



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

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<http://www.brookline.nh.us>

*Minutes  
Selectboard  
Monday August 28th, 2017*

Selectboard members present: John Carr, Brendan Denehy, Tom Humphreys, Valerie Ogden and Eddie Arnold along with Town Administrator Tad Putney.

Also present: resident Ann Somers, Conservation Commission members Drew Kellner and Jordan Bailey, Wild and Scenic presenters, Jamie Fosburgh and Al Futterman.

**6:30pm John** opened the meeting with the Pledge of Allegiance.

**Public Input**

**Jordan Bailey** said that the covered picnic table and bench project at the Cider Mill Trail Head has been completed by Girl Scout **Cordelia Scales**.

**Approve Meeting Minutes**

*Brendan moved, seconded by Eddie, to approve the public minutes from Monday, August 21<sup>st</sup> as written; Voted Yes 5-0. Eddie moved, seconded by Brendan to approve non-public minutes(1) from Monday, August 21<sup>st</sup> as written and non-public minutes(2) as amended; Voted Yes 5-0.*

**Sign Warrants for Payment**

The **Board** signed the **Accounts Payable Warrant #35** in the amount of **\$92,702.90**, **Payroll Warrant #36** in the amount of **\$52,125.38** and **Police Detail Warrant** in the amount of **\$1,980.00**.

**Review Propane Bids**

**Tad** said we have received four propane bids for the September 2017 – August 2018 period. Two came in before the deadline and two were late. The **Board** deliberated on the bid prices for propane per gallon and service rates per hour: Rymes Propane at \$1.36 per gallon and hourly rate of \$125 and Ciardelli Propane at \$1.279 and hourly rate of \$95 were received before the deadline. Haffners Propane at \$1.249 and hourly rate of \$99.95 and Deadriver Propane at \$1.899 and an hourly rate of \$85 were received after the deadline. **Tad** advised that Rymes is the current supplier. *Brendan moved, seconded by Tom, to enter into a contract with Rymes for propane gas and service; Voted Yes 3-2, Eddie and Val Voted No.*

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**Discuss Potential Closing of Town Clerk's Office October 6<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup>**

**Tad** said that the NH Department of Motor Vehicles (DMV) is implementing a new drivers licensing system and will not be open for processing vehicle registrations October 6<sup>th</sup> through 10<sup>th</sup>. **Tad** said Patti told him that she and Grace are willing to use paid time-off on those days and close the Town Clerk/Tax Collector's Office since vehicle registrations are the bulk of the business conducted on a daily basis. **Brendan** said he agrees as long as they don't feel like they have to use their vacation time. ***Tom moved, seconded by Eddie, to close the Town Clerk/Tax Collector's office on October 6<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> due to the State of NH DMV being closed; Voted Yes 5-0.***

**6:45pm Jamie Fosburgh and Al Futterman – Wild and Scenic Rivers Program**

**Drew** said he and Jordan have been informally following the Wild and Scenic Rivers Study Program for a while and the Conservation Commission has recommended that the Town formally join. The **Board** watched a presentation for Partner Communities. **Drew** said that it would be an honor to have the Nissitissit River be designated as part of the program and being a member would be helpful on grant applications and provide funding to keep the river clean and maintained. **Val** said she is not comfortable with the regionalization of Brookline. She feels it takes her voice away and added that private citizens and individual towns have been taking care of these river areas for many years. **Eddie** said during and after the industrial revolution some people felt that rivers were a good place to dump their junk and it shows on the Connecticut River and other rivers in the area. ***Eddie moved, seconded by Brendan, to have John sign the letter of approval for Brookline to join the Wild and Scenic Rivers Study Program. Voted Yes 5-0.***

**State Permit Application for Nissitissit Riverbank Restoration Project**

***Tom moved, seconded by Brendan, to authorize John to sign the State of NH Department of Environmental Services wetlands permit application to allow the Conservation Commission to conduct a riverbank restoration project off Bohanon Bridge Road; Voted Yes 5-0.***

**Finalize Warrant Article Submission Form**

The **Board** gave input for finalizing the 2018 Warrant Article Submission Form, which had been created by the Finance Committee. It will be sent to all department heads.

**Discuss Engineering Firm Submissions – Bond Street Bridge**

**Tad** said he has discussed the submissions received from six firms with **Jerry**. **Tad** suggested that the Board could select two or three to interview, pick one now or have one or two Board members sit with Jerry and Tad when they interview the firms. **Eddie** suggested following the latter option. **Eddie** and **Brendan** volunteered to be the Board members to sit in on the interviews. **Brendan** suggested looking to Jerry for guidance on how many firms should be interviewed. **John** suggested that Eric Pauer and Linda Chomiak be asked to be involved in the interviews. It was agreed that the group would come back to the Board with a recommendation on the most qualified firm following the interviews.

