



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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***Selectboard Minutes
Monday, September 12, 2016***

Selectboard members present: Darrell Philpot, John Carr, Karl Dowling, Brendan Denehy and Tom Humphreys along with Town Administrator Tad Putney.
Also present: Ann Somers.

6:30pm

Public Input – None

Approve Minutes

John moved, seconded by Brendan, to approve the minutes from the August 29th meeting; Voted Yes 4-0, Karl abstained. Brendan moved, seconded by John, to approve 4 sets of non-public minutes from the August 29th meeting; Voted Yes 4-0, Karl abstained.

Warrants

The Selectboard signed Warrant #37 in the amount of \$1,287,539.27 and payrolls of \$54,512.33 and \$1,225.00.

Appoint Selectboard Member Pro Tem per RSA 658:21-a for Election

Tad stated that he spoke with the Town of Hollis about what they do in the case that a Selectboard is not able to fulfill a quorum at the polls on election day. They informed him that they appoint a Selectboard Member Pro Tem as needed for each absentee.

Brendan moved, seconded by Karl to appoint Tad Putney Selectboard Member Pro Tem - RSA 658:21-a: Voted Yes 5-0.

Review Election Schedule for Primary

The Board set the schedule to maintain a quorum between them at the polls from open to close. The first scheduled members will arrive at 6:45 before the polls open.

Appoint Tom Humphreys Overseer of Public Welfare

Darrell read the appointment letter to the public. The Board signed the letter appointing Tom Humphreys as Overseer of Public Welfare until the sooner of December 31, 2016 or until such time as a replacement is appointed.

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Review Year-to-Date Expenses

Tad stated we are 67% of the way through the year and 61% of the way through the operating budget. Highways, Streets & Bridges stands out at only having spent 38%, but Jerry anticipates spending the entire resurfacing budget. **Tad** states that we are in a pretty good position.

Review Potential Year End Expenses

Savings Against the Budget YTD - A total of just over \$71,000 thus far, excluding Plowing & Sanding.

Unplanned expenses YTD we are at \$55,000 including a \$10,400 unexpected expense for the new fire radios on tonight's warrant. **Tad** explained this is covering the costs of engineering the new equipment to be on the towers. These charges are in addition to the Warrant Article for the radio equipment. Fire Chief Corey previously asked **Tad** if the Fire Department covers \$5,200 could the Town find the funds to cover the other \$5,200. **Darrell** stated that the Fire Dept should cover it. **Brendan** stated that with all the fundraising the Fire Dept does for needs above and beyond their budget, they deserve the Town to cover it. **Karl** is ok with the 50/50 if the Board can get clarity on where the FD would be coming up short in their budget if they covered 100%. **Tad** will invite **Fire Chief Corey** to the next meeting.

Town Owned Structure at Melendy Pond – Town Counsel has advised that an abandoned structure be removed due to being unsafe. In the past the MPA was removing abandoned and broken down properties, but is now facing limited funds. **Tad** will ask Melendy Pond Authority to go 50/50 in the demolition of the property.

Review and Approve Iron Works Lane Agreement With Hollis

The Board signed the 3 Year agreement with Hollis for maintenance of Iron Works Lane.

Authorize Town Administrator to Sign Electric Aggregation Contract

Karl moved, seconded by Brendan, for Tad to sign the electric aggregation contract; Voted Yes 5-0.

Update on 11 Meetinghouse Hill Road

The owner called **Tad** today and apologized, promising to clean up the property by November 15th. The Board agrees it is a safety issue. **Darrell** suggested we ask the LGC how other towns deal with blighted properties.

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Confirm 2017 Budgeting Process

Tad informed the Board that he has issued the preliminary budgeting worksheets to the Department Heads along with a memo stating that, as in the past, if a department comes in with a proposed budget that is flat or declining, they won't have to come before the Board until the Budget Hearings for 2017 and gave guidance on a 2.5% pay increase, subject to change based on further research.

Pothole on Oakhill Road

Tad informed the Board that a driver reported that she hit a pothole on the side of Oak Hill Road during a rainstorm at night, blowing out two tires and was stranded with no cell service. The driver has asked for payment of an invoice for new tires. Tad took pictures and Jerry patched the area within an hour of notification. **Karl** wants to know how fast she was going. **Tad** to inquire what the Town's legal responsibility is and ask other towns what their experience has been in handling these situations.

Tad reminded the Board of the special meeting this Friday at 4pm to open sidewalk bids.

7:30pm - Darrell moved, seconded by Brendan, to go into Non-Public Session- RSA 91-A:3 (e) Litigation; Voted Yes 5-0

On returning to public session, Darrell moved, seconded by John, to come out of Non-Public Session and seal the minutes; Voted Yes 5-0.

7:45 pm – Meeting Adjourned

Minutes submitted by Sharon Sturtevant.

