



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, August 21, 2017*

Selectboard members present: John Carr, Brendan Denehy, Tom Humphreys, Valerie Ogden and Eddie Arnold along with Town Administrator Tad Putney.

Also present: resident Ann Somers, and Finance Committee Members Linda Chomiak and Brian Rater.

6:30pm John opened the meeting with the Pledge of Allegiance.

Public Input

Ann said the Library did a fabulous job at the ballfield today with their “Eclipse event”. She also asked if there is a plan to improve the acoustics in the meeting room. **Tad** said he will ask if improvements can be made to the volume on the microphones.

Approve Meeting Minutes

Eddie moved, seconded by Brendan, to approve the minutes from the August 14th Selectboard meeting as written; Voted Yes 4-0, John abstained.

Read Public Hearing Notice for September 11th at 6:45pm

John read the Public Hearing notice to accept unanticipated revenues.

Sign pole permit for Lake Potanipo Road

Brendan raised some questions about the pole, so the **Board** decided to defer this agenda item to the next meeting.

Review and Decide on Personnel Plan Update

Tad said the Department Heads responded with four requests for additional changes to the Personnel Plan. After a brief discussion of each, *Val moved, seconded by Brendan, to approve the changes to the Personnel Plan as discussed; Voted Yes 5-0.*

6:45pm Fire Department re Grant Award

Charlie said the Fire Department applied for and received a grant of \$134,400 for the purchase of 21 air packs. The fire department will be contributing a match of \$6,729 toward the purchase.

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Review Stipend Research with Finance Committee

Linda Chomiak and **Brian Rater** reviewed the Finance Committee's recommendations for adjusting annual stipends paid to elected officials. **Brendan** asked that the stipends for the members of the Board of Assessors and Moderator be added to the analysis. The Finance Committee agreed to add the additional information and make recommendations to the Selectboard.

Discuss Preliminary 2018 Budget Planning with Finance Committee

The **Board** and Finance Committee agreed on "flat to declining" budgets as the objective to be communicated to department heads. It was also agreed that all departments would meet with the Board and Committee this year. **Linda** suggested a template form be used for the submission of any warrant article requests, outlining in more detail what is being asked for and why. The **Board** agreed that this would be a good addition to the process. **Linda** said she will work on a template to be reviewed by the **Board** at the next meeting. With regard to pay increases, **Linda** recommended 3% for preliminary budgeting purposes to be adjusted up or down when the peer group data is available in early December. **Val** said she would like to compare to the private sector percentages. ***Brendan moved, seconded by Tom, to have Tad give the Department Heads 2.75% as preliminary guidance for budgeting pay raises; Voted Yes 3-2, Val and John Voted No.*** The **Board** agreed on fuel cost guidelines for 2018 to be \$2.50 for gas and \$2.75 for diesel.

Discuss Increasing Fees for Brusch Hall and Chapel

Tad said since the Women's Club has done a complete renovation of Brusch Hall and rental fees for Brusch Hall and the Chapel have not been increased recently, we would like to increase the one time rental fees for the Chapel and Brusch Hall. ***Eddie, moved seconded by Brendan, to increase the one time rental fees for the Chapel to \$275 and Brusch Hall to \$100; Voted Yes 4-1, Val voted No.***

Review Agenda Items For Next Meeting

Wild and Scenic River program presentation
Warrant Article Submission Form
Open propane bids
Review RFQs received from 6 engineering firms for the Bond Street Bridge
Review Chapter 3 of the Master Plan

Other Business

The component that runs the voicemail and auto-attendant part of the telephone system in the Town Hall and the Fire Department failed today. The telephone service company, Arcomm, estimated replacement of the component would be \$1,700-\$1,800. The estimate for an entirely new system would be \$9,500, but they have advised that the system, while old, should be serviceable for a couple more years. ***Tom moved, seconded by Eddie, to replace the telephone system voicemail and auto attendant component; Voted Yes 5-0.***

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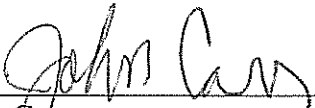
John moved, seconded by Brendan to go into non-public session per RSA 91-A:3 II (c) – reputation; Voted Yes 5-0.

Upon coming out of Non-Public Session, John moved, seconded by Tom to seal the minutes; Voted Yes 5-0.

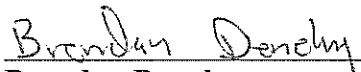
Brendan moved, seconded by Tom to adjourn; Voted Yes 5-0.

Adjourned at 8:45 pm.

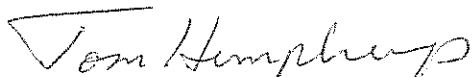
Minutes submitted by Sharon Sturtevant.




John Carr



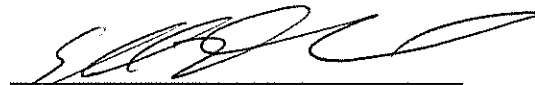
Brendan Denehey



Tom Humphreys



Valerie Ogden



Eddie Arnold