



TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD

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*Minutes  
Selectboard  
Monday, April 1, 2013*

Selectboard members Darrell Philpot, Karl Dowling, John Carr, Susan Adams and Brendan Denehy were present along with Town Administrator Tad Putney. Also present were Linda Chomiak, Keith Thompson, Peter Cook, Brian Rater, Buddy Dougherty, Helen Ballou, Dennis Skey, Ann Somers and Loring Webster.

**Darrell** opened the meeting with the Pledge of Allegiance.

**Police Addition**

**Peter Cook** said the final inspections on the police addition to the safety complex are scheduled for later this week. He said we are ahead of schedule and expects to come in about \$5,000 under budget. Peter said we may get the keys turned over to us before the next Selectboard meeting.

**Conservation Commission**

**Buddy Dougherty** said he objected to the selectmen reducing the proposed budget by \$60,000 at town meeting but not saying what budgets would be cut. He said the conservation commission took the biggest hit of \$1,000 and is one of the smallest budgets. **Helen** asked why it wasn't brought up before. **Dennis** said the finance committee voted against the budget at the public hearing. **Darrell** said it was prudent financial management of the town. At that meeting Clarence asked what it would take for the selectmen to have a unanimous recommendation for town meeting.

**Minutes**

**Karl moved, seconded by John to approve the public session minutes of March 18<sup>th</sup>. Voted yes 5-0.**  
**John moved, seconded by Brendan to approve the three sets of non public session minutes of March 18<sup>th</sup>. Voted yes 5-0.**

**Warrants**

The Selectboard approved Warrant # 14 in the amount of \$1,081,787.16 and payroll in the amount of \$40,917.50.

**Code of Ethics**

**Brendan moved, seconded by Karl to accept the Code of Ethics for the Selectboard. Voted yes 5-0.**  
**Tad** was asked to follow up with other boards about adopting the Code of Ethics.

**Road Agent Policy**

**Tad** said the only change in the policy is the use of salt. **Karl moved, seconded by John to accept the Road Agent Policy for the year. Voted yes 5-0.**

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#### **Town History**

**Keith Thompson** recommended that a Town History Committee be formed in order to update the Town History for the 250<sup>th</sup> anniversary in 2019. **Linda** suggested the schools be included. **Darrell** suggested that Keith work with Tad on a charter for the committee.

#### **Library Elevator**

**Tad** said bids for the library elevator went out and bids are due next Wednesday. He said one bid has been received. He asked if he should open them as they come in to make sure they are bidding on the same items. The Selectboard agreed to meet at 7:30 am on April 12<sup>th</sup> to open the bids.

#### **Sidewalks**

**Tad** said he met with state officials to review the preliminary plans for the sidewalk project. They are close to having final designs and expect to put the project out to bid in June.

#### **FEMA Reimbursement**

**Tad** said he and Wes will be attending a meeting tomorrow on the February 8-10 storm. We may be able to get a reimbursement of about \$25,000.

#### **Grove Manager**

**Tad** said 2 people have expressed interest in the position of Grove Manager. He will meet with Rich Vertullo this week.

#### **Hutchinson Hill Road**

**Tad** said Chief Quigley had only one call for service last fall. If a gate is installed, the chief will install a surveillance camera. LGC has said signs are not required advising that cameras are in place. Chief Quigley has said that when there are 2 officers on duty, one will check the area. George Deneault asked if the town would pay for any repairs after the gate is installed. **Darrell** said no last time to the town maintaining the gate. LGC recommends that the residents take care of any maintenance on the gate and that the maintenance be in writing. Darrell questioned whether the town has liability coverage if someone is injured. **Tad** will check with LGC.

#### **Facilities Committee Charter**

**John** suggested that Scott Knowles and Clarence Farwell be added to the committee. **Brendan** said they should look at energy efficiency when looking at the buildings. **Darrell** said the committee should give input to the CIP. The Board will finalize the charter at the April 15<sup>th</sup> meeting.

#### **Town Hall Trim**

**Karl** suggested the trim work be tied into the town hall renovations. It was agreed they would be separated for bidding purposes.

#### **Credit Cards**

**Tad** said he looked into a town credit card but was denied as some bills were paid late due to the Selectboard meeting every other week, mainly the Citgo bills. **Dennis** asked if the town could get a

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debit card. Tad will check. *Sue moved, seconded by Brendan to allow Tad to use his credit card to purchase cable equipment. Voted yes 5-0.*

**Non Public Session**

*Darrell moved, seconded by John to go into non public session under RSA 91-A: 3, II, (a) compensation, (e) litigation and (b) hiring. Voted yes 5-0.*

On returning to public session, *Darrell moved, seconded by Karl to seal the minutes. Voted yes 5-0.*

**Fire Dept.**

*Karl moved, seconded by Brendan to authorize Darrell to sign a State Homeland Security Grant for training reimbursement in the amount of \$604.13. Voted yes 5-0.*

**MS-2**

The Selectboard sign the MS-2, Report of Appropriations Actually Voted at town meeting.

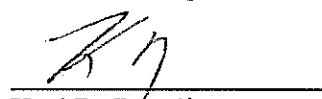
**Trust Funds**

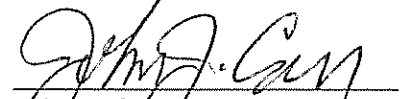
Tad said he and a trustee will go to the Attorney General's Office to review the trust funds they have on file.

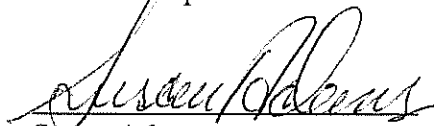
Meeting adjourned at 8:40 pm.

