



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

Selectboard@brookline.nh.us

<http://www.brookline.nh.us>

*Minutes
Selectboard
Monday June 5, 2017*

Selectboard members present: John Carr, Brendan Denehy, Val Ogden and Eddie Arnold along with Town Administrator Tad Putney.
Also Present: Finance Committee Member Linda Chomiak, Drew Kellner, Ann Somers and Peter Walker.

6:30pm John opened the meeting with the Pledge of Allegiance.

Public Input

No public input.

Approve Minutes

Eddie moved, seconded by Brendan, to approve the public minutes from the May 22nd meeting as written; Voted Yes 4-0. Brendan moved, seconded by Eddie, to approve two sets of non-public minutes from the May 22nd meeting as written; Voted Yes 4-0.

Sign Warrants for Payment

The **Board** signed Accounts Payable Warrant #23 in the amount of \$297,570.32, Payroll Warrant #24 in the amount of \$54,511.61 and Police Detail Payroll Warrant in the amount of \$2,520.

Report on Mason Road Well

Tad said the new well drilled for the Anthony's residence hit water at 425 feet and is producing seven gallons per minute. The trench has been dug and they turned the water on today. Water test results should be in by the end of the week.

Discuss Budget Implications for Sidewalk Project

Tad provided an update on the project's estimated total costs. Costs are estimated to be about \$144,000 more than the original grant amount due to construction bids being above the engineer's estimate and several change orders. The town is responsible for 20% of the costs. **Eddie** expressed concern about the costs of the project. The idea of taking the additional expense from Jerry's resurfacing budget was troubling to him as the funds should be used for their stated purpose, if required, or not appropriated if not needed. **Tad** explained that there had been recent guidance provided by DRA that we would need to incur the full 100% of additional expenses in this year's budget even though 80% is reimbursed to the Town. However, DRA changed its guidance to say the Town could accept 80% of the additional costs this year as "unanticipated revenue"

*Minutes
Selectboard
Monday June 5, 2017
Page 2*

and therefore incur only the 20% of additional costs, which the Town had planned for. **Linda** stated if the state sets the rules for such projects, we need to have a way for us to check in and keep up with such rules. **Ann** asked what caused the project cost overages. **Tad** explained there are four cost components to the project: engineering, right-of-way/easements, construction oversight and construction. We were under budget on the first three items, but over on construction. **Val** asked about the time span when we received the grant and when we received the bids. **Tad** said the grant was approved in 2015, an initial round of bidding for construction occurred late last summer, but only one bid was received and it was very high. A second bidding period was held in November and four bids were received. **Eddie** asked how much we paid Meridian for the engineering. **Tad** said \$77,265. **Eddie** asked if we can hold Meridian accountable for underestimating the costs. **Tad** said the plans are viewed as estimates and a second engineering firm acknowledged that they would have made the same mistake at underestimating loam for the project. **Linda** said we need to have a clause in future agreements that the estimates must be accurate within 10% or allow for an equitable adjustment. **Val** expressed concern about the inaccurate estimate on the number of trees to be cut. **Tad** said he suspected the engineering firm based their count on only trees over a certain diameter. **Eddie** expressed concern about the ongoing costs of sidewalks, especially with the potential costs upcoming for a DPW. **Linda** said that we need to talk more in the budget discussions about complete costs. **Brendan** said he feels that we have been forthcoming with all the costs at town meeting and in budget hearings and feels the board has been doing a good job with budgeting based on his experience. **Peter Walker** was present and said he would like to thank the board members for expressing their concerns about project costs and the impact on taxes. He noted that a recent survey of 236 residents about sidewalks was a limited sample size and is not widespread support for sidewalks. **Val** said she is concerned that the grant process is not working out well and feels with the cost overage we cannot continue to operate in this way. We must remember about the taxpayer. She feels things are happening behind the scenes with these kinds of projects and that the practices and requirements are loosely defined relative to the project and change orders. **Val** also said she has taken phone calls from residents who are not happy about the project and wishes we could track the lack of support for sidewalks. **Eddie** said he does not think we should continue with these kinds of projects. **Drew Kellner** said he thinks it is important to note several hundred people attended town meetings and vote on matters, which reflect a significantly greater number of voters than are present at this meeting.

Review and Decide on New Police Cruiser Lease

Tad said that the new cruiser came in last week. ***Brendan moved, seconded by Eddie, for John to sign the lease with Ford Credit; Voted Yes 4-0.***

*Minutes
Selectboard
Monday June 5, 2017
Page 3*

Review and Decide on Melendy Pond Contract with NRPC

Tad said there was a Warrant Article approved at Town Meeting in the amount of \$13,680 for NRPC to work with the Melendy Pond Evaluation Committee. ***Eddie moved, seconded by Val, to amend the contract to include the clause “any fees beyond the \$13,680 must receive advanced approval of the Selectboard”; Voted Yes 4-0. Brendan moved, seconded by Eddie, to authorize John to sign the amended contract with NRPC; Voted Yes 4-0.***

