



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, May 15, 2023*

Selectboard members present: Eddie Arnold, Brendan Denehy, Ed Perry, and Brian Rater, along with Town Administrator Scott Butcher. Steve Russo arrived at 6:30pm. Also present: Bob Parodi, Amy Razzaboni and Sam Foisie.

6:01pm *Eddie opened the public meeting, and moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (a) (personnel); Roll Call Vote Yes 4-0.*

6:14pm *Eddie moved, seconded by Brendan, to come out of non-public session and seal the minutes; Voted Yes 4-0.*

6:30pm **Eddie** resumed the public meeting with the Pledge of Allegiance and read the ground rules for hybrid meetings.

Public Input and Announcements

Eddie announced that the town has entered into an agreement with the Nashua Regional Planning Commission (NRPC) for our electricity supply. **Scott** said the rate increase is 20%, a lot less than we were anticipating. **Brendan** said the Fire Department fundraiser for two of its fire fighters is this Friday night and tickets for that and the meat raffle are available at the Fire Station. **Eddie** announced the Ambulance Open House is this Saturday 1pm-4pm at the Safety Complex. **Brian** said the Friends of the Library will be holding their Spring Book Sale this Saturday 9am-4pm at the Annex, proceeds will support the library. **Scott** said the consulting engineers will be starting work tomorrow at the Pierce Pond Dam on Averill Road.

Approve Minutes

Brendan moved, seconded by Brian, to approve the public minutes from the Monday, May 1st meeting as written; Voted Yes 5-0. Brian moved, seconded by Brendan, to approve sets 1, 2 and 4-7 of the non-public minutes from the Monday May 1st meeting as written; Voted Yes 5-0.

Approve Warrants

Steve moved, seconded by Ed, to approve Accounts Payable Warrant #19 in the amount of \$231,718.10, Payroll Warrant #20 in the amount of \$73,123.27, and Police Detail in the amount of \$420; Voted Yes 5-0.

Accept Deeds for Countryside Phase I & II, Marjorie Phase I, & Eastman Drives

Eddie said we previously made a motion to accept these deeds pending review of town counsel who had no amendments, so we will move forward with accepting the deeds.

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Discussion Regarding Stormwater Maintenance Agreement Post Office Drive

Eddie said he, **Brendan** and **Brian** walked the site on Post Office Drive last Sunday and looked at the two lots that have been cleared, the drainage pond, down Post Office Drive to behind the Post Office where drainage water comes down from Stoney Ledge. **Brendan** said the drainage design is there and is adequate as planned. **Eddie** said there are no changes to infrastructure required for flawless floors. He said he doesn't see a need for a maintenance plan with the town at this point, there are other ways the maintenance is covered under state laws and the Dept of Environmental Services (DES) regulations. **Eddie** said the town is a stakeholder in this and should waive the requirement for a maintenance plan at this time. ***Brendan moved, seconded by Steve, to recommend the Planning Board waive the requirement for a stormwater management agreement at this time for Post Office Drive; Voted Yes 5-0.***

Road Acceptance Policy

Scott said we received the Planning Board recommendations, but we still need Public Works Dept input. He said he hopes to make the policy effective July 1, 2023.

Fireworks Vendor Discussion

Scott said we received a call from Pyrotechnics, who have acquired Atlas, asking if the town was on board for our regular fireworks event and he told them yes for the moment. **Scott** said he knows there have been complaints from some about the previous shows. **Eddie** said it's too late to seek another vendor at this point, but we should plan to seek bids in the fall for next summer. Fireworks are booked for Tuesday July 4th with a rain date of Saturday July 8th.

Appointments/Re-Appointments and Resignations 2023

Brian moved, seconded by Brendan, to accept the resignation of Brian Rater as Finance Committee Member; Voted Yes 5-0. Anyone interested in the open seat should reach out to the Town Administrator or Selectboard Chair/Vice Chair by the deadline of Thur May 25th at noon. ***Brendan moved, seconded by Steve, to accept the resignation of Mark Gath as Library Trustee; Voted Yes 5-0.*** Anyone interested in the open seat should reach out to the Library Director by the deadline of Fri May 19th. **Scott** said **Chris Koffler** expressed interest in being re-appointed to the Energy Committee. Anyone interested in serving on the Energy Committee can reach out to the Town Administrator or Selectboard Chair/Vice Chair by the deadline of Thur May 26th at noon. ***Steve moved, seconded by Brian, to appoint Ken Madsen as Alternate Member to the Planning Board until March 2025, Alan Rosenberg as Alternate Commissioner to the Nashua Regional Planning Commission until March 2026, re-appoint Jaye Duncan as Member to the Recreation Commission until March 2025, and re-appoint Kristen Austin as Deputy Treasurer until March 2024; Voted Yes 5-0.***

Review/Amend/Renew Investment Policy

Steve suggested that the policy include the statement "In the absence of the Treasurer, the Deputy Treasurer will fulfil all duties". ***Brendan moved, seconded by Steve, to approve the Investment Policy as amended; Voted Yes 5-0.***

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Continue Discussion on Selectboard Priority List for 2023-2024 Term

The Board added, set bid specifications for fireworks at the July 10th meeting.

Town Hall HVAC Request for Proposals

The Board made some edits to the RFP **Scott** drafted.

Update on Town Hall Portico

Scott said so far, we have one potential bidder.

Board/Committee Updates

NRPC - **Steve** updated the Board.

Visioning – **Brendan** updated the Board.

SRLD – **Ed** updated the Board.

Any Other Old/New Business there was none.

Review Next Meeting Agenda Tues May 30th

Fourth of July Parade

Budget and Revenue Updates

Employee Evaluation Form

TAP 2 Project Update

Discuss non-public meetings with subject “people”.

Clarity on Process of accepting property. NHMA.

Review Mail Folder

The Board Reviewed the mail folder.

7:36pm *Eddie moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (c) reputation and (l) legal, potentially others; Roll Call Vote Yes 5-0.*

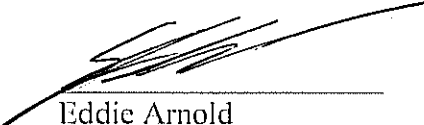
8:19 *Eddie moved, seconded by Ed, to come out of non-public session and seal the minutes; Voted Yes 5-0.*

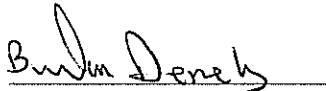
Sign Thank You Letters to Police Officers

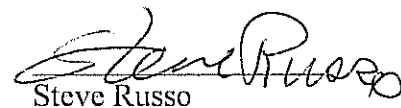
The Board signed thank you letters to Police Officers who have stepped up to cover shifts during this manpower shortage.

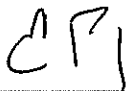
8:21pm Meeting adjourned.

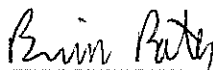
Minutes submitted by Sharon Sturtevant.


Eddie Arnold


Brendan Denchy


Steve Russo


Ed Perry


Brian Rater