Darrell Philpot

John Carr

Karl Dowling

Brendan Denehy

Tom Humphreys

09/12/16

Town of Brookline, NH
W#37-2016

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
9/2/2016	49289	Sequoia Technologies Gr...	W#37-2016	-4,305.16
9/12/2016	49290	AT & T	W#37-2016	-40.93
9/12/2016	49291	Bellemore Catch Basin Ma...	W#37-2016	-2,730.00
9/12/2016	49292	Bergeron Protective Clothing	W#37-2016	-358.00
9/12/2016	49293	Brookline Library Trustees	W#37-2016	-21,281.92
9/12/2016	49294	Brookline School District	W#37-2016	-600,000.00
9/12/2016	49295	Chappell Tractor Sales Inc	W#37-2016	-168.00
9/12/2016	49296	D.C. Slocomb Co	W#37-2016	-550.00
9/12/2016	49297	Drescher & Dokmo	W#37-2016	-2,678.05
9/12/2016	49298	East Coast Emergency Ou...	W#37-2016	-208.99
9/12/2016	49299	Eversource	W#37-2016	-922.72
9/12/2016	49300	FairPoint Communications	W#37-2016	-919.49
9/12/2016	49301	Glock Professional Inc	W#37-2016	-250.00
9/12/2016	49302	Hallmark Copier Co Inc	W#37-2016	-457.00
9/12/2016	49303	Health Trust	W#37-2016	-24,366.19
9/12/2016	49304	Health Trust Inc	W#37-2016	-57.69
9/12/2016	49305	Hillsborough County Treas...	W#37-2016	-22.94
9/12/2016	49306	Hollis/Brookline Co-op Sch...	W#37-2016	-600,000.00
9/12/2016	49307	IDS Identification Source	W#37-2016	-356.82
9/12/2016	49308	JP Pest Services	W#37-2016	-354.00
9/12/2016	49309	LaBombard Engineering	W#37-2016	-2,050.00
9/12/2016	49310	Maillet's Water Works	W#37-2016	-233.00
9/12/2016	49311	Massachusetts Dept. of Re...	W#37-2016	-352.00
9/12/2016	49312	Maynard & Lessieur Inc	W#37-2016	-506.00
9/12/2016	49313	Metropolitan Life	W#37-2016	-370.00
9/12/2016	49314	Michael Coleman	W#37-2016	-30.68
9/12/2016	49315	Monadnock Mtn Spring W...	W#37-2016	-153.50
9/12/2016	49316	Nashua Fire Rescue/Traini...	W#37-2016	-400.00
9/12/2016	49317	Neptune Uniforms & Eqpt.,...	W#37-2016	-1,682.90
9/12/2016	49318	NH Dept. of Health & Hum...	W#37-2016	-444.00
9/12/2016	49319	NH Fish & Game Departm...	W#37-2016	-60.50
9/12/2016	49320	NH Superior Repair	W#37-2016	-623.77
9/12/2016	49321	Northeast Resource Recov...	W#37-2016	-1,519.25
9/12/2016	49322	Pepperell Community Medi...	W#37-2016	-450.00
9/12/2016	49323	Rymes Propane & Oil	W#37-2016	-123.27
9/12/2016	49324	Sanel Auto Parts	W#37-2016	-17.22
9/12/2016	49325	Sharon Sturtevant	W#37-2016	-18.98
9/12/2016	49326	State of NH-Criminal Reco...	W#37-2016	-25.00
9/12/2016	49327	State of NH - Dept. of Safety	W#37-2016	-2,400.00
9/12/2016	49328	State of NH - DMV	W#37-2016	-15.00
9/12/2016	49329	Tad Putney	W#37-2016	-48.92
9/12/2016	49330	The Business Clinic Inc	W#37-2016	-426.50
9/12/2016	49331	The Telegraph	W#37-2016	-524.20
9/12/2016	49332	Town Hall Streams	W#37-2016	-250.00
9/12/2016	49333	Townsend Ford	W#37-2016	-282.64

09/12/16

Town of Brookline, NH
W#37-2016

Date	Num	Name	Memo	Amount
9/12/2016	49334	Treas, St. of NH, COAF	W#37-2016	-580.00
9/12/2016	49335	US Cellular	W#37-2016	-10,400.00
9/12/2016	49336	Valerie Rearick	W#37-2016	-461.25
9/12/2016	49337	Verizon Wireless	W#37-2016	-160.04
9/12/2016	49338	WEX Bank-WEX Fleet Uni...	W#37-2016	-186.87
9/12/2016	49339	WEX Bank - Sunoco Sun ...	W#37-2016	-1,210.88
9/12/2016	49340	William N Lamarre Concre...	W#37-2016	-920.00
9/12/2016	49341	Wilson Technologies LLC	W#37-2016	-585.00
Total 1010 · General Checking Acc't				-1,287,539.27
TOTAL				-1,287,539.27

Daniel Philpot

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