



**TOWN OF
BROOKLINE, NEW HAMPSHIRE**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

<http://www.brooklinenh.us>

*Minutes
Public Works Building Committee
April 6, 2022*

Members in attendance for the meeting: Eddie Arnold, Cindy LaCroix, Mike Wenrich, Todd Croteau and Tad Putney.

6:40pm - **Eddie** called the meeting to order following a walk through of the fire pump room.

Minutes

Mike moved, seconded by Cindy, to approve the March 23rd meeting minutes as written; Voted Yes 5-0.

Fire Pump Update

Tad said the system passed its test last Friday. During the walk around of the fire pump room prior to the meeting, members noted several additional punch list items. **Mike** will send an email to **Dan** with the items. **Cindy** asked about the nitrogen system. **Mike** said it is coming, but a specific date has not been provided yet.

Update on Generator

Tad said the final generator test is set for this Friday. Members reviewed a draft letter to Rymes expressing concern about the uncapped propane lines that were left by their installers. **Eddie** will make a couple of edits to the letter and mail it out.

Remaining Work on Grounds

Tad said he spoke with **Dan** about the remaining work **Jerry** needs to do. He said they agreed that it would be done around May 1st once the ground has dried out.

Contingencies

Tad said last week he heard from **Jim** at North Branch that they had received about \$9,500 in additional change orders related to the fire pump that they would charge against the CM contingency. **Cindy** asked **Tad** to get details on the latest charges from **Jim**, so we know what they are. **Tad** said he will forward the information to committee members once he receives it. **Tad** said after the most recent charges, he expects the CM contingency will have about \$25,000 remaining. **Mike** said he will develop a list of potential items to purchase for the building using remaining funds, which can be discussed at the next meeting.

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Review of Arcomm Invoice

The Invoice Approval Subcommittee members (**Eddie, Cindy** and **Mike**) reviewed an invoice from Arcomm for the installation of the building's new phone system. ***Cindy moved, seconded by Eddie to approve payment of an invoice to Arcomm in the amount of \$4,864.00; Voted Yes 3-0. Todd and Tad not voting.***

Review of North Branch Invoice #12

Invoice Approval Subcommittee members reviewed the latest invoice in the amount of \$15,451.37. It was agreed that **Cindy** would contact **Kerry** at North Branch for additional information. Subcommittee members will hold a meeting in advance of the next Selectboard meeting to review the additional information and decide on approving payment of the invoice.

Next Meeting

It was agreed the next meeting will be on Thursday, April 21st beginning at 6:00pm at the Town Hall..

Meeting adjourned at 7:30pm.

Minutes submitted by Tad Putney.