Review and Decide on Closing a Portion of Frances Drive on July 16th

Tad said the Women’s Club told him that they agreed to the Selectboard’s request to block the road after the parking lot entrance and post “No Parking Signs” the night before. ***Eddie moved, seconded by Val, to allow the Women’s Club to close a portion of Frances Drive from 11am-12pm on July 16, 2017 for a bicycle parade; Voted Yes 4-0.***

Review and Decide on Re-Appointments to Regional Waste Management District

After a brief discussion, ***Brendan moved, seconded by Eddie, to reappoint Jim Solinas as Regional Waste Management District Representative with Tad Putney as Alternate; Voted Yes 4-0.***

Review and Decide on Proposals for Town Hall Lawn

Tad said that we sent out requests for proposals to six landscapers. Anrik requested that the loam be put down before they install the irrigation system, which is scheduled for June 30th. The Town received one proposal. **Linda** said she feels one bid is insufficient to determine if the price is competitive. **Linda** would like to review the bid and see if the bidder can reduce the cost. **Drew Kellner** suggested asking Anrik to wait on the irrigation installation until the fall and have a second bidding period for the lawn work in an effort to get additional bids. The **Board** agreed.

Notice to Appoint Jerry Jaworski as an Alternate to the Conservation Commission

The **Board** gave notice of its intent to appoint **Jerry Jaworski** as an Alternate Member to the Conservation Commission at the next Selectboard meeting.

Discuss Appointment of At-Large Resident to Public Works Study Committee

The **Board** gave notice of its intent to appoint **Eric Pauer** to the Public Works Study Committee at the next Selectboard Meeting.

Review and Decide on Austin/Martin Conservation Easement Language

Drew Kellner discussed a nine page summary of the proposed conservation easement for the Austin/Martin property. He said that the document has been reviewed by other entities, including the Department of Environmental Services. Attorney Dresher is conducting a review of the entire document. The Board agreed with the content of the summary and will look to approve the entire conservation easement at the next meeting.

*Minutes
Selectboard
Monday June 5, 2017
Page 4*

Discuss Corey Hill Road Public Hearing on June 19th

Tad said the public hearing is scheduled to begin at 5:30pm on June 19th on Corey Hill Road. He said the folder contains the petition received by the residents of the road seeking to have Corey Hill made into a town road. He said that Attorney Drescher had prepared a background document for each Board member to provide background on the petition and hearing process. Attorney Drescher will be at the hearing on the 19th.

Discuss Peer Data for Welfare Guidelines

Tad reviewed a spreadsheet showing welfare guidelines from four peer towns: Sandown, Rindge, Lee and New Boston. He explained that three of our peer towns do not have established guidelines. **Tad** said that our proposed guidelines are in line with our peer towns. Three of the peer towns are providing some level of childcare reimbursement. **The Board** agreed that the data suggested our guidelines are appropriate. **Tad** will update our comprehensive Welfare Guideline document accordingly for approval at an upcoming Board meeting.

Discuss Preliminary Projects for 2018-2023 Capital Improvements Plan (CIP)

Tad said today we received a letter from NHDOT with an estimate to reconstruct the Dupaw Gould bridge. It estimates a total cost of \$1.12 million. If we want to pursue 80% funding from the State Bridge Aid program, the Town must raise its 20% match before being added to the State program. **Linda** stated the \$1.12 million will be notably more in 5 or 10 years. She will send a forecast for how costs are projected to increase. It was agreed the Board would discuss the bridge further at the next meeting. **Tad** suggested adding as a placeholder for a Public Works Department with amounts "to be determined". **The Board** agreed. After discussion, it was determined that the Board would remove from the CIP the 2019 funds for an additional sidewalk grant. **John, Eddie** and **Val** expressed a desire to remove the project while **Brendan** wanted to keep the funds in the CIP. **Brendan** suggested adding an item for Melendy Pond (amount to be determined) and funds for the 250th Celebration with \$25,000 in 2018 and \$10,000 in 2019. **The Board** agreed to discuss and finalize the CIP submission at the next meeting.

Review and Decide on Permission for Snowmobile Crossing of Route 13

Tad said we received a letter from the president of the snowmobile club stating they will not charge for using the trail. ***Eddie moved, seconded by Val, to authorize John to sign the form giving permission for the snowmobile club to cross town-owned land in order to cross Route 13 in the vicinity of Hood Road; Voted Yes 4-0.***

Discuss Primex's Recent Playground Inspection Results

Tad explained that Primex recently completed a safety inspection of the playgrounds at the Ball Park and Grove. Items were noted for repair or improvement and he has contacted the equipment provider for a quote on the cost of repairs. Once we receive the quote, the Board can decide on how it wants to proceed.

*Minutes
Selectboard
Monday June 5, 2017
Page 5*

John moved, seconded by Brendan, to move the following agenda items to the next meeting; Voted Yes 4-0:

Discuss Appointing ADA Coordinator

Discuss Potential Prohibition of Animals on Town Beach

Review Items for Next Meeting's Agenda


John moved, Brendan seconded, to move into Non Public Session per RSA 91-A:3 II (c) (Reputation); Voted Yes 4-0.

