



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

Selectboard@brooklinenh.us

<http://www.brooklinenh.us>

***Minutes
Selectboard***

Monday, December 26, 2023

Selectboard members present: Eddie Arnold, Brendan Denehy, Steve Russo, Ed Perry, and Brian Rater, along with Town Administrator Scott Butcher.

6:30pm Eddie opened the meeting with the Pledge of Allegiance and read the ground rules for hybrid meetings.

Public Input and Announcements

Brendan read the following statement: The Town of Brookline regretfully acknowledges the passing of Fire Ward David Flannery. David was a 24 year veteran of the Brookline Fire Department and has served as Fire Ward since 2007. In 2014 David was one of three firefighters who entered a burning home, rescuing an unconscious resident and saving his life. For this act, David and the other firefighters received commendations for their bravery. However, this was just one of the many uncounted ways David served the Town and helped the residents; for this we are grateful. Our thoughts are with his family, friends, and the members of the Brookline Fire Department. We ask for a moment of silence to remember David Flannery.

Approval of Minutes

Brendan moved, seconded by Ed, to approve the minutes from the Monday, Dec 11th, Wednesday, Dec 13th and Monday, Dec 18th meetings as written; Voted Yes 5-0.

Brendan moved, seconded by Brian, to approve 6 sets of non-public minutes from the Monday, Dec 11th meeting as written; Voted Yes 4-0-1, Eddie abstained. Brendan moved, seconded by Brian, to approve 4 sets of non-public minutes from the Monday Dec 18th meeting as written; Voted Yes 4-0-1, Eddie abstained. Brendan moved, seconded by Brian, to approve 4 sets of non-public minutes from the Wednesday, Dec 20th meeting as written; Voted Yes 2-0-3, Eddie, Ed and Steve abstained.

Sign Warrants for Payment

Ed moved, seconded by Steve, to approve Accounts Payable Warrant #51 in the amount of \$328,719.93 and Payroll Warrant #52 in the amount of \$76,621.78; Voted Yes 5-0.

Pierce Pond Dam Grant Extension

Scott said SLR Consulting Firm's primary engineer retired unexpectedly, and the Federal Grant was good until Dec 1, 2023. DES will make the case to extend 1 year until Dec 2024 and then we can re-commence the project. *Steve moved, seconded by Brian, for Eddie to sign the certificate of vote to amend the contract; Voted Yes 5-0.*

*Minutes
Selectboard
Monday, December 26, 2023
Page 2*

Announce Fire Ward Acceptance

Brendan moved, seconded by Ed, to waive the notice to appoint policy due to special circumstances; Voted Yes 5-0. As recommended by the Board of Fire Wards, Brendan moved, seconded by Brian, to appoint Mark Fessenden as Fire Ward until March 2024; Voted Yes 5-0. Sharon will prepare the appointment slip and have the Selectboard sign.

Ambulance Bid Discussion

Ed moved, seconded by Steve, to accept the AEV-PVC Bid of \$377,122 (not including trade in value) for the new ambulance; Voted Yes 5-0

Review Mail Folder

The Board Reviewed the mail folder.

Public Hearing to Accept Unanticipated Special Highway Block Grant Revenue

7:01pm Eddie opened the public hearing to accept an unanticipated payment of \$29,876.20 from the State of NH House Bill 2 for the maintenance, construction, and reconstruction of Class 4 and Class 5 Highways. There was no input from the public. 7:02pm Eddie closed the public hearing.

Brendan moved, seconded by Ed, to accept the unanticipated revenue in the amount of \$29,876.20; Roll Call Vote Yes 5-0. Brendan moved, seconded by Ed, to Earmark the funds for the Bond St Bridge Project; Voted Yes 5-0.

Conservation Commission B-72 & A2 Purchase and Sales

Brendan moved, seconded by Eddie, to approve and sign the Purchase and Sales agreement in the amount of \$2,175,000, for the purchase of 50% ownership of Tax Map A Lot 2 and Tax Map B Lot 72 on Hutchinson Hill Road, owned by Leonard & Barbara Denault; Voted Yes 5-0.

2023 Funds to Encumber

Brendan moved, seconded by Ed, to encumber \$185,542.11 from 2023 Warrant Article 8 Town Facility Repairs into 2024; Voted Yes 5-0.

Brendan moved, seconded by Steve, to encumber \$8,798.71 for Fire Dept Annual Physicals completed but billing has been delayed; Voted Yes 5-0.

HR Wage & Job Classification Project Discussion

The Board continued discussion on the wage and job classification project.

Any Old/New Business

Task Timeline - Brendan reviewed a timeline of tasks to be completed before the 2024 town meeting.

Alarm Monitoring Company - *Steve moved, seconded by Ed, to accept the adjusted price of \$3,438 from Minute Man Security and Life Safety for alarm monitoring in 2024; Voted Yes 5-0.*

*Minutes
Selectboard
Monday, December 26, 2023
Page 3*

YTD Spending - Eddie said purchases that were delayed by departments can now be spent. *Brendan moved to encumber all unspent 2023 funds after Jan 10th 2024 (2023 Budget Deadline) for Legal purposes in 2024; Voted Yes 5-0.*

Police Cruiser Payment - *Ed moved, seconded by Steve, to allow the 2024 cruiser payment to be made with 2023 police budget funds.*

Welfare Position – Scott said we are waiting to hear back from an applicant that was sent an application for the Welfare Position. The Board discussed reaching out to other towns for Welfare Director help if necessary.

Town Administrator Weekly Report - The Board discussed having Scott submit a Town Administrator weekly report of major events, issues, and projects, as he has done with past positions.

Board/Committee Updates

Steve will send the Planning Board report to the Board.

Energy Committee - Community Power

CC Trail Work Scout Project

Visioning – Survey has been released.

Items for Next Agenda

Candidate Filing

Thank you letters.

Primary Election Schedule

Update on Encumbering for 2024 Legal Costs

Mason Ambulance contract

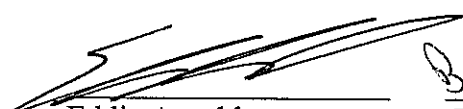
Site Plan Review

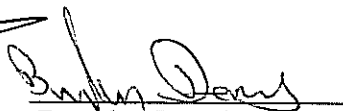
8:15pm *Eddie moved, seconded by Ed, to go into non-public session per RSA 91-A:3 II (c) (reputation) and (l) (legal); potentially others; Roll Call Vote Yes 5-0.*

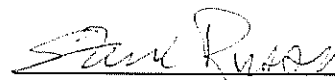
9:25pm *Eddie moved, seconded by Ed, to come out of non-public session and seal the minutes; Roll Call Vote 5-0.*


9:25pm *Eddie moved, seconded by Brian, to adjourn the meeting; Voted Yes 5-0.*

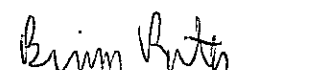
Minutes submitted by Sharon Sturtevant.


Eddie Arnold


Brendan Denehy


Steve Russo


Ed Perry


Brian Rater