



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213

Fax (603) 673-8136

Selectboard@brooklinenh.us

<http://www.brooklinenh.us>

*Minutes
Selectboard
Monday, March 13, 2023 Amended*

Selectboard members present: Eddie Arnold, Brendan Denehy, Dana Ketchen, Steve Russo, and Ed Perry, along with Town Administrator Scott Butcher. Also present: Brian Rater.

6:30pm **Eddie** opened the meeting with the Pledge of Allegiance and read the ground rules for hybrid meetings.

Public Input and Announcements

Eddie said due to the forecasted storm, town elections have been postponed per RSA until Tuesday March 28th polls open from 7am – 7:30pm. He said the postponement of the business portion of town meeting is predicted to be Wednesday March 29th and will be formally announced tomorrow. **Eddie** said the Fire Department's annual Corned Beef and Cabbage Event with entertainment and dancing last weekend was a success.

Approve Minutes

Brendan moved, seconded by Ed, to approve the public minutes from the Monday, March 6th meeting as amended; Voted Yes 4-0-1, Dana abstained. Steve moved, seconded by Brendan, to approve 7 out of 8 sets of non-public minutes from the Monday, March 6th meeting as written; Voted Yes 4-0-1, Dana abstained. Brendan moved, seconded by Steve to unseal set 6 of the non-public minutes from the Monday, March 6th meeting; Voted Yes 4-0-1, Dana abstained. Reserve set 8 for further discussion in non-public session. **Eddie** said we should have another brief meeting on Monday, March 27th to discuss town meeting preparations and any changes to Fuel and Snow and Ice budgets.

Finalize Town Meeting Preparation

Move to March 27th meeting.

Discuss Budget Adjustments for Fuel; Snow & Ice Management

Move to March 27th meeting.

Review 2023 YTD Spending

Eddie said as of the end of February we were 16.67% of the way through the budget year and have spent 16.45% of the proposed 2023 budget. He said worth noting are 50% bonds spent as expected and 48% spent for Legal. **Brendan** said it would be good to have a YTD income report for the March 27th meeting to see how we are tracking.

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Review Status of Changes to EEI Solar Project Contract

Scott said he reviewed a copy of EEI's contract with the SAU for upgrades at RMMS and it has the content he is looking for in this contract. He said though it is a different kind of project, what they sent us in comparison is lacking in content. **Scott** feels we need to request a more comprehensive contract. He also recommended an "Engineer Certification" that the roof of the Fire Station can sustain the weight of the solar project. **Scott** said EEI may already have that data, but we don't see it in this document. **Dana** said because this is a solar project, EEI should be able to give us an estimated range of what this system will generate for electricity. She said it will be important historically for comparison, and it should be in the contract. The Board agreed the contract should include a more comprehensive scope of work, a clear timeline, core terms and conditions, and a certificate of insurance listing binding coverage. **Eddie** said, in the interest of getting this project done in 2023 and locking in pricing, perhaps a clause in the contract allowing us to back out if an engineer declines to sign off on load capacities after the contract is signed.

Board/Committee Updates

There were no updates.

Any Other Old/New Business

Library Parking Lot Lighting - **Scott** said Statewide Electric gave an estimated price of \$2,600 for LED can lighting with a timer for the library parking lot. **Eddie** said let's seek two other informal bids to follow the purchasing policy. The Board agreed.

Pierce Pond Dam Grant - **Scott** informed the Board that we received confirmation from the state on the Pierce Pond Dam Grant and can now move the project forward.

March 20th Meeting Agenda

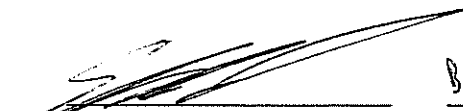
General Business

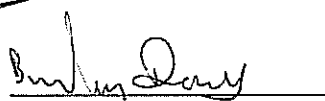
7:04pm **Eddie** moved, seconded by **Brendan**, to go into non-public session per RSA 91-A:3 II (c) reputation and (l) legal, potentially others; Roll Call Vote Yes 5-0.

8:15pm **Eddie** moved, seconded by **Dana**, to come out of non-public session and seal the minutes; Voted Yes 5-0.

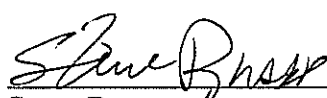
8:16pm **Brendan** moved, seconded by **Ed** to adjourn the meeting; Voted Yes 5-0.

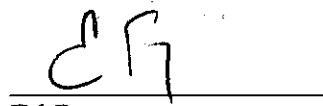
Minutes submitted by Sharon Sturtevant.


Eddie Arnold


Brendan Denehy


Dana Ketchen


Steve Russo


Ed Perry