



**TOWN OF
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*Minutes
Public Works Building Committee
August 10, 2021*

Members in attendance: Eddie Arnold, Cindy LaCroix, Mike Wenrich, Todd Croteau, and Tad Putney.

6:30pm - **Eddie** called the meeting to order.

Minutes

Todd moved, seconded by Mike, to approve the July 20th minutes as written; Vote Yes 5-0. Cindy moved, seconded by Mike, to approve the Invoice Approval Subcommittee minutes of August 4th as written, Voted Yes 3-0; Todd and Tad not voting.

Invoice Review

Cindy asked about the lien waivers for the most recent North Branch invoice. **Mike** said he has asked **Dan** for them. **Tad** said he will follow up with **Roland**. In reviewing the Miller Testing invoice for \$765, **Mike** asked how we were doing against the \$5,000 they had quoted. **Tad** said with this latest invoice, we are still under the \$5,000. *Mike moved, seconded by Cindy, to approve payment of Miller Engineering's July 31st invoice of \$765, Voted Yes 3-0; Todd and Tad not voting.* **Mike** said he thinks the Fieldstone invoice, dated July 23rd, in the amount of \$6,174.70 includes work they did to correct their grading errors. Members reviewed the invoice. It was noted a credit of \$615 was included in the invoice for "grading revisions". *Cindy moved, seconded by Mike, to table the Fieldstone invoice until Mike gets clarifications on it, Voted Yes 3-0; Todd and Tad not voting.*

Review of Change Orders

Cindy moved, seconded by Todd, to table action on sealing and plywood in the salt shed at this time, Voted Yes 5-0. Todd moved, seconded by Mike, to approve the change order for four safety bollards totaling \$1,938.89, Voted Yes 5-0. It was noted we should discuss the outside covering of the bollards with **Roland** and advise him that we favor plastic covered sleeves.

Other Business

There was discussion about the salt shed bid package given uncertainty of what type and quantity of blocks were required. **Tad** will contact **Roland** for specifics on what was included in the bid package for the salt shed.

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Mike said he has secured four gates for a very reasonable price. He said two will go at the Transfer Station and two will go at the new facility. He said this will result in a significant credit against the figure **Roland** was carrying for two gates.

Project Timeline

Mike said the main slab was poured today and the retaining wall blocks started arriving yesterday. **Tad** said we are still expecting the trusses to arrive on August 23rd. **Eddie** asked if the endpoint of the project is still on schedule. **Tad** said yes.

Next Meeting

It was agreed the next meeting will be on September 1st at 6:30pm. The agenda will include:

- Review and approval of July Fieldstone invoice
- Review and approval of next North Branch invoice (due September 1st)
- Review of bid specs for the salt shed, if not already completed

It was noted we need to advise **Roland** that the next invoice needs to be received by us in time for the Sept. 1st meeting.

Meeting adjourned at 7:25pm.

Minutes submitted by Tad Putney.