



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855
Fax (603) 673-8136

Selectboard@brookline.nh.us

<http://www.brookline.nh.us>

*Minutes
Selectboard
Monday, August 5, 2013*

Selectboard members Darrell Philpot, John Carr and Susan Adams were present along with Town Administrator Tad Putney.

Historical Society

Joe King, lifetime member of the Historical Society was present to say that people are dropping off items they find relating to the Fresh Pond Ice Co. at the "barn". He said he's a diver and has found artifacts in Lake Potanipo. Joe announced that the historical society is having a lobster dinner at the barn on August 24th. Tickets are \$20 each.

Minutes

*John moved, seconded by Sue to approve the public session minutes of July 22nd. Voted yes 3-0.
Sue moved, seconded by John to approve the four sets of non public session minutes of July 22nd.
Voted yes 3-0.*

Warrants

The Selectboard approved Warrant # 32 in the amount of \$1,450,138.26 and payroll in the amount of \$43,097.69.

Bids – Town Hall Renovations

Three bids were received by the deadline and one received after the deadline:

Gavin Remodeling Inc of Brookline NH in the amount of \$39,512;

CMG Building & Remodeling of Brookline NH in the amount of \$36,900;

Monadnock Commercial Building Co of Jaffrey NH in the amount of \$82,500.

The two lowest bids will be reviewed by the facilities committee on Thursday for a recommendation. Tad will work on finding the additional money needed for the project.

Budgets

The Selectboard reviewed disbursements through July. We are 58% into the year and 61% of the budget has been spent. The reason we are over is that all bonds have been paid for the year and three of the four quarterly payments have been made for communications and Souhegan Regional Landfill District.

Tad said the Assessors project they will be over budget by \$1,200 - \$1,500. Tad also noted that recent ambulance repairs have resulted in the Ambulance Service exceeding its "oil and maintenance" line item by about \$2,600 at this point, but Wes expects to be able to hold his overall department budget for the year.

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CIP

Tad proposed the following expenses from the 2014 operating budget: Town Hall trim and paint, \$20,000; Re-shingle fire station apparatus bay, \$12,000 and Annex roof and trim repairs, \$10,000. Also \$20,000 in 2017 for an architect for the library and \$2,750,000 in 2018 for a new library. Tad said Brendan sent an email suggesting \$10,000 for an analysis of the exterior of the town hall, \$5,000 to review the cemeteries and \$10,000 in 2015 to begin repairs of the cemeteries.

The Board asked that an RFI be put out to get an idea of total costs to address all needed town hall repairs. It was also asked that Clarence be involved in the discussion about cemetery repairs.

Building Permits

Tad said the building inspector feels we should require a building permit for window replacement, roof coverings and retaining walls over 4" to be in line with state requirements. The Selectboard asked that Paul check on how we line up with the state on other permits.

Town Website

Tad reported there are 750-800 hits per week on the new website.

Transportation Enhancement (TE) Grants for Sidewalks

Tad said he hopes to get the okay this week from the state to advertise the Main St/Milford St sidewalk project.

Tad drafted a letter to the NH Dept. of Transportation that the town is interested in applying for grants before the TE program funds expire. *Sue moved, seconded by John to authorize Darrell to sign the letter to the state expressing Brookline's interest in applying for any available grants. Voted yes 3-0.*

Make A Wish

Sue moved, seconded by John to send \$100 to Make A Wish for Jordan's Walk which is being held on Saturday, September 28th. Voted yes 3-0. Darrell suggested a policy for special donations to be administered by Tad.

Pole License

PSNH submitted a petition to install a pole on Captain Seaver Road. Tad was asked to check with town counsel on whether we should approve the license or wait for the amended license.

Mathews Road

The Selectboard reviewed the letter sent by Tad to Jeanne Smith-Cripps asking her to remove the padlocks to the chains across Mathews Road per RSA 231:21-a.

