



TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD

P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360

Telephone (603) 673-8855
Fax (603) 673-8136

Selectboard@brookline.nh.us

<http://www.brookline.nh.us>

*Minutes
Selectboard Meeting
Monday, September 16, 2013*

5:30 pm – Tad Putney, John Carr, Brendan Denehy, Sue Adams, Ann Somers, Loring Webster, Louise Price, Myra Emmons, Clarence Farwell and Rena Duncklee met at the Annex for a tour of the building before returning to the town hall.

6:15 pm – Selectboard members Darrell Philpot, John Carr and Brendan Denehy were present along with Town Administrator Tad Putney.

Darrell opened the meeting with the Pledge of Allegiance.

Non Public Session

Darrell moved, seconded by John to go into non public session under RSA 91-A: 3 (b) hiring. Voted yes 3-0.

Chief Bill Quigley introduced Thomas Forsley of Milford as a potential part time police officer. Tom has been in law enforcement since 1992. He has served as an instructor with the NH Police Academy since 1997 and has extensive certifications in numerous job related areas. **Tom** said he was born in Massachusetts but grew up in Mason NH. He is big on community policing and enjoys small towns. Tom has worked with Bill in the past. **Karl** arrived during the non public session.

Karl moved, seconded by John to approve the appointment of Thomas Forsley as a part time police officer. Voted yes 4-0.

Darrell moved, seconded by Brendan to come out of non public session and not seal the minutes. Voted yes 4-0.

Present were Keith Thompson, Ann Somers, Loring Webster, Steve Russo, Louise Price and Jerry Farwell.

Darrell asked for a moment of silence to honor the Washington DC Navy Yard Shooting Victims.

Chief Quigley introduced Tom Forsley as our new part time police officer and said Tom will be a huge asset to the town. Bill thanked the people for attending the police department open house and said approximately 200 people attended. He said he received many compliments on the layout of the police department.

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John moved, seconded by Brendan to approve the two sets of non public session minutes of September 3rd. Voted yes 4-0.

Karl moved, seconded John to approve the public session minutes of September 3rd. Voted yes 4-0.

Warrants

The Selectboard approved Warrant # 38 in the amount of \$84,022.75 and payroll in the amount of \$44,230.

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Warranty Deed – end of Sargent Road

The Selectboard signed a Warranty Deed accepting Parcel A, containing 11,545 sf as part of Sargent Road and Parcel B, containing 7,118 sf which will merge with lot H-132. These pieces of land are given to the town as part of a subdivision.

Police – Radio

John moved, seconded by Brendan to authorize Darrell to sign a Radio Recipient and Certification to accept a contract to receive a radio for use by the Police Department. The funds for this equipment (\$3,537.84) were allocated to the State by the US Dept. of Homeland Security. Voted yes 4-0.

Road Agent

Jerry Farwell said he paved a portion of Hood Road today but received the okay from the State to pave the area to connect the road to Route 13 five minutes after the paving was complete. Jerry said he has spent the money from the warrant articles. He said it would take another \$5,000 to connect it to Route 13.

Jerry said he told the Selectboard in March that he needed more money for plowing and sanding. He said he has about \$155,000 left in resurfacing. Over the last 5 years, he has spent about \$70,000 between September and the end of the year on plowing and sanding. He resurfaced Nichols Ave., 1,500 feet of Mountain Road and Hood Road today. Jerry recommended using \$5,000 for Hood Road and holding \$50,000 from resurfacing for plowing and sanding. **Darrell** asked Jerry for a list of roads and when they were resurfaced. **Jerry** said he would provide the list.

Jerry said with the new sidewalk going in on Route 130, he would like to level the entrance of Austin Road to Route 130 before the sidewalk goes in. He estimates the cost about \$5,000. The Selectboard agreed.

Town Computers

Tom Strickland of Sequoya Technologies was present to discuss upgrading the town computers. Tom said there are 57 computers and laptops actively being used and many of them were purchased between 2004 and 2006. He said to catch up the town needs to purchase 15 per year and said they should be upgraded every four years. Tom said the old hardware won't support Windows 7. **Tad** will work with Tom to see if some can be purchased this year. **Tom** said he would like to get the town involved in their non profit program where they donate about \$150 per month to a charity of the towns' choice. **Darrell** asked that computer purchases be included in each department's budget beginning in 2014.