Upon returning from non-public session, John moved, seconded by Eddie, to seal the minutes; Voted Yes 4-0.


Brendan moved, seconded by Eddie, to adjourn; Voted Yes 4-0.

Adjourned 8:45pm

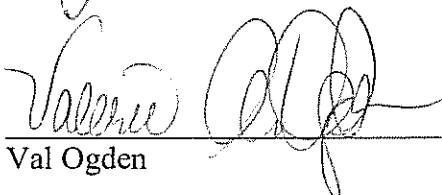
Minutes submitted by Sharon Sturtevant.



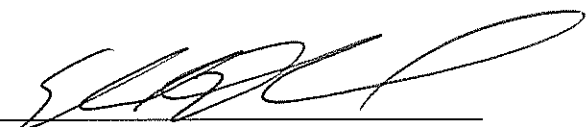
John Carr



Brendan Denehy



Val Ogden



Eddie Arnold

Town of Brookline, NH

W#23-2017

06/05/17

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
06/05/201	50394	Accura Const. Corp	W#23-2017	-177,908.60
06/05/201	50395	AppRiver LLC	W#23-2017	-536.80
06/05/201	50396	AT&T	W#23-2017	-39.67
06/05/201	50397	Bob's Tire Co	W#23-2017	-750.00
06/05/201	50398	Brookline Library Trustees	W#23-2017	-21,265.25
06/05/201	50399	C L Farwell Construction L...	W#23-2017	-7,269.50
06/05/201	50400	Charter Communications	W#23-2017	-7.22
06/05/201	50401	D.C. Slocumb Co	W#23-2017	-766.40
06/05/201	50402	Eversource	W#23-2017	-2,161.94
06/05/201	50403	Eversource Remittance Se...	W#23-2017	-215.04
06/05/201	50404	F B Hale Inc	W#23-2017	-4,150.00
06/05/201	50405	FairPoint Communications	W#23-2017	-917.90
06/05/201	50406	Fire Tech & Safety of NE	W#23-2017	-471.00
06/05/201	50407	Ford Motor Credit Compan...	W#23-2017	-13,266.44
06/05/201	50408	Great America Financial S...	W#23-2017	-156.65
06/05/201	50409	Hayner/Swanson Inc	W#23-2017	-6,588.70
06/05/201	50410	Health Trust	W#23-2017	-25,431.78
06/05/201	50411	Health Trust Inc	W#23-2017	-57.69
06/05/201	50412	Hillsborough County Treas...	W#23-2017	-12.46
06/05/201	50413	Hudson Trophy Co	W#23-2017	-165.00
06/05/201	50414	Janice M Watt	W#23-2017	-192.61
06/05/201	50415	Jim Solinas	W#23-2017	-112.44
06/05/201	50416	Kinney Towing & Transpor...	W#23-2017	-305.85
06/05/201	50417	LaBombard Engineering L...	W#23-2017	-800.00
06/05/201	50418	Lee Duval	W#23-2017	-317.13
06/05/201	50419	MD's Trash Removal Inc	W#23-2017	-115.00
06/05/201	50420	Metropolitan Life	W#23-2017	-370.00
06/05/201	50421	Michael Richard	W#23-2017	-408.21
06/05/201	50422	Michelle Lanno	W#23-2017	-247.00
06/05/201	50423	Monadnock Mtn Spring W...	W#23-2017	-106.25
06/05/201	50424	NH Dept. of Health & Hum...	W#23-2017	-444.00
06/05/201	50425	NH Retirement System	W#23-2017	-27,901.24
06/05/201	50426	NH Rocks LLC	W#23-2017	-170.00
06/05/201	50427	Patrick & Vivian Kennedy	W#23-2017	-5.50
06/05/201	50428	Pepperell Community Medi...	W#23-2017	-324.97
06/05/201	50429	Rollie's Welding & Fabricat...	W#23-2017	-70.00
06/05/201	50430	Sidney Hall Jr	W#23-2017	-529.60
06/05/201	50431	Staples Credit Plan	W#23-2017	-387.04
06/05/201	50432	Sunny Communications Inc	W#23-2017	-197.00
06/05/201	50433	The Business Clinic	W#23-2017	-334.00
06/05/201	50434	The County Stores Inc	W#23-2017	-59.99
06/05/201	50435	Timothy Shutt	W#23-2017	-307.79
06/05/201	50436	Town Hall Streams	W#23-2017	-250.00
06/05/201	50437	Treas.St. of NH, COAF	W#23-2017	-152.00
06/05/201	50438	U.S. Cellular	W#23-2017	-559.28

Town of Brookline, NH
W#23-2017

06/05/17

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/05/201	50439	Wilson's Ground Maintena...	W#23-2017	-765.38
Total 1010 · General Checking Acc't				-297,570.32
TOTAL				-297,570.32

