



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213

Fax (603) 673-8136

[Selectboard@brooklinenh.us](mailto:Selectboard@brooklinenh.us)

<http://www.brooklinenh.us>

*Minutes  
Public Works Building Committee  
September 1st, 2021*

Members in attendance: Eddie Arnold, Cindy LaCroix, Mike Wenrich, Todd Croteau, and Tad Putney.

7:30pm - **Eddie** called the meeting to order.

**Minutes**

***Mike moved, seconded by Todd, to approve the August 10<sup>th</sup> minutes as written; Vote Yes 5-0.***

**Invoice Review**

**Eddie** said we have an invoice from North Branch for \$328,471.45. **Cindy** said it includes 86% of the siding, but **Roland** said it is not all on-site yet, but will be by the time of payment. **Eddie** noted we need a lien waiver for the most recent payment from Longchamps. ***Cindy moved, seconded by Mike, to approve the North Branch invoice in the amount of \$328,471.45 contingent upon approval of it by Kurt Lauer, receipt of a lien waiver from Longchamps for their last payment and confirmation that 86% of the siding is on-site prior to payment or that we have received photos, a bill of sale and certificate of insurance covering the amount not yet on-site; Voted Yes 3-0.***

**Todd** and **Tad** not voting.

Following discussion, ***Eddie moved, seconded by Cindy, to approve the payment of invoices to Miller Engineering dated May 31 and July 31 in the amounts of \$245 and \$765, respectively; Voted Yes 3-0.*** **Todd** and **Tad** not voting. **Tad** said today he spoke with Miller about testing of the concrete for the salt shed blocks. He said the blocks need to be at least 4,000 psi. He said they estimated the cost of testing at about \$400 and he said he authorized testing for up to \$500. Members agreed that the testing was important and worth the cost.

Following discussion, ***Mike moved, seconded by Cindy, to approve payment to DrummondWoodsum in the amount of \$5,000 for all costs associated with bond counsel services; Voted Yes 3-0.*** **Todd** and **Tad** not voting.

**Mike** said he needs to follow-up with Fieldstone on their invoice, so we should defer it until the next meeting.

## *Public Works Building Committee Minutes*

*September 1, 2021*

*Page 2*

### **Review of Project Cost Spreadsheet**

**Tad** reviewed the latest spreadsheet detailing project costs incurred to date. He noted we have used about 50% of the owner's contingency and have a little more than \$40,000 left.

### **Change Orders**

**Eddie** suggested that we should defer the installation of plywood for the interior walls of the salt shed given the limited funds available. He said the cost for doing it may be cheaper in the future once lumber prices come down. Members agreed.

Following discussion, *Mike moved, seconded by Eddie, to approve a change order in the amount of \$2,435.57 to apply sealant to the interior walls of the foundation blocks of the salt shed; Voted Yes 5-0.*

Following discussion, *Cindy moved, seconded by Todd, to approve a change order in the amount of \$7,323.84 for the installation of a drainage structure and pipe to ensure water from the hillside does not ice up the driveway and parking lot during the winter; Voted Yes 5-0.* **Tad** noted this change order was already included in the project cost spreadsheet that was just discussed.

### **Lighting for Sign and Flagpole**

**Mike** said he wanted to revisit whether we run electricity to the sign and flagpole as a decision has not been reached. **Cindy** suggested using solar for the flagpole. **Todd** agreed. Members agreed that we would not run power to the sign and flagpole.

### **OneSource Quote**

Members reviewed the quote from OneSource. It was agreed that we want to have video surveillance with local, as opposed to cloud-based storage, and a key FOB system. **Tad** will advise **Roland**, so additional quotes with comparable scope can be obtained. **Tad** said the combined cost is about \$20,000, which would use a significant amount of our remaining contingency. He said he wondered if the vendor would be willing to run the wiring now, but wait on the installation of the expensive items until January when that portion could be paid from either the remaining bond funds or, if unavailable, next year's operating budget. **Cindy** said **Roland** has a significant contingency left and we could ask him to provide us with a credit that would provide the funds needed to cover OneSource's quote. Members agreed to ask **Roland** about this approach.

### **Forebay**

**Mike** said that given the presence of some ledge, the forebay may not end up like it is shown on the plan. He said, if not, there may be some savings, so we should be mindful of this and keep an eye on it.

### **Next Meeting**

It was agreed the next committee meeting will be September 14<sup>th</sup> at 6:30pm in the Town Hall Conference Room. The Invoice Approval Subcommittee will next meet at 10am on Saturday, October 2<sup>nd</sup> to review the next set of invoices.

*Public Works Building Committee Minutes*  
*September 1, 2021*  
*Page 3*

Meeting adjourned at 8:30pm.

Minutes submitted by Tad Putney.