



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

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*Minutes
Selectboard
Monday, February 5, 2024*

Selectboard members present: Eddie Arnold, Brendan Denehy, Ed Perry, and Brian Rater, along with Town Administrator Scott Butcher. Steve Russo joined by phone at 6:53pm. Also present: Jeffrey Stewart, Will Walker and David Coffey.

6:31pm Eddie opened the public meeting with the Pledge of Allegiance and read the ground rules for hybrid meetings.

Public Input

Ambulance Chief Jeffrey Stewart read a public announcement from the Brookline Ambulance Service. "It is with mixed emotions that we announce the retirement of Emergency Medical Technician Phill Soletsky. Phil joined the BAS in October of 2022 as a brand new EMT. At the time, he had been a member of the Brookline Fire Dept since 2003. During Phil's short time with us, he demonstrated an incredible compassion and thirst for developing his knowledge and skill set as an Emergency Medical Technician. He was an incredible asset to our department, and he will be missed by his peers. We wish Phil success and awesome adventures as he partakes in his retirement in the lakes region. Thank you Phil, for your energy, joy, compassion, and dedication."

Approve Minutes

Brian moved, seconded by Ed, to approve the public minutes from the Monday, January 29th, Thursday January 25th, Monday, January 22nd, Thursday, January 18th, Wednesday, January 17th and Saturday, December 30th, as written or amended; Voted Yes 4-0. Brian moved, seconded by Ed, to approve 5 sets of non-public minutes from the Wednesday, January 17th meeting, and sets 1 and 3 of non-public minutes from the Thursday, January 25th meeting, as written; Voted Yes 3-0-1, Eddie abstained.

Sign Warrants for Payment

Brian moved, seconded by Ed, to approve Accounts Payable Warrant #5 in the amount of \$1,147,049.98, Payroll Warrant #6 in the amount of \$91,984.96, and Police & Fire Detail in the amount of \$1,050; Roll Call Vote Yes 5-0. Brian moved Ed 2 all yes 4-0

Appointments and Notices

The Recreation member appointment of Kate Elkins has been withdrawn. Kate will be moving to the Finance Committee.

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The Board signed the appointment slip for Bethany Beck as Welfare Director. As recommended by the Economic Development Committee, *the Selectboard gave notice to appoint Eric Bernstein and Gerrell Smith as EDC Members at the next meeting.* As recommended by the Planning Board, *the Selectboard gave notice to appoint Jennifer Dolloff as Alternate Member to the Planning Board at the next meeting.*

Perambulation Report

Hollis Representative Will Walker presented the Board with the finalized Hollis/Brookline Perambulation Report now in compliance with state law. *Brian moved, seconded by Ed, to approve the Hollis/Brookline Perambulation Report dated 11/19/2023; Roll Call Vote Yes 5-0.*

Ambulance Update

Ambulance Chief Jeffrey Stewart reviewed the Ambulance Service Quarterly Report. The Board asked Jeff to initiate the bid process for the generator and HVAC needed for the Safety Complex.

Emergency Management

Emergency Management Director Dave Coffey reviewed his most recent activity for disaster planning and plans for emergency practices and tabletop exercises.

Bond Street Bridge Project Agreements

NHDOT Project Agreement – State Bridge Aid Program. Scott said with this program, the state pays 40% of the cost of the bridge up front, then 40% upon completion. The Board discussed using the Bond Street Bridge Capital Reserve Funds to cover 95k for the project. The balance in the account is approximately 124k. *Brendan moved, seconded by Ed, to allow the Town Administrator, Scott Butcher, to sign any documents related to the Bond Street Bridge Project; Roll Call Vote Yes 5-0.*

Construction Notice to Award and Construction Agreement – R.S. Audley. *Brian moved, seconded by Ed, for Scott to sign the notice to proceed with R.S. Audley for the Bond Street Bridge Project acknowledging that we have enough funds to get this project started before town meeting appropriates additional funds; Roll Call Vote Yes 5-0.* Hoyle Tanner Construction Phase Services Agreement & GPI Construction Engineering Oversight Services Agreement. *Brendan moved, seconded by Brian, to approve the Hoyle Tanner and GPI Agreements; Roll Call Vote Yes 5-0.* Brendan stated for the record, the Bond Street Bridge is a “Red Listed Bridge” with the State of NH, so this project is a priority. Brendan said he wants to see pictures of the bridge railings before they are installed and we should have everything prepared ahead, to minimize the closing of the bridge for construction. *Brendan moved, seconded by Brian, to award the contract for the Bond Street Bridge Construction to R.S. Audley; Roll Call Vote Yes 5-0.*

Set Date for Warrant Articles and Bond Hearings

The Board noticed a Public Hearing for Warrant Articles and Bonds for the 2024 Town Meeting on Wednesday, Feb 21st on or about 6:30pm at the Town Hall Meeting

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Room at 1 Main Street for 2 Petition Articles, The Bond St Bridge Bond, Conservation Land, SB2 and the Tax Cap.

Final Review of 2024 Budget and Warrant Articles Before Publication

The Board finalized the 2024 Budget and Warrant Articles

Any other old new business

The Governor's office will approve the Pierce Pond Dam extension by Feb 21, 2024.

Quote for Additional Gutter Work for Town Hall

Brendan moved, seconded by Ed, to approve up to \$5k for aluminum gutters for the front portico on Town Hall, or up to \$11,751 for copper, if aluminum exceeds 5k; Roll Call Vote Yes 5-0.

Assistant Town Administrator/Finance Director

The Board discussed an additional position at Town Hall, possibly combining Finance, HR, and Facilities Management.

Review Items for Next Meeting's Agenda

Town Meeting Planning
Review Non-Public Minutes for Unsealing
Police Dept Report
Privy Conversation

Board/Committee Updates

Energy Committee – Brendan updated.
Cemetery Trustees & Fire Wards - Brian updated.
Planning Board – Steve updated.

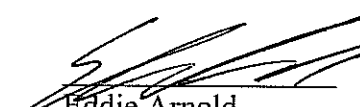
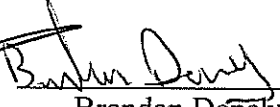
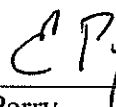
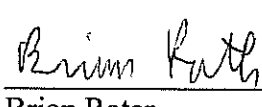
Review Mail Folder

The Board reviewed the mail folder.

8:57pm *Eddie moved, seconded by Brendan, to go into non-public session per RSA 91-A:3 II (c) reputation (l) legal; potentially others; Roll Call Vote Yes 5-0.*

10:55pm *Eddie moved, seconded by Ed, to come out of non-public session and seal the minutes; Roll Call Vote Yes 5-0. Meeting Adjourned.*

Minutes submitted by Sharon Sturtevant.

 _____ Eddie Arnold	 _____ Brendan Dench	_____ Steve Russo
 _____ Ed Perry	 _____ Brian Rater	