



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, September 26, 2016*

Selectboard members present: John Carr, Brendan Denehy and Tom Humphreys along with Town Administrator Tad Putney, Police Chief Bill Quigley and Rick Nantel of Anrik Irrigation.

6:30 pm – John opened the meeting with the Pledge of Allegiance.

Public Input

There was no public input.

Minutes

John moved, seconded by Brendan, to unseal the first set on non-public minutes from the September 12th meeting; Voted Yes 3-0.

Brendan moved, seconded by Tom, to approve the minutes of the September 16th meeting; Voted Yes 3-0.

Brendan moved, seconded by Tom, to approve two sets of non-public minutes from the September 12th meeting; Voted Yes 3-0.

Request for Commendation

Brendan read a letter the Board sent to Governor Hassan requesting a commendation for five officers involved in an incident on September 12th.

Warrants

The Selectboard signed Warrant #39 in the amount of \$69,716.17 and payrolls of \$51,568.54 and \$612.50.

Removal of Melendy Pond Structure

Tad informed the Board that the Melendy Pond Authority had voted to split the costs of removing an abandoned structure that poses a liability risk. *Brendan moved, seconded by Tom, to approve the Town spending up to \$4,000 for CL Farwell to remove an abandoned Melendy Pond structure; Voted Yes 3-0.*

Tasers

Tad outlined two different proposals Chief Quigley had received for the purchase of tasers. The “purchase” option costs about \$11,700 and new tasers would need to be purchased every five years at a similar cost, plus inflation. The “assurance” option costs \$10,068 initially and then annual payments of \$1,578 and Taser International provides new tasers at the end of five years at no additional cost. Chief Quigley said that Hollis has instructors to train our officers on the use of tasers. ***Brendan moved, seconded by Tom, to use the assurance approach to purchase eight tasers; Voted Yes 3-0.***

Outdoor Lawn Watering Ban

Tad explained that the Governor and other state department heads are urging towns to take steps to conserve water as our region is in “extreme drought”. One such step that has been recommended is using RSA 41:11-d to impose a ban on lawn watering. The regulation requires three days’ Notice in the newspaper and therefore would become effective October 2nd if the Board adopted it tonight. **John** noted that he would want the regulation rescinded as soon as possible. **Rick** said that irrigation systems should include water sensors so the irrigation is not “on” when it is raining. ***Brendan moved, seconded by Tom, to adopt the outdoor lawn watering restriction under RSA 41:11-d; Voted Yes 3-0.*** Brendan asked that in the spring we look into steps that can be taken to conserve water.

Unanticipated Fire Radio Expense

Charlie Corey and the Fire Wards joined the meeting. **Tad** explained that US Cellular had informed the Town of an unanticipated \$10,400 expense for engineering and legal costs associated with attaching the new fire radio equipment to the two antennae sites. The fire department had agreed to absorb half the cost, but was seeking relief from the Board for the other half. Charlie advised the Board that they had just received word from US Cellular that the costs have been reduced by \$1,700 to \$8,700. The fire department is seeking the Board’s approval to go up to \$3,540 over its budget to cover these unanticipated costs. Charlie noted several items the fire department would not be able to do if it needed to absorb the full costs. ***Brendan moved, seconded by Tom, to allow the fire department to exceed its budget by up to \$3,540 due to unanticipated expenses for the new fire radios; Voted Yes 3-0.***

Maintenance Bonds Ames Road (Phase III) and Withee Drive

Upon recommendation of the Town Engineer and Planning Board, ***Tom moved, seconded by Brendan, to release the Maintenance Bonds for Ames Road (Phase III) in the amount of \$25,300 and Withee Drive in the amount of \$30,222; Voted Yes 3-0.***

Phase Three Power on Route 13

Tad advised the Board he and Valerie met with Eversource last week to discuss phase three power along Route 13. There is no power currently on Route 13 between Mason

Road and Bond Street. Between the Sunoco station and State Line Convenience, there is only single phase power. Should a new business wish to pursue the addition of phase three power in this area, Eversource may be willing to either share or assume the installation costs, depending on the amount of electricity the new business would use.

Sign IT Contract

Tad explained that the Town would be switching IT providers and would be saving money as a result. *Brendan moved, seconded by Tom, to authorize John to sign the new IT contract on behalf of the Town; Voted Yes 3-0.*

2015 Audit Letter

Tad reviewed the final 2015 audit letter, which he noted had not changed from the draft that was shared with the Board earlier. He believes all of the recommendations can be addressed by the end of the year.

Review of Potential Year-End Expenses

The Board reviewed potential year-end expenses. These included:

- \$500 for work on the town hall fire escape to address recommendations following an inspection by Dennis LaBombard;
- \$6,800 for the purchase of the office trailer at the Transfer Station, which would eliminate the current lease payments of \$180 per month;
- \$1,800 for enhancements to the town website so that it displays the same “look” on smartphones, tablets and computers;
- Approximately \$7,500 for a new speed radar trailer; and
- Approximately \$4,000 for a roof over the Transfer Station “still good” table.

The Board agreed to continue to monitor these potential expenses as the end of the year approaches.

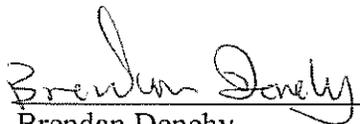
John moved, seconded by Brendan, to go into Non-Public Session per RSA 91-A:3 (d) land acquisition and (e) litigation; Voted Yes 3-0.

