



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Tuesday, September 3, 2013*

Selectboard members Darrell Philpot, Karl Dowling, John Carr, Susan Adams and Brendan Denchy were present along with Town Administrator Tad Putney. Also present were Jodi Tochko, Ann Somers, Loring Webster, Ed Zadravec, Linda Chomiak, Keith Thompson, Melanie Levesque and Clarence Farwell.

Minutes

Brendan moved, seconded by John to approve the public session minutes of August 19th. Voted yes 4-0; Karl abstained.

Sue moved, seconded by Brendan to approve the three sets of non public session minutes of August 19th. Voted yes 4-0; Karl abstained.

John moved, seconded by Sue to approve the minutes of the August 30th meeting. Voted yes 5-0.

Warrants

The Selectboard approved Warrant # 36 in the amount of \$1,275,262.03 and payroll in the amount of \$44,756.55.

Propane Bids

Three bids were received to provide propane for town buildings:

Energy North for \$1.73 per gallon;

Eastern Propane for \$1.85 per gallon;

Irving for \$2.007 per gallon;

Ciardelli for \$1.749 per gallon.

Brendan moved, seconded by Sue to award the propane contract to Energy North at a price of \$1.73 per gallon. Voted yes 5-0.

TE Sidewalk Construction Bids

The construction bids were opened on August 30, 2013:

Accura Construction from New Ipswich for \$385,845;

C L Farwell from Brookline for \$474,725;

CSSI from Bedford for \$478,290.

Karl moved, seconded by John to authorize Darrell to sign the agreement with DuBois & King Inc for construction inspection totaling \$69,032. Voted yes 5-0.

Brendan moved, seconded by Sue to authorize Darrell to sign the construction contract with Accura Construction upon DOT approval. Voted yes 5-0.

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Proposed Budgets

Tad drafted a letter to department heads in preparing their budgets for next year. He suggested department heads figure in 1.5 % increases as a starting point. **Darrell** suggested departments with a flat to declining budgets don't need to come into the Selectboard. **Linda** said the finance committee discussed a willingness to work with departments in forming their budgets. **Brendan** said they were discussing 3% increases at his job. He said he would like more time to review the letter to department heads. The Selectboard will review it at the next meeting on the 16th.

Sen. Peggy Gilmour

Sen. Gilmour was present with a legislative update. She said Sen. Morse is the new Senate president. She said there will be an increase in the Rooms & Meals distribution to Brookline in 2015 of about \$21,000 and adequate education grant of about \$60,000.

Trustees of Trust Funds

Investment Policy

Tad submitted an amended Investment Policy for review. The only change is inserting Selectboard for Board of Selectmen. **Brendan moved, seconded by Sue to accept the amended Investment Policy.**

Voted yes 5-0.

As trustees, Ed & Melanie also voted 2-0 to accept the Investment Policy.

Cemeteries

Clarence Farwell said the Trustees of Trust Funds was established in 1888 and has been printed in the town reports. He said the headstones do not belong to the town. He is working to put a fence around the cemeteries which will probably take another 5 years. Clarence said there are over 350 lots at Pine Grove Cemetery. **Brendan** said the law says if it's been abandoned the town can take care of it. He said if headstones are leaning or buried, perpetual care funds should be used to take care of them. **Darrell** said the town should set up a Board of Cemetery Trustees at town meeting. **Linda** said she feels a headstone is a personal issue and shouldn't be touched unless the heirs have been notified and give permission. **Melanie** asked if the Trustees of Trust Funds would still take care of the perpetual care funds. It was noted this needs clarification.

Roads

Jerry Farwell said he is working on Hood Road. He said he called the state today on the status of a driveway permit. He was told the driveway area is a deeded piece of land owned by the state. Jerry needs to fill out a form, which may delay paving of the new portion of Hood Road where it intersects Rte. 13.

Continental Paving is due in town next week to start resurfacing Mountain Road.

Jerry said the area at the transfer station has been cleared for the salt shed. He said it will be under cover. There is a monitoring well about 50' off the pavement. A water sample was taken today. **Dave Dumas** of West Hill Road and **Greg Schultz** of Wallace Brook Road were present. **Dave** said we need to address the economics of putting salt on the roads. He is concerned with salt in our water and said it's a significant issue. **Jerry** said he's concerned with safety, environment and cost. He said the traffic has increased significantly in the past 5 years. **Darrell** said an estimate of 10 – 20% of households have water purifiers who use 300 – 600 lbs of salt per year. He suggested we bring up the issue at town

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meeting. **Karl** said as an elected official, he is concerned with safety on the roads. **Jerry** said he has had many positive comments on the roads this past winter. **Sue** said driving up Townsend Hill Road is treacherous and it was better last year using salt on the road. She said she's concerned with school buses on certain roads.

NRPC – Purchasing Electricity

John moved, seconded by Brendan to authorize Darrell to sign a Memorandum of Understanding with NRPC to obtain competitive pricing for electricity. Voted yes 5-0.

Road Bonds

Canney Hill Estates, Wildwood Road

On the recommendation of the planning board and road inspector Dennis LaBombard, *Karl moved, seconded by John to set the maintenance bond for Phase I at \$34,721 until the summer of 2014 and \$34,650 for the construction bond for Phase II. Voted yes 5-0.*

Hutchinson Hill Estates – Withee Drive

On the recommendation of the planning board and road inspector Dennis LaBombard, *Karl moved, seconded by Sue to set the construction bond at \$72,000 for the completion of Withee Drive. Voted yes 5-0.*

Annex

Tad said the facilities committee voted 7-2 to remove the annex building and keep the land. Due to tonight's full agenda, this issue will be discussed at the next Selectboard meeting, including a site visit by the Selectboard.

