



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
MELENDY POND MANAGEMENT COMMITTEE**

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*Minutes  
Melendy Pond Management Committee (MPMC)  
Tuesday, September 26th, 2023*

Members attending the meeting: Eddie Arnold, Randy Haight, Susan Holroyd and Tom Solon along with Town Administrator Scott Butcher.

**Eddie** called the meeting to order at 6:30pm.

At 6:32pm **Eddie** motioned to go into a non-public session under RSA 91-A:3, II(c). The motion was seconded by **Tom**. The vote was unanimous.

At 7:06pm **Eddie** motioned to come out of non-public session and seal the minutes. **Randy** seconded the motion and the vote was unanimous.

**Road Work**

Eddie discussed the need for headwalls with Public Works Director Mike Wenrich for some of the culverts along Melendy Pond Road and that they would help with erosion. The Public Works Dept. doesn't not have the time to do the work and reaching out to local contractors may be the solution. There was some discussion about writing up specifications and soliciting bids.

**Tom** made a motion to seek bids on headwall construction on Melendy Pond Road culverts. **Susan** seconded the motion and the vote was unanimous.

**6 Third Street**

**Scott** said it was brought to his attention by the Town Clerk-Tax Collector that the Bertrams were using 6 Third St. as their voting registration address against their lease terms. Upon further investigation, there had been previous correspondence dating back to 2021 with the Bertram's and the lessee, Mark Damon, about not being able to register to vote using this address. **Eddie** requested that they provide a current Affidavit of Permanent Legal Residence. **Scott** said Ashley Bertram (Mark Damon's daughter) had inherited her grandmother's interest in the property but never filed a lease transfer with the Committee. They would be notified that this needs to be done as soon as possible.

### **191 Old Milford Road**

**Scott** said there was an inquiry about the status of the property at 191 Old Milford Rd. since there hasn't been any activity observed there all summer. The MPMC members suggested that Scott reach out to the lessee to get an update on what their intent is for the property.

### **Request for Payment Plan**

**Eddie** said that the Rondeaus were asking for a payment plan because they were unable to pay their two leases due October 1<sup>st</sup>. The Rondeaus were told that the MPMC would take no action on the request.

### **Anticipated Delinquencies**

**Eddie** discussed the potential for delinquencies after the October 1<sup>st</sup> lease payment deadline for most of the Melendy Pond properties. He suggested sending past due notices on October 2<sup>nd</sup> referencing potential finance charges for delinquent payments per Section 2 of the leases. **Randy** made a motion to send the delinquency notices. **Susan** seconded the motion and the vote was unanimous.

### **Next Meeting**

The next MPMC meeting will be held on October 17<sup>th</sup> at 6:30pm.

**Randy** made a motion to adjourn the meeting. **Susan** seconded the motion and the vote was unanimous

Minutes submitted by Scott Butcher.