



TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD

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*Minutes
Selectboard
Tuesday, January 3, 2017*

Selectboard members present: Darrell Philpot, John Carr, Brendan Denehy and Tom Humphreys along with Town Administrator Tad Putney.

Others in attendance included: Ann Somers, Drew Kellner, Denise Morrisette and Matt Waitkins from the Nashua Regional Planning Commission.

6:30 pm – Darrell opened the meeting with the Pledge of Allegiance.

Approve Minutes

John moved, seconded by Brendan, to approve the public minutes for the December 5th meeting. Voted Yes 3-0; Darrell abstained.

Brendan moved, seconded by John, to approve the public minutes for the December 19th meeting. Voted Yes 4-0.

John moved, seconded by Brendan, to approve the non-public minutes for the December 5th meeting. Voted Yes 3-0; Darrell abstained.

Sign Warrants for Payment

The **Board** signed Warrant #1 in the amount of \$897,248.75, payroll of \$52,251.72 and sick time buyouts of \$20,131.41.

COPsync Grant

Tad explained that Chief Quigley has provided the required paperwork for a grant to pay for the 2017 costs of COPsync. He is seeking the Board's authorization for Tad to sign the related paperwork. Tad said that the Town is required to make a 50% match, which will be provided in the form of a "soft match" based on the training time for the officers. **Denise Morrisette** expressed concern about the "notes" function of COPsync and where the potentially private information in the notes could go. **Darrell** asked Tad to talk with Chief Quigley about the concern and report back to the Board. After further discussion, it was decided the grant application could be signed at this time, pending clarification on the concerns and if the concerns remained after clarification, the Board could decide not to accept the grant. ***Brendan moved, seconded by John, to authorize Tad to sign the COPsync grant documents on behalf of the Town. Voted Yes 4-0.***

Reappointment of Health Officer and Deputy Health Officer

Brendan moved, seconded by Tom, to reappoint John Carr as Health Officer and Michael Carr as Deputy Health Officer.

Annual Audit Questionnaire

Board members reviewed the annual audit questionnaire that had been prepared. *John moved, seconded by Brendan, to authorize Darrell to sign the questionnaire that will be submitted to the auditors. Voted Yes 4-0.*

Commitment Letter for TAP Sidewalk Project

Tad explained that the lowest bid for construction was almost \$100,000 more than the engineer's construction estimate. We are under budget on the three other elements of the project (engineering, right-of-way, and construction oversight) by a total of about \$37,500. Additional funding has been requested of NHDOT, which would cover 80% of the additional funds and a letter has been drafted committing the Board to seek the Town's matching 20% portion within the 2017 operating budget. **Darrell** asked if the additional funds could come from the operating budget or require a warrant article. **Tad** will check with NH Municipal and have an answer for the next meeting.

Road Surface Management System Results

Matt Waitkins explained that he has been working with Jerry Farwell over the past 18 months on a pilot program that evaluates the current condition of paved town roads and then uses forecasting and analysis to plan maintenance over a period of ten years. All nine NH Regional Planning Commissions are conducting a pilot with one of their communities and Brookline's roads compare favorably to the other towns involved in the program. Matt showed a map detailing the pavement condition of each one-quarter mile segment of paved town road in Brookline. A ten-year forecast for ongoing maintenance projected annual spending (in 2016 dollars) of \$195,000 to \$256,000 each year. The Board was appreciative of the work completed by Matt and Jerry.

Potential Land Purchases and ADA River Park

Drew Kellner of the Brookline Conservation Commission (BCC) provided a presentation on the ADA River Park that the BCC has been planning for the two parcels located between the Sunoco gas station and Nissitissit River. It would include a parking area off Route 13 and an ADA-compliant path along the river, cartop boat launch and area for fishing. Drew also described two parcels (K-33 and K-34) on which the BCC has recently signed Purchase & Sales agreements. The lots are located on opposite sides of the Nissitissit River and would protect approximately one-half mile of the river. Drew said that the parcels have been sought by conservation groups for the better part of fifty years. Drew explained that a warrant article has been drafted seeking \$1.2 million, but that efforts are underway through private fundraising and grants to actually bond significantly less than the \$1.2 million figure. Furthermore, the BCC has set an objective of having the annual payments for the bond (estimated at \$70,000 per year) be covered by the annual funds received by the BCC through Land Use Change Taxes (LUCT).

*Minutes – Selectboard
January 3, 2017
Page 3*

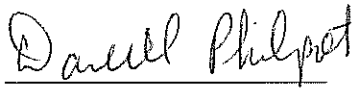
Non-Public Session

Darrell moved, seconded by John, to go into non-public session per RSA 91-A:3 II (c) (reputation). Voted Yes 4-0.

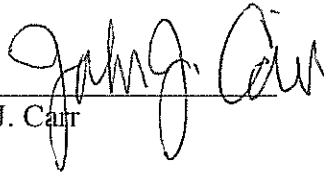
Darrell moved, seconded by John, to come out of Non-Public Session and seal the minutes. Voted Yes 4-0.

Meeting adjourned at 8:15.

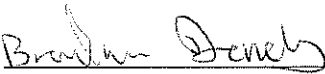
Minutes submitted by Tad Putney.



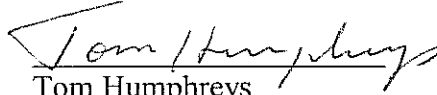
Darrell Philpot



John J. Carr



Brendan Denehy



Tom Humphreys

01/03/17

Town of Brookline, NH
W#1-2017

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
1/3/2017		Avitar Assoc of New Engla...	W#1-2017	-5,772.00
1/3/2017		Brookline Library Trustees	W#1-2017	-21,265.25
1/3/2017		Brookline School District	W#1-2017	-300,000.00
1/3/2017		Health Trust	W#1-2017	-26,246.34
1/3/2017		Health Trust Inc	W#1-2017	-57.69
1/3/2017		Hollis/Brookline Co-op Sch...	W#1-2017	-400,000.00
1/3/2017		Metropolitan Life	W#1-2017	-370.00
1/3/2017		NH Municipal Association	W#1-2017	-4,505.00
1/3/2017		NH Municipal Managemen...	W#1-2017	-50.00
1/3/2017		NH Planners Association	W#1-2017	-65.00
1/3/2017		People's United Bank	W#1-2017	-18,396.88
1/3/2017		Primex	W#1-2017	-78,632.00
1/3/2017		Souhegan Regional Landfil...	W#1-2017	-40,543.09
1/3/2017		Spaulding Hill Networks, L...	W#1-2017	-1,023.00
1/3/2017		Town Hall Streams	W#1-2017	-250.00
1/3/2017		United Site Services	W#1-2017	-72.50
Total 1010 - General Checking Acc't				-897,248.75
TOTAL				-897,248.75

Thomas Humphrey

John Carr

Brenden Denny

Daniel Philpot

Thomas Humphrey