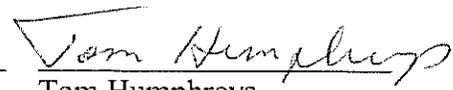
On returning to public session, John moved, seconded by Brendan, to come out of non-public session and seal the minutes; Voted Yes 3-0.

8:15pm – *Brendan moved, seconded by Tom, to adjourn; Voted Yes 3-0.*

Minutes submitted by Tad Putney.

John J. Carr


Brendan Denehy


Tom Humphreys

09/26/16

Town of Brookline, NH
W#39-2016

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
9/15/2016	49343	NH Retirement System-Co...	W#39-2016	-37,296.59
9/26/2016	49344	AFSCME Council 93	W#39-2016	-220.22
9/26/2016	49345	Alert-All Corp	W#39-2016	-1,200.00
9/26/2016	49346	Allen Peck	W#39-2016	-473.00
9/26/2016	49347	Aqualogic Inc	W#39-2016	-1,740.00
9/26/2016	49348	Avitar Assoc of New Engla...	W#39-2016	-1,479.16
9/26/2016	49349	Bergeron Protective Clothing	W#39-2016	-32.69
9/26/2016	49350	Bound Tree Medical LLC	W#39-2016	-15.00
9/26/2016	49351	Brox Industries Inc	W#39-2016	-71.94
9/26/2016	49352	Business Card	W#39-2016	-53.85
9/26/2016	49353	C L Farwell Construction L...	W#39-2016	-5,073.97
9/26/2016	49354	Card Tech	W#39-2016	-334.46
9/26/2016	49355	Charter Communications	W#39-2016	-317.53
9/26/2016	49356	Clean Harbors Env. Services	W#39-2016	-145.00
9/26/2016	49357	Creative Product Source Inc	W#39-2016	-262.76
9/26/2016	49358	D.C. Slocomb Co	W#39-2016	-225.00
9/26/2016	49359	DeMoulas Supermarkets Inc	W#39-2016	-489.36
9/26/2016	49360	DNG Auto	W#39-2016	-1,801.00
9/26/2016	49361	DXE Medical, Inc	W#39-2016	-332.00
9/26/2016	49362	Eddy W Whitcomb	W#39-2016	-585.00
9/26/2016	49363	Eversource	W#39-2016	-2,900.70
9/26/2016	49364	Fire Tech & Safety of NE	W#39-2016	-2,505.00
9/26/2016	49365	Gall's Inc	W#39-2016	-155.52
9/26/2016	49366	Granite State Concrete Co...	W#39-2016	-188.37
9/26/2016	49367	Green Insurance Associates	W#39-2016	-1,502.09
9/26/2016	49368	Hallmark Copier Co Inc	W#39-2016	-430.00
9/26/2016	49369	Health Trust Inc	W#39-2016	-57.69
9/26/2016	49370	Janice M Watt	W#39-2016	-62.32
9/26/2016	49371	Laerdal Medical Corp	W#39-2016	-628.61
9/26/2016	49372	LHS Associates Inc	W#39-2016	-1,100.00
9/26/2016	49373	Liberty Supply Inc	W#39-2016	-140.00
9/26/2016	49374	Linda Moore	W#39-2016	-50.00
9/26/2016	49375	Linda Saari	W#39-2016	-109.83
9/26/2016	49376	Massachusetts Dept. of Re...	W#39-2016	-352.00
9/26/2016	49377	MD's Trash Removal Inc	W#39-2016	-115.00
9/26/2016	49378	Metropolitan Life	W#39-2016	-370.00
9/26/2016	49379	MHQ Municipal Vehicles	W#39-2016	-102.00
9/26/2016	49380	Neptune Uniforms & Eqpt.,...	W#39-2016	-376.35
9/26/2016	49381	New Pig Corp	W#39-2016	-243.98
9/26/2016	49382	NH Dept. of Health & Hum...	W#39-2016	-444.00
9/26/2016	49383	NH Retirement System	W#39-2016	-372.97
9/26/2016	49384	NH Superior Repair	W#39-2016	-130.00
9/26/2016	49385	Northeast Resource Recov...	W#39-2016	-268.68
9/26/2016	49386	Purchase Power	W#39-2016	-96.00
9/26/2016	49387	Robin Katz	W#39-2016	-700.00

09/26/16

Town of Brookline, NH
W#39-2016

Date	Num	Name	Memo	Amount
9/26/2016	49388	Sheryl Corey	W#39-2016	-71.42
9/26/2016	49389	Sidney Hall Jr	W#39-2016	-302.00
9/26/2016	49390	SMFAA	W#39-2016	-1,157.50
9/26/2016	49391	St Joseph Business & Hea...	W#39-2016	-36.50
9/26/2016	49392	Staples Credit Plan	W#39-2016	-429.22
9/26/2016	49393	Syncb/Amazon	W#39-2016	-409.10
9/26/2016	49394	TDS Telecom	W#39-2016	-152.62
9/26/2016	49395	Thomas Humphreys	W#39-2016	-68.30
9/26/2016	49396	Treasurer State of NH-NHCI	W#39-2016	-693.37
9/26/2016	49397	U.S. Cellular	W#39-2016	-645.28
9/26/2016	49398	WEX Bank-WEX Fleet Uni...	W#39-2016	-201.22
Total 1010 · General Checking Acc't				-69,716.17
TOTAL				-69,716.17

