



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE  
SELECTBOARD**

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***Minutes  
Public Works Building Committee  
June 8, 2021***

Attendees via Zoom: Eddie Arnold, Cindy LaCroix, Todd Croteau, Mike Wenrich, and Tad Putney.

6:31pm - **Eddie** called the meeting to order and said we were meeting under the governor's executive orders, which allow for remote meetings. All committee members stated where they were located and that they were participating remotely due to COVID-19.

**Minutes**

***Mike moved, seconded by Cindy, to approve the May 18<sup>th</sup> minutes as written; Roll Call Vote Yes 5-0.***

***Cindy moved, seconded by Mike, to approve the May 13<sup>th</sup> minutes of the Invoice Approval Subcommittee; Roll Call Vote Yes 3-0 (Eddie, Cindy and Mike).***

**Review of Invoices for Approval by Subcommittee**

**Eddie, Cindy and Mike** reviewed the second invoice from North Branch in the amount of \$75,231.13. **Cindy** asked if the electrical items included in the invoice were on-site. **Tad** tried to call **Dan** to ask, but there was no answer. ***Cindy moved, seconded by Mike, to approve invoice #2 to North Branch, in the amount of \$75,231.13, contingent upon the electrical items included in the invoice being on-site or, if not, that we have a bill of sale for them, a certificate of insurance, photographs identifying the items as ours, and a location of where they are stored; Roll Call Vote Yes 3-0. Mike moved, seconded by Cindy, to approve an invoice to Miller Engineering in the amount of \$6,660 for the geotechnical analysis under the building and \$220 to WV Engineering for construction administration; Roll Call Vote Yes 3-0.***

**Review of Spreadsheet for Tracking Project Expenses**

**Tad** reviewed a spreadsheet he had created to track all project-related expenses. **Eddie** suggested adding at the top the total spent to date versus the bond funds available.

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**Update on NH SAVES**

**Tad** said that the application for an energy rebate has been filed with Eversource. He said we are due to receive a rebate of about \$5,300. He said when we get close to the end of construction, an inspection is conducted to verify that the energy efficient items have been installed and then we will receive our rebate. **Tad** said it is in his calendar to ensure the inspection occurs on a timely basis.

**Facility Sign**

**Mike** said he likes the idea of having a large V-plow in front of the facility, when it is done, to serve as a sign. He envisions the plow being sandblasted, painted the same color of our trucks, with the same lettering and a flagpole behind it. **Todd** noted that we will need electricity to the pole in order to be able to up-light the flag.

**Other Business**

**Tad** said he has contacted Rymes about installing the needed propane tank(s). He has them coordinating their effort with **Roland**. **Tad** noted one question had been raised as the plans call for a diesel generator, but our other town buildings have propane-fueled generators. **Todd** said a challenge with diesel generators is that the tanks get condensate in them as the fuel is drawn down. **Tad** said he has reached out to **Richard Parks** with questions that will allow the committee to make an informed decision on the type of generator, which could impact the size or number of propane tanks.

**Next Meeting**

It was agreed the next meeting would be at 6:30pm on Tuesday, June 22nd and held in person at the Town Hall meeting room.

Meeting adjourned at 7:00pm.

Minutes submitted by Tad Putney.