Channel 13

Tad said a couple of students have expressed interest in editing programs for Channel 13. He asked whether the Selectboard wanted to do background checks. The Selectboard said no background checks were needed if the students were enrolled in high school and were under 18 years of age.

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Non Public Session

Darrell moved, seconded by John to go into non public session under RSA 91-A: 3, II (c) reputation and (e) litigation. Voted yes 3-0.

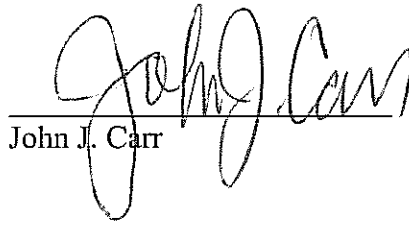
On returning to public session, Darrell moved, seconded by John to seal the minutes. Voted yes 3-0.

Meeting adjourned at 8:20 pm.

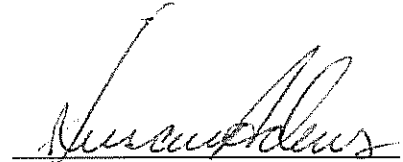
Minutes submitted by Rena Duncklee.



Darrell Philpot



John J. Carr



Susan Adams

08/05/13

Town of Brookline, NH
W#32-2013

Date	Num	Name	Memo	Amount
1010 - General Checking Acc't				
8/5/2013	44599	Absolute Mechanical Systems LLC	W#32-2013	-172.50
8/5/2013	44600	Aflac	W#32-2013	-302.20
8/5/2013	44601	AFSCME Council 93	W#32-2013	-274.24
8/5/2013	44602	AT & T	W#32-2013	-39.59
8/5/2013	44603	AT&T	W#32-2013	-10.17
8/5/2013	44604	Bancroft Silva Septic Service	W#32-2013	-280.00
8/5/2013	44605	Benay Watts	W#32-2013	-200.00
8/5/2013	44606	Bound Tree Medical LLC	W#32-2013	-29.39
8/5/2013	44607	Brookline Library Trustees	W#32-2013	-17,534.00
8/5/2013	44608	Brookline School District	W#32-2013	-650,000.00
8/5/2013	44609	C L Farwell Construction LLC	W#32-2013	-10,233.50
8/5/2013	44610	Chad Marcum	W#32-2013	-500.00
8/5/2013	44611	Charter Communications	W#32-2013	-117.00
8/5/2013	44612	Cons Comm Land Acq Fund/Tow...	W#32-2013	-46,693.01
8/5/2013	44613	Curt & Jodi Jensen	W#32-2013	-100.00
8/5/2013	44614	D.C. Slocumb Co., LLC	W#32-2013	-225.00
8/5/2013	44615	David Whitcomb	W#32-2013	-575.00
8/5/2013	44616	Dawn Jeffreys	W#32-2013	-450.00
8/5/2013	44617	Donna Marsh	W#32-2013	-22.80
8/5/2013	44618	Earl & Dawna Bosquet	W#32-2013	-200.00
8/5/2013	44619	Electrical Supply of Milford	W#32-2013	-32.68
8/5/2013	44620	Esther Joki	W#32-2013	-100.00
8/5/2013	44621	FairPoint Communications	W#32-2013	-37.87
8/5/2013	44622	Felix & Eleanor Monius	W#32-2013	-3,400.00
8/5/2013	44623	Fine Lines Auto Body	W#32-2013	-2,500.49
8/5/2013	44624	Gall's Inc	W#32-2013	-26.98
8/5/2013	44625	Gavin Remodeling Inc	W#32-2013	-3,500.00
8/5/2013	44626	Glenn & Dona Taylor	W#32-2013	-14.93
8/5/2013	44627	Granite State Concrete Co Inc	W#32-2013	-849.52
8/5/2013	44628	Great America Financial Services	W#32-2013	-156.65
8/5/2013	44629	Great Northern Elevator Co LLC	W#32-2013	-393.75
8/5/2013	44630	Hallmark Copier Co Inc	W#32-2013	-1,500.00
8/5/2013	44631	Harvey Recycling of Fitchburg LLC	W#32-2013	-544.58
8/5/2013	44632	Hillsborough County Treasurer	W#32-2013	-51.84
8/5/2013	44633	Hollis/Brookline Co-op School Dis...	W#32-2013	-650,000.00
8/5/2013	44634	James Harrison	W#32-2013	-1.52
8/5/2013	44635	Kathleen Mullen	W#32-2013	-225.00
8/5/2013	44636	Kevin Monaco	W#32-2013	-7,000.00
8/5/2013	44637	LaBombard Engineering	W#32-2013	-1,150.00
8/5/2013	44638	LGC Health Trust	W#32-2013	-13,328.99
8/5/2013	44639	Liberty Supply Inc	W#32-2013	-165.00
8/5/2013	44640	Massachusetts Dept. of Revenue	W#32-2013	-352.00
8/5/2013	44641	Metropolitan Life	W#32-2013	-1,475.00
8/5/2013	44642	Monadnock Mtn Spring Water Inc	W#32-2013	-59.50
8/5/2013	44643	Neil Rhodes	W#32-2013	-100.00

