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**TOWN OF
BROOKLINE, NEW HAMPSHIRE
BPW BUILDING COMMITTEE**

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<http://www.brooklinenh.us>

*Minutes
BPW Building Committee
Tuesday, February 9, 2021*

Members present via Zoom: Eddie Arnold, Cindy LaCroix, Dana Ketchen, Brian Rater, and Tad Putney.

Eddie called the meeting to order at 6:30 and said we were meeting under Executive Orders, which allow for remote meetings. Members all stated where they were located and that they were participating remotely due to COVID-19.

Minutes

Dana moved, seconded by Brian, to accept the January 28th meeting minutes as written; Roll Call Vote Yes 5-0.

Timing of Annual Meeting

Tad said that last night the Selectboard decided to plan for annual town meeting to occur in a socially distanced manner on Saturday, March 27th beginning at 10am. He said the meeting will include an outdoor element with a tent at the back of the gym. **Dana** said that date is six weeks away. **Tad** said the meeting could be postponed if deemed advisable by the moderator due to health concerns.

Probing for Ledge

Tad said Capital Rock will be on site Friday to conduct the probing for ledge. He said they will focus on the location of the cistern and one other cut area.

Discussion of Presentation Video

Tad said he shared the video with members last week. He noted that **Cindy** pointed out the slide on capital assets was not the most recent and did not include the grader. **Tad** said we can replace the outdated slide and have **Eddie** redo the talking points for that slide. **Cindy** said we also need to add the rendering to the presentation. It was agreed that we add a slide at the end of the presentation inviting the public to contact committee members with questions or comments and to include emails of committee members. **Dana** suggested when the availability of the presentation is put on Facebook, comments should be shut off, but we should note that emails are included for committee members should residents have questions or comments. ***Dana moved, seconded by Cindy, that once the slides with the grader and rendering are incorporated, Tad will send it out to committee members by email for final approval and then make it available to the public; Roll Call Vote Yes 5-0.***

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Review of Rendering

Eddie said **Mike** has advised that he approves of the revised rendering. **Eddie** also said he would like to see the sidewalk added to the pump room and for North Mason Road to be labeled. **Cindy** suggested we zoom in a little more so the building is more prominent. She suggested bringing in the angle a bit more from the lower right, so there will be fewer trees. Members agreed the black wall behind the building should be removed and a few more pine trees added in its place in the direction of the new facility entrance.

Bids for Electrical and Plumbing/HVAC Contractors

Dana said having rethought the discussion on local bids that occurred at the last meeting, we should hold with the original bids. She said she is not okay with going with local bidders at notably higher costs. She said it would be good to place the work with local companies, but the difference in price is significant. **Dana** said both local contractors can hopefully service the building if it is built. **Tad** said he had spoken with **Roland** about rebidding the work and **Roland** said such a step would be very unusual, especially given the number of quality bids that were received. Members agreed to stick with the bids that had been received.

Next Meeting

The next meeting was confirmed for Thursday, February 18th, 2021 at 6:30pm via Zoom. We will have “public input” on the agenda and look at scheduling a public forum or two for residents to see the presentation and ask questions.

Adjourned at 7:13pm.

Minutes submitted by Tad Putney.