



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

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*Minutes  
Public Works Building Committee  
July 8, 2021*

Members in attendance: Eddie Arnold, Cindy LaCroix, Mike Wenrich, and Tad Putney.

6:35pm - **Eddie** called the meeting to order.

**Minutes**

*Mike moved, seconded by Cindy, to approve the June 8<sup>th</sup> minutes as written; Vote Yes 4-0.*

**Review Summary of Project Expenses**

**Tad** reviewed the spreadsheet containing project-related expenses to date, including those to be reviewed and approved at this meeting.

**Review North Branch Invoice #3**

**Cindy** asked if we had received North Branch lien waivers for their payments to their subs. It was agreed she will email **Roland** to get the waivers no later than noon on Monday. *Mike moved, seconded by Cindy, to approve payment of North Branch invoice #3 in the amount of \$241,857.48, contingent upon receipt of applicable lien waivers from North Branch; Vote Yes 3-0 (Eddie, Cindy and Mike).*

**Review Fieldstone Invoice**

**Tad** said we have an unpaid invoice from Fieldstone related to their preparation of the SWPPP binder. **Cindy** asked if **Dan** is doing the SWPPP inspections called for in the binder. **Tad** said he will contact **Dan** tomorrow to confirm. *Cindy moved, seconded by Mike, to approve payment of the Fieldstone invoice in the amount of \$1,271.85; Vote Yes 3-0 (Eddie, Cindy and Mike).*

**Review Miller Engineering Invoice**

*Cindy moved, seconded by Eddie, to approve payment of the Miller Engineering invoice for materials testing in the amount of \$3,298.26; Vote Yes 3-0 (Eddie, Cindy and Mike).*

**Review Change Orders**

**Eddie** reviewed the following change orders:

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- Reduction in costs by \$1,150 for propane generator (savings over diesel generator)
- Taking \$14,100 out of Ledge Allowance and creating a new Elevation Grade Allowance line item. It was noted there is an additional cost of \$920.52 based on the application of flat percentages to the \$14,100 figure to cover administrative expenses for North Branch.

Members had no issues with the change orders.

#### **Video Surveillance, Key FOB and Security Systems**

**Tad** said that yesterday **Steve Hammes** of OneSource met with **Mike, Roland** and **Dan** on-site to discuss the scope of surveillance, key FOB and security systems for the facility. **Tad** said that we had received a preliminary estimate last year, but **Steve** will now provide an updated estimate given updated scoping. The estimate will be itemized, so we can decide if it makes sense to include a security system. **Eddie** said the Selectboard could make the decision once we know the costs, including ongoing monitoring expenses.

#### **Action Items**

**Mike** will obtain two barrier gates for the facility. We have instructed **Roland** to eliminate the \$12,000 cost item he is carrying for the gates as **Mike** will be able to get them at a much lower cost. **Cindy** will contact **Roland** about the lien waivers.

#### **Next Meeting**

It was agreed the next meeting would be at 6:30pm on Tuesday, July 20th and be held in person at the Town Hall meeting room.

Meeting adjourned at 7:10pm.

Minutes submitted by Tad Putney.