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## TOWN OF BROOKLINE, NEW HAMPSHIRE SELECTBOARD

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### *Minutes Selectboard Monday, July 1, 2019*

Selectboard members present: Brendan Denehy, Eddie Arnold, Valerie Ogden, Ron Olsen, and Drew Kellner along with Town Administrator Tad Putney.

Also present: Ann Somers and Keith Thompson.

6:37pm **Brendan** opened the meeting with the Pledge of Allegiance.

#### **Public Input**

**History Book Ship Date:** History Committee Chair **Keith Thompson** said the ship date for the new town history books is set for July 11<sup>th</sup> and we hope to firm up the delivery date soon and coordinate volunteers to help unload the truck. He said the first distribution will be on Saturday August 3<sup>rd</sup> at the Historical Society Open House with more distribution dates to follow. **Keith** also reminded the public that the town history book order forms can be found on the town website and the Brookline Historical Society website and payment should be submitted to the Town Hall.

**American Flag Etiquette:** **Val** said she wanted to talk a little more about her comment at the last meeting about the 250<sup>th</sup> anniversary banners covering the American Flags on the utility poles. **Val** said she first gained respect for the American Flag when serving on the Color Guard Drill Team in school. Referring to the United States Code – US Flag, Title 36 – Patriotic Societies and Observances; Chapter 10 – Patriotic Customs; Section 175 – Position and Manner of Display, she read:

- (e) The flag of the United States of America should be at the center and at the highest point of the group when a number of flags of States or localities or pennants of societies are grouped and displayed from staffs.
- (f) When flags of States, cities, or localities, or pennants of societies are flown on the same halyard with the flag of the United States, the latter should always be at the peak. When the flags are flown from adjacent staffs, the flag of the United States should be hoisted first and lowered last. No such flag or pennant may be placed above the flag of the United States or to the United States Flag's right.

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**Val** said she hopes we can move forward and have a dialogue to make this better in the future and added that the Lion's Club does great things and she is not implying it is their fault. She said she just would like to promote better understanding and awareness.

**Brendan** announced the Fourth of July parade will start at the Pine Grove Cemetery at 10am and end at the Richard Maghakian Memorial School followed by Family Fun Day at the Ball Park, sponsored by the Rotary & Lions Clubs. Fireworks at the Grove will be at sunset. **Eddie** said fireworks donations can be dropped off at the Town Hall or mailed to PO Box 360 – Brookline, NH 03033 Attn: Fireworks Fund. He also said he will be collecting donations at the Grove gate the night of the fireworks. **Brendan** said that 250th anniversary items will be sold during the 4<sup>th</sup> at 7 Main Street, the Corey residence, and the Friends of the Library will have their book sale along with treats at the Annex. **Brendan** also acknowledged that **Louise Price**, a longtime Library Trustee and Friends of the Library member, passed away this weekend. He noted that she was a significant volunteer in town, was part of many events, and will be missed.

**Approve Minutes**

*Eddie moved, seconded by Drew, to approve the public minutes from the Monday, June 17th meeting as written; Voted Yes 5-0. Eddie moved, seconded by Ron, to approve the public minutes from the Friday, June 28<sup>th</sup> meeting as written; Voted Yes 5-0. Eddie moved, seconded by Drew, to approve four sets of non-public minutes for the Monday, June 17th meeting as written; Voted Yes 5-0. Eddie moved, seconded by Drew, to approve the non-public minutes from the Friday, June 28th meeting as written; Voted Yes 5-0.*

**Sign Warrants for Payment**

*The Board approved Accounts Payable Warrant #25 in the amount of \$2,762,800.01, 250<sup>th</sup> Anniversary Warrant #15 in the amount of \$4,675.54, Payroll Warrant #26 in the amount of \$57,532.67 and Police Detail Payroll in the amount of \$3,122.50.*

**Appointments**

*Eddie moved, seconded by Drew, to appoint Gail Chaddock to the Town History Committee; Voted Yes 5-0.*

**Review Year to Date Expenses**

**Tad** said through the end of June, we were 50% of the way through the year and had spent 42% of the operating budget. He also included details of year-to-date unbudgeted expenses of just over \$13,000 while savings against budget are at about \$30,000.

**Update on Chapel Trees for Removal**

**Tad** said the first bid we received at \$2,800 for two large trees has been amended to include several smaller trees at no extra charge. The Board had agreed to hire the firm if they added the additional trees at no additional charge. **Tad** said the trees are scheduled for removal on July 17<sup>th</sup>. He also said he met with the abutter and they have no problem with the trees being removed.

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**Update on Bond Street Bridge Project; Review Engineering/Design Agreement**

**Tad** reviewed the Hoyle Tanner Engineering/Design Agreement including Scope of Work and Fee Schedule as well as the DOT review and approval letter. **Tad** said he has updated a cash flow spreadsheet projecting the inflows and outflows from the Bond Street Bridge Capital Reserve Fund, which has been reviewed with the engineers. He said that the projections suggest no additional warrant articles are needed in 2020, 2021 and 2022. He said that the balance of funds could be raised at the 2023 town meeting with short-term financing for construction over about a six month period. **Eddie** asked if construction could be completed earlier. **Tad** said it is possible, but it would require NHDOT approval and construction is currently scheduled to occur in 2023. **Tad** said total project costs are currently estimated at \$900,000 with 80% paid by the State Bridge Aid Program and 20% paid by the Town. **Ron moved, seconded by Drew, to authorize Brendan to sign the Hoyle Tanner Engineering and Design Agreement for Professional Services; Voted Yes 5-0.**

**Review of Draft Hawker/Peddler Ordinance**

**Tad** said he has provided a second draft of a proposed Ordinance. He said he took some language for the Ordinance directly from the RSAs and added a permit application. He said that the Ordinance allows for the use of an alternate permit and fee schedule for special events, such as the 250<sup>th</sup> parade, so long as they are approved by the Board in advance of the event. **Drew moved, seconded by Ron, to approve the Hawker/Peddler Ordinance as presented on July 1, 2019; Voted Yes 4-1 Eddie Voted No.**

**Discuss Welcome Signs**

After some discussion; **Eddie moved, seconded by Drew, to move forward with Welcome Sign design alternative "A-2" in an amount not to exceed \$8,000; Voted Yes 4-1, Val Voted No.**

**Review Mail Folder**

The Board reviewed the mail folder.

**Discuss Next Meeting Agenda**

It was agreed the following items would be on the next meeting agenda:

- DOT letter with recommendations for four intersections on Route 13
- Proposed renovations to second floor of Safety Complex
- Proposed DPW resurfacing plan for 2019

**Brendan moved, seconded by Eddie, to go into non-public session per RSA 91-A:3 II (c) reputation; Roll Call Vote 5-0.**

**Brendan moved, seconded by Eddie, to come out of non-public session and seal the minutes; Roll Call Vote; Yes 5-0.**

**Eddie moved, seconded by Drew, to adjourn the meeting; Voted Yes 5-0.**

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7:45pm meeting adjourned.

Minutes submitted by Sharon Sturtevant.

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Brendan Denehy

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Eddie Arnold

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Valerie Ogden

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Ron Olsen

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Drew Kellner