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**Agenda Items for Next Meeting**

**Tad** noted the following items are scheduled for the next meeting:

- Public Hearing to accept unanticipated funds
- Continuation of Corey Hill Road Public Hearing
- Consideration of Utility Pole License
- Discussion of Economic Development Chapter of Master Plan

**Other Business**

**Tad** provided background on two forms requested by the leasing company in order for us to proceed with the installation of the new fire radio equipment. *Brendan moved, seconded by Tom, to authorize John to sign the acceptance and payment request form; Voted Yes 5-0. Eddie moved, seconded by Val, for Brendan to sign acknowledgement that John Carr is the new Chair of the Selectboard; Voted Yes 5-0.*

**Tad** informed the **Board** that the telephone system repairs have been completed.

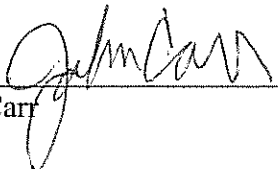
**Tad** read a letter to the Board from Chief Quigley asking for the new e-ticketing system for the cruisers to be paid from the pistol permit account, reimbursed through a grant from the State of NH for \$3,600, and having the grant monies deposited back into the pistol permit account. Total cost for e-ticketing system is \$3,911.48. *Tom moved, seconded by Eddie, to buy the e-ticketing system with pistol permit funds and deposit the grant for \$3,600 directly back into the pistol permit account when received; Voted Yes 5-0.*

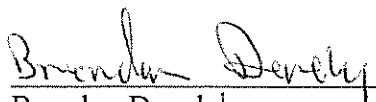
*John moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (d) Land Acquisition and (c) Reputation Voted Yes 5-0.*

*Upon returning from Non-Public Session John moved, seconded by Tom, to seal the minutes; Voted Yes 5-0. Eddie moved, seconded by Val, to adjourn; Voted Yes 5-0.*

Adjourned 9:25 pm.

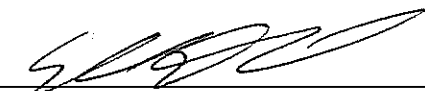
Minutes submitted by Sharon Sturtevant.

  
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John Carr

  
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Brendan Denehy

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Tom Humphreys

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Valerie Ogden

  
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Eddie Arnold

08/28/17

Town of Brookline, NH  
W#35-2017

Date	Num	Name	Memo	Amount
<b>1010 · General Checking Acc't</b>				
08/28/201	50723	Academy of First Respons...	W#35-2017	-2,005.00
08/28/201	50724	Aflac	W#35-2017	-605.42
08/28/201	50725	AFSCME Council 93	W#35-2017	-285.34
08/28/201	50726	AppRiver LLC	W#35-2017	-536.80
08/28/201	50727	AT&T	W#35-2017	-23.28
08/28/201	50728	Avitar Assoc of New Engla...	W#35-2017	-3,804.16
08/28/201	50729	Bound Tree Medical LLC	W#35-2017	-718.77
08/28/201	50730	C L Farwell Construction L...	W#35-2017	-14,184.50
08/28/201	50731	Charles & Lisa Blake	W#35-2017	-118.67
08/28/201	50732	Charter Communications	W#35-2017	-327.57
08/28/201	50733	D.C. Slocomb Co	W#35-2017	-1,478.40
08/28/201	50734	DNG Auto	W#35-2017	-1,520.00
08/28/201	50735	East Coast Emergency Ou...	W#35-2017	-951.00
08/28/201	50736	Eversource	W#35-2017	-2,592.81
08/28/201	50737	FairPoint Communications	W#35-2017	-923.52
08/28/201	50738	Fire Tech & Safety of NE	W#35-2017	-1,034.00
08/28/201	50739	GLACIER COMPUTER LLC	W#35-2017	-507.12
08/28/201	50740	Health Trust	W#35-2017	-24,703.38
08/28/201	50741	Health Trust Inc	W#35-2017	-57.69
08/28/201	50742	Kofile Technologies	W#35-2017	-2,288.00
08/28/201	50743	Lee Duval	W#35-2017	-19.60
08/28/201	50744	Maynard & Lessieur Inc	W#35-2017	-1,782.60
08/28/201	50745	Metropolitan Life	W#35-2017	-370.00
08/28/201	50746	NH Dept. of Health & Hum...	W#35-2017	-444.00
08/28/201	50747	NH Lakes	W#35-2017	-1,500.00
08/28/201	50748	Pitney Bowes	W#35-2017	-290.75
08/28/201	50749	Spaulding Hill Networks, L...	W#35-2017	-1,860.00
08/28/201	50750	Staples Credit Plan	W#35-2017	-670.28
08/28/201	50751	State of NH-Criminal Reco...	W#35-2017	-25.00
08/28/201	50752	State of NH - DMV	W#35-2017	-15.00
08/28/201	50753	Syncb/Amazon	W#35-2017	-819.79
08/28/201	50754	The Business Clinic	W#35-2017	-524.35
08/28/201	50755	Town of Brookline 250th A...	W#35-2017	-25,000.00
08/28/201	50756	U.S. Cellular	W#35-2017	-643.60
08/28/201	50757	United Site Services	W#35-2017	-72.50
Total 1010 · General Checking Acc't				-92,702.90
<b>TOTAL</b>				<b>-92,702.90</b>

