



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, August 7, 2023*

Selectboard members present: Eddie Arnold, Brendan Denehy, Steve Russo, Ed Perry, and Brian Rater, along with Town Administrator Scott Butcher. Also present: Mike Wenrich.

5:55pm Eddie opened the public meeting and moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (a) (personnel); Roll Call Vote Yes 5-0.

6:30pm Eddie moved, seconded by Brendan, to come out of non-public session and seal the minutes; Roll Call Vote Yes 5-0.

6:37pm Eddie resumed the public meeting with the Pledge of Allegiance and read the ground rules for hybrid meetings.

Public Input - There was no public input.

Approve Minutes

Brendan moved, seconded by Steve, to approve the public minutes from the Tuesday, July 18th meeting as written; Voted Yes 5-0. Brendan moved, seconded by Steve, to approve the public minutes from the Monday, July 24th meeting as written; Voted Yes 5-0. Brendan moved, seconded by Ed, to approve 2 sets of non-public minutes from the Tuesday, July 18th meeting as written; Voted Yes 5-0. Brendan moved, seconded by Ed, to approve set 2 of the non-public minutes from the Wednesday, July 26th meeting as written; Voted Yes 5-0.

Approve Warrants

Steve moved, seconded by Brian, to approve Accounts Payable Warrant #31 in the amount of \$1,456,413.31, Payroll Warrant #32 in the amount of \$75,163.19, and Police & Fire Detail in the amount of \$2,625; Voted Yes 5-0.

Capital Improvement Plan (CIP) Updates

The Board reviewed the CIP from last year, keeping what is still relevant, removing what is not, and adding new items.

Health Officer Temporary Appointment

Brendan moved, seconded by Steve, for the Selectboard to sign a Mutual Aid Assistance Agreement with the Town of Milford for an initial period of six months to loan us their employees in the absence of our Health Officer; Voted Yes 5-0. Scott said the Department of Health and Human Services allows 30 day temporary

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appointments for the position. He said our Ambulance Director **Jeffrey Stewart** is interested in pursuing the Health Officer position and BI/Code Enforcement Officer **Steve Sacherski** is interested in the Deputy Health Officer position. **Ed** said synergy is a consideration between **Jeff** and **Steve**. **Cindy LaCroix** said the Finance Committee had previously suggested this position should be a part-time role. **Eddie** said he had another person reach out to him for more information. **Scott** said he did as well. The Board will follow up on interested parties.

Bond St Bridge Project – Construction Engineering Oversight RFQ

Brian moved, seconded by Ed, to accept the RFQ for the Bond Street Bridge Engineering Oversight; Voted Yes 5-0.

DECCO Thank You Letter

Defer to next meeting.

Media Guide Discussion

Ed said he received feedback from Dept Heads who suggested, as a general rule, clearly labeling areas in our public buildings as private. More feedback to come.

Updated Hazard Mitigation Plan Draft Review

Scott said he sent the Board the draft that NRPC is starting to finalize, this is our opportunity to review and edit. We should see the final version in September.

Website Upgrade/Replacement Contract Details

Scott said **Revise** sent a copy of the contract and there are some optional items for us to consider. He said there is a “Forms” module for an additional cost. Also, the police dept currently has its own website linked to our ours, but there will be an additional cost to link to the new one, same with the Library. He said we have the option to spread the cost over 5 years at no interest. He will have more clarification by Aug 21st.

Fire Dept 200th Anniversary Celebration Discussion

Mark Fessenden & Sheryl Corey said the Fire Association is asking for a warrant article of \$5,000 of seed money from the 250th Anniversary Fund to create a fund for the Fire Department 200th Anniversary celebration set for September 19, 2026, and the United States 250th Anniversary Celebration combined. The Fire Association will receive the money and make the plan. **Sheryl**, **Mark**, and the Board agreed the committees should overlap. The next Historical Society Meeting is August 15th at 7pm.

Public Buildings Accessibility Discussion

See Media Guide Discussion.

TAP Sidewalk Update

Scott said **E.D Swett** was looking for subcontractors to do sidewalk work, since their original plan fell through, but no one is available. **Mike Wenrich** put them in touch with a potential subcontractor to help meet Sept 29th completion. **Hoyle Tanner** budget is scheduled first week in December, beyond that the additional cost is on **E.D Sweat**. Sidewalks should have been worked on during rain delays.

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HR Review Update

Scott said he has not heard back from the HR Consultant.

Town Hall Air Quality Test Results

Deferred to the next meeting for final results.

Old Safe to Brookline Historical Society Discussion

Next Historical Society meeting is Aug 15th 7pm to discuss moving the safe to the Historical Society Building for display.

Board/Committee Updates

MPMC – **Eddie** updated the Board.

Energy Committee – **Brendan** updated the Board.

Any Other Old/New Business

Ed said our Town Planner **Michele** suggested to him the idea of having an art contest involving students from CSDA and RMMS to beautify the Town Hall walls with art expressing what Brookline means to them. The Board liked the idea. **Scott** said The Ghost Train Race will take place on Oct 14th and 15th on the rail trail from Brookline to Milford and the following weekend Active Shooter Training will be held on Saturday, October 21st from 10am – 3pm at the Town Hall. **Scott** said the lead engineer on the Pierce Pond Dam has retired and a new person will be moving forward with the project.

Review Items for Next Meeting Agenda Aug 21st

Health Officer

Decco Thank You Letter

TAP 2 Project Update

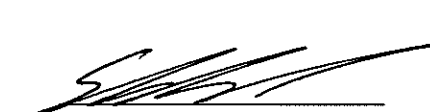
HR Consultant Update

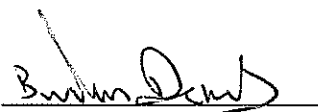
Budget Review

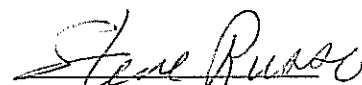
Review Mail Folder - The Board reviewed the mail folder.

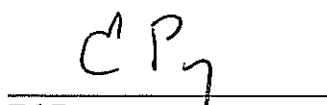
8:22pm **Eddie** moved, seconded by **Brendan**, to go into non-public session per RSA 91-A:3 II (a) (personnel) (c) (reputation) and (l) (legal); potentially others; Roll Call Vote Yes 5-0. 9:06pm **Eddie** moved, seconded by **Ed**, to come out of non-public session and seal the minutes; Roll Call Vote Yes 5-0. 9:06pm **Brendan** moved, seconded by **Brian**, to adjourn the meeting; Voted Yes 5-0.

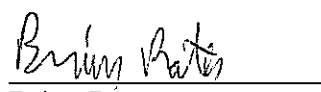
Minutes submitted by Sharon Sturtevant.


Eddie Arnold


Brendan Denehy


Steve Russo


Ed Perry


Brian Rater