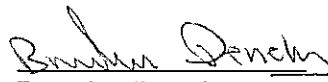
Minutes submitted by Rena Duncklee.

  
Darrell Philpot

  
Karl D. Dowling

  
John J. Carr

  
Susan Adams

  
Brendan Denehy

04/01/13

**Town of Brookline, NH  
W#14-2013**

Date	Num	Name	Memo	Amount
<b>1010 - General Checking Acc't</b>				
4/1/2013	44093	AFSCME Council 93	W#14-2013	-137.12
4/1/2013	44094	AT&T	W#14-2013	-5.45
4/1/2013	44095	Avitar Assoc of New England Inc	W#14-2013	-6,739.71
4/1/2013	44096	Ben Senter Trucking	W#14-2013	-3,430.00
4/1/2013	44097	Bergeron Protective Clothing	W#14-2013	-30.32
4/1/2013	44098	Bob Rochford	W#14-2013	-22.99
4/1/2013	44099	Brookline Library Trustees	W#14-2013	-17,534.00
4/1/2013	44100	Brookline School District	W#14-2013	-300,000.00
4/1/2013	44101	Brox Industries Inc	W#14-2013	-689.97
4/1/2013	44102	C L Farwell Construction LLC	W#14-2013	-24,882.10
4/1/2013	44103	Cartridge World	W#14-2013	-93.98
4/1/2013	44104	Century Link	W#14-2013	-35.24
4/1/2013	44105	Charter Communications	W#14-2013	-259.97
4/1/2013	44106	Daniel Goguen	W#14-2013	-133.91
4/1/2013	44107	David Suprenant	W#14-2013	-500.00
4/1/2013	44108	Display Sales Co	W#14-2013	-431.99
4/1/2013	44109	EarthLink Business	W#14-2013	-720.22
4/1/2013	44110	Eastern Propane & Oil	W#14-2013	-2,313.36
4/1/2013	44111	Eckman Construction	W#14-2013	-189,303.58
4/1/2013	44112	Electrical Supply of Milford	W#14-2013	-38.70
4/1/2013	44113	FairPoint Communications	W#14-2013	-89.26
4/1/2013	44114	George Razzaboni	W#14-2013	-1,296.00
4/1/2013	44115	Granite State Concrete Co Inc	W#14-2013	-1,596.55
4/1/2013	44116	Great America Financial Services	W#14-2013	-156.65
4/1/2013	44117	Hollis Pharmacy	W#14-2013	-300.00
4/1/2013	44118	Hollis/Brookline Co-op School Dis...	W#14-2013	-400,000.00
4/1/2013	44119	Kinney Towing & Transportation Inc	W#14-2013	-463.55
4/1/2013	44120	LGC Health Trust	W#14-2013	-24,586.22
4/1/2013	44121	LHS Associates Inc	W#14-2013	-886.05
4/1/2013	44122	Liberty Supply Inc	W#14-2013	-508.91
4/1/2013	44123	Massachusetts Dept. of Revenue	W#14-2013	-352.00
4/1/2013	44124	Metropolitan Life	W#14-2013	-1,400.00
4/1/2013	44125	Milford Conservation Commission	W#14-2013	-50.00
4/1/2013	44126	Monadnock Mtn Spring Water Inc	W#14-2013	-89.00
4/1/2013	44127	Neptune Uniforms & Eqpt., Inc	W#14-2013	-166.90
4/1/2013	44128	New England Emergency Equipm...	W#14-2013	-146.55
4/1/2013	44129	NH Dept. of Health & Human Serv...	W#14-2013	-502.00
4/1/2013	44130	NH Retirement System	W#14-2013	-17,781.94
4/1/2013	44131	NH Superior Repair	W#14-2013	-513.05
4/1/2013	44132	One Source Security & Automatio...	W#14-2013	-197.76
4/1/2013	44133	Pete's Tire Barns Inc	W#14-2013	-577.19
4/1/2013	44134	Pine State Elevator Co	W#14-2013	-4,594.01
4/1/2013	44135	Provencher Electric	W#14-2013	-1,506.75
4/1/2013	44136	PSNH	W#14-2013	-2,314.22
4/1/2013	44137	Purchase Power	W#14-2013	-30.00

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Town of Brookline, NH  
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Date	Num	Name	Memo	Amount
4/1/2013	44138	Rena Duncklee	W#14-2013	-32.98
4/1/2013	44139	Robert Glover	W#14-2013	-150.00
4/1/2013	44140	Sequoia Technologies Group LLC	W#14-2013	-2,497.48
4/1/2013	44141	Shattuck-Malone Oil Co	W#14-2013	-1,300.24
4/1/2013	44142	Souhegan Regional Landfill District	W#14-2013	-40,825.95
4/1/2013	44143	Staples Credit Plan	W#14-2013	-519.91
4/1/2013	44144	The Business Clinic Inc	W#14-2013	-297.90
4/1/2013	44145	The County Stores Inc	W#14-2013	-148.65
4/1/2013	44146	Tim Martineau	W#14-2013	-179.97
4/1/2013	44147	Town of Hollis	W#14-2013	-26,432.50
4/1/2013	44148	Treas., St. of NH-DES	W#14-2013	-100.00
4/1/2013	44149	Two Dave's Auto Inc	W#14-2013	-886.00
4/1/2013	44150	U.S. Cellular	W#14-2013	-492.91
4/1/2013	44151	United Site Services	W#14-2013	-55.50
4/1/2013	44152	University of NH	W#14-2013	-120.00
4/1/2013	44153	W D Perkins	W#14-2013	-305.00
4/1/2013	44154	Wesley N. Whittier	W#14-2013	-35.00

Total 1010 · General Checking Acc't

-1,081,787.16**TOTAL****-1,081,787.16**

