



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

Selectboard@brookline.nh.us

<http://www.brookline.nh.us>

*Minutes
Selectboard
Monday, October 10, 2016*

Selectboard members present: Darrell Philpot, Karl Dowling, Brendan Denehy and Tom Humphreys along with Town Administrator Tad Putney.
Also present: Finance Committee Members Gale Taylor and Brian Rater.

6:30pm

Public Input

There was no public input.

Minutes

Brendan moved, seconded by Tom, to approve 3 sets of non-public minutes from the September 26th meeting; Voted Yes 2-0, Karl & Darrell abstained.

Brendan moved, seconded by Tom, to approve public minutes from the September 26th meeting; Voted Yes 2-0, Karl & Darrell abstained.

Warrants

The Board signed Warrant #41 in the amount of \$1,192,646.95 and payrolls of \$51,637.38 and \$1,006.25.

Thank You Letter to Cohen Camps

The Board signed a thank you letter addressed to Camp Tevya for their \$9,250 donation to the Town.

Thank You Letter to Tina Carlson

The Board signed a letter thanking Tina for her effort in initiating and organizing this past weekend's very successful Police Appreciation events.

Notices for the Upcoming Election

The Board signed notices for the upcoming election.

Appoint Selectboard Member Pro Tem per RSA 658:21-a for Election

Tad informed the Board that Selectboard Members Pro Tem need to be appointed at the next meeting for coverage at the election.

*Minutes
Selectboard
Monday, October 10, 2016
Page 2*

Year to Date Expenses

The Board reviewed the year to date expenses and agreed that based on percentages we are about the same as the last month's review.

2017 Budget Discussions

Tad informed the Board that the departments with a proposed increase in their 2017 budgets will be coming in for discussions during the next two Board meetings.

NH Retirement System Rates

Tad informed the Board that NH Retirement System town contribution rates are going up for 2017-2019 and have already been factored in to the budget projections for 2017.

Potential Pay Raise and Health Insurance Impacts for 2017

The Board discussed potential pay raise percentages for 2017 and potential changes to the employee percentage portion for health insurance. **Brendan** stated that he would like to see a municipal chart to show the impact per employee. **Karl** stated that he would like to compare percentages of other municipalities. **Tad** will research and report back at the next meeting.

List of Potential Warrant Articles

- Operating Budget
- \$167,000 for Bond St bridge design/matching funds
- \$145,000 for TAP sidewalk grant (if approved)
- \$101,318 for second payment of new fire radios
- \$77,080 for lease payment on new ambulance
- \$60,000 for bridge/road improvements
- \$25,000 for 250th anniversary celebration
- \$10,000 for updating town history
- Potential conservation land purchase
- Adjustments to elderly exemption
- Capital reserve fund for fire dept unanticipated expenses and reimbursements (RSA 35:1-c)
- Melendy Pond – potential funds for consultant to assist Evaluation Committee
- Economic development incentive(s) – RSA 79-E, etc.
- Ambulance Expendable Trust Fund

Separation of Food Pantry Coordinator Role from Welfare Officer

Tad stated that it may be easier to fill the role of Welfare Officer if its current food pantry duties were separated. **Darrell** asked who performs these functions in Hollis and **Tad** answered that the Town Administrator is responsible for overseeing public welfare and they do not have a food pantry. **The Board** agreed **Tad** should move forward with pursuing the split.

*Minutes
Selectboard
Monday, October 10, 2016
Page 3*

Melendy Pond Potential Evaluation Committee

Tad outlined 3 different levels of assistance that the NRPC has to offer with regard to evaluating the future of Melendy Pond. **The Board** decided that the comprehensive assistance of NRPC was best and will pursue a warrant article to pay the estimated \$13,680.

NHDOT

Tad received a letter from the NHDOT in response to the Town's request to lower the speed limit on Route 13 from Mason Rd to N. Mason Rd stating that they will wait for the construction of Dunkin Donuts to be finished and then do a speed study.

Department of Revenue Administration to Set Tax Rate

Tad may ask for a special meeting to set the tax rate before the next meeting. **Brendan** would like a better explanation from the State on the 5% unassigned fund balance guidance. **Tad** will reach out to the State for data.

7:30 Darrell moved, seconded by Brendan, to go into Non-Public Session per RSA 91-A:3 (e) litigation; Voted Yes 4-0.


7:43 Karl left the meeting.

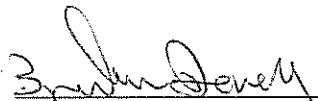
7:45 On returning to public session, Darrell moved, seconded by Brendan, to come out of Non-Public Session and seal the minutes; Voted Yes 3-0.

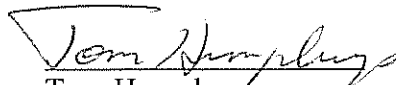
7:45 pm – Meeting Adjourned

Minutes submitted by Sharon Sturtevant.