08/05/13

Town of Brookline, NH
W#32-2013

Date	Num	Name	Memo	Amount
8/5/2013	44644	NH Barb Graphics	W#32-2013	-35.00
8/5/2013	44645	NH Dept. of Health & Human Serv...	W#32-2013	-502.00
8/5/2013	44646	NH Retirement System	W#32-2013	-21,551.57
8/5/2013	44647	NH Superior Repair	W#32-2013	-52.00
8/5/2013	44648	Northeast Utilities A	W#32-2013	-315.68
8/5/2013	44649	Pamela Russo	W#32-2013	-200.00
8/5/2013	44650	Pepperell Community Media Inc	W#32-2013	-364.01
8/5/2013	44651	Philip Maiewski	W#32-2013	-575.00
8/5/2013	44652	Physio-Control Inc	W#32-2013	-241.92
8/5/2013	44653	PSNH	W#32-2013	-1,125.88
8/5/2013	44654	PSNH - R	W#32-2013	-837.25
8/5/2013	44655	Purchase Power	W#32-2013	-30.00
8/5/2013	44656	Ross & Joyce Jensen	W#32-2013	-200.00
8/5/2013	44657	Ross Jensen	W#32-2013	-350.00
8/5/2013	44658	Sequoia Technologies Group LLC	W#32-2013	-4,681.66
8/5/2013	44659	Shattuck-Malone Oil Co	W#32-2013	-320.92
8/5/2013	44660	Shawn & Janet Ricard	W#32-2013	-125.00
8/5/2013	44661	Shaws Supermarket	W#32-2013	-50.00
8/5/2013	44662	Staples Contract & Commercial	W#32-2013	-215.15
8/5/2013	44663	Steven & Catherine Whitcomb	W#32-2013	-600.00
8/5/2013	44664	Susan Jambard	W#32-2013	-200.00
8/5/2013	44665	Susan Joki	W#32-2013	-200.00
8/5/2013	44666	The Business Clinic Inc	W#32-2013	-295.40
8/5/2013	44667	Timothy Austin	W#32-2013	-100.00
8/5/2013	44668	Town Hall Streams	W#32-2013	-250.00
8/5/2013	44669	Treasurer State of NH-NHCI	W#32-2013	-86.59
8/5/2013	44670	Two Dave's Auto Inc	W#32-2013	-1,110.60
8/5/2013	44671	U.S. Cellular	W#32-2013	-65.13
8/5/2013	44672	Union Leader Corp	W#32-2013	-61.43
8/5/2013	44673	Waterway Realty LLC	W#32-2013	-24.44
8/5/2013	44674	Wesley N. Whittier	W#32-2013	-112.13
8/5/2013	44675	WEX Bank	W#32-2013	-334.80
Total 1010 - General Checking Acc't				-1,450,138.26
TOTAL				-1,450,138.26

