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TOWN OF BROOKLINE, NEW HAMPSHIRE

Brookline Public Works

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Public Works Building Committee Minutes August 14, 2019

- Called meeting to order at 6:28
- Mike, Daryl, Eddie, Ron Present...Tad also in attendance
- Eddie motions to approve previous meeting minutes, second by Mike, all in favor, Daryl Abstained
- Mike talked about his discussion with Charlie regarding engineering/architecture
- HL Turner is lacking, their engineering proposal isn't what we need
- Tad talked about steps needed to make project happen...office architect is needed
- Construction Management is needed
- Tad talked about turnstone meeting
- Committee decided to meet on Sept 6 to review CM firm proposals
- Interviewing selected CM firms on Sept. 18
- Mike reviewed charlies notes on CM RFQ Draft
- Mike motioned to accept and send draft with slight edits...seconded by Daryl...all in favor
- Discussion regarding engineering firms
- Fieldstone sounds like best choice...previous site knowledge and been responsive
- Eddie motions to allow DPW Mike to proceed with Fieldstone for site engineering with a Do Not Exceed of \$15,000. Ron Seconds...all in favor.
- Charlie arrives at 7:06
- Agreement with fieldstone will have test pits done first and rest of agreement will be contingent of findings from test pits
- More meetings set...9-21-2019, 9-28-2019, 10-4-2019
- Discussed need for someone to design office space
- Next meeting August 28, 2019...6:30pm
- Adjourned 7:33