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***Invoice Approval Subcommittee Minutes
Saturday, October 2, 2021***

Meeting called to order by Eddie Arnold at 10am.

Members present: Cindy LaCroix, Eddie Arnold, and Mike Wenrich. Also present: Tyler Pickard.

Todd Croteau arrived at 10:10.

Mike brought up a Reeds Ferry invoice stating that it may be for additional building bracing for a storm and we should retain this lumber if it was only for temporary use or be given a credit. **Cindy** mentioned that the Reeds Ferry invoices needed clarification against the AIA documents.

Mike noticed there were omission items that should result in credits back on contingency due to the scope of work being reduced on the metal stair invoice. **Roland** to be asked for clarification.

Cindy thought that the roof hatch being billed at 95% seemed high for the single item, but other items from that vendor kept their remaining work total amount high enough to cover that cost to completion. **Mike** mentioned that the trim was billed at 100%, but he didn't think it was complete. **Mike** to verify on Monday and ask Roland if necessary.

Cindy moved, 2nd by Eddie, to approve North Branch's invoice conditionally on clarifications from Roland/North Branch on the items above; Voted Yes 3-0.

Cindy moved, 2nd by Mike, to approve partial payment to Miller Engineering of \$691.74 to bring the total spend with them to the agreed upon "not to exceed" \$5,000 with the remaining balance to be discussed with Miller Engineering once their final invoice received; Voted Yes 3-0.

Meeting adjourned 10:43. Minutes submitted by Mike Wenrich.