Darrell Philpot


Karl Dewling


Brendan Deney


Tom Humphreys

10/10/16

Town of Brookline, NH
W#41-2016

Date	Num	Name	Memo	Amount
1010 · General Checking Acc't				
10/3/2016	49399	Sequoia Technologies Gr...	W#41-2016	-3,752.91
10/10/201	49400	Aflac	W#41-2016	-266.90
10/10/201	49401	AT & T	W#41-2016	-41.11
10/10/201	49402	AT&T	W#41-2016	-51.69
10/10/201	49403	Beltronics Inc	W#41-2016	-85.00
10/10/201	49404	Ben's Uniforms	W#41-2016	-243.00
10/10/201	49405	Beth Lukovits	W#41-2016	-50.00
10/10/201	49406	Betsy Solon	W#41-2016	-50.00
10/10/201	49407	Brookline Library Trustees	W#41-2016	-21,281.92
10/10/201	49408	Brookline School District	W#41-2016	-500,000.00
10/10/201	49409	C L Farwell Construction L...	W#41-2016	-16,714.75
10/10/201	49410	DNG Auto	W#41-2016	-1,455.00
10/10/201	49411	Drescher & Dokmo	W#41-2016	-1,832.18
10/10/201	49412	East Coast Emergency Ou...	W#41-2016	-95.00
10/10/201	49413	Eversource	W#41-2016	-27.62
10/10/201	49414	FairPoint Communications	W#41-2016	-919.40
10/10/201	49415	Gall's Inc	W#41-2016	-433.10
10/10/201	49416	Glendale Homes Inc	W#41-2016	-189.36
10/10/201	49417	Golden West Industrial Su...	W#41-2016	-350.01
10/10/201	49418	Granite State Pressure Wa...	W#41-2016	-475.00
10/10/201	49419	Great America Financial S...	W#41-2016	-156.65
10/10/201	49420	Health Trust	W#41-2016	-25,065.67
10/10/201	49421	Health Trust Inc	W#41-2016	-57.69
10/10/201	49422	Hillsborough County Treas...	W#41-2016	-4.47
10/10/201	49423	Hollis/Brookline Co-op Sch...	W#41-2016	-500,000.00
10/10/201	49424	Kathleen Trasatti	W#41-2016	-50.00
10/10/201	49425	LaBombard Engineering	W#41-2016	-2,800.00
10/10/201	49426	Massachusetts Dept. of Re...	W#41-2016	-352.00
10/10/201	49427	MD's Trash Removal Inc	W#41-2016	-115.00
10/10/201	49428	Meridian Land Services Inc	W#41-2016	-4,111.73
10/10/201	49429	Metropolitan Life	W#41-2016	-370.00
10/10/201	49430	Monadnock Mtn Spring W...	W#41-2016	-139.25
10/10/201	49431	NH Dept. of Health & Hum...	W#41-2016	-444.00
10/10/201	49432	NH Fish & Game Departm...	W#41-2016	-163.00
10/10/201	49433	NH Retirement System	W#41-2016	-26,890.90
10/10/201	49434	Northeast Resource Recov...	W#41-2016	-1,514.34
10/10/201	49435	Patricia Howard-Barnett	W#41-2016	-6.40
10/10/201	49436	Pepperell Community Medi...	W#41-2016	-240.00
10/10/201	49437	Rich Vertullo Landscaping ...	W#41-2016	-1,400.00
10/10/201	49438	Sanel Auto Parts	W#41-2016	-18.60
10/10/201	49439	Scott Brooks Excavation L...	W#41-2016	-6,512.50
10/10/201	49440	Sharon Sturtevant	W#41-2016	-68.97
10/10/201	49441	Souhegan Regional Landfil...	W#41-2016	-40,538.62
10/10/201	49442	Terry Klug	W#41-2016	-50.00
10/10/201	49443	The Business Clinic Inc	W#41-2016	-308.00

10/10/16

Town of Brookline, NH
W#41-2016

Date	Num	Name	Memo	Amount
10/10/201	49444	The Cabinet Press Inc	W#41-2016	-1,100.00
10/10/201	49445	The County Stores Inc	W#41-2016	-49.24
10/10/201	49446	The Telegraph	W#41-2016	-121.20
10/10/201	49447	Town Hall Streams	W#41-2016	-250.00
10/10/201	49448	Town of Hollis	W#41-2016	-26,432.50
10/10/201	49449	Treas, St. of NH, COAF	W#41-2016	-435.00
10/10/201	49450	Treasurer State of NH-NHCI	W#41-2016	-237.84
10/10/201	49451	U.S. Cellular	W#41-2016	-124.62
10/10/201	49452	United Site Services	W#41-2016	-72.50
10/10/201	49453	Valerie Rearick	W#41-2016	-114.39
10/10/201	49454	Valley Fire Equipment	W#41-2016	-278.00
10/10/201	49455	Verizon Wireless	W#41-2016	-160.04
10/10/201	49456	WEX Bank-WEX Fleet Uni...	W#41-2016	-495.51
10/10/201	49457	Wilson's Ground Maintena...	W#41-2016	-834.37
10/10/201	49458	Solitude Lake Management	W#41-2016	-2,250.00
Total 1010 - General Checking Acc't				-1,192,646.95
TOTAL				-1,192,646.95

Daniel Philpott

Brendan Denehy

Thomas Humphreys

RJ