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## **TOWN OF BROOKLINE, NEW HAMPSHIRE**

### **Brookline Public Works**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

#### **Public Works Building Committee Minutes November 13, 2019**

- Daryl, Ron, Eddie, & Mike present...Charlie absent
- Also present- Tad Putney, Roland Pothier, Richard (WV Engineering), Todd Croteau (Resident & Hollis DPW Director), Dana Ketchen
- Meeting called to order at 6:00
- Ron moved, 2<sup>nd</sup> by Daryl to accept previous meeting minutes as written...4-0-0 vote
- Discussed new building plans:
  - Probably holding off on infrared heaters
  - Mike visit other towns today and go their DPW departments input
  - Discussed heating and AC plans for building
  - Discussed exhaust & ventilation systems
- Discussed WV fees:
  - Suggested we should go with the \$12,900 option for engineered drawings and const. management and admin instead of paying \$3800 first for a narrative that wouldn't be as descriptive for bidding purposes as just having the drawings done
  - Eddie motioned to bring this recommendation to the Selectboard...Mike 2<sup>nd</sup>
    - Dana asked about necessity of the work from WV Engineering
  - Committee voted 4-0-0 in favor
- Richard & Roland left
- Tad handed out notes about Merrimacks experience with CM fees/costs.
  - Their "surprise" experience was very similar to ours
- Dana discussed George George's garage
  - We should look at it
  - Same concerns as before but everyone agreed to look at it
  - Asking \$1.2million, assed at \$400k
    - May need renovations

- Rumor of offer on the table for the building/property
- We will meet with Jerry Tanguay, George Razzaboni, & Ken Spacht to discuss having a builder manage our project
- Todd read our DPW Study Committee report
  - Median road mileage of 60 miles
  - Median employees for us should be 4 right now
    - One employee added for every 15 miles of road
  - Our proposed building is thought to be the bare minimum facility needed after review from other public works department directors and some of their staff.
- Todd and Dana discussed fire suppression
  - Eddie suggested looking into foam suppression
- Ron motioned approval of Fieldstone bill totaling \$1,006.60, Daryl 2<sup>nd</sup>, 4-0-0 approval
- Next meeting, Nov. 20, 6pm @ Town Hall.
- Mike will arrange a tour of George George's garage and Mason DPW facility
- Meeting adjourned 7:49pm