



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, March 6, 2023*

Selectboard members present: Eddie Arnold, Brendan Denchy, Ed Perry, and Steve Russo, along with Town Administrator Scott Butcher. Also present: Bob Parodi, George Razzaboni, David Coffey, Jeffrey Stewart, Graham Loff, Brian Rater, Jay Chrystal, and Drew Kellner.

6:30pm **Eddie** opened the meeting with the Pledge of Allegiance and read the ground rules for hybrid meetings.

Public input and Announcements

Steve said the Planning Board has been working on changes with zoning laws but, the last time they did this, people did not understand what the changes meant, so **Michele** and the Planning Board have put together a brochure with better information that is available on the website and other public places. **Eddie** said the Fire Department is holding a Corned Beef and Cabbage dinner at the Event Center on Saturday March 11th at 5:30pm, tickets are \$30 per person and include Irish Step dancers, an Irish music duo and various raffles. **Eddie** announced the notice for the 2023 re-evaluation of property. He said all values will be updated to market value by April 1st. Please refer to the detailed posting on the website.

Approve Minutes

Brendan moved, seconded by Ed, to approve the public minutes from the Tuesday, February 21st meeting as written; Voted Yes 3-0-1, Eddie abstained. Steve moved, seconded by Brendan, to approve 2 sets of non-public minutes from the Tuesday, February 21st meeting as written; Voted Yes 3-0-1, Eddie abstained.

Approve Warrants

Brendan moved, seconded by Steve, to approve Accounts Payable Warrant #9 in the amount of \$1,099,545.34, Payroll Warrant #10 in the amount of \$80,205.30, and Police Detail in the amount of \$420; Voted Yes 4-0.

Discussion with Chief Stewart Regarding 2023 Part-Time Staff Budget Request

Chief Stewart provided the Board with a memo breaking down the 2023 part-time staff budget request for the BAS. After review, the Board felt the memo was self-explanatory, had no further questions and thanked **Chief Stewart** for his time.

*Minutes
Selectboard
Monday, 6 , 2023
Page 2*

Safety Complex Generator Discussion

Scott said the generator at the Safety Complex is starting to fail and said it is scheduled for replacement in 2024. **David** said, the Safety Complex is set up to accommodate temporary town business if other buildings are shut down and houses the “Emergency Operations Center” and “Emergency Warming Center” which are critical. The Board agreed to move forward with the bid process now to avoid any possible delays.

Nashua Region Electricity Supply Aggregation MOU and NRPC

Scott said the current contract is up in the fall and about 15 -20 municipalities and schools are part of this aggregation and pay about 30% less than direct with Eversource. NRPC is asking us to enter this memorandum of understanding and they will move ahead with the process. *Steve moved, seconded by Brendan, for Eddie to sign the memorandum of understanding with NRPC; Voted Yes 4-0.*

EEL Solar Project Contract Discussion

Scott said he received information back from Primex on certain levels of insurance coverage needed for this project. **Scott** recommended drafting a contract, having the Board and legal review it, then send back to EEL. **Brendan** said he will update EEL.

Camp Lot Lease Agreement Garnica

As agreed by the Board at the last meeting, *Brendan moved, seconded by Ed, for Eddie to sign the Melendy Pond lease agreement with Garnica; Voted Yes 4-0.*

Tap Sidewalk Project Update

Scott said the first change order has been issued due to additional material needed at the dam on the Mason Road bridge, and they will also be adding an estimated 400-500 flagger hours. **Brendan** said we should push back on that a bit since that should have been caught in the bidding process. **Scott** said he and **Tad** have discussed that with the contractor who realizes they will have to find savings in other parts of the project to stay within budget. **Eddie** said push back on DOT who approved the bid as well.

Eversource Project Route 13 and Route 130

Scott said Eversource came in last week to update us on the work they will be doing through-out 2023 to upgrade their switching gear and build some resiliency into their system. He said the activity we can expect will be tree trimming, setting poles, etc.

Board/Committee Updates

There were no updates.

Voting Day Schedule

The Board finalized the Selectboard member coverage.

Any Other Old/New Business

Scott asked the Board for input on the job description he prepared for the new Town Hall 20 hour a week assistant position and if we can move on posting it now. **Eddie** said he has grammar edits and wants to wait until after town meeting but have the job posting ready for Thursday once everything passes. The Board agreed.