Non Public Session

Darrell moved, seconded by Karl to go into non public session under RSA 91-A: 3, II, (d) real estate and (e) litigation. Voted yes 5-0.

On returning to public session, *Darrell moved, seconded by Sue to seal the minutes. Voted yes 5-0.*

Meeting adjourned at 8:45 pm.

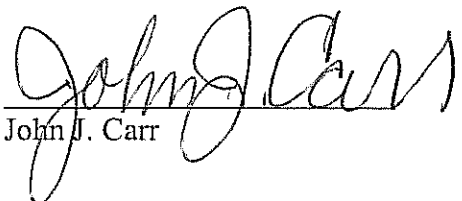
Minutes submitted by Rena Duncklee.



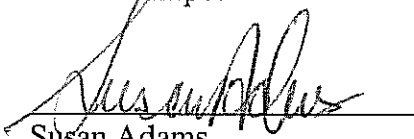
Darrell Philpot



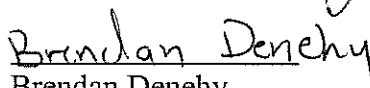
Karl D. Dowling



John J. Carr



Susan Adams



Brendan Denehy

09/03/13

Town of Brookline, NH
W#36-2013

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
9/3/2013	44727	A-F Fuels	W#36-2013	-147.82
9/3/2013	44728	A.B. Gardent Excavation	W#36-2013	-750.00
9/3/2013	44729	Ann Webb	W#36-2013	-1,612.83
9/3/2013	44730	Arcomm Communications	W#36-2013	-618.57
9/3/2013	44731	AT & T	W#36-2013	-39.59
9/3/2013	44732	AT&T	W#36-2013	-23.48
9/3/2013	44733	Attitash Grand Summit Hotel	W#36-2013	-382.59
9/3/2013	44734	Brookline Historical Society	W#36-2013	-50.00
9/3/2013	44735	Brookline Library Trustees	W#36-2013	-17,534.00
9/3/2013	44736	Brookline School District	W#36-2013	-600,000.00
9/3/2013	44737	Burbee Sand & Gravel Inc	W#36-2013	-5,080.00
9/3/2013	44738	C L Farwell Construction LLC	W#36-2013	-3,933.80
9/3/2013	44739	Charter Communications	W#36-2013	-250.09
9/3/2013	44740	D.C. Slocomb Co., LLC	W#36-2013	-225.00
9/3/2013	44741	EarthLink Business	W#36-2013	-630.30
9/3/2013	44742	FairPoint Communications	W#36-2013	-89.15
9/3/2013	44743	Gavin Remodeling Inc	W#36-2013	-2,500.00
9/3/2013	44744	Gecrb.Amazon	W#36-2013	-156.96
9/3/2013	44745	Granite State Concrete Co Inc	W#36-2013	-212.29
9/3/2013	44746	Great America Financial Services	W#36-2013	-156.65
9/3/2013	44747	Harvey Recycling of Fitchburg LLC	W#36-2013	-524.87
9/3/2013	44748	Hollis/Brookline Co-op School Dis...	W#36-2013	-600,000.00
9/3/2013	44749	Hudson Trophy Co	W#36-2013	-50.00
9/3/2013	44750	Industrial Protection Services LLC	W#36-2013	-1,219.00
9/3/2013	44751	Jack Flanagan	W#36-2013	-1,993.32
9/3/2013	44752	LaBombard Engineering	W#36-2013	-100.00
9/3/2013	44753	LGC Health Trust	W#36-2013	-3,893.13
9/3/2013	44754	Massachusetts Dept. of Revenue	W#36-2013	-352.00
9/3/2013	44755	Metropolitan Life	W#36-2013	-1,475.00
9/3/2013	44756	Monadnock Mtn Spring Water Inc	W#36-2013	-46.50
9/3/2013	44757	NH Dept. of Health & Human Serv...	W#36-2013	-502.00
9/3/2013	44758	NH Health Officers Association	W#36-2013	-45.00
9/3/2013	44759	NH Retirement System	W#36-2013	-20,254.25
9/3/2013	44760	NH Superior Repair	W#36-2013	-96.66
9/3/2013	44761	Pepperell Community Media Inc	W#36-2013	-547.50
9/3/2013	44762	PSNH	W#36-2013	-2,818.91
9/3/2013	44763	Rena Duncklee	W#36-2013	-95.76
9/3/2013	44764	Richard Cuoco	W#36-2013	-49.98
9/3/2013	44765	Sennott Tree Service	W#36-2013	-800.00
9/3/2013	44766	Sequoia Technologies Group LLC	W#36-2013	-3,645.40
9/3/2013	44767	Staples Contract & Commercial	W#36-2013	-287.79
9/3/2013	44768	Staples Credit Plan	W#36-2013	-248.72
9/3/2013	44769	Tad Putney	W#36-2013	-86.39
9/3/2013	44770	The Business Clinic Inc	W#36-2013	-282.90
9/3/2013	44771	The County Stores Inc	W#36-2013	-75.67

Town of Brookline, NH

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Date	Num	Name	Memo	Amount
9/3/2013	44772	Town Hall Streams	W#36-2013	-250.00
9/3/2013	44773	Treas, St. of NH, COAF	W#36-2013	-588.00
9/3/2013	44774	Two Dave's Auto Inc	W#36-2013	-91.50
9/3/2013	44775	WEX Bank	W#36-2013	-448.66
Total 1010 · General Checking Acc't				-1,275,262.03
TOTAL				<u>-1,275,262.03</u>

Daniel HilgardZjJohn J. CallSusan BrownBradley Dwyer