
11/06/201	50980	Francis Gavin	W#45-2017	-34.28
11/06/201	50981	Gall's Inc	W#45-2017	-270.68
11/06/201	50982	Health Trust	W#45-2017	-25,072.73
11/06/201	50983	Health Trust Inc	W#45-2017	-67.69
11/06/201	50984	Hillsborough County Treas...	W#45-2017	-16.46
11/06/201	50985	Hollis/Brookline Co-op Sch...	W#45-2017	-100,000.00
11/06/201	50986	IDS Identification Source	W#45-2017	-358.55
11/06/201	50987	Interstate Arms Corp	W#45-2017	-1,603.00
11/06/201	50988	Jaye Duncan	W#45-2017	-209.92
11/06/201	50989	Jeffrey & Jennifer Pouliot	W#45-2017	-1.00
11/06/201	50990	Jim Solinas	W#45-2017	-62.68
11/06/201	50991	Lori P. Delpapa	W#45-2017	-750.00
11/06/201	50992	Metropolitan Life	W#45-2017	-370.00
11/06/201	50993	Monadnock Mtn Spring W...	W#45-2017	-120.75
11/06/201	50994	NH Dept. of Health & Hum...	W#45-2017	-444.00
11/06/201	50995	NH Superior Repair	W#45-2017	-37.00
11/06/201	50996	NHBOA	W#45-2017	-35.00
11/06/201	50997	Northeast Resource Recov...	W#45-2017	-50.31
11/06/201	50998	Peter J. D'Agostino	W#45-2017	-852.20
11/06/201	50999	Price Digests	W#45-2017	-129.95
11/06/201	51000	Prosource Glass Corp	W#45-2017	-100.00
11/06/201	51001	Rymes Propane & Oil	W#45-2017	-193.15
11/06/201	51002	Sanel Auto Parts	W#45-2017	-17.99
11/06/201	51003	Spaulding Hill Networks, L...	W#45-2017	-158.98
11/06/201	51004	Staples Credit Plan	W#45-2017	-321.73
11/06/201	51005	Staples Credit Plan - Amb	W#45-2017	-207.67
11/06/201	51006	Tad Putney	W#45-2017	-34.70
11/06/201	51007	Thomas J & Susan Shutt	W#45-2017	-4,250.00

11/06/17

Town of Brookline, NH
W#45-2017

Date	Num	Name	Memo	Amount
11/06/201	51008	Thomas Larochele	W#45-2017	-309.47
11/06/201	51009	Town Hall Streams	W#45-2017	-500.00
11/06/201	51010	Treasurer State of NH-NHCI	W#45-2017	-160.31
11/06/201	51011	U.S. Cellular	W#45-2017	-546.55
11/06/201	51012	United Site Services	W#45-2017	-72.50
11/06/201	51013	Verizon Wireless	W#45-2017	-160.04
11/06/201	51014	Wilson's Ground Maintena...	W#45-2017	-975.38
Total 1010 · General Checking Acc't				-448,613.35
TOTAL				-448,613.35

