



**TOWN OF
BROOKLINE, NEW HAMPSHIRE**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

<http://www.brooklinenh.us>

*Minutes
Public Works Building Committee
February 9th, 2022*

Members in attendance for the meeting: Eddie Arnold, Cindy LaCroix, Todd Croteau, Mike Wenrich and Tad Putney.

6:16pm - **Eddie** called the meeting to order.

Minutes

Mike moved, seconded by Todd, to approve the January 20th meeting minutes as written; Vote Yes 5-0. Mike moved, seconded by Eddie, to approve the January 25th Invoice Approval Subcommittee minutes as written: Voted Yes 3-0. Todd and Tad not voting.

Mechanical Punch List

Tad said he went through the building with **Richard Parks** and **Dan Salmonson** on January 25th and got a revised list of remaining items, which showed significant progress from the initial walk through. Members did not have any issues with the current punch list at this time.

Update on Generator

Mike said the generator was set yesterday, but the conduit was frozen as it had been left uncapped. He said a ground thawing machine is now on site and operating to thaw the pipes. He said there is about three feet of frost.

Update on Fire Pump

Tad shared an email he had received stating the fire pump had passed inspection and was being painted and prepped for shipping. He noted no date was provided for receiving it.

Fieldstone Invoices

Members reviewed a statement of outstanding invoices and a new invoice from Fieldstone. It was determined that the \$505 balance on the July 23rd invoice was the amount we decided not to pay, but we are unsure of the \$180 due on another invoice. **Mike** said he will look for the invoice. *Mike moved, seconded by Cindy, to approve payment of the December 17, 2021 Fieldstone invoice in the amount of \$761.20; Voted Yes 3-0. Todd and Tad not voting.*

Public Works Building Committee Minutes
February 9, 2022
Page 2

North Branch Invoice

Members reviewed the January invoice from North Branch. **Eddie** asked about the CM Contingency amount of over \$16,000. It was agreed that the Invoice Approval Subcommittee needed further information about what is included in the CM Contingency amount before approving payment of the invoice.

Next Meeting

It was agreed the next meeting will be on Thursday, February 17th beginning at 6:30pm. It was noted this timing would allow for approval of the January North Branch invoice in time for the Selectboard meeting on February 22nd.

Meeting adjourned at 6:42pm.

Minutes submitted by Tad Putney.