*Minutes
Selectboard
Monday, 6 , 2023
Page 3*

Public Hearing Road Acceptance Countryside Phases I & II, Marjorie & Eastman

7:00pm **Eddie** opened the public hearing per RSA 674:40-a - accepting roads as public ways. **Tom Wagner** 8 Eastman Drive said there is a structure in disrepair that belongs to the owner at 5 Eastman Drive that appears to be housing a vehicle on the easement. **Scott** said he received an email with the same concern. He said the structure is a temporary pop-up garage and the Building Inspector does not think it violates the easement as it is still easily accessible. **Graham Loff** 90 Russell Hill Road asked what rights and responsibilities does the town have, once accepting these roads. **Eddie** said the town would have to maintain the roadway and the drainage system alongside side it. **Scott** said we don't have a deed in front of us documenting what the town is taking ownership of and gave an example of Wildwood Drive where we received a deed describing what we were accepting, but in this case, we have no such information for the road and until we do, we don't know what we are getting. **Bob Parodi** said Razzaboni Home Builders has no problem producing a deed. He asked that the town accept the road subject to acceptance of the deed. **George Razzaboni** 2 Bedders Way said they have provided the Planning Board with everything they asked for and paid the town engineer for the road inspections all along the way. **Bob Parodi** said there is also a maintenance bond in place for two years. 7:11pm **Eddie** closed the public hearing. **Scott** said Town Counsel advised that we receive a deed and associated easements, laid out clearly showing we are legally allowed to be there, before accepting a road. **Eddie** said the Board is trying to be fair to everyone involved and he is not interested in changing things for this project, but we will be changing the process in the interest of the town going forward. **Brendan** said that even though the town has a record of the easements per homeowner, the easements should also be part of the deed for accepting a road. **Eddie moved, seconded by Brendan, to accept Eastman Drive, Marjorie Drive Partial, and Countryside Drive Phase I and II pending town counsel approving deed language; Voted Yes 4-0.**

Town Meeting Preparation

Warrant articles to be amended on town meeting floor based on DRA's review.

Article 8 - \$200k for repairs to town buildings. Strike "any unspent funds to be placed into Town Facilities Capital Reserve Fund".

Article 11 – Optional Veteran's Tax Credit, Table, similar to article passed last year.

Article 12 – Readopt Veteran's Tax Credit, DRA corrected RSA errors.

Article 13 – Readopt All Veteran's Tax Credit, DRA corrected spelling.

Article 14 – Modify Disability Exemption, DRA corrected RSA error.

Warrant Article Presentations

Article 4 Operating Budget – Brian/Ed

Article 6 Building Official Full-Time Position – Steve S/ Ed

Article 7 Fire Truck – Fire Dept/Brendan, Eddie said the fire truck did go out to bid, bids to be opened Tuesday. Amount may need amending on town meeting floor.

Article 8 Town Hall Building Repairs – Steve R

Article 9 Fire Truck Capital Reserve – Fire Dept/Brendan

Article 10 Ambulance Exp Trust (Donations) Jeff/Eddie

Articles 11-15 Assessors Articles general housekeeping. Quick Slide – Eddie

Accepting Cemetery Legacies and successions – Brian as Cemetery Trustee Chair

Move funds from 250th for Fire Dept celebration - Address in 2024.

*Minutes
Selectboard
Monday, 6 , 2023
Page 4*

March 13th Meeting Agenda

Fuel price adjustments
Assess Snow and Ice Management Budget
Finalize Election Day Schedule
Review EEI contract
Review Finances as of February 28th

March 20th Meeting Agenda

Board/Committee Appointments, Elect Officers

Review Mail Folder

The Board reviewed the mail folder.

7:40pm *Eddie moved, seconded by Brendan, to move into non-public session per RSA 91-A:3 II (c) reputation and (l) legal, potentially others; Roll Call Vote Yes 4-0.*

9:30pm *Eddie moved, seconded by Brendan, to come out of non-public session and seal the minutes; Voted Yes 4-0.*

Unseal Selected Non-Public Minutes from 2022

Brendan moved, seconded by Steve, to unseal the following non-public minutes:

Feb 7th Set #3. 14th Set #1 & 2. 22nd Set #2, 5, 9 & 10.

Mar 7th Set #3, 5 & 6. 21st Set #1, 5, 6 & 10. 28th Set #3 & 4.

Apr 4th Set #2. 18th Set #1, 3 & 9.

May 2nd Set #1, 5 & 8. 9th Set #1. 16th Set #2, 6 & 7. 31st Set #2 & 3.

Jun 13th Set #4. 20th Set #2. 27th Set #6.

Jul 11th Set #2 & 8. 25th Set #3.

Sep 6th Set #3.

Oct 3rd Set #4 & 9.

Nov 28th Set #1.


Dec 27th Set #4 & 5.

Voted Yes 4-0.

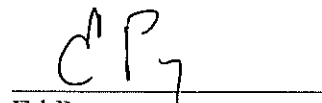
9:35pm Meeting adjourned.

Minutes submitted by Sharon Sturtevant.


Eddie Arnold


Brendan Denehy


Steve Russo


Ed Perry