Annex

Tad said of the four alternatives for the annex (sell the building and land, remove the building and retain the land, clean out the building and retain it, and retain the original portion of the building and remove the "shed" portion), the facilities committee voted 7-2 to remove the building and keep the land. **Tad** said the boundary lines are unclear and would cost about \$2,500 to address. **John** said Scott of the fire department said the building is unsafe and a fire hazard. **Louise Price** said the roof needs to be fixed to keep it from leaking. **Darrell moved, seconded by Karl to immediately test the building for mold. Voted yes 4-0.** **Karl** asked for pictures of the building. **Darrell** asked that the fire department and building inspector do a safety check of the annex. **Myra Emmons** said they currently have 270 sf of

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space for the excess library books. **Karl** said selling the land could put an elevator at the police department for the library storage. **Tad** said a portion of the land was donated to the town and there is an RSA that puts stipulations on land donated to the town. He noted there is a shared well with the property owner behind the annex. **Keith Thompson** said the building has historical value. It used to house the fire department and then the ambulance service. He said the historical society would not be in favor of demolishing the building. The Selectboard agreed to schedule a public hearing at 7:30 pm at their next meeting on September 30th to get public input.

2014 Budgets

Tad said he checked with our 36 peer towns on projected wage increases for 2014. Fourteen have responded so far and the median is a 2.5% increase. **Brendan** recommended a 2% increase to start with for budgeting purposes. **Karl** suggested we have a pool of money and give out merit increases. He said everyone shouldn't get the same increase. **Darrell** agreed we should institute merit increases but we need time to figure out how to do it. The Selectboard agreed to start at a 2% increase.

FairPoint

The Board of Assessors, at Attorney Drescher's recommendation, asked the Selectboard to schedule a public hearing to amend the pole licenses. The public hearing will be scheduled for 7:15 pm on September 30th.

TE Grant – Sidewalks

Tad said construction is scheduled to begin September 30th. They will start on Main Street and then move to Milford Street, hopefully to finish before the end of the year, weather permitting

MS-5 – Financial Report

Karl moved, seconded by Brendan to sign the MS-5. Voted yes 4-0. This form is needed by the Dept. of Revenue Administration in order to set the tax rate.

NH Retirement System

Tad reported that a multi-board meeting will be held in Hollis on October 17th to discuss the NH Retirement System. **John** said he would attend.

Police Shooting Range

Chief Quigley submitted a copy of the letter he sent to abutters of the transfer station. The police department is constructing a shooting range behind the transfer station for use exclusively by highly-trained law enforcement officers for practice, training and firearms qualifications. Sessions will be limited to weekdays when the transfer station is closed to the public. **Brendan** said he would like to know whether it will be our officers using the range or others in Hillsborough County and how often.

Milfoil

Brendan said the state has found very little Milfoil in Lake Potanipo. Divers will come in to remove what they can; a fall treatment will not occur.

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Non Public Session

Darrell moved, seconded by Karl to go into non public session under RSA 91-A: 3, (e) litigation.

Voted yes 4-0.

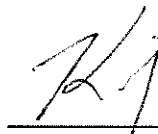
On returning to public session *Darrell moved, seconded by Karl to seal the minutes. Voted yes 4-0.*

Meeting adjourned at 8:55 pm.

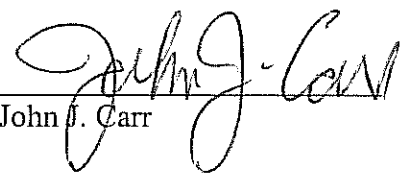
Minutes submitted by Rena Duncklee.



Darrell Philpot

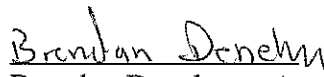


Karl D. Dowling



John J. Carr

Susan Adams


Brendan Denehy

09/16/13

Town of Brookline, NH
W#38-2013

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
9/16/2013	44776	Aflac	W#38-2013	-302.20
9/16/2013	44777	AFSCME Council 93	W#38-2013	-181.02
9/16/2013	44778	Ann Somers	W#38-2013	-218.67
9/16/2013	44779	BK Systems Inc	W#38-2013	-387.00
9/16/2013	44780	Bob Rochford	W#38-2013	-349.99
9/16/2013	44781	Bound Tree Medical LLC	W#38-2013	-371.09
9/16/2013	44782	C L Farwell Construction LLC	W#38-2013	-52,475.73
9/16/2013	44783	Chappell Tractor Sales Inc	W#38-2013	-28.38
9/16/2013	44784	Clinical 1 Home Medical	W#38-2013	-347.50
9/16/2013	44785	D.C. Slocomb Co., LLC	W#38-2013	-200.00
9/16/2013	44786	Daryl Pelletier	W#38-2013	-5,005.00
9/16/2013	44787	DeMoulas Supermarkets Inc	W#38-2013	-250.00
9/16/2013	44788	Devine Millimet & Branch	W#38-2013	-113.30
9/16/2013	44789	Drescher & Dokmo	W#38-2013	-1,170.00
9/16/2013	44790	Dunn Battery	W#38-2013	-592.75
9/16/2013	44791	Educational Outfitters	W#38-2013	-765.00
9/16/2013	44792	Granite State Concrete Co Inc	W#38-2013	-2,348.79
9/16/2013	44793	Hillsborough County Treasurer	W#38-2013	-113.68
9/16/2013	44794	Hollis Pharmacy	W#38-2013	-60.00
9/16/2013	44795	Industrial Traffic Lines Inc	W#38-2013	-2,941.00
9/16/2013	44796	John Leslie Consulting	W#38-2013	-20.00
9/16/2013	44797	JP Pest Services	W#38-2013	-337.37
9/16/2013	44798	Kazanjian Horticultural Contractor...	W#38-2013	-3,072.50
9/16/2013	44799	Larry K. Thibeault	W#38-2013	-550.00
9/16/2013	44800	Leighton A White	W#38-2013	-3,168.00
9/16/2013	44801	LexisNexis	W#38-2013	-50.00
9/16/2013	44802	Liberty Supply Inc	W#38-2013	-52.50
9/16/2013	44803	Massachusetts Dept. of Revenue	W#38-2013	-352.00
9/16/2013	44804	MD's Trash Removal Inc	W#38-2013	-257.75
9/16/2013	44805	Metropolitan Life	W#38-2013	-1,475.00
9/16/2013	44806	NH Dept. of Health & Human Serv...	W#38-2013	-502.00
9/16/2013	44807	NH Health Officers Association	W#38-2013	-45.00
9/16/2013	44808	NH Superior Repair	W#38-2013	-140.94
9/16/2013	44809	One Source Security & Automatio...	W#38-2013	-241.50
9/16/2013	44810	Pitney Bowes Global Financial Se...	W#38-2013	-133.20
9/16/2013	44811	Provencher Electric	W#38-2013	-135.00
9/16/2013	44812	PSNH - R	W#38-2013	-912.40
9/16/2013	44813	Rena Duncklee	W#38-2013	-47.92
9/16/2013	44814	Staples Contract & Commercial	W#38-2013	-120.64
9/16/2013	44815	Tad Putney	W#38-2013	-14.10
9/16/2013	44816	TDS Telecom	W#38-2013	-145.86
9/16/2013	44817	The Cabinet Press Inc	W#38-2013	-27.60
9/16/2013	44818	The County Stores Inc	W#38-2013	-98.63
9/16/2013	44819	Tim Martineau	W#38-2013	-425.00
9/16/2013	44820	Town of Wilton Ambulance	W#38-2013	-300.00

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Town of Brookline, NH
W#38-2013

Date	Num	Name	Memo	Amount
9/16/2013	44821	U.S. Cellular	W#38-2013	-123.08
9/16/2013	44822	Union Leader Corp	W#38-2013	-245.70
9/16/2013	44823	United Site Services	W#38-2013	-55.50
9/16/2013	44824	Valley Fire Equipment	W#38-2013	-208.76
9/16/2013	44825	Verizon Wireless	W#38-2013	-160.04
9/16/2013	44826	Wesley N. Whittier	W#38-2013	-626.40
9/16/2013	44827	WEX Bank	W#38-2013	-1,616.75
9/16/2013	44828	PSNH	W#38-2013	-140.51
Total 1010 · General Checking Acc't				-84,022.75
TOTAL				-84,022.75

Danell Philpot

FJ

John J. Carr

Brian Denehy

Lussanpday