



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

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*Minutes  
Selectboard  
Monday, December 19, 2016*

Selectboard members present: Brendan Denehy, Tom Humphreys and (via phone) Darrell Philpot along with Town Administrator Tad Putney.  
Also present: Ann Somers.

**6:30 pm Brendan** opened the meeting with the Pledge of Allegiance.

**Public Input** There was no public input.

**Sign Warrants for Payment**

**Board Members** signed Warrant #51 in the amount of \$194,945.99 and payrolls of \$51,465.49 and \$1,925.00.

**Open Transportation Alternative Program Sidewalk Bids**

Four bids were opened by **Brendan** and **Tom** and bid amounts were read out loud. The bids were: Accura Construction: \$449,768 Merrill: \$521,824, Northeast Earth: \$543,270 and PJ Keating: \$647,553. **Tad** stated they will now be turned over to the engineering firm for tabulation.

**Appoint Food Pantry Coordinator**

**Brendan and Tom signed the appointment slip for Christine St. George as Food Pantry Coordinator.** The appointment will be official upon a third **Board** member signature.

**Appoint Overseer of Public Welfare**

**Brendan and Tom signed the appointment slip for Jessica Royea as Overseer of Public Welfare.** The appointment will be official upon a third **Board** member signature.

**Reappoint Representative to Transportation Technical Advisory Committee**

**Tad** stated that the NRPC has requested the **Board** reappoint **Tad Putney** as the Transportation Technical Advisory Committee Representative for Brookline. **Tom** moved, seconded by **Darrell** to authorize **Brendan** to sign the reappointment form; roll call vote Yes 3-0.

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**Accept Road Bond for Countryside Drive**

*Darrell moved, seconded by Tom to accept the road bond in the amount of \$168,000 for Countryside Drive; roll call vote Yes 3-0.*

**Review Vacation Carryover Requests**

*Tom moved, seconded by Darrell to approve 2017 employee vacation carryover requests from 2016; roll call vote Yes 3-0.*

**Review Year-To-Date Expenses and Year-End Projections**

**Tad** stated that the YTD expenses are in line with the projections made at the last meeting and suggested that we move forward with the purchase of the transfer station office trailer and postage meter expense. *Tom moved, seconded by Darrell, to purchase the office trailer at the Transfer Station and prepay postage for the Town Hall. Roll call vote Yes 3-0.*

**Approve Full Time Employee Year End Bonuses**

*Darrell moved, seconded by Tom, to pay an incentive bonus of \$250 for full time employees on a special warrant totaling \$4,750; Roll call vote Yes 3-0.*

**Renew Contract with Pepperell Community Media for 2017**

*Tom moved, seconded by Darrell, to sign the Pepperell Community Media 2017 contract extension; roll call vote Yes 3-0.*

**Select Date and Board Members for Annual Performance Reviews**

Board members Darrell and Tom will hold annual performance reviews of department heads on Friday, January 13, 2017 beginning at 10am.

**Discuss Time Table for Union Negotiations**

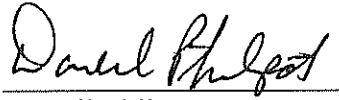
In response to an inquiry from AFSCME, the **Board** agreed to start union negotiations after March's town meeting.

**Discuss Potential Non-Reimbursable Expenses Due to Accidents**

**Tad** said Chief Corey has suggested the Town consider setting aside funds for non-reimbursable expenses such as environmental clean-up costs due to incidents that are not a result of negligence and therefore not reimbursable. A recent example was a fuel spill when a branch hit a seaplane. **Darrell** suggested that **Tad** reach out to our insurance company to see if they would cover expenses related to the fuel spill.

Adjourned 7:05pm


Minutes submitted by Sharon Sturtevant.



Darrell Philpot



Brendan Denehy



Thomas Humphreys

12/19/16

**Town of Brookline, NH  
W#51-2016**

| <b>Date</b>                          | <b>Num</b> | <b>Name</b>                     | <b>Memo</b> | <b>Amount</b> |
|--------------------------------------|------------|---------------------------------|-------------|---------------|
| <b>1010 · General Checking Acc't</b> |            |                                 |             |               |
| 12/19/201                            |            | 1st Responder Newspaper         | W#51-2016   | -130.00       |
| 12/19/201                            |            | AFSCME Council 93               | W#51-2016   | -258.94       |
| 12/19/201                            |            | AT & T                          | W#51-2016   | -40.94        |
| 12/19/201                            |            | Avitar Assoc of New Engla...    | W#51-2016   | -1,833.32     |
| 12/19/201                            |            | Bound Tree Medical LLC          | W#51-2016   | -1,999.87     |
| 12/19/201                            |            | Burbee Sand & Gravel Inc        | W#51-2016   | -1,296.00     |
| 12/19/201                            |            | Business Card                   | W#51-2016   | -211.63       |
| 12/19/201                            |            | C & S Specialty Inc             | W#51-2016   | -4,552.00     |
| 12/19/201                            |            | C E Corey Septic Systems...     | W#51-2016   | -852.75       |
| 12/19/201                            |            | C L Farwell Construction L...   | W#51-2016   | -31,878.75    |
| 12/19/201                            |            | Cardoza Flooring                | W#51-2016   | -7,038.69     |
| 12/19/201                            |            | Chappell Tractor Sales Inc      | W#51-2016   | -1,112.00     |
| 12/19/201                            |            | Charter Communications          | W#51-2016   | -310.31       |
| 12/19/201                            |            | Cons Comm Land Acq Fu...        | W#51-2016   | -31,500.00    |
| 12/19/201                            |            | Continental Paving Inc          | W#51-2016   | -63,162.00    |
| 12/19/201                            |            | D.C. Slocomb Co                 | W#51-2016   | -1,999.80     |
| 12/19/201                            |            | Daryl Pelletier                 | W#51-2016   | -1,420.00     |
| 12/19/201                            |            | David Cook                      | W#51-2016   | -125.68       |
| 12/19/201                            |            | Drescher & Dokmo                | W#51-2016   | -1,875.29     |
| 12/19/201                            |            | East Coast Emergency Ou...      | W#51-2016   | -85.00        |
| 12/19/201                            |            | Fire Tech & Safety of NE        | W#51-2016   | -7,938.00     |
| 12/19/201                            |            | Future Supply Corp              | W#51-2016   | -423.68       |
| 12/19/201                            |            | Gall's Inc                      | W#51-2016   | -187.50       |
| 12/19/201                            |            | George Razzaboni                | W#51-2016   | -576.00       |
| 12/19/201                            |            | Granite State Concrete Co...    | W#51-2016   | -780.37       |
| 12/19/201                            |            | Granite State Minerals Inc      | W#51-2016   | -6,906.11     |
| 12/19/201                            |            | Hayner/Swanson Inc              | W#51-2016   | -616.35       |
| 12/19/201                            |            | Health Trust Inc                | W#51-2016   | -57.69        |
| 12/19/201                            |            | Industrial Protection Servic... | W#51-2016   | -1,300.00     |
| 12/19/201                            |            | Interstate All Battery          | W#51-2016   | -283.68       |
| 12/19/201                            |            | Jim Solinas                     | W#51-2016   | -19.47        |
| 12/19/201                            |            | LaBombard Engineering           | W#51-2016   | -900.00       |
| 12/19/201                            |            | LexisNexis                      | W#51-2016   | -95.08        |
| 12/19/201                            |            | Liberty Supply Inc              | W#51-2016   | -229.00       |
| 12/19/201                            |            | Maillet's Water Works           | W#51-2016   | -132.00       |
| 12/19/201                            |            | Massachusetts Dept. of Re...    | W#51-2016   | -352.00       |
| 12/19/201                            |            | Maynard & Lessieur Inc          | W#51-2016   | -1,657.80     |
| 12/19/201                            |            | MD's Trash Removal Inc          | W#51-2016   | -10,399.92    |
| 12/19/201                            |            | Metropolitan Life               | W#51-2016   | -370.00       |
| 12/19/201                            |            | Monadnock Mtn Spring W...       | W#51-2016   | -62.00        |
| 12/19/201                            |            | NH City & Town Clerks' As...    | W#51-2016   | -20.00        |
| 12/19/201                            |            | NH Dept. of Health & Hum...     | W#51-2016   | -444.00       |
| 12/19/201                            |            | NH Superior Repair              | W#51-2016   | -601.17       |
| 12/19/201                            |            | Northeast Resource Recov...     | W#51-2016   | -960.00       |
| 12/19/201                            |            | Pitney Bowes Global Finan...    | W#51-2016   | -266.40       |

12/19/16

Town of Brookline, NH  
W#51-2016

| Date                                | Num | Name                          | Memo      | Amount             |
|-------------------------------------|-----|-------------------------------|-----------|--------------------|
| 12/19/201                           |     | Quantum EMS LLC               | W#51-2016 | -814.00            |
| 12/19/201                           |     | Rich Vertullo Landscaping ... | W#51-2016 | -875.00            |
| 12/19/201                           |     | Rymes Propane & Oil           | W#51-2016 | -194.12            |
| 12/19/201                           |     | Spaulding Hill Networks, L... | W#51-2016 | -219.00            |
| 12/19/201                           |     | Staples Credit Plan           | W#51-2016 | -466.94            |
| 12/19/201                           |     | State of NH - DMV             | W#51-2016 | -15.00             |
| 12/19/201                           |     | Syncb/Amazon                  | W#51-2016 | -286.54            |
| 12/19/201                           |     | Tad Putney                    | W#51-2016 | -22.95             |
| 12/19/201                           |     | TDS Telecom                   | W#51-2016 | -152.38            |
| 12/19/201                           |     | The Business Clinic Inc       | W#51-2016 | -874.75            |
| 12/19/201                           |     | The County Stores Inc         | W#51-2016 | -81.97             |
| 12/19/201                           |     | The Telegraph                 | W#51-2016 | -608.40            |
| 12/19/201                           |     | Tracy Dunne                   | W#51-2016 | -441.83            |
| 12/19/201                           |     | Triumph Modular Inc           | W#51-2016 | -180.00            |
| 12/19/201                           |     | True Blue Cleaners            | W#51-2016 | -19.25             |
| 12/19/201                           |     | United Site Services          | W#51-2016 | -72.50             |
| 12/19/201                           |     | WEX Bank-WEX Fleet Uni...     | W#51-2016 | -206.48            |
| 12/19/201                           |     | WEX Bank - Sunoco Sun ...     | W#51-2016 | -1,206.16          |
| 12/19/201                           |     | William Quigley               | W#51-2016 | -97.07             |
| 12/19/201                           |     | Wilson Technologies LLC       | W#51-2016 | -521.37            |
| 12/19/201                           |     | Yvonne Gutierrez              | W#51-2016 | -329.09            |
| Total 1010 · General Checking Acc't |     |                               |           | -194,945.99        |
| <b>TOTAL</b>                        |     |                               |           | <b>-194,945.99</b> |

Daniel Phelps

Brendan Donnelly

